

Village of Ridgefield Park
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MEMO

Date: January 4, 2022

To: Mayor Anlian and Commissioners Gerken, MacNeill, Olson and Portorreal
Philip Boggia, Esq.

From: Tara O'Grady, Village Clerk

Re: Agenda Items Caucus Meeting of January 6, 2022

Attached please find:

- Draft agenda for Caucus Meeting January 6, 2022
- Resolutions 2022-01 & 2022-02
- Ordinance – Electric Vehicle Supply/Service Equipment & Parking Spaces

COMMISSIONERS CAUCUS MEETING AGENDA
RIDGEFIELD PARK
January 6, 2022
7:00 PM

Mayor Anlian announces that this meeting is being held in accordance with the "Open Public Meeting Act, N.J.S.A. 10 4-6 et seq." notice of which was sent to the Record and the Star Ledger on December 27, 2021 and was posted on the Municipal Bulletin Board and the Village Website.

ROLL CALL

APPROVAL OF MINUTES

None

CORRESPONDENCE

None

NEW BUSINESS

Mayor Anlian announces that the following business is considered to be routine in nature and will be enacted in one motion. Any item may be removed for separate consideration.

Resolutions:

2022-01 Approve 2021 Budget Transfers
2022-02 Adopt Temporary Budget Appropriations for 2022

HEARING OF CITIZENS

REPORTS

Mayor & Commissioners
Village Attorney
Superintendent DPW

Chief of Police
Village Clerk

DISCUSSION

Ordinance - Electric Vehicle Supply/Service Equipment & Parking Spaces
Paul Bishop – Fire Department Consultant

CLOSED SESSION

2022-03 Authorize Closed Session Meeting

ADJOURNMENT

Resolution 2022-01

WHEREAS, The Village of Ridgefield Park has determined that certain budget lines require additional funds to meet the necessary expenses of various Departments; and

WHEREAS, the Division of Local Government Services within the provisions of N.J.S.A. 40A:4-58 allows for the transfer of appropriations;

NOW, THEREFORE BE IT RESOLVED, that the proper officers are hereby authorized and instructed to make the attached Budget Transfers for Year 2021, effective December 30, 2021, subject to revisions based on the final payroll from appropriations which have excess funds within the provisions of N.J.S.A. 40A:4-58.

Date	rname	account	From	To
12/28/2021	POLICE & FIREMEN'S RET.SYS.	01-2010-36-4752-136		90969.06
12/28/2021	LEGAL SERVICES & COSTS O/E	01-2010-20-1552-036		86234.04
12/28/2021	SPECIAL CONSULTANT	01-2010-21-1803-028		47899.00
12/28/2021	SEWER SYSTEM O/E	01-2010-31-3002-050		23491.88
12/28/2021	ENGINEERING O/E	01-2010-20-1652-076		19344.54
12/28/2021	DEFENSE OF TAX APPEALS	01-2010-20-1590-027		11155.06
12/28/2021	PROSECUTOR SW	01-2010-25-2751-001		11063.91
12/28/2021	PREPARATION OF REVAL PROGRAM	01-2010-44-9022-		11000.00
12/28/2021	AUDIT SERVICES	01-2010-20-1352-100		8693.75
12/28/2021	UNIFORM FIRE SAFETY SW	01-2010-25-2661-004		8540.67
12/28/2021	LIBRARY O/E	01-2010-29-3902-155		7223.03
12/28/2021	CONSTRUCTION OFFICIAL	01-2010-22-1962-128		2890.68
12/28/2021	GARBAGE & TRASH REMOVAL S/W	01-2010-26-3051-998		2141.80
12/28/2021	CODIFICATION OF ORDINANCES O/E	01-2010-20-1012-036		1791.82
12/28/2021	ZONING BOARD SW	01-2010-21-1851-002		861.57
12/28/2021	BOARD OF COMMISSISONERS	01-2010-20-1101-001		845.32
12/28/2021	REVENUE & FINANCE O/E	01-2010-20-1452-100		696.95
12/28/2021	DOG REGULATION	01-2010-27-3402-020		641.72
12/28/2021	INTEREST ON BANS	01-2010-45-9422-148		131.85
12/28/2021	D.C.R.P.	01-2010-36-4772-200		10.39
12/28/2021	MEADOWLANDS DEVELOP	01-2010-20-1572-027	55124.00	0.00
12/28/2021	VILLAGE CLERK OFFICE O/E	01-2010-20-1212-132	52891.13	0.00
12/28/2021	GROUP INSURANCE PLANS	01-2010-23-2202-101	50000.00	0.00
12/28/2021	Insurance - Liability	01-2010-23-2302-101	45046.34	0.00
12/28/2021	FINANCIAL ADMINISTRATION	01-2010-20-1302-028	45000.00	0.00
12/28/2021	XEROX RENTAL	01-2010-20-1222-053	20000.00	0.00
12/28/2021	LABOR NEGOTIATIONS	01-2010-20-1570-027	20000.00	0.00
12/28/2021	REVENUE & FINANCE S/W	01-2010-20-1451-007	16898.71	0.00
12/28/2021	LAND USE S/W	01-2010-21-1861-003	15383.94	0.00
12/28/2021	ZONING BOARD ADJ O/E	01-2010-21-1852-100	15282.92	0.00

To / From	Account	To	From	fname	rname
XFER TO	06-2010-55-5011-	7998.92		0 POOL OPERATING	OPERATING S/W
XFER TO	06-2010-55-5022-	7001.08		0 POOL OPERATING	OPERATING O/E
XFER FROM	06-2010-55-5322-		0	15000 POOL OPERATING	CAPITAL OUTLAY

Resolution 2022-02

WHEREAS, N.J.S.A.40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2022 Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, said total temporary appropriations are limited to 26.25 percent of the total appropriations in the 2021 Budget, exclusive of any appropriations made for debt service, capital improvement fund and public assistance, in said 2021 Budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Village of Ridgefield Park that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for his records.

Account	Temporary Budget
- BUDGET:	0.00
20-1012 CODIFICATION OF ORDINANCES	1,050.00
20-1022 REVISION OF ORDINANCES:	525.00
20-1101 BOARD OF COMMISSISONERS:	5,250.00
20-1201 ELECTION SW:	1,071.00
20-1202 ELECTION:	7,087.50
20-1211 VILLAGE CLERK'S OFFICE SW:	27,825.00
20-1212 VILLAGE CLERK OFFICE O/E:	25,016.25
20-1222 XEROX RENTAL:	5,250.00
20-1301 C M F O SW:	9,450.00
20-1302 FINANCIAL ADMINISTRATION:	11,812.50
20-1352 AUDIT SERVICES:	11,156.25
20-1451 REVENUE & FINANCE S/W:	49,356.56
20-1452 REVENUE & FINANCE O/E:	10,526.25
20-1501 ASSESSOR SW:	22,575.00
20-1502 ASSESSOR O/E:	3,084.37
20-1551 LEGAL SERVICES & COSTS S/W:	15,750.00
20-1552 LEGAL SERVICES & COSTS O/E:	65,625.00
20-1570 LABOR NEGOTIATIONS:	5,250.00
20-1572 MEADOWLANDS DEVELOP:	15,750.00
20-1582 NEW ORDINANCES:	1,312.50
20-1590 DEFENSE OF TAX APPEALS:	27,562.50
20-1652 ENGINEERING O/E:	5,250.00
21-1801 PLANNING BOARD SW:	3,150.00
21-1802 PLANNING BOARD:	6,562.50
21-1803 SPECIAL CONSULTANT:	5,250.00
21-1851 ZONING BOARD SW:	2,887.50
21-1852 ZONING BOARD ADJ O/E:	4,200.00
21-1861 LAND USE S/W:	4,546.50
21-1862 LAND USE O/E:	1,968.75
21-1901 RENT CONTROL SW:	787.50
21-1902 RENT CONTROL O/E:	196.87
21-4251 CITIZEN ADVISORY S/W:	7,087.50
21-4252 CITIZENS ADVISORY COMM:	49,481.25
22-1951 CONSTRUCTION OFFICIAL S/W:	90,562.50
22-1962 CONSTRUCTION OFFICIAL:	14,700.00
23-2202 GROUP INSURANCE PLANS:	603,487.50
23-2204 HOLY NAME MEDICAL CENTER:	2,257.50
23-2222 Insurance - Health Bene Waiver:	3,937.50
23-2302 Insurance - Liability:	73,637.28
23-2312 Insurance - Other Insurance:	15,881.25
23-2322 Worker Comp Insurance:	98,437.50
25-2401 POLICE SW:	1,443,750.00
25-2402 POLICE O/E:	119,437.50
25-2404 METER ENFORCEMENT:	7,087.50
25-2502 POLICE 911 O/E:	2,625.00
25-2521 EMERGENCY MANAGEMENT SW:	3,675.00
25-2522 EMERGENCY MANAGEMENT SVCS:	8,006.25
25-2602 AMBULANCE O/E:	19,562.81
25-2652 FIRE O/E:	61,687.50
25-2653 LOSAP:	36,750.00

Account	Temporary Budget
25-2661 UNIFORM FIRE SAFETY SW:	19,031.25
25-2662 UNIFORM FIRE SAFETY OE:	3,937.50
25-2702 RESCUE SQUAD:	6,562.50
25-2751 PROSECUTOR SW:	6,851.25
26-2901 ROAD REPAIRS & MAINT S/W:	75,495.00
26-2902 ROAD REPAIRS O/E:	9,450.00
26-2905 SNOW REMOVAL S/W:	0.00
26-2912 SNOW REMOVAL O/E:	13,125.00
26-3051 GARBAGE & TRASH REMOVAL S/W:	200,812.50
26-3052 GARBAGE & TRASH REMOVAL O/E:	32,812.50
26-3061 RECYCLING PROGRAM SW:	43,575.00
26-3062 RECYCLING PROGRAM O/E:	15,750.00
26-3101 PUBLIC BUILDING SW:	19,687.50
26-3102 PUBLIC BUIILDING O/E:	61,897.50
26-3151 GARAGE & GENERAL S/W:	194,250.00
26-3152 GARAGE & GENERAL O/E:	31,500.00
26-3751 PARKS AND PLAZA S/W:	110,250.00
27-3301 BOARD OF HEALTH - S/W:	28,875.00
27-3302 BOARD OF HEALTH O/E:	5,250.00
27-3312 CONTRACTURAL:	9,450.00
27-3402 DOG REGULATION:	4,987.50
27-3451 WELFARE - SW:	5,512.50
27-3452 WELFARE O/E:	393.75
28-3701 RECREATION & PLAYGROUND SW:	26,250.00
28-3702 RECREATION & PLAYGROUND O/E:	25,331.25
28-3711 YOUTH CENTER S/W:	5,250.00
28-3712 YOUTH CENTER O/E:	1,575.00
28-3752 PARKS PLAZA O/E:	43,312.50
29-3901 LIBRARY S/W:	111,293.39
29-3902 LIBRARY O/E:	34,650.00
30-4202 PATRIOTIC CELEBRATIONS O/E:	18,243.75
30-4251 SALARY & WAGE ADJ:	5,250.00
30-4262 CIVIC LIFE:	0.00
31-3001 SEWERS SYSTEMS SW:	42,000.00
31-3002 SEWER SYSTEM O/E:	18,375.00
31-4352 STREET LIGHTING:	31,500.00
31-4402 TELEPHONE SERVICE:	525.00
31-4552 BCUA:	373,143.75
31-4612 FIRE HYDRANT SERVICE:	38,062.50
32-3012 CONTINGENT:	7,875.00
32-4652 SANITARY LANDFILL FEES:	150,150.00
36-4722 SOCIAL SECURITY SYSTEMS:	119,437.50
36-4752 POLICE & FIREMEN'S RET.SYS.:	303,501.45
36-4772 D.C.R.P.:	157,137.22
41-7022 DRUNK DRIVING ENFORCEMENT:	0.00
41-7032 MUNICIPAL ALLIANCE PROGRAM:	387.62
41-7102 DRIVE SOBER OR GET PULLED	0.00
41-7202 DISTRACTED DRIVING INCENTIVE	0.00
41-7302 CLICK IT OR TICKET:	0.00
41-7502 BODY ARMOR REPLACEMENT	814.26
41-7602 RECYCLING TONNAGE GRANT:	0.00
41-7702 CLEAN COMMUNITY:	5,394.59

Account	Temporary Budget
41-7802 FOREST MANAGEMENT:	0.00
41-7812 NIBRS PILOT PROGRAM:	0.00
41-7822 BODY WORN CAMERA GRANT:	0.00
43-4901 COURT S/W:	67,725.00
43-4902 COURT O/E:	7,428.75
43-4951 PUBLIC DEFENDER SW:	4,819.50
44-9012 CAPITAL IMPROVEMENT FUND:	52,500.00
44-9022 PREPARATION OF REVAL	17,062.50
44-9032 CSO - RESERVE FOR SEWER	52,500.00
45-9102 PAYMENT OF BAN'S:	65,625.00
45-9202 PAYMENT OF BOND PRINCIPAL:	216,562.50
45-9302 INTEREST ON BONDS:	15,015.00
45-9402 GREEN TRUST LOAN P:	6,770.66
45-9412 GREEN TRUST LOAN I:	1,400.17
45-9422 INTEREST ON BANS:	12,632.81
46-8702 DEFICIT SWIM POOL:	19,687.50
50-8992 RUT:	171,688.12
Total	6,149,470.24

Account	Temporary Budget
- BUDGET:	0.00
55-5011 OPERATING S/W:	15,750.00
55-5022 OPERATING O/E:	15,750.00
55-5112 CAPITAL IMPROVEMENT FUND:	0.00
55-5303 EXPENDITURE WITHOUT APPROP:	0.00
55-5313 DEF CHGS/OVEREXPENDITURES:	0.00
55-5322 CAPITAL OUTLAY:	3,937.50
Total	35,437.50

VILLAGE OF RIDGEFIELD PARK

ORDINANCE NO. #

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 96 OF THE VILLAGE CODE TO AUTHORIZE AND ENCOURAGE ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT (EVSE) & MAKE-READY PARKING SPACES

WHEREAS, this Ordinance sets forth procedures for the installation of Electric Vehicle Supply/Service Equipment (EVSE) and Make-Ready parking spaces and establishes associated regulations and other standards within the Village of Ridgefield Park in the County of Bergen; and

WHEREAS, supporting the transition to electric vehicles contributes to the Village of Ridgefield Park's commitment to sustainability and is in the best interest of public welfare; and

WHEREAS, installation of EVSE and Make-Ready parking spaces encourages electric vehicle adoption; and

WHEREAS, the Village of Ridgefield Park encourages increased installation of EVSE and Make Ready parking spaces; and

WHEREAS, adoption of this ordinance supports the State of New Jersey's goals to reduce air pollutants and greenhouse gas emissions from the transportation sector as outlined and supported by various programs related to NJ's 2019 Energy Master Plan, Global Warming Response Act (P.L.2007, c.112 (C.26:2C-37 et al.)), and EV Law (P.L. 2019, c. 362); and

WHEREAS, P.L. 2021, c.171, which Governor Murphy signed into law on July 9, 2021, requires EVSE and Make-Ready parking spaces be designated as a permitted accessory use in all zoning or use districts and establishes associated installation and parking requirements; and

WHEREAS, adoption of this ordinance will support the Master Plan of the Village of Ridgefield Park adopted in concurrence with P.L. 1975 c. 291, s. 1 eff. Aug. 1, 1976, and is consistent with the goals of the Master Plan in enhancing the downtown, promoting economic development, and addressing parking demand, and as well as the land use and circulation elements of the Master Plan; and

WHEREAS, the Village of Ridgefield Park encourages greater ownership and use of electric vehicles, thus the Village of Ridgefield Park is amending Chapter 96, "Zoning," to establish standards and regulations for the safe and efficient installation of EVSE and Make-Ready parking spaces at appropriate locations.

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the Village of Ridgefield Park in the County of Bergen, State of New Jersey, as follows:

Section 1.

Chapter 96, "Zoning" of the Village Code is hereby amended and supplemented by adding a new Section 7.10, "Electric Vehicle Supply/ Service Equipment," as follows:

§96-7.10 Electric Vehicle Supply/ Service Equipment

A. Purpose

The purpose of this ordinance is to promote and encourage the use of electric vehicles by requiring the safe and efficient installation of EVSE and Make-Ready parking spaces through municipal parking regulations and other standards. EVSE and Make-Ready parking spaces will support the State's transition to an electric transportation sector, reducing automobile air pollution, greenhouse gas emissions, and storm water runoff contaminants. The goals are to:

1. Provide adequate and convenient EVSE and Make-Ready parking spaces to serve the needs of the traveling public.
2. Provide opportunities for residents to have safe and efficient personal EVSE located at or near their place of residence.
3. Provide the opportunity for non-residential uses to supply EVSE to their customers and employees.
4. Create standard criteria to encourage and promote safe, efficient, and cost-effective electric vehicle charging opportunities in all zones and settings for convenience of service to those that use electric vehicles.

B. Definitions

Certificate of occupancy: The certificate provided for in N.J.A.C. 5:23-2, indicating that the construction authorized by the construction permit has been completed in accordance with the construction permit, the act and the regulations. See "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.) and regulations adopted pursuant thereto.

Charging Level: The amount of voltage provided to charge an electric vehicle varies depending on the type of EVSE as follows:

1. Level 1 operates on a fifteen (15) to twenty (20) amp breaker on a one hundred twenty (120) volt AC circuit.
2. Level 2 operates on a forty (40) to one hundred (100) amp breaker on a two hundred eight (208) or two hundred forty (240) volt AC circuit.
3. Direct-current fast charger (DCFC) operates on a sixty (60) amp or higher breaker on a four hundred eighty (480) volt or higher three phase circuit with special grounding equipment. DCFC stations can also be referred to as rapid charging stations that are typically characterized by industrial grade electrical outlets that allow for faster recharging of electric vehicles.

Electric vehicle: Any vehicle that is licensed and registered for operation on public and private highways, roads, and streets; and operates either partially or exclusively using an electric motor powered by an externally charged on-board battery.

Electric Vehicle Supply/Service Equipment or (EVSE): The equipment, including the cables, cords, conductors, connectors, couplers, enclosures, attachment plugs, power outlets, power electronics, transformer, switchgear, switches and controls, network interfaces, point of sale equipment, and associated apparatus designed and used for the purpose of transferring energy from the electric supply system to a plug-in electric vehicle. "EVSE" may deliver either alternating current or, consistent with fast charging equipment standards, direct current electricity. "EVSE" is synonymous with "electric vehicle charging station."

Make-Ready Parking Space: means the pre-wiring of electrical infrastructure at a parking space, or set of parking spaces, to facilitate easy and cost-efficient future installation of Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment, including, but not limited to, Level Two EVSE and direct current fast chargers. Make Ready includes expenses related to service panels, junction boxes, conduit, wiring, and other components necessary to make a particular location able to accommodate Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment on a "plug and play" basis. "Make-Ready" is synonymous with the term "charger ready," as used in P.L.2019, c.362 (C.48:25-1 et al.).

Private EVSE: EVSE that has restricted access to specific users (e.g., single and two-family homes, executive parking fleet parking with no access to the general public).

Publicly-accessible EVSE: EVSE that is publicly available (e.g., park & ride, public parking lots and garages, on-street parking, shopping center parking, non-reserved parking in multi-family parking lots, etc.).

C. Approvals and Permits

1. An application for development submitted solely for the installation of EVSE or Make-Ready parking spaces shall be considered a permitted accessory use and permitted accessory structure in all zoning or use districts and shall not require a variance pursuant to C.40:55D-70.
2. EVSE and Make-Ready Parking Spaces installed pursuant to Section D. below in development applications that are subject to site plan approval are considered a permitted accessory use as described in 1. above.
3. All EVSE and Make-Ready parking spaces shall be subject to applicable local and/or Department of Community Affairs permit and inspection requirements.
4. The Zoning Officer shall enforce all signage and installation requirements described in this ordinance. Failure to meet the requirements in this ordinance shall be subject to the same enforcement and penalty provisions as other violations of this Chapter 96, "Zoning."
5. An application for development for the installation of EVSE or Make-Ready spaces at an existing gasoline service station, an existing retail establishment, or any other existing building shall not be subject to site plan or other land use board review, shall not require variance relief pursuant to C.40:55D-1 et seq. or any other law, rule, or regulation, and shall be approved through the issuance of a zoning permit by the administrative officer, provided the application meets the following requirements:
 - a. the proposed installation does not violate bulk requirements applicable to the property or the conditions of the original final approval of the site plan or subsequent approvals for the existing gasoline service station, retail establishment, or other existing building;
 - b. all other conditions of prior approvals for the gasoline service station, the existing retail establishment, or any other existing building continue to be met; and
 - c. the proposed installation complies with the construction codes adopted in or promulgated pursuant to the "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.), any safety standards concerning the installation, and any State rule or regulation concerning electric vehicle charging stations.
6. An application pursuant to Section 5. above shall be deemed complete if:
 - a. the application, including the permit fee and all necessary documentation, is determined to be complete,

- b. a notice of incompleteness is not provided within 20 days after the filing of the application, or
 - c. a one-time written correction notice is not issued by the Zoning Officer within 20 days after filing of the application detailing all deficiencies in the application and identifying any additional information explicitly necessary to complete a review of the permit application.
- 7. EVSE and Make-Ready parking spaces installed at a gasoline service station, an existing retail establishment, or any other existing building shall be subject to applicable local and/or Department of Community Affairs inspection requirements.
 - 8. A permitting application solely for the installation of electric vehicle supply equipment permitted as an accessory use shall not be subject to review based on parking requirements.

D. Requirements for New Installation of EVSE and Make-Ready Parking Spaces

- 1. As a condition of preliminary site plan approval, for each application involving a multiple dwelling with five or more units of dwelling space, which shall include a multiple dwelling that is held under a condominium or cooperative form of ownership, a mutual housing corporation, or a mixed-use development, the developer or owner, as applicable, shall:
 - a. prepare as Make-Ready parking spaces at least 15 percent of the required off-street parking spaces, and install EVSE in at least one-third of the 15 percent of Make-Ready parking spaces;
 - b. within three years following the date of the issuance of the certificate of occupancy, install EVSE in an additional one-third of the original 15 percent of Make-Ready parking spaces; and
 - c. within six years following the date of the issuance of the certificate of occupancy, install EVSE in the final one-third of the original 15 percent of Make-Ready parking spaces.
 - d. Throughout the installation of EVSE in the Make-Ready parking spaces, at least five percent of the electric vehicle supply equipment shall be accessible for people with disabilities.

- e. Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.
2. As a condition of preliminary site plan approval, each application involving a parking lot or garage not covered in 1. above shall:
- a. Install at least one Make-Ready parking space if there will be 50 or fewer off-street parking spaces.
 - b. Install at least two Make-Ready parking spaces if there will be 51 to 75 off-street parking spaces.
 - c. Install at least three Make-Ready parking spaces if there will be 76 to 100 off-street parking spaces.
 - d. Install at least four Make-Ready parking spaces, at least one of which shall be accessible for people with disabilities, if there will be 101 to 150 off-street parking spaces.
 - e. Install at least four percent of the total parking spaces as Make-Ready parking spaces, at least five percent of which shall be accessible for people with disabilities, if there will be more than 150 off-street parking spaces.
 - f. In lieu of installing Make-Ready parking spaces, a parking lot or garage may install EVSE to satisfy the requirements of this subsection.
 - g. Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.
 - h. Notwithstanding the provisions of this Section, a retailer that provides 25 or fewer off-street parking spaces or the developer or owner of a single-family home shall not be required to provide or install any electric vehicle supply equipment or Make-Ready parking spaces.

E. Minimum Parking Requirements

1. All parking spaces with EVSE and Make-Ready equipment shall be included in the calculation of minimum required parking spaces, pursuant to Article X of Chapter 96.
2. A parking space prepared with EVSE or Make-Ready equipment shall count as at least two parking spaces for the purpose of complying with a minimum parking

space requirement. This shall result in a reduction of no more than 10 percent of the total required parking.

3. All parking space calculations for EVSE and Make-Ready equipment shall be rounded up to the next full parking space.
4. Additional installation of EVSE and Make-Ready parking spaces above what is required in Section D. above may be encouraged, but shall not be required in development projects.

F. Reasonable Standards for All New EVSE and Make-Ready Parking Spaces

Commented [Jv1]: (Note: Municipalities may deviate from the reasonable standards set forth in Section F to address installation, sightline, and setback requirements or other health- and safety-related specifications for EVSE and Make-Ready parking spaces. Nothing in this section of the ordinance shall be deemed to authorize a municipality to require site plan review by a municipal agency solely for the installation of EVSE or Make-Ready parking spaces.)

1. Location and layout of EVSE and Make-Ready parking spaces is expected to vary based on the design and use of the primary parking area. It is expected flexibility will be required to provide the most convenient and functional service to users. Standards and criteria should be considered guidelines and flexibility should be allowed when alternatives can better achieve objectives for provision of this service.
2. Installation:
 - a. Installation of EVSE and Make-Ready parking spaces shall meet the electrical subcode of the Uniform Construction Code, N.J.A.C. 5:23-3.16.
 - b. Each EVSE or Make-Ready parking space that is not accessible for people with disabilities shall be not less than 9 feet wide or 18 feet in length. Exceptions may be made for existing parking spaces or parking spaces that were part of an application that received prior site plan approval.
 - c. To the extent practical, the location of accessible parking spaces for people with disabilities with EVSE and Make Ready equipment shall comply with the general accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
 - d. Each EVSE or Make-Ready parking space that is accessible for people with disabilities shall comply with the sizing of accessible parking space requirements in the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.

3. EVSE Parking:

- a. Publicly-accessible EVSE shall be reserved for parking and charging electric vehicles only. Electric vehicles shall be connected to the EVSE.

Commented [Jv2]: (Note: The use of time limits is optional and shall be determined by the owner.)

b. Electric vehicles may be parked in any parking space designated for parking, subject to the restrictions that would apply to any other vehicle that would park in that space.

c. **Public Parking.** Pursuant to NJSA 40:48-2, publicly-accessible EVSE parking spaces shall be monitored by the municipality's police department and enforced in the same manner as any other parking. It shall be a violation of this Section to park or stand a non-electric vehicle in such a space, or to park an electric vehicle in such a space when it is not connected to the EVSE. Any non-electric vehicle parked or standing in a EVSE parking space or any electric vehicle parked and not connected to the EVSE shall be is subject to fine and/or impoundment of the offending vehicle as described in the general penalty provisions of Chapter 1, Article II. Signage indicating the penalties for violations shall comply with Section 5. below. Any vehicle parked in such a space shall make the appropriate payment for the space and observe the time limit for the underlying parking area, if applicable.

Commented [Jv3]: (Note: Municipality may put the locations of the publicly-accessible, municipally-owned EVSE parking spaces in this ordinance and the fees associated with charging/parking at those spaces. See Section 6. below for Usage Fees.)

Commented [Jv4]: (Note: Municipalities may establish alternative penalties than those listed above by ordinance.)

d. Private Parking. The use of EVSE shall be monitored by the property owner or designee.

4. Safety

a. Each publicly-accessible EVSE shall be located at a parking space that is designated for electric vehicles only and identified by green painted pavement and/or curb markings, a green painted charging pictograph symbol, and appropriate signage pursuant to Section 5. below.

b. Where EVSE is installed, adequate site lighting and landscaping shall be provided in accordance with the Village's ordinances and regulations.

c. Adequate EVSE protection such as concrete-filled steel bollards shall be used for publicly-accessible EVSE. Non-mountable curbing may be used in lieu of bollards if the EVSE is setback a minimum of 24 inches from the face of the curb. Any stand-alone EVSE bollards should be 3 to 4-feet high with concrete footings placed to protect the EVSE from accidental impact and to prevent damage from equipment used for snow removal.

d. EVSE outlets and connector devices shall be no less than 36 inches and no higher than 48 inches from the ground or pavement surface where mounted, and shall contain a cord management system as described in e. below. Equipment mounted on pedestals, lighting posts, bollards, or other devices shall be designated and located as to not impede pedestrian travel, create trip hazards on sidewalks, or impede snow removal.

- e. Each EVSE shall incorporate a cord management system or method to minimize the potential for cable entanglement, user injury, or connector damage. Cords shall be retractable or have a place to hang the connector and cord a safe and sufficient distance above the ground or pavement surface. Any cords connecting the charger to a vehicle shall be configured so that they do not cross a driveway, sidewalk, or passenger unloading area.
- f. Where EVSE is provided within a pedestrian circulation area, such as a sidewalk or other accessible route to a building entrance, the EVSE shall be located so as not to interfere with accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
- g. Publicly-accessible EVSEs shall be maintained in all respects, including the functioning of the equipment. A 24-hour on-call contact shall be provided on the equipment for reporting problems with the equipment or access to it. To allow for maintenance and notification, the Village of Ridgefield Park shall require the owners/designee of publicly-accessible EVSE to provide information on the EVSE's geographic location, date of installation, equipment type and model, and owner contact information.

5. Signs

- a. Publicly-accessible EVSE shall have posted regulatory signs, as identified in this section, allowing only charging electric vehicles to park in such spaces. For purposes of this section, "charging" means that an electric vehicle is parked at an EVSE and is connected to the EVSE. If time limits or vehicle removal provisions are to be enforced, regulatory signs including parking restrictions shall be installed immediately adjacent to, and visible from the EVSE. For private EVSE, installation of signs and sign text is at the discretion of the owner.
- b. All regulatory signs shall comply with visibility, legibility, size, shape, color, and reflectivity requirements contained within the Federal Manual on Uniform Traffic Control Devices as published by the Federal Highway Administration.
- c. Wayfinding or directional signs, if necessary, shall be permitted at appropriate decision points to effectively guide motorists to the EVSE parking space(s). Wayfinding or directional signage shall be placed in a manner that shall not interfere with any parking space, drive lane, or exit and shall comply with b. above.

- d. In addition to the signage described above, the following information shall be available on the EVSE or posted at or adjacent to all publicly-accessible EVSE parking spaces:
 - 1) Hour of operations and/or time limits if time limits or tow-away provisions are to be enforced by the municipality or owner/designee;
 - 2) Usage fees and parking fees, if applicable; and
 - 3) Contact information (telephone number) for reporting when the equipment is not operating or other problems.

6. Usage Fees

- a. For publicly-accessible municipal EVSE **{Optional}**: In addition to any parking fees, the fee to use parking spaces within the municipality identified as EVSE spaces shall be _____ for each hour that the electric vehicle is connected to the EVSE *{or per kWh}*.
- b. This fee may be amended by a resolution adopted by the governing body.
- c. Private EVSE: Nothing in this ordinance shall be deemed to preclude a private owner/designee of an EVSE from collecting a fee for the use of the EVSE, in accordance with applicable State and Federal regulations. Fees shall be available on the EVSE or posted at or adjacent to the EVSE parking space.

Section 2. Severability.

If any provision or portion of a provision of this ordinance is held to be unconstitutional, preempted by Federal or State law, or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated and shall remain in full force and effect.

Section 3. Effective date.

This Ordinance shall take effect 20 days after adoption and publication as required by law.

Section 4. Repeal of inconsistent ordinances.

All ordinances and parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.