

NEXT REGULAR MEETING: THURSDAY, DECEMBER 27, 2007 at 6:00 P.M.

MINUTES OF THE HISTORIC PRESERVATION COMMISSION

NOVEMBER 15, 2007

Chairman Robert Olson called the meeting to order at 6:05 p.m., it having been duly noted that this meeting is in accordance with the Open Public Meetings Act. N.J.S.A. 10:4-6 et seq., notice of which was sent to The Record on the 27th day of December, 2006, and to the Star Ledger on the 27th day of December, 2006. The notice of the meeting change date was sent to the newspapers on Tuesday, February 20, 2007. Roll Call was taken. Commission members present were: Robert Olson, Terry McDonough and Mary Romme. Juan Kuriyama arrived after roll call.

The minutes of the October 25, 2007, meeting were approved.

APPROVAL NOTES: ANY APPROVALS REMAIN SUBJECT TO THE APPLICANT SECURING CONSTRUCTION PERMITS FOR ALL WORK REVIEWED BY THIS COMMISSION. ALL APPROVALS FOR SIGNS ARE SUBJECT TO CONFORMANCE WITH ZONING ORDINANCE AND MUST BE APPROVED AS SUCH BY THE ZONING OFFICER.

Public Comments (not pertaining to applications): None.

New Business: (07-11-01) – 190A Main Street, Office Works, was represented by business owner, Catherine Cole, 104 Paulison Avenue, Ridgefield Park. The application fee of \$45.00 was submitted. The application is for new signage.

The applicant is planning to install a new sign. They will be using the same frame that was on the pre-existing storefront. The frame is aluminum. The applicant will repaint the sign in the exact same colors. The front door needs to be repainted. The application appears to be in order, however, at the time the application was heard, there was not a quorum present. A vote will be taken after absent members have an opportunity to review the application. The applicant was informed that the hours of operation and address could be placed on the door. No other signs are permitted unless they are back 24" from the window. No neon is permitted in the windows. Anything not placed back 24" must first get approval from the zoning officer and an application submitted as well. The Chairman advised the applicant to first check with the zoning officer so as not to exceed the amount of allowed square footage for signage.

A motion was made by Terry McDonough and seconded by Mary Romme that the signage for 190A Main Street be approved as submitted on the application. The store door will be repainted; size of the sign is 144 x 30 with burgundy background and white lettering. Juan Kuriyama arrived after the applicant left. All were in favor of this motion.

Old Business: (07-10-01) – 15 Mt. Vernon Street, Unit 1 – The Wild Life – not present

Correspondence and Notes:

A. Application Checklist (Olson) – will be retyped with revisions

- B. Walking review of historic district (Kuriyama & Manfredi) Final report is in file, pictures need to be taken. Bob Olson suggested asking Gerard Paglione takes the pictures.
- C. Waiting for ID badges for members – will check with Dan Donnelly on status
- D. Application Packet needs to be prepared as per meeting to include:
 - 1. sample of approved colors (McEntee)
 - 2. fee will be \$60.00 as guidelines will be included
 - 3. application (application will be streamlined and include checklist for Building Dept.) Bob Olson discovered a form that would be appropriate to use. Revisions will be made and then forwarded to the Building Dept. to begin use in January. Suggested changes: change name to Application for Certificate of Appropriateness for Exterior of Structure. Add to bottom: "I also understand that any repairs necessary for approval of this application may be my responsibility as building owner" with space for building owner's signature.
 - 4. A large label will be prepared for the outside of each envelope, which reads: This building has been inspected as part of the Historic District. There are certain repairs that may be necessary in order for this application to be approved. Please ask the Building Dept. what is necessary for this building.
 - 5. Ed Ballard – letter was sent to him, Board of Commissioners and Mike Landolfi outlining duties. A letter will be sent to the Board of Commissioners asking them to confirm that the Enforcement Officer will attend the HPC meetings.
 - 6. Seoul Limo – letter to be sent advising that they need to remove the sign, brackets and all appurtenances from this building.
 - 7. Martin Durkin – letter to be sent asking that the ordinance be amended to include that all signs, brackets, appurtenances and anything attached to the building be removed when a tenant vacates. This should be done for January.
 - 8. Letter will be sent to 175 Main Street (former cleaners) advising that if they have any intention of doing anything to the exterior of the building, they need to first apply before the HPC for approval with a copy to the Building Dept.

Announcements: None.

There being no further business, the meeting adjourned at 7:05 p.m.

Respectfully submitted,

Barbara DeLuca

cc: Building Dept.
 Zoning Board of Adjustment
 Ed Ballard, HPC Enforcement Officer
 Catherine Cole, Office Works (tenant)