

COMMISSIONERS CAUCUS MEETING AGENDA
RIDGEFIELD PARK
December 22, 2022
7:00 PM

Mayor Anlian announces that this meeting is being held in accordance with the “Open Public Meeting Act, N.J.S.A. 10 4-6 et seq.” notice of which was sent to the Record and the Star Ledger on December 27, 2021 and was posted on the Municipal Bulletin Board and the Village Website.

ROLL CALL

CORRESPONDENCE

- 12-07 4th of July Citizens Committee – Grand Marshal Nominations
- 12-08 Bergen County Utilities Authority – Bergen County District Solid Waste Management Plan Amendment Public Hearing
- 12-09 NJDEP – Weekly Update
- 12-10 Local Finance Notice 2022-22 – Budget Matters
- 12-11 Matt McArow, GJEM Insurance – Elected Officials Training Notice
- 12-12 NJLM – Weekly Round-Up
- 12-13 Matt McArow, GJEM Insurance – Model Resolution Concerning Meeting Decorum
- 12-14 NJDEP – Weekly Update
- 12-15 NJLM – Weekly Round-Up
- 12-16 Property Owner Notice – Thor River Road LLC

HEARING OF CITIZENS

NEW BUSINESS

Mayor Anlian announces that the following business is considered to be routine in nature and will be enacted in one motion. Any item may be removed for separate consideration.

RESOLUTIONS:

- 2022-137 Authorize 2022 Annual Meeting Notice
- 2022-138 Designate Signatories for Banking Purposes
- 2022-139 Designate Official Newspapers of the Village
- 2022-140 Designate Official Depositories of the Village
- 2022-141 Authorize Rate of Interest on Delinquent Taxes
- 2022-142 Authorize Cancellation of Small Balances
- 2022-143 Authorize Establishment of Petty Cash Funds
- 2022-144 Appoint Insurance Consultants
- 2022-145 Appoint Village Attorney
- 2022-146 Appoint Various Professional Services
- 2022-147 Appoint Construction Board of Appeals Member
- 2022-148 Appoint Municipal Court Personnel
- 2022-149 Appoint Fire Inspectors

RESOLUTIONS: continued

- 2022-150 Authorize Refund Due to Overpayment of Taxes
2022-151 Authorize Refund Due to Overpayment of Taxes
2022-152 Approve 2022 Budget Transfers
2022-153 Approve Addendum to the DPW Collective Negotiations Agreement

DISCUSSION

2023 Salary Ordinance

REPORTS

Mayor & Commissioners

Village Attorney

Superintendent DPW

Chief of Police

Village Clerk

CLOSED SESSION (if needed)

2022-154 Authorize Closed Session Meeting

ADJOURNMENT

RESOLUTION 2022-137

2023 ANNUAL MEETING NOTICE - N.J.S.A. 10:4-6 et seq.

WHEREAS, the Board of Commissioners of the Village of Ridgefield Park, pursuant to the Open Public Meetings Act NJSA 10:4-6 et seq., has established their Caucus and Regular meeting dates for the year 2023. The Caucus Meetings will be held on the Thursday preceding each Regular Meeting, unless otherwise indicated by this resolution, at 7:00 PM at the Municipal Building, 234 Main Street, Third Floor, Ridgefield Park, New Jersey. Regular meetings will be held on the second and fourth Tuesday of each month, unless otherwise indicated by this resolution, at 7:30 PM at the Municipal Building, 234 Main Street, Third floor, Ridgefield Park, New Jersey; and

WHEREAS, there are no regular meetings on the fourth Tuesdays of July and August; and

WHEREAS, the Caucus Meeting of November 9, 2023 will begin at 6:00 PM with the Regular Meeting of November 9, 2023 immediately following; and

WHEREAS, the Caucus Meeting of November 28, 2023 will begin at 6:00 PM with the Regular Meeting of November 28, 2023 immediately following.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Village of Ridgefield Park to establish specifically the Caucus and Regular meetings of the Board of Commissioners for the year 2023 as follows:

2023 Caucus Meeting Dates:

January	5 and 19
February	9 and 23
March	9 and 23
April	6 and 20
May	4 and 18
June	8 and 22
July	6 and 20
August	3 and 17
September	7 and 21
October	5 and 19
November	9 and 28
December	7 and 21

2023 Regular Meeting Dates:

January	10 and 24
February	14 and 28
March	14 and 28
April	11 and 25
May	9 and 23
June	13 and 27
July	11
August	8
September	12 and 26
October	10 and 24
November	9 and 28
December	12 and 26

BE IT FURTHER RESOLVED that at each Regular and Caucus meeting, the Board of Commissioners shall designate a period of time when the public, present at the meeting, may speak upon any matter of concern to the municipality. This portion of time shall be determined by the municipal Governing Body; and

BE IT FURTHER RESOLVED that the Governing Body may at a Regular and/or Caucus meeting conduct any Regular business that it feels necessary to conduct in order to carry out the business of the municipality including but not limited to the introduction and adoption of budgets, bond ordinances, regular ordinances and resolutions.

RESOLUTION 2022-138

BE IT RESOLVED that the Board of Commissioners hereby designates the following as official signatories on Village of Ridgefield Park Bank Accounts for the year 2023:

John H. Anlian, Mayor
Adam A. MacNeill, Commissioner
Vincent Buono, Chief Financial Officer
Tara O'Grady, Village Clerk

RESOLUTION 2022-139

BE IT RESOLVED that the Board of Commissioners hereby designates the following as official newspapers of the Village of Ridgefield Park to be used for legal notices and any other official business required for the year 2023:

The Record
The Star Ledger

RESOLUTION 2022-140

BE IT RESOLVED that the Board of Commissioners hereby designates the following as official depositories of all monies belonging to or in control of the Village of Ridgefield Park for the year 2023:

State of New Jersey Cash Management Fund
Valley Bank

RESOLUTION 2022-141

WHEREAS, RS 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, R.S. 54:4-67 permits fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on the amount in excess of \$1,500.00.

NOW, THEREFORE, BE IT RESOLVED that:

- 1.) The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, subject to abatement of discount for the late payment of taxes as provided by law.
- 2.) There shall be a grace period of ten (10) days for each quarterly tax payment.

RESOLUTION 2022-142

WHEREAS, the State of New Jersey permits the cancellation of either overpayments or past due balances under \$10.00.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of the Village of Ridgefield Park authorizes the Tax Collector to cancel small balances on properties with balances under \$10.00 for year 2023.

RESOLUTION 2022-143

BE IT RESOLVED that the Board of Commissioners hereby authorizes the following petty cash funds to be established for the following departments for the year 2023:

Ridgefield Park Library	\$200.00
Police Department	\$200.00
Village Clerk's Office	\$100.00
Department of Public Works	\$100.00
Municipal Pool	\$100.00
Recreation Department	\$ 25.00

RESOLUTION 2022-144

WHEREAS, there exists a need for insurance consultant services including, within the Village of Ridgefield Park for the period from January 1, 2023 to December 31, 2023 in connection with the insurance of the Village of Ridgefield Park known as the South Bergen Municipal Joint Insurance Fund and Municipal Excess Liability Fund; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5 (m) permits the retention of an insurance consultant and requires a resolution authorizing the award of a contract for these services as “Extraordinary Unspecified Services” which may be awarded without competitive bids and the contract must be available for public inspection; and

WHEREAS the Board of Commissioners certifies that these services meet the statutory and other regulations governing the award of said contracts; and

WHEREAS the Board of Commissioners desires to retain Mathew M. McArow and Ezio I. Altamura of GJEM Insurance Agency, Inc., 363 Cedar Lane, Teaneck, NJ 07666 as its Insurance Consultants.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Village of Ridgefield Park the following:

1. There is hereby awarded without competitive bidding as an “Extraordinary Unspecified Service” in accordance with NJSA 40A:11-5 1 (a) (i) and (m) of the Local Public Contracts Law an insurance contract with Mathew M. McArow and Ezio I. Altamura because such services are specialized and quantitative in nature, require expertise, extensive training and personal reputation.
2. The Mayor and the Village Clerk are hereby authorized and directed to execute agreement with Mathew M. McArow and Ezio I. Altamura for a period from January 1, 2023 to December 31, 2023 to reflect their services as Insurance Consultants.
3. The amount paid to Mathew M. McArow and Ezio I. Altamura for the services rendered shall be equal to six percent (6%) of the municipality’s annual assessments as promulgated by the South Bergen Municipal Joint Insurance Fund who will pay such fees directly to Mathew M. McArow and Ezio I. Altamura.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the Record in accordance with the Local Public Contracts Law.

RESOLUTION 2022-145

WHEREAS, the Village of Ridgefield Park requires the services of a Village Attorney pursuant to NJSA 40A:9-134 for a period of one year commencing January 1, 2023 and terminating on December 31, 2023 as a non-fair and open contract pursuant to the provisions of NJSA 19:44A-25; and

WHEREAS, the fees that will be paid to Philip Boggia, of the firm Boggia Boggia Betesh Voytus, LLC, will not exceed \$300,000.00; and

WHEREAS, the anticipated term of this contract is for one year from January 1, 2023 to December 31, 2023 and may be extended until the appointment of another municipal attorney in the year 2023; and

WHEREAS, Philip Boggia, Esq., of the firm Boggia Boggia Betesh Voytus, LLC, has indicated that he will provide the necessary legal services to the Village of Ridgefield Park in accordance with applicable law and that he will furnish to the Village an estimated amount of the budget for legal fees in connection with the preparation of its annual budget; and

WHEREAS, Philip Boggia, Esq. of the firm Boggia Boggia Betesh Voytus, LLC, has completed and submitted a Business Entity Disclosure Certification, which certifies that Philip Boggia, Esq., for the firm of Boggia Boggia Betesh Voytus, LLC, has not made any reportable contributions to a political or candidate committee from the Village of Ridgefield Park in the previous year and which further certifies that Philip Boggia, and the firm of Boggia Boggia Betesh Voytus, LLC, will be prohibited from making any reportable contributions throughout the term of his appointment as Village Attorney; and

WHEREAS, the Chief Financial Officer certifies that funds will be made available in the 2023 Current Fund Budget for Legal Services and Costs, line account #01-2010-20-1552-036.

NOW THEREFORE, BE IT RESOLVED that Philip Boggia, of the firm Boggia Boggia Betesh Voytus, LLC, is hereby appointed as Village Attorney for the period commencing January 1, 2023 and terminating December 31, 2023 or until a successor is appointed; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of value shall be placed on file with this resolution in the Village Clerk's office; and

BE IT FURTHER RESOLVED that the Mayor and the Village Clerk are hereby authorized to execute the Contract for professional services with Philip Boggia, Esq.; and

BE IT FURTHER RESOLVED that the Board of Commissioners or Clerk of the Village of Ridgefield Park shall publish an appropriate notice in accordance with the applicable statutes and rules and regulations indicating that Philip Boggia, of the firm Boggia Boggia Betesh Voytus, LLC, has been appointed Village Attorney for a period of one year as stated above.

RESOLUTION 2022-146

WHEREAS, there exists a need for various professional services including, attorneys, auditor, Village engineer, and consulting engineers, to act in accordance with the Code of the Village of Ridgefield Park and to represent the Village in various matters during the year 2023; and

WHEREAS, the Chief Financial Officer has certified that funds will be made available in the 2021 Current/Capital Fund Budget; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for professional services without competitive bids and the contracts themselves must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Village of Ridgefield Park that professional contracts will be awarded for legal, auditing, and engineering, and services to the following professionals for the period commencing January 1, 2023 to December 31, 2023:

Legal Services (Bond Counsel)	Steven Rogut, Esq., Rogut McCarthy, LLC 37 Alden Street, Cranford, NJ 07016 Legal Services and Costs, Line Account 01-2010-20-1552-036 Amount not to exceed \$30,000.00
Legal Services (Labor Counsel)	Cleary Giacobbe Alfieri Jacobs 955 State Route 34, Ste. 200, Matawan, NJ 07747 Labor Negotiations, Line Account 01-2010-20-1570-027 Amount not to exceed \$25,000.00
Auditing Services (Village Auditor)	Wielkottz and Company, LLC 401 Wanaque Avenue, Pompton Lakes, NJ 07442 Audit Services, Line Account 01-2010-20-1352-100 Amount not to exceed \$80,000.00
Engineering Services (Village Engineer)	Boswell McClave Engineering 330 Phillips Avenue, South Hackensack, NJ 07606 Engineering O/E, Line Account 01-2010-20-1652-076 Amount not to exceed \$65,000.00
Engineering Services (Sewer Consultants)	Mott MacDonald Group, Inc. 111 Wood Avenue South, Iselin, NJ 08830 Engineering O/E, Line Account 04-2150-55-1601-001 Amount not to exceed \$200,000.00
Engineering Services (Sewer Consultants)	Suburban Consulting Engineers, Inc. 96 US Highway 206, Suite 101, Flanders, NJ 07836 Engineering O/E, Line Account 04-2150-55-1601-001 Amount not to exceed \$200,000.00

Economic Consultant Services
Financial Advisor
Special Planner

Benecke Economics
8410 Sanctuary Blvd., Riverdale, NJ 07457
Special Consultant, Line Account 01-2010-21-1803-028
Amount not to exceed \$30,000.00

Landscape Architect

MKW & Associates, LLC
39 Park Avenue, Rutherford, NJ 07070
Engineering O/E, Line Account 01-2010-20-1652-076
Amount not to exceed \$50,000.00

Arterial

507 Bloomfield Avenue, 2nd Floor, Montclair, NJ 07042
Engineering O/E, Line Account 01-2010-20-1652-076
Amount not to exceed \$50,000.00

Appraisal Services

McNerney & Associates, Inc.
266 Harristown Road, Glen Rock, NJ 07452-0067
Defense of Tax Appeals, Line Item 01-2010-20-1590-027
Amount not to exceed \$15,000.00

Planner

Kenneth Ochab Associates, LLC
12-16 Fair Lawn Avenue, Fair Lawn, NJ 07410
Special Consultant, Line Account 01-2010-21-1803-028
Amount not to exceed \$30,000.00

BE IT FURTHER RESOLVED that these contracts for professional services are awarded without competitive bid as professional Services” in accordance with NJSA 40A:11-5(1)(a)(I) of the local public contracts law because the subject matters of the contracts are for professional services by firms or professionals authorized to practice in the State of New Jersey.

BE IT FURTHER RESOLVED that these appointments comply with the applicable statutes regarding the non-fair and open process for awarding said professional service contracts; and

BE IT FURTHER RESOLVED that these appointments are contingent upon receipt of the certification stating that no political contributions have been received during the previous year and will not be received during the term of the contract.

BE IT FURTHER RESOLVED that the Mayor and the Village Clerk are hereby authorized to execute the above contracts for professional services.

BE IT FURTHER RESOLVED that a notice of the award of the above contracts shall be published in The Record as required by law within 10 days of the adoption of this resolution.

RESOLUTION 2022-147

BE IT RESOLVED that the Board of Commissioners hereby makes the following appointment to the Construction Board of Appeals:

Tom Vercelli, 1st Alternate, one year, term expiring December 31, 2023

RESOLUTION 2022-148

BE IT RESOLVED that the Board of Commissioners hereby appoints the following personnel to the Municipal Court for a term commencing on January 1, 2023 and terminating December 31, 2023.

Elsbeth Crusius	Prosecutor
David Molk	Public Defender
Bonnie Manaut	Deputy Court Administrator
Irene Blumenthal	Violations Clerk

RESOLUTION 2022-149

BE IT RESOLVED that the Board of Commissioners hereby appoints the following personnel as Fire Inspectors for a term commencing on January 1, 2023 and terminating December 31, 2023:

Richard Cravello Fire Inspector

Carl Dettloff Fire Inspector

RESOLUTION 2022-150

WHEREAS, the Tax Collector has received a payment for the fourth quarter of 2022 from TP Access for Block 49.01 Lot 2, 400 Bergen Turnpike; and

WHEREAS, the Superior Court of New Jersey has vested the right to title of the property to NJ Transit in a court order dated November 10, 2022; and

WHEREAS, the fourth quarter encompasses October, November and December; and

WHEREAS, after prorating the fourth quarter taxes, the property has a credit of \$49,276.12.

THEREFORE, BE IT RESOLVED that a refund be provided to TP Access in the amount of \$49,276.12 and that the Tax Collector is hereby authorized to perform any act necessary to effectuate the purposes set forth in this resolution.

RESOLUTION 2022-151

WHEREAS, the Tax Collector shows a credit on the fourth quarter of 2022 owned by TP Access for Block 40.02 Lot 2, 151 Route 46 West; and

WHEREAS, the Superior Court of New Jersey has vested the right to title of the property to NJ Transit in a court order dated November 10, 2022; and

WHEREAS, the fourth quarter encompasses October, November and December; and

WHEREAS, after prorating the fourth quarter taxes, the property has a credit of \$3,108.00.

THEREFORE, BE IT RESOLVED that a refund be provided to TP Access in the amount of \$3,108.00 and that the Tax Collector is hereby authorized to perform any act necessary to effectuate the purposes set forth in this resolution.

RESOLUTION 2022-152

WHEREAS, The Village of Ridgefield Park has determined that certain budget lines require additional funds to meet the necessary expenses of various Departments; and

WHEREAS, the Division of Local Government Services within the provisions of NJSA 40A:4-58 allows for the transfer of appropriations.

NOW, THEREFORE BE IT RESOLVED, that the proper offices are hereby authorized and instructed to make the attached Budget Transfers for Year 2022 from appropriations which have excess funds within the provisions of NJSA 40A:4-58.

Resolution No. 2022-153

A Resolution Approving an Addendum to the Collective Negotiations Agreement with the Association of RP DPW Employees

WHEREAS, the New Jersey Office of the State Comptroller recently issued a report entitled "A Review of Sick and Vacation Leave Policies in New Jersey Municipalities," issued on July 7, 2022; and

WHEREAS, the OSC Report identified a number of Village policies and contract provisions that needed to be updated to be consistent with applicable law, including but not limited to provisions concerning sick leave and vacation leave in the current collective negotiations agreement between the Village and the DPW; and

WHEREAS, the parties are desirous of adopting an Addendum and the attached Exhibit A, which will supersede the provisions of Article IX and Article X in the current Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Village of Ridgefield Park as follows:

1. The Addendum negotiated with the Association of RP DPW Employees is hereby approved.
2. The Mayor is hereby directed, authorized and empowered to execute the Addendum, subject to approval as to form by the Village Attorney.
3. This resolution shall take effect immediately, and the Addendum shall be deemed to be effective January 1, 2022.