

COMMISSIONERS CAUCUS MEETING AGENDA  
RIDGEFIELD PARK  
July 20, 2023  
7:00 PM

Mayor Anlian announces that this meeting is being held in accordance with the “Open Public Meeting Act, N.J.S.A. 10 4-6 et seq.” notice of which was sent to the Record and the Star Ledger on December 29, 2022 and was posted on the Municipal Bulletin Board and the Village Website.

ROLL CALL

APPROVAL OF MINUTES

Commissioners Caucus Meeting of July 6, 2023

CORRESPONDENCE

07-05 Board of County Commissioners – Resolutions/Ordinances

07-06 NJDEP Weekly Update

07-07 Board of Adjustment Public Hearing – 245 Main Street

07-08 NJLM – Daily Update

07-09 NJ Department of Community Affairs – Infrastructure Resiliency Program

07-10 NJLM – Weekly Round-Up

07-11 NJDEP Weekly Update

07-12 Joseph Zoltowski, NJ Dept. of Agriculture – Beekeeping

DISCUSSION

Rose Lenoff, FLO – Electric Charging Stations  
Ordinance - Filming

NEW BUSINESS

Mayor Anlian announces that the following business is considered to be routine in nature and will be enacted in one motion. Any item may be removed for separate consideration.

Resolutions:

- 2023-108 Award Contract to Boswell Engineering for the Preparation of Specifications, Plans and Construction Inspection for the Road Resurfacing Project RP 768, Main Street from Summit Street to North Avenue
- 2023-109 Award Contract to Boswell Engineering for the Preparation of Specifications, Plans and Construction Inspection for the Road Resurfacing Project RP 754, Summit Street from Railroad Avenue to Lincoln Avenue
- 2023-110 Award Contract to Recycle Tech for the Purchase of an Expanded Polystyrene Densifying Machine
- 2023-111 Authorize Limited Outdoor Dining

ORDINANCE INTRODUCTION

2023-10

**ORDINANCE OF THE VILLAGE OF RIDGEFIELD PARK, COUNTY OF BERGEN, STATE OF NEW JERSEY, RESCINDING THE EXISTING “SKYMARK” REDEVELOPMENT PLAN AND AMENDING AND SUPPLEMENTING CHAPTER 96 OF THE ZONING ORDINANCE OF THE VILLAGE OF RIDGEFIELD PARK**

HEARING OF CITIZENS

REPORTS

Mayor & Commissioners  
Village Attorney  
Superintendent DPW

Chief of Police  
Village Clerk

CLOSED SESSION

2023-112 Authorize Closed Session Meeting

ADJOURNMENT

# VILLAGE OF RIDGEFIELD PARK

## Resolution No. 2023-108

### **A Resolution Awarding a Contract to Boswell Engineering, Inc. for the Preparation of Specifications, Plans, and Construction Inspection for the Road Resurfacing Project RP 768, Main Street from Summit Street to North Avenue**

**WHEREAS**, the Village of Ridgefield Park has been selected to receive funding from the New Jersey Department of Transportation (NJDOT) Municipal Aid Program for road resurfacing for Main Street from Summit Street to North Avenue, in the amount of \$293,380.00 toward the construction costs of \$345,000.00; and

**WHEREAS**, the Village Engineer, Boswell Engineering, Inc. (the “Professional”), has submitted a proposal dated November 30, 2022, a copy of which is on file with the Village Clerk, to prepare specifications, plans, and construction inspection for the Village pursuant to the scope of work set forth therein, for the estimated price not to exceed \$27,000.00 for the design phase and \$40,000.00 for the inspection phase of the project; and

**WHEREAS**, the award of a contract to a licensed professional is exempt from public bidding requirements pursuant to N.J.S.A. 40A:11-5; and

**WHEREAS**, this contract has been awarded under the “alternative process” pursuant to *N.J.S.A.* 19:44A-20.4 et seq. (the “Pay-to-Play Law”), and has been awarded to Professional based upon the merits and abilities of Professional to provide the services necessary; and

**WHEREAS**, Professional has completed and submitted a Business Entity Disclosure Certification which certifies that Professional has not made any reportable contributions to a political candidate or candidate committee in the Village of Ridgefield Park in the previous one year, and that the contract will prohibit Professional from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Village Chief Financial Officer has certified that funds have been appropriated and are available for this purpose in account number 04-2150-55-2023-005.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Village of Ridgefield Park as follows:

1. The Recitals above are incorporated as if set forth herein at length.
2. A contract is hereby awarded to Boswell Engineering, Inc. pursuant to the November 30, 2022 Proposal, a copy of which is incorporated herein by reference.
3. The Mayor (or Commissioner-in-Charge) and the Village Clerk are hereby directed, authorized and empowered to execute a contract with Boswell Engineering, Inc. in a form satisfactory to the Village Attorney and to take all steps reasonably necessary to effectuate the provisions and purposes of this resolution.
4. All other Village officials, officers and employees are hereby directed, authorized and empowered to take all steps reasonably necessary to effectuate the purposes and provisions of this resolution.

## VILLAGE OF RIDGEFIELD PARK

### Resolution No. 2023-109

#### **A Resolution Awarding a Contract to Boswell Engineering, Inc. for the Preparation of Specifications, Plans, and Construction Inspection for the Road Resurfacing Project RP 754, for Summit Street from Railroad Avenue to Lincoln Avenue**

**WHEREAS**, The Village of Ridgefield Park has been selected to receive funding from the Bergen County Division of Community Development for road resurfacing for Summit Street from Railroad Avenue to Lincoln Avenue, in the amount of \$75,000.00 toward the construction costs of \$205,000.00; and

**WHEREAS**, the Village Engineer, Boswell Engineering, Inc. (the “Professional”), has submitted a proposal dated February 14, 2023, a copy of which is on file with the Village Clerk, to prepare specifications, plans, and construction inspection for the Village pursuant to the scope of work set forth therein, for the estimated price not to exceed \$9,500.00 for the design phase and \$22,500.00 for the inspection phase of the project; and

**WHEREAS**, the award of a contract to a licensed professional is exempt from public bidding requirements pursuant to N.J.S.A. 40A:11-5; and

**WHEREAS**, this contract has been awarded under the “alternative process” pursuant to *N.J.S.A. 19:44A-20.4 et seq.* (the “Pay-to-Play Law”), and has been awarded to Professional based upon the merits and abilities of Professional to provide the services necessary; and

**WHEREAS**, Professional has completed and submitted a Business Entity Disclosure Certification which certifies that Professional has not made any reportable contributions to a political candidate or candidate committee in the Village of Ridgefield Park in the previous one year, and that the contract will prohibit Professional from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Village Chief Financial Officer has certified that funds have been appropriated and are available for this purpose in account number 04-2150-55-2023-004.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Village of Ridgefield Park as follows:

1. The Recitals above are incorporated as if set forth herein at length.
2. A contract is hereby awarded to Boswell Engineering, Inc. pursuant to the February 14, 2023 Proposal, a copy of which is incorporated herein by reference.
3. The Mayor (or Commissioner-in-Charge) and the Village Clerk are hereby directed, authorized and empowered to execute a contract with Boswell Engineering, Inc. in a form satisfactory to the Village Attorney and to take all steps reasonably necessary to effectuate the provisions and purposes of this resolution.
4. All other Village officials, officers and employees are hereby directed, authorized and empowered to take all steps reasonably necessary to effectuate the purposes and provisions of this resolution.

**A RESOLUTION AWARDING A CONTRACT TO RECYCLE TECH FOR THE  
PURCHASE OF AN EXPANDED POLYSTYRENE DENSIFYING (“EPS”)  
MACHINE MODEL XT200**

**WHEREAS**, the Village of Ridgefield Park (“Village”) and the County of Bergen (“County”) have entered into a Joint Purchasing Agreement, Resolution No. 2023-99, whereby the County was appropriated and paid the sum of \$40,000.00 to the Village, in order to purchase the EPS Densifying machine for use in its recycling program and to coordinate with the County and other municipalities regarding use of the machine; and

**WHEREAS**, in consultation with the Village Qualified Purchasing Agent (“QPA”), the Village solicited quotations from Vendors as follows:

<u>Contractor</u>	<u>Quotation</u>
Recycle Tech 418 Falmouth Ave. Elmwood Park, NJ 07407	\$38,500.00
Green Max Intco Recycling	\$48,000.00

**WHEREAS**, in accordance with Local Public Contract Law, NJSA 40A:11-1 et seq, the contract should be awarded to the lowest responsible quote; and

**WHEREAS**, the quote from Recycle Tech, 418 Falmouth Ave., Elmwood Park, NJ 07407, in the amount of \$38,500.00 is the lowest responsible quote for the purchase of the EPS Densifying Machine; and

**WHEREAS**, the DPW Superintendent of the Village of Ridgefield Park recommends the award of the contract contingent upon approval by the Village Attorney and monies being available.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Village of Ridgefield Park the following:

1. Recycle Tech, 418 Falmouth Ave., Elmwood Park, NJ 07407 is determined to be the lowest responsible quote for the EPS Densifying Machine.
2. The Mayor of the Village of Ridgefield Park is hereby authorized to execute a contract with Recycle Tech in a form approved by the Village Attorney.
3. Pursuant to Resolution No. 2023-106, the Chief Financial Officer has certified that funds are available in the amount of \$40,000.00 to be drawn from special items of the General Revenue anticipated with Special Consent of the Director of Local Government Services.

**BE IT FURTHER RESOLVED** by the Board of Commissioners of the Village of Ridgefield Park, in the County of Bergen and State of New Jersey in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq, the contract is awarded to Recycle Tech; and

**BE IT FURTHER RESOLVED** that a copy of the resolution be forwarded to the CFO, Administrator, Qualified Purchasing Agent, and Vendor for their records.

**Resolution 2023-111**

**RESOLUTION AUTHORIZING LIMITED OUTDOOR DINING ON A TEMPORARY BASIS IN DESIGNATED AREAS ON MAIN STREET**

**WHEREAS**, pursuant to Executive Order No. 150(2020), the State of New Jersey authorized municipalities to allow restaurants and other business establishments to use fixtures and equipment enabling them to serve patrons outdoors, in private areas, sidewalks, and other municipal designated outdoor areas during the Covid pandemic, which Order has been extended through November 30, 2024; and

**WHEREAS**, the Executive Order enabled municipalities to expand outdoor dining in order to support small food and beverage establishments; and

**WHEREAS**, outdoor dining has shown to be a real success for those communities that have authorized this expanded use of dining facilities; and

**WHEREAS**, the Board of Commissioners believes it is in the best interest of the Village to authorize temporary outdoor dining, which shall be determined on a case by case basis by the Board of Commissioners based upon which establishments provide the most suitable location for outdoor dining, including but not limited to pedestrian traffic, dimensions of the area to be utilized, and the building, street and sidewalk upon which it fronts.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Village of Ridgefield Park that businesses shall be authorized to operate, on a temporary basis, outdoor dining, subject to the rules and regulations and other requirements set forth herein. The first business to have outdoor dining is as follows:

1. Wahizza  
213 Main Street  
Ridgefield Park, NJ 07660

**BE IT FURTHER RESOLVED** that each designated establishment must provide insurance covering any and all claims arising from the operation of outdoor dining and comply with all rules and regulations and specifications as adopted by the Board of Commissioners; and

**BE IT FURTHER RESOLVED** that each establishment must comply with police regulations, Board of Health and Sanitary Code requirements, fire safety codes, building codes for temporary structures, and obtain necessary permits if applicable.