

COMMISSIONERS REGULAR MEETING AGENDA  
RIDGEFIELD PARK  
December 14, 2021  
7:30 PM

Mayor Anlian announces that this meeting is being held in accordance with the "Open Public Meeting Act, N.J.S.A. 10 4-6 et seq." notice of which was sent to the Record and the Star Ledger on December 28, 2020 and was posted on the Municipal Website and Bulletin Board.

**ROLL CALL**

**FLAG SALUTE**

**APPROVAL OF MINUTES**

Commissioners Regular Meeting of September 14, 2021

**PAYMENT OF BILLS**

**SPECIAL REPORTS**

Installation of Elected Officers – Ridgefield Park Volunteer Fire Department

**RECESS**

**COMMISSIONER REPORTS**

**HEARING OF CITIZENS**

**NEW BUSINESS**

Mayor Anlian announces that the following business is considered to be routine in nature and will be enacted in one motion. Any item may be removed for separate consideration.

**RESOLUTIONS:**

- 2021-126 Authorize Mayor to sign Interlocal Agreement for the Provision of 911  
Emergency Telephone Services
- 2021-127 Authorize Mayor to sign Shared Services Agreement Renewal with Bergen  
County for the Animal Control Program and Employee Assistance Program
- 2021-128 Approve 2021 Corrective Action Plan
- 2021-129 Award Contract to Storr Tractor Company through Cooperative Purchasing  
Agreement with the National Joint Powers Alliance/Sourcewell Contract
- 2021-130 Authorize 2022 Annual Meeting Notice
- 2021-131 Appoint Construction Board of Appeals Member
- 2021-132 Appoint Municipal Court Personnel
- 2021-133 Appoint Municipal Court Judge
- 2021-134 Appoint Fire Inspectors
- 2021-135 Authorize Establishment of Petty Cash Funds
- 2021-136 Authorize Rate of Interest on Delinquent Taxes
- 2021-137 Authorize Cancellation of Small Balances
- 2021-138 Designate Official Depositories of the Village
- 2021-139 Designate Official Newspapers of the Village
- 2021-140 Designate Signatories for Banking Purposes
- 2021-141 Appoint Insurance Consultants
- 2021-142 Appoint Various Professional Services
- 2021-143 Appoint Village Attorney
- 2021-144 Appoint Member to Library Board

**CLOSED SESSION (if necessary)**

2020-145 Authorize Closed Session Meeting

**ADJOURNMENT**

Resolution 2021-126

**BE IT RESOLVED** that the Ridgefield Park Board of Commissioners authorizes Mayor Anlian to sign an Interlocal Agreement for the Provision of 911 Emergency Telephone Services for the year 2022 with the Borough of Paramus.

Resolution 2021-127

**BE IT RESOLVED** that the Ridgefield Park Board of Commissioners authorizes Mayor Anlian to sign the Shared Services Agreement Renewal with Bergen County for the Animal Control Program and Employee Assistance Program. The 2022 costs are as follows:

Animal Control Services	\$19,348.08
Employee Assistance Program	<u>\$ 667.50</u>
Total	\$20,015.58

Resolution 2021-128

**Corrective Action Plan -2021**

**WHEREAS**, the Village of Ridgefield Park has received the Independent Financial Audit for the Year Ending December 31, 2020; and

**WHEREAS**, the Audit noted nine recommendations that require action by the Village that corrects the findings in the next Fiscal Period; and

**WHEREAS**, the Corrective Action Plan is attached to this Resolution and will be forwarded to the Division of Local Government Services in accordance with the Guidelines of their Office;

**NOW, THEREFORE BE IT RESOLVED**, the Corrective Action Plan has been accepted by the Board of Commissioners of the Village of Ridgefield Park and will be remitted to the Division of Local Government Services.

**Resolution 2021-129**

**A Resolution Awarding a Contract to Storr Tractor Company for Provision of a Ventrac Tractor, Contract #031121-TTC, Through a Cooperative Purchasing Agreement with the National Joint Powers Alliance/Sourcewell Contract**

**Whereas**, the Village of Ridgefield Park has a need to procure certain equipment for use by the Department of Public Works; and

**Whereas**, consistent with P.L. 2011, c.139, and N.J.S.A. 52:34-6.2(b), the Village is desirous of awarding this contract through a national cooperative purchasing agreement; and

**Whereas**, the Superintendent of the DPW did solicit a quote from Storr Tractor Company under the National Joint Powers Alliance/Sourcewell ("Sourcewell") Cooperative Purchasing Agreement, which the Village had previously joined as a member; and

**Whereas**, Storr Tractor Company submitted a proposal for the provision of the Ventrac Tractor, under Contract #031121-TTC, in the amount of \$47,811.97; and

**Whereas**, it was also determined that Storr Tractor Company had submitted all required documentation for this solicitation; and

**Whereas**, consistent with P.L. 2011, c.139, the DPW Superintendent did conduct a cost savings determination justifying the award of this contract under a national cooperative contract; and

**Whereas**, Storr Tractor Company will be required to submit to the Village a copy of its New Jersey Business Registration Certificate, Statement of Corporate Ownership, and Public Contract EEO Compliance, as well as all required political contribution disclosure forms, prior to execution of a contract; and

**Whereas**, the Village provided notice to the public and potential bidders of its intention to make this award by way of a Notice of Intent to Award a Contract under a National Cooperative Purchasing Agreement, a copy of which notice is on file with the Village Clerk, in advance of this award; and

**Whereas**, the Village Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

**Now, Therefore, Be It Resolved** by the Board of Commissioners of the Village of Ridgefield Park, that a contract for the above-referenced project shall be awarded as follows:

**Bidder:**

Storr Tractor Company  
3191 Highway 22  
Branchburg, NJ 08876

**In the amount of:**

\$47,811.97

**Be It Further Resolved** that the Mayor and Village Clerk are hereby authorized to execute a contract to effectuate the purpose of this Resolution, subject to approval by the Village Attorney.

**2022 ANNUAL MEETING NOTICE - N.J.S.A. 10:4-6 et seq.**

**WHEREAS**, the Board of Commissioners of the Village of Ridgefield Park, pursuant to the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., has established their Caucus and Regular meeting dates for the year 2022. The Caucus Meetings will be held on the Thursday preceding each Regular Meeting, unless otherwise indicated by this resolution, at 7:00 PM at the Municipal Building, 234 Main Street, Third Floor, Ridgefield Park, New Jersey. Regular meetings will be held on the second and fourth Tuesday of each month, unless otherwise indicated by this resolution, at 7:30 PM at the Municipal Building, 234 Main Street, Third floor, Ridgefield Park, New Jersey; and

**WHEREAS**, there are no regular meetings on the fourth Tuesdays of July and August; and

**WHEREAS**, the Caucus Meeting of March 22, 2022 will begin at 6:30 PM with the Regular Meeting of March 22, 2022 immediately following; and

**WHEREAS**, the Caucus Meeting of November 22, 2022 will begin at 6:30 PM with the Regular Meeting of November 22, 2022 immediately following.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Village of Ridgefield Park to establish specifically the Caucus and Regular meetings of the Board of Commissioners for the year 2022 as follows:

2022 Caucus Meeting Dates:

January	6 and 20
February	3 and 17
March	3 and 22
April	7 and 21
May	5 and 19
June	9 and 23
July	7 and 21
August	4 and 18
September	8 and 22
October	6 and 20
November	3 and 22
December	8 and 22

2022 Regular Meeting Dates:

January	11 and 25
February	8 and 22
March	8 and 22
April	12 and 26
May	10 and 24
June	14 and 28
July	12
August	9
September	13 and 27
October	11 and 25
November	10 and 22
December	13 and 27

**BE IT FURTHER RESOLVED** that at each Regular and Caucus meeting, the Board of Commissioners shall designate a period of time when the public, present at the meeting, may speak upon any matter of concern to the municipality. This portion of time shall be determined by the municipal Governing Body; and

**BE IT FURTHER RESOLVED** that the Governing Body may at a Regular and/or Caucus meeting conduct any Regular business that it feels necessary to conduct in order to carry out the business of the municipality including but not limited to the introduction and adoption of budgets, bond ordinances, regular ordinances and resolutions.

Resolution 2021-131

**BE IT RESOLVED** that the Board of Commissioners hereby makes the following appointment to the Construction Board of Appeals:

Tom Vercelli, 1<sup>st</sup> Alternate, one year, term expiring December 31, 2022

Resolution 2021-132

**BE IT RESOLVED** that the Board of Commissioners hereby appoints the following personnel to the Municipal Court for a term commencing on January 1, 2022 and terminating December 31, 2022.

Elsbeth Crusius	Prosecutor
David Molk	Public Defender
Susan Vargas	Court Administrator
Eunkyong Lee	Deputy Court Administrator
Bonnie Manaut	Violations Clerk

Resolution 2021-133

**WHEREAS**, Thomas Quirico, Esq. be, and hereby is, appointed Municipal Court Judge for a term commencing January 1, 2022 and terminating December 31, 2024.

Resolution 2021-134

**BE IT RESOLVED** that the Board of Commissioners hereby appoints the following personnel as Fire Inspectors for a term commencing on January 1, 2022 and terminating December 31, 2022:

Richard Cravello      Fire Inspector

Carl Dettloff          Fire Inspector

Resolution 2021-135

**BE IT RESOLVED** that the Board of Commissioners hereby authorizes the following petty cash funds to be established for the following departments for the year 2022:

Ridgefield Park Library	\$200.00
Police Department	\$200.00
Village Clerk's Office	\$100.00
Department of Public Works	\$100.00
Municipal Pool	\$100.00
Recreation Department	\$ 25.00

Resolution 2021-136

**WHEREAS**, RS 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

**WHEREAS**, R.S. 54:4-67 permits fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on the amount in excess of \$1,500.00.

**NOW, THEREFORE, BE IT RESOLVED** that:

- 1.) The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, subject to abatement or discount for the late payment of taxes as provided by law.
- 2.) There shall be a grace period of ten (10) days for each quarterly tax payment.

Resolution 2021-137

**WHEREAS**, the State of New Jersey permits the cancellation of either overpayments or past due balances under \$10.00.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Commissioners of the Village of Ridgefield Park authorizes the Tax Collector to cancel small balances on properties with balances under \$10.00 for year 2022.

Resolution 2021-138

**BE IT RESOLVED** that the Board of Commissioners hereby designates the following as official depositories of all monies belonging to or in control of the Village of Ridgefield Park for the year 2022.

State of New Jersey Cash Management Fund  
Valley Bank

Resolution 2021-139

**BE IT RESOLVED** that the Board of Commissioners hereby designates the following as official newspapers of the Village of Ridgefield Park to be used for legal notices and any other official business required for the year 2022:

The Record  
The Star Ledger

Resolution 2021-140

**BE IT RESOLVED** that the Board of Commissioners hereby designates the following as official signatories on Village of Ridgefield Park Bank Accounts for the year 2022:

John H. Anlian, Mayor  
Adam A. MacNeill, Commissioner  
Vincent Buono, Chief Financial Officer  
Tara O'Grady, Village Clerk

Village of Ridgefield Park  
County of Bergen, New Jersey

Resolution 2021-141

**WHEREAS**, there exists a need for insurance consultant services including, within the Village of Ridgefield Park for the period from January 1, 2022 to December 31, 2022 in connection with the insurance of the Village of Ridgefield Park known as the South Bergen Municipal Joint Insurance Fund and Municipal Excess Liability Fund; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-5 (m) permits the retention of an insurance consultant and requires a resolution authorizing the award of a contract for these services as “Extraordinary Unspecified Services” which may be awarded without competitive bids and the contract must be available for public inspection; and

**WHEREAS** the Board of Commissioners certifies that these services meet the statutory and other regulations governing the award of said contracts; and

**WHEREAS** the Board of Commissioners desires to retain Mathew M. McArow and Ezio I. Altamura of GJEM Insurance Agency, Inc., 363 Cedar Lane, Teaneck, NJ 07666 as its Insurance Consultants.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Village of Ridgefield Park the following:

1. There is hereby awarded without competitive bidding as an “Extraordinary Unspecified Service” in accordance with NJSA 40A:11-5 1 (a) (i) and (m) of the Local Public Contracts Law an insurance contract with Mathew M. McArow and Ezio I. Altamura because such services are specialized and quantitative in nature, require expertise, extensive training and personal reputation.
2. The Mayor and the Village Clerk are hereby authorized and directed to execute agreement with Mathew M. McArow and Ezio I. Altamura for a period from January 1, 2022 to December 31, 2022 to reflect their services as Insurance Consultants.
3. The amount paid to Mathew M. McArow and Ezio I. Altamura for the services rendered shall be equal to six percent (6%) of the municipality’s annual assessments as promulgated by the South Bergen Municipal Joint Insurance Fund who will pay such fees directly to Mathew M. McArow and Ezio I. Altamura.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the Record in accordance with the Local Public Contracts Law.

Village of Ridgefield Park  
County of Bergen, New Jersey

Resolution 2021-142

**WHEREAS**, there exists a need for various professional services including, attorneys, auditor, Village engineer, and consulting engineers, to act in accordance with the Code of the Village of Ridgefield Park and to represent the Village in various matters during the year 2022; and

**WHEREAS**, the Chief Financial Officer has certified that funds will be made available in the 2021 Current/Capital Fund Budget; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for professional services without competitive bids and the contracts themselves must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Village of Ridgefield Park that professional contracts will be awarded for legal, auditing, and engineering, and services to the following professionals for the period commencing January 1, 2022 to December 31, 2022;

**Legal Services (Bond Counsel)**

**Steven Rogut, Esq., Rogut McCarthy, LLC**

37 Alden Street, Cranford, NJ 07016

Legal Services and Costs, Line Account 01-2010-20-1552-036

Amount not to exceed \$30,000.00

**Legal Services (Labor Counsel)**

**Fox Rothschild, LLP**

49 Market Street, Morristown, NJ 07960

Labor Negotiations, Line Account 01-2010-20-1570-027

Amount not to exceed \$25,000.00

**Cleary Giacobbe Alfieri Jacobs**

955 State Route 34, Ste. 200

Matawan, NJ 07747

Labor Negotiations, Line Account 01-2010-20-1570-027

Amount not to exceed \$25,000.00

**Auditing Services  
(Village Auditor)**

**Wielkotz and Company, LLC**

401 Wanaque Avenue, Pompton Lakes, NJ 07442

Audit Services, Line Account 01-2010-20-1352-100

Amount not to exceed \$80,000.00

**Engineering Services  
(Village Engineer)**

**Boswell McClave Engineering**

330 Phillips Avenue, South Hackensack, NJ 07606

Engineering O/E, Line Account 01-2010-20-1652-076

Amount not to exceed \$65,000.00

**Engineering Services  
(Sewer Consultants)**

**Mott MacDonald Group, Inc.**

111 Wood Avenue South, Iselin, NJ 08830

Engineering O/E, Line Account 04-2150-55-1601-001

Amount not to exceed \$200,000.00

**Economic Consultant Services  
Financial Advisor  
Special Planner**

**Benecke Economics**

8410 Sanctuary Blvd., Riverdale, NJ 07457

Special Consultant, Line Account 01-2010-21-1803-028

Amount not to exceed \$30,000.00

**Landscape Architect**

**MKW & Associates, LLC**  
39 Park Avenue  
Rutherford, NJ 07070  
Engineering O/E, Line Account 01-2010-20-1652-076  
Amount not to exceed \$50,000.00

**Appraisal Services**

**McNerney & Associates, Inc.**  
266 Harristown Road  
Glen Rock, NJ 07452-0067  
Defense of Tax Appeals, Line Item 01-2010-20-1590-027  
Amount not to exceed \$15,000.00

**Planner**

**Kenneth Ochab Associates, LLC**  
12-16 Fair Lawn Avenue  
Fair Lawn, NJ 07410  
Special Consultant, Line Account 01-2010-21-1803-028  
Amount not to exceed \$30,000.00

**BE IT FURTHER RESOLVED** that these contracts for professional services are awarded without competitive bid as professional Services” in accordance with NJSA 40A:11-5(1)(a)(I) of the local public contracts law because the subject matters of the contracts are for professional services by firms or professionals authorized to practice in the State of New Jersey.

**BE IT FURTHER RESOLVED** that these appointments comply with the applicable statutes regarding the non-fair and open process for awarding said professional service contracts; and

**BE IT FURTHER RESOLVED** that these appointments are contingent upon receipt of the certification stating that no political contributions have been received during the previous year and will not be received during the term of the contract.

**BE IT FURTHER RESOLVED** that the Mayor and the Village Clerk are hereby authorized to execute the above contracts for professional services.

**BE IT FURTHER RESOLVED** that a notice of the award of the above contracts shall be published in The Record as required by law within 10 days of the adoption of this resolution.

Village of Ridgefield Park  
County of Bergen, New Jersey

**Resolution 2021-143**

**WHEREAS**, the Village of Ridgefield Park requires the services of a Village Attorney pursuant to NJSA 40A:9-134 for a period of one year commencing January 1, 2022 and terminating on December 31, 2022 as a non-fair and open contract pursuant to the provisions of NJSA 19:44A-25; and

**WHEREAS**, the fees that will be paid to Philip Boggia, of the firm Boggia Boggia Betesh Voytus, LLC, will not exceed \$300,000.00; and

**WHEREAS**, the anticipated term of this contract is for one year from January 1, 2022 to December 31, 2022 and may be extended until the appointment of another municipal attorney in the year 2022; and

**WHEREAS**, Philip Boggia, Esq., of the firm Boggia Boggia Betesh Voytus, LLC, has indicated that he will provide the necessary legal services to the Village of Ridgefield Park in accordance with applicable law and that he will furnish to the Village an estimated amount of the budget for legal fees in connection with the preparation of its annual budget; and

**WHEREAS**, Philip Boggia, Esq. of the firm Boggia Boggia Betesh Voytus, LLC, has completed and submitted a Business Entity Disclosure Certification, which certifies that Philip Boggia, Esq., for the firm of Boggia Boggia Betesh Voytus, LLC, has not made any reportable contributions to a political or candidate committee from the Village of Ridgefield Park in the previous year and which further certifies that Philip Boggia, and the firm of Boggia Boggia Betesh Voytus, LLC, will be prohibited from making any reportable contributions throughout the term of his appointment as Village Attorney; and

**WHEREAS**, the Chief Financial Officer certifies that funds will be made available in the 2022 Current Fund Budget for Legal Services and Costs, line account #01-2010-20-1552-036.

**NOW THEREFORE, BE IT RESOLVED** that Philip Boggia, of the firm Boggia Boggia Betesh Voytus, LLC, is hereby appointed as Village Attorney for the period commencing January 1, 2022 and terminating December 31, 2022 or until a successor is appointed; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of value shall be placed on file with this resolution in the Village Clerk's office; and

**BE IT FURTHER RESOLVED** that the Mayor and the Village Clerk are hereby authorized to execute the Contract for professional services with Philip Boggia, Esq.; and

**BE IT FURTHER RESOLVED** that the Board of Commissioners or Clerk of the Village of Ridgefield Park shall publish an appropriate notice in accordance with the applicable statutes and rules and regulations indicating that Philip Boggia, of the firm Boggia Boggia Betesh Voytus, LLC, has been appointed Village Attorney for a period of one year as stated above.

Resolution 2021-144

**BE IT RESOLVED** that the Board of Commissioners hereby appoints Kimberly Bouchard as a member of the Village of Ridgefield Park Library Board. This appointment is effective immediately through December 31, 2023 to fill the unexpired term of Maureen Gibbs.