

COMMISSIONERS CAUCUS MEETING AGENDA
RIDGEFIELD PARK

June 8, 2023

7:00 PM

Mayor Anlian announces that this meeting is being held in accordance with the "Open Public Meeting Act, N.J.S.A. 10 4-6 et seq." notice of which was sent to the Record and the Star Ledger on December 29, 2022 and was posted on the Municipal Bulletin Board and the Village Website.

ROLL CALL

APPROVAL OF MINUTES

Commissioners Caucus Meeting of April 20, 2023

CORRESPONDENCE

05-20 Derek Sands, County of Bergen – Pride Month Flag Raising

05-21 Department of Consumer Affairs – Lead Grant Assistance Program

05-22 NJLM – Weekly Round-Up

05-23 NJDEP Weekly Update

05-24 Derek Sands, County of Bergen – 2023 Bergen County Elder Abuse Awareness Walk

05-25 Local Finance Notice 2023-11

05-26 NJDEP Weekly Update

05-27 NJLM – Weekly Round-Up

06-01 NJDEP Weekly Update

06-02 Office of the State Comptroller – Survey of Municipal Healthcare Coverage for Elected Officials

06-03 NJLM – Weekly Round-Up

06-04 Alyssa Dawson, Chief of Staff to Senator Holly Schepisi – "Give it Back" Property Tax Relief

06-05 65 Challenger, LLC – Zoning Board Public Hearing on Signage

06-06 County of Bergen - Pride Flag Raising Ceremony

DISCUSSION

Erin Albin, Suburban Consulting Engineers, Inc.
Ordinance – Towing and Storage

NEW BUSINESS

Mayor Anlian announces that the following business is considered to be routine in nature and will be enacted in one motion. Any item may be removed for separate consideration.

RESOLUTIONS:

- 2023-79 Appoint Interim Municipal Court Administrator
2023-80 Award Professional Grant Writing Consulting Contract
2023-81 Award July 4 Fireworks Display Contract
2023-82 Authorize Open Space Trust Fund Grant Application
2023-83 Support the Bergen County Fire Mutual Aid Plan
2023-84 Authorize Inclusion in the Bergen County Community Development Program
2023-85 Authorize Agreement with County of Bergen to Supersede the Cooperative Agreement Establishing the Bergen County Community Development Program

HEARING OF CITIZENS

REPORTS

Mayor & Commissioners
Village Attorney
Superintendent DPW

Chief of Police
Village Clerk

CLOSED SESSION

2023-86 Authorize Closed Session Meeting

ADJOURNMENT

Resolution 2023-79

WHEREAS, Eunkyong Lee is currently the Interim Municipal Court Administrator for the Village of Ridgefield Park; and

WHEREAS, the Board of Commissioners appoints Eunkyong Lee as the Interim Municipal Court Administrator for the Village of Ridgefield Park commencing June 1, 2023 through May 31, 2024.

Resolution 2023-80

A Resolution Awarding a Professional Grant Writing Consulting Contract to Millennium Strategies

Whereas, the Village of Ridgefield Park has a need to renew their existing contract for professional grant writing consultant services; and

Whereas, the Local Public Contracts Law N.J.S.A. 40A:11-5(a)(1)(i)) permits contracts for professional services to be negotiated and awarded by the governing body without public advertising for bids and requires that the resolution authorizing the award of a contract for professional services without competitive bids and the contract itself be available for public inspection; and

Whereas, the Village has received a proposal from Millennium Strategies, 60 Columbia Road, Suite 230, Morristown, New Jersey 07960, dated May 10, 2023, to perform such services for the Village; and

Whereas, the cost of said services is \$400 per month for: 1) Establishment of a User Platform with Online Grant Research Portal, 2) Access to Detailed Grant Summaries, and 3) Consultations on Available Grant Opportunities, with Grant Writing and Project Support available on an as-needed basis for the cost of \$150 per hour; and

Whereas, the Village is desirous of renewing a contract to Millennium for items 1 through 3, as per Millennium's Proposal, with Grant Writing and Project Support to be separately authorized by the Governing Body for specific grants; and

Whereas, the Village's Chief Financial Officer has certified that funds have been appropriated and are available for this contract in Line Account Number 01-2010-20-1212-130.

Now, Therefore, Be It Resolved, by the Board of Commissioners of the Village of Ridgefield Park, that a contract is hereby awarded as follows:

<u>Contractor</u>	<u>Amount</u>
Millennium Strategies	\$400/month for Services 1-3
60 Columbia Road, Suite 230	\$150/hour for Service 4 as needed
Morristown, New Jersey 07960	As Per Proposal

Be It Further Resolved that the Mayor/Commissioner-in-Charge and Village Clerk are hereby directed, authorized and empowered to execute a contract to effectuate the provisions and purpose of this resolution, subject to approval as to form by the Village Attorney.

Be It Further Resolved that pursuant to *N.J.S.A. 40A:11-5*, public notice of this contract award shall be published in the official newspaper of the Village in accordance with applicable law.

Resolution 2023-81

A Resolution Awarding a Contract for a July 4 Fireworks Display to Celebration Fireworks, Inc. in the Amount of \$21,400

WHEREAS, the Village of Ridgefield Park has a need to procure the services of a licensed and experienced fireworks operator to conduct the Village’s July 4, 2023 fireworks display; and

WHEREAS, the Village did endeavor to solicit quotes from at least 3 companies, consistent with the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Village is desirous of awarding a contract to Celebration Fireworks, Inc. in the amount of \$21,400; and

WHEREAS, this contract has been awarded under the “alternative process” pursuant to *N.J.S.A. 19:44A-20.4* et seq. (the “Pay-to-Play Law”), and has been awarded to Celebration based upon the merits and abilities of Celebration to provide the services necessary; and

WHEREAS, Celebration has completed and submitted a Business Entity Disclosure Certification which certifies that Celebration has not made any reportable contributions (\$300 or more) to a political or candidate committee in the Village of Ridgefield Park in the previous one year, and that the contract will prohibit Celebration from making any reportable contributions (\$300 or more) through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that funds have been appropriated for this purpose and are available in Account Number 01-2010-30-4202-114 Patriotic Celebrations – Fireworks.

NOW, THEREFORE, BE IT RESOLVED that a contract is awarded as follows for the performance of a fireworks display in the Village on July 4, 2023:

<u>Contractor</u>	<u>Amount</u>
Celebration Fireworks, Inc. 7911 7 th Street Slatington, PA 18080	\$21,400.00

BE IT FURTHER RESOLVED that the Mayor and Village Clerk are hereby directed, authorized and empowered to execute a contract with Celebration, subject to approval as to form by the Village Attorney, and to take all steps reasonably necessary to effectuate the purposes and provisions of this resolution.

BE IT FURTHER RESOLVED that all other Village officials, officers and employees are hereby directed, authorized and empowered to take all steps reasonably necessary to effectuate the purposes and provisions of this resolution.

Resolution 2023-82

RESOLUTION AUTHORIZING A GRANT APPLICATION TO BERGEN COUNTY OPEN SPACE TRUST FUND FOR THE PURCHASE OF LAND WHICH WILL BECOME PART OF THE VILLAGE'S NATURE PRESERVE

WHEREAS, the Village of Ridgefield Park desires to apply for and obtain a grant from the Bergen County Open Space Trust Fund in order to acquire two (2) parcels of land for the purpose of adding said lands to the Village's Nature Preserve, these parcels are the rear portion of property known as 575 and 577 Teaneck Road in the Village of Ridgefield Park; and

WHEREAS, each of the two (2) parcels of land are situated on the easterly side of Teaneck Road and adjacent to other publicly owned land, specifically land owned by the Village and designated as the Village of Ridgefield Park Nature Preserve; and

WHEREAS, the Village has determined that the above-mentioned parcels are needed for public use.

NOW, THEREFORE, BE IT RESOLVED that the Village of Ridgefield Park does hereby approve the Grant application to the Bergen County Open Space Trust Fund for the purpose of acquiring land to become part of the Village's Nature Preserve;

BE IT FURTHER RESOLVED that the Mayor, Village Clerk and other appropriate officials are hereby directed, authorized and empowered to execute the application and authorized to sign the agreement and any other necessary documents.

Resolution 2023-83

RESOLUTION SUPPORTING THE BERGEN COUNTY FIRE MUTUAL AID PLAN IN THE VILLAGE OF RIDGEFIELD PARK, COUNTY OF BERGEN, STATE OF NEW JERSEY

WHEREAS, the Village of Ridgefield Park provides fire protection resources for ordinary emergency response requirements within its jurisdiction; and

WHEREAS, the Fire Departments in Bergen County have a day-to-day responsibility to provide for the safety and security of lives and property; and

WHEREAS, local resources can become exhausted during the small percentage of large magnitude fire or disaster occurrences; and

WHEREAS, mutual aid is the most cost-effective method of providing sufficient resources to a local jurisdiction for those extraordinary occurrences; and

WHEREAS, it is of mutual benefit for fire departments located within the County of Bergen to provide supplemental resources to each other in the event of a local emergency or disaster; and

WHEREAS, this plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of fire department personnel and equipment whenever a local fire department requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of a fire or emergency; and

WHEREAS, a county area mutual aid plan is encouraged by, and is compatible with the State of New Jersey Resource Deployment Act; and

WHEREAS, participation in a county area mutual aid plan will not impose liability on the local entity; and

WHEREAS, it is the desire of the Board of Commissioners of the Village of Ridgefield Park to participate in fire mutual aid plan.

NOW, THEREFORE, BE IT RESOLVED the Village of Ridgefield Park does hereby agree to authorize their fire department to provide mutual aid assistance to each participating municipality, district, state or federal organization, as identified in the Bergen County Fire Mutual Aid Plan (ESF 4) and as may be amended from time to time by Participating Units and ratified by this body; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Bergen County Office of Emergency Management for filing.

**RESOLUTION AUTHORIZING INCLUSION IN THE BERGEN COUNTY
COMMUNITY DEVELOPMENT PROGRAM**

WHEREAS, certain Federal funds are potentially available to the County of Bergen under Title I of the Housing and Community Development Act of 1974, as amended; the HOME Investment Partnership Act of 1990, as amended; and the Emergency Solutions Grant of 2012; and

WHEREAS, the current Interlocal Services Cooperative Agreement contains an automatic renewal clause to expedite the notification of the inclusion process; and

WHEREAS, each Municipality must notify the Bergen County Division of Community Development of its intent to continue as a participant in the Urban County entitlement programs noted above; and

WHEREAS, it is in the best interest of the Village of Ridgefield Park and its resident to participate in said Programs.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of the Village of Ridgefield Park hereby notifies the Bergen County Division of Community Development of its decision to be included as a participant Municipality in the Urban County entitlement programs being the Community Development Block Grant Program (CDBG), the HOME Investment Partnership Program (HOME), and the Emergency Solutions Grant Program (ESG) for the Fiscal Years 2024, 2025, and 2026 covering the period July 1, 2021-June 30, 2027; and

BE IT FURTHER RESOLVED that an original copy of this resolution be made available to the Director of the Bergen County Division of Community Development as soon as possible and no later than Monday, June 26, 2023.

Resolution 2023-85

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE COUNTY OF BERGEN TO SUPERSEDE THE COOPERATIVE AGREEMENT DATED JULY 1, 2021 AND AMENDMENTS THERETO ESTABLISHING THE BERGEN COUNTY COMMUNITY DEVELOPMENT PROGRAM

WHEREAS, certain Federal funds are potentially available to the County of Bergen under Title I of the Housing and Community Development Act of 1974, as amended; the HOME Investment Partnership Act of 1990, as amended; and the Emergency Solutions Grant of 2012; and

WHEREAS, it is necessary to supersede an existing Interlocal Services Cooperative Agreement for the County and its people to benefit from these Programs; and

WHEREAS, an Agreement has been proposed under which the Village of Ridgefield Park and the County of Bergen in cooperation with other Municipalities, will modify and Interlocal Services Program pursuant to N.J.S.A. 40A:65-1 et seq.; and

WHEREAS, it is in the best interest of the Village of Ridgefield Park to enter into such an Agreement.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of the Village of Ridgefield Park that the Agreement entitled “Three Year Cooperative Agreement” (an Agreement superseding the Cooperative Agreement dated July 1, 2021 – June 30, 2024) to clarify the planning and implementation procedures and to enable the Village of Ridgefield Park to make a Three Year irrevocable commitment to participate in the Community Development Block Grant Program (CDBG), the HOME Investment Partnership Program (HOME), and the Emergency Solutions Grant Program (ESG) for the Fiscal Years 2024, 2025, and 2026 covering the period July 1, 2021-June 30, 2027, be executed by the Mayor and Municipal Clerk in accordance with the provisions of law; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately in accordance with law and that an original copy be made available to the Director of the Bergen County Division of Community Development as soon as possible and no later than Monday, June 26, 2023.