

COMMISSIONERS CAUCUS MEETING AGENDA
RIDGEFIELD PARK
November 4, 2021
7:00 PM

Mayor Anlian announces that this meeting is being held in accordance with the “Open Public Meeting Act, N.J.S.A. 10 4-6 et seq.” notice of which was sent to the Record and the Star Ledger on December 28, 2020 and was posted on the Municipal Bulletin Board and the Village Website.

ROLL CALL

CORRESPONDENCE

10-27 NJLM Weekly Round-Up

10-28 Board of County Commissioners – Podcasts/Resolutions/Ordinances

10-29 Matt McArow, GJEM Insurance – MEL 2021 Cyber Coverage

10-30 Mike Kelly, Boswell Engineering – NJDOT FY2022 Grants

11-01 NJLM Weekly Round-Up

11-02 Congressman Bill Pascrell, Jr. – First Responder Benefits Bill

NEW BUSINESS

Mayor Anlian announces that the following business is considered to be routine in nature and will be enacted in one motion. Any item may be removed for separate consideration.

RESOLUTIONS:

2021-117 Approve Memorandum of Understanding with the U.S. Immigration and Customs Enforcement, Homeland Security Investigations Concerning the Title 19 Cross-Designation Program

2021-118 Approve Civil Rights Policy

HEARING OF CITIZENS

REPORTS

Mayor & Commissioners
Village Attorney
Superintendent DPW

Chief of Police
Village Clerk

DISCUSSION

Best Practices Inventory 2021 Survey
Employee Handbook & Personnel Policies and Procedures

CLOSED SESSION

2020-119 Authorize Closed Session Meeting

ADJOURNMENT

RESOLUTION 2021-117

VILLAGE OF RIDGEFIELD PARK

A Resolution Approving a Memorandum of Understanding with the U.S. Immigration and Customs Enforcement, Homeland Security Investigations Concerning the Title 19 Cross-Designation Program

Whereas, U.S. Immigration and Customs Enforcement, Homeland Security Investigations (“HSI”) has a program whereby local police officers can serve as Customs Officers for HSI pursuant to Title 19, United States Code (U.S.C.), Section 1401(i); 19 U.S.C. § 1589a (the “Title 19 Cross-Designation Program”); and

Whereas, HSI has approached the Village of Ridgefield Park to request that the Village cross-designate a police officer to serve as a Customs Officer for HSI for a period of three (3) years; and

Whereas, through participation in the Title 19 Cross Designation Program, the officer will gain valuable experience under the guidance of HSI, the benefits of which will accrue to the Police Department upon the officer’s return to duty; and

Whereas, the Village of Ridgefield Park and HSI are desirous of executing a Memorandum of Understand setting forth the parties’ respective rights and responsibilities concerning the Title 19 Cross Designation Program.

Now, Therefore, Be It Resolved that the Village of Ridgefield Park does hereby approve the MOU with HSI concerning the Title 19 Cross Designation Program; and

Be It Further Resolved that the Board of Commissioners does hereby direct, authorize and empower Police Chief Joseph Rella to execute the MOU with HSI and does further direct, authorize and empower Chief Rella and all other Village officers and employees to take all other steps reasonably necessary to effectuate the provisions and purposes of this resolution.

VILLAGE OF RIDGEFIELD PARK

RESOLUTION 2021-118

A RESOLUTION TO AFFIRM THE VILLAGE OF RIDGEFIELD PARK'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Village of Ridgefield Park to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Village of Ridgefield Park has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Board of Commissioners of the Village of Ridgefield Park that:

Section 1: No official, employee, appointee or volunteer of the Village of Ridgefield Park by whatever title known, or any entity that is in any way a part of the Village of Ridgefield Park shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Village of Ridgefield Park's business or using the facilities or property of the Village of Ridgefield Park.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Village of Ridgefield Park to provide services that otherwise could be performed by the Village of Ridgefield Park.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Board of Commissioners shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to

report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Board of Commissioners shall establish written procedures that require all officials, employees, appointees and volunteers of the Village of Ridgefield Park as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Board of Commissioners shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Board of Commissioners shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Village of Ridgefield Park. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Village of Ridgefield Park's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Village of Ridgefield Park in order for the public to be made aware of this policy and the Village of Ridgefield Park's commitment to the implementation and enforcement of this policy.