

COMMISSIONERS REGULAR MEETING AGENDA
RIDGEFIELD PARK
March 26, 2024
7:30 PM

Mayor Anlian announces that this meeting is being held in accordance with the “Open Public Meeting Act, N.J.S.A. 10 4-6 et seq.” notice of which was sent to the Record and the Star Ledger on December 29, 2023 and was posted on the Municipal Bulletin Board and the Village Website.

This agenda is listed as a courtesy and attempt to inform the public of actions being considered by the Village Board of Commissioners. There may be additions and deletions prior to the Board taking final action. Any action may be taken at any meeting, which includes all Caucus and Regular sessions. The Commissioners reserve the right to conduct and/or attend any meetings presently scheduled for the rest of 2024 by a combination of electronic and/or in-person means. Meetings are open to the public.

ROLL CALL

FLAG SALUTE

APPROVAL OF MINUTES

Commissioners Regular Meeting of March 12, 2024

CORRESPONDENCE

Ridgefield Park Fire Department – New Junior Members

COMMISSIONER REPORTS

HEARING OF CITIZENS

NEW BUSINESS

Mayor Anlian announces that the following business is considered to be routine in nature and will be enacted in one motion. Any item may be removed for separate consideration.

RESOLUTIONS:

- 2024-47 Award Contract to Boswell Engineering – Park Street Improvement Project
- 2024-48 Authorize Receipt of Bids – Edison Street Improvement Project
- 2024-49 Award Contract to Associated Appraisal Group – 52 Hazelton Street
- 2024-50 Authorize Expenditure of Fire Prevention Dedicated Funds
- 2024-51 Appoint Environmental Commission Member
- 2024-52 Appoint Registrar and Deputy Registrar
- 2024-53 Appoint Rent Stabilization Board Members
- 2024-54 Approve 2024 John B. Davis Municipal RP Pool Application
- 2024-55 Authorize Purchase Through Sourcewell Cooperative Purchasing Program

ORDINANCE INTRODUCTIONS

- 2024-04 AN ORDINANCE OF THE VILLAGE OF RIDGEFIELD PARK AMENDING CHAPTER 327 “STORMWATER CONTROL,” OF THE VILLAGE CODE

2024-05 ORDINANCE PROVIDING FOR THE FUNDING OF THE
HUNTER PARK RESURFACING FOR TENNIS AND
BASKETBALL COURTS AND NEW FENCING PROJECT
IN THE VILLAGE OF RIDGEFIELD PARK, COUNTY OF
BERGEN, NEW JERSEY AND APPROPRIATING
\$350,000.00 FROM THE GENERAL CAPITAL FUND–THE
CAPITAL IMPROVEMENT FUND OF THE VILLAGE

CLOSED SESSION (if necessary)

2024-56 Authorize Closed Session Meeting

ADJOURNMENT

VILLAGE OF RIDGEFIELD PARK

Resolution No. 2024-47

A Resolution Awarding a Contract to Boswell Engineering, Inc. for the Preparation of Specifications, Plans, and Construction Inspection for the Road Resurfacing Reconstruction and Drainage Project, Park Street from Overpeck Avenue to Euclid Avenue

Whereas, The Village of Ridgefield Park has been selected to receive funding from the New Jersey Department of Transportation (NJDOT) 2024 Municipal Aid Program for road resurfacing for Park Street from Overpeck Avenue to Euclid Avenue, in the amount of \$270,109.00 toward the construction costs of \$388,800.00; and

Whereas, the Village Engineer, Boswell Engineering, Inc. (the “Professional”), has submitted a proposal dated June 14, 2023, a copy of which is on file with the Village Clerk, to prepare specifications, plans, and construction inspection for the Village pursuant to the scope of work set forth therein, for the estimated price not to exceed \$16,200.00 for the design phase and \$48,600.00 for the inspection phase of the project; and

Whereas, the award of a contract to a licensed professional is exempt from public bidding requirements pursuant to N.J.S.A. 40A:11-5; and

Whereas, this contract has been awarded under the “alternative process” pursuant to *N.J.S.A.* 19:44A-20.4 et seq. (the “Pay-to-Play Law”), and has been awarded to Professional based upon the merits and abilities of Professional to provide the services necessary; and

Whereas, Professional has completed and submitted a Business Entity Disclosure Certification which certifies that Professional has not made any reportable contributions to a political candidate or candidate committee in the Village of Ridgefield Park in the previous one year, and that the contract will prohibit Professional from making any reportable contributions through the term of the contract; and

Whereas, the Village Chief Financial Officer has certified that funds have been appropriated and are available for this purpose in account number 04-2150-55-2401-001.

Now, Therefore, Be It Resolved by the Board of Commissioners of the Village of Ridgefield Park as follows:

1. The Recitals above are incorporated as if set forth herein at length.
2. A contract is hereby awarded to Boswell Engineering, Inc. pursuant to the June 14, 2023 Proposal, a copy of which is incorporated herein by reference.
3. The Mayor (or Commissioner-in-Charge) and the Village Clerk are hereby directed, authorized and empowered to execute a contract with Boswell Engineering, Inc. in a form satisfactory to the Village Attorney and to take all steps reasonably necessary to effectuate the provisions and purposes of this resolution.
4. All other Village officials, officers and employees are hereby directed, authorized and empowered to take all steps reasonably necessary to effectuate the purposes and provisions of this resolution.

VILLAGE OF RIDGEFIELD PARK

Resolution No. 2024-48

A Resolution Authorizing the Receipt of Bids for Road Resurfacing Project RP764A, Edison Street from College Place to Bergen Turnpike

Whereas, the Village of Ridgefield Park has been selected to receive funding from the Community Development Block Grant (CDBG) for road resurfacing for Edison Street from College Place to Bergen Turnpike, in the amount of \$80,000.00 toward the construction costs of \$231,000.00; and

Whereas, the Village Engineer, Boswell Engineering, Inc. (the “Professional”), has prepared an estimate for the road resurfacing project, RP764A, dated March 15, 2024, which includes the resurfacing of Edison Street from College Place to Bergen Turnpike, in the amount of 231,000.00, and a copy of this estimate is on file with the Village Clerk; and

Whereas, with the design services having been completed, the Village wishes to solicit bids for this project, RP764A; and

Whereas, the completion of this project will exceed the current bid threshold and is therefore required to be put up for bid under a formal competitive bid process, pursuant to Local Public Contract Law N.J.S.A. 40A:11-3, et seq; and

Whereas, the Village Chief Financial Officer has certified that funds have been appropriated and are available for this purpose in account number 04-2150-55-2316.

Now, Therefore, Be It Resolved by the Board of Commissioners of the Village of Ridgefield Park as follows:

1. The Recitals above are incorporated as if set forth herein at length.
2. The competitive contracting process for provision of road resurfacing services in connection with project RP764A is hereby initiated.
3. The Village Clerk is hereby authorized to solicit qualifications, through public advertisement, for the provision of road resurfacing services in connection with Project RP764A: Road Resurfacing of Edison Street, from College Place to Bergen Turnpike.

Resolution 2024-49

WHEREAS, the Village of Ridgefield Park (hereinafter the “Village”) is the taxing authority for all properties located within its municipal borders, and;

WHEREAS, the owner of real property located at 52 Hazelton Street in the Village, and identified as Block 25 Lot 15 (hereinafter the “Subject Property”), has filed a property tax appeal challenging the assessment of the Subject Property for the 2022 tax year, and,

WHEREAS, the Village is seeking to retain the services of an appraisal company to assist in the defense of the aforesaid tax appeal, and to memorialize its conclusions of fair market value in a trial-ready appraisal report that covers the aforementioned tax years, and,

WHEREAS, the Village has received a proposal dated January 15, 2024 from Associated Appraisal Group (hereinafter the “Proposal”) to prepare the desired appraisal report for the total amount of \$2,000.00, and;

WHEREAS, a copy of the aforementioned Proposal is attached hereto as an Exhibit to this resolution, and;

WHEREAS the appointment of Associated Appraisal Group is considered a professional service appointment exempted by N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

NOW THEREFORE BE IT RESOLVED that Associated Appraisal Group is hereby appointed to prepare a trial-ready appraisal report for the property located at 52 Hazelton Street at Block 25 Lot 15 in the Village of Ridgefield Park, in accordance with the terms set forth in the attached Proposal.

Resolution 2024-50

WHEREAS, the Fire Marshal, Peter Danzo has requested payment be made to 10-75 Emergency Vehicles; and

WHEREAS, this expenditure is a permitted use of funds in the Fire Prevention Dedicated Account.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby authorizes the following expenditure:

10-75 Emergency Vehicles

\$5,202.06

Resolution 2024-51

BE IT RESOLVED that the Board of Commissioners hereby appoints the following as an Associate Members of the Environmental Commission:

Dominic Melchione

December 31, 2024

Resolution 2024-52

BE IT RESOLVED that the Board of Commissioners hereby authorizes and re-appoints the following personnel to the Office of Registrar:

Registrar: Elizabeth VanGeldren, unexpired term effective immediately through December 31, 2024

Deputy Registrar: Jana Carratu, unexpired term effective immediately through December 31, 2024

Resolution 2024-53

BE IT RESOLVED that the Board of Commissioners hereby appoints the following as Landlord Representative to the Rent Stabilization Board for a term commencing immediately and terminating December 31, 2024:

Peter Bedevian

BE IT FURTHER RESOLVED that the Board of Commissioners hereby appoints the following as Homeowner Representative to the Rent Stabilization Board for a term commencing immediately and terminating December 31, 2024:

Natalie Franco

BE IT FURTHER RESOLVED that the Board of Commissioners hereby appoints the following as Alternate Homeowner Representative to the Rent Stabilization Board for a term commencing immediately and terminating December 31, 2024:

Mary Puleio

BE IT FURTHER RESOLVED that the Board of Commissioners hereby appoints the following as Tenant Representative to the Rent Stabilization Board for a term commencing immediately and terminating December 31, 2024:

Askar Mirza

Resolution 2024-54

BE IT RESOLVED that the Board of Commissioners hereby approves the 2024 John B. Davis Municipal RP Pool Application for Membership.

VILLAGE OF RIDGFIELD PARK

RESOLUTION NO. 2024-55

A Resolution Authorizing the Village of Ridgefield Park to Purchase a 8'5" Backhoe Through the Sourcewell Cooperative Purchasing Program in an Amount Not to Exceed \$17,000.00.

WHEREAS, the Village of Ridgefield Park Department of Public Works has determined that there is a need for backhoe equipment known as Woods Equipment BH 85 – 8'5" Backhoe and related equipment, i.e. 24" Backhoe Bucket, Subframe Kit for Case DX60 tractor, 9 gpm Pump Kit with PTO driven pump, reservoir, hoses, filter and fitting; and

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods or to contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement for its administration; and that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available; and

WHEREAS, the Department of Community Affairs Division of Local Government Services issued Local Finance Notice 2012-10 entitled "Using National Cooperative Contracts: Application of P.L. 2011, c. 139." The LFN set forth guidance for contracting units to follow in utilizing a national cooperative contract; and

WHEREAS, the procurement of goods and services through a National Cooperative does not need to go through the public bidding process.; and

WHEREAS, Highway Equipment Company of New Jersey, Inc. has been awarded Sourcewell Cooperative Purchasing Program Contract 96514; and

WHEREAS, the Village DPW has recommended the utilization of this contract as it represents the best price available per the cooperative pricing agreements bidding procedures and is a cost savings to the Village. A copy of the proposal, dated March 26, 2024 is attached hereto and made a part hereof; and

WHEREAS, the Chief Financial Officer of the Village of Ridgefield Park, as required by N.J.A.C. 5:30-1, certified that there are sufficient funds available for the purpose of awarding a contract to said entity, to encumber funds against:

Account 01-2010-26-2912-150

Amount: Not to Exceed \$17,000.00

NOW THEREFORE, be it resolved by the Board of Commissioners of the Village of Ridgefield Park, as follows:

1. The Village declares that Highway Equipment Company of New Jersey, Inc. is formally awarded a contract to purchase a Woods equipment BH 85 – 8'5" Backhoe and accessories in an amount not to exceed \$17,000.00.
2. The Village Purchasing Agent is hereby authorized to purchase goods or services under Contract Number 96514, pursuant to all conditions of the National Cooperative contract.