

NEXT REGULAR MEETING: THURSDAY, APRIL 28, 2011 AT 6:00 P.M.

**MINUTES OF THE HISTORIC PRESERVATION COMMISSION
MARCH 24, 2011**

Chairman Robert Olson called the meeting to order at 6:20 p.m., it having been duly noted that this meeting is in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., notice of which was published in The Record on the 29th day of December, 2010, and sent to the Star Ledger on the 29th day of December, 2010. Roll call was taken. Members present were: Bob Olson, David Bilow, James Manfredi and Jeff Hoffman.

The minutes of the February 24, 2011, meeting were approved.

APPROVAL NOTES: ANY APPROVALS REMAIN SUBJECT TO THE APPLICANT SECURING CONSTRUCTION PERMITS FOR ALL WORK REVIEWED BY THIS COMMISSION. ALL APPROVALS FOR SIGNS ARE SUBJECT TO CONFORMANCE WITH ZONING ORDINANCE AND MUST BE APPROVED AS SUCH BY THE ZONING OFFICER.

IF THERE ARE ANY DEVIATIONS TO WHAT IS APPROVED, ANY AND ALL CHANGES MUST BE PRESENTED TO THE HPC PRIOR TO ANY WORK BEING DONE. THIS INCLUDES ANY CHANGES IN PLANS, MATERIALS, COLORS, ETC., WHICH HAVE BEEN GIVEN FINAL APPROVAL BY THE HPC.

Public Comments (not pertaining to applications): None at this time.

New Business: (11-03-01) **Village Dental**, 255 Main Street, application for new signage submitted by the signmaker, Matt Coffy of Coffy Group (130 Euclid Avenue, Ridgefield Park, NJ 201-546-5020, matt.coffy@coffy.com). Application fee has been submitted to the Building Dept. The applicant was not present at the meeting. The application is to reface the existing standing sign to read: Village Dental, Dr. Kathleen Arzinger, DMD, Dr. Ziad Jalbout, DDS, Family and Cosmetic Dentistry 201-440-9190. The background color will be light grey; the logo will be yellow; the lettering will be black and there will be a blue border. The size of the sign will be the same, it will be refaced.

A motion was made by David Bilow and seconded by Jeff Hoffman to approve the application to reface the sign as submitted; the size of the sign will remain the same, the background color will be light grey; the logo will be yellow; the lettering will be black and there will be a blue border; the sign will be refaced with no other changes. All were in favor of this motion.

(11-03-02) **DS Hair Sensation Unisex**, 59 Mt. Vernon Street, application for new signage (awning). The application fee was submitted to the Building Dept. The applicant was not present at the meeting.

The application is to install an awning on the top of the store. The awning would be made on Sunbrella fabric in a terra cotta coloring with white painted lettering (ivory/dark yellow) to read: DS Hair Sensation Unisex; the bottom flap would read 59, T.201.641.2121. The side panels would read: Hair Salon T.201.641.2121. The frame would be steel tubing. A sample of the fabric was attached to the application.

As there was no one present to answer questions on this application, the application will be held over until the next meeting. The HPC has concerns over the type of awning and the visibility of the signage on this building.

Old Business: None at this time.

Correspondence and Notes:

A. Discussion on reviewing guidelines. David Bilow suggested that the HPC allot 15 minutes per meeting to discuss a different area of the guidelines each meeting if time permits. Next month, members should be prepared to discuss awnings.

- B. Donna McEntee – getting business cards made for HPC
- C. Funds were encumbered to order supplies under PO #7318. Bob Olson will order cabinets.
- D. CVS – no further information has been supplied by CVS
- E. Rialto – it appears that work has stopped again
- F. Drew University – members attended March 5 seminar (Olson, Bilow, McEntee, Kuriyama, Manfredi & Hoffman). Members found the seminar to be very informative. Some of the major points of the seminar are as follows:
 - 1. Members were advised that an enforcement officer should be present at all meetings.
 - 2. A representative from the Zoning Office should be in attendance at all meetings to be kept aware of what is going on.
 - 3. Members can only make recommendations, not decisions. The applicant must make all decisions.
 - 4. Master Plan should be revised as necessary to incorporate Historic District and its guidelines.
 - 5. Some sites should be designated as historic sites and make it an historic building such as municipal building, library, post office, mural in post office, train station, Elks Club, Masonic Lodge, Rialto Building, Schiff's building, Durkin & Boggia, Sandy's Hat Store, Roosevelt School. Plaques can be put on these sites. Donna McEntee should get involved in this activity.
 - 6. Streetscapes, sidewalks can be part of historic district
 - 7. Ordinance on maintenance work can fall under HPC
 - 8. 10% & 20% tax credit if building owner meets certain criteria of guidelines should be made known to property owner
- G. HPC can make an addendum to be included with the guidelines for necessary updates.
- H. Bob Olson will make a list of the historic buildings so that it can be distributed to all members for input
- I. Letters to be sent to Cintron Firm at 167 Main Street and the Thrift Shop at 252 Main Street informing them they are in the historic district and need to apply before any signs are installed. Cintrol has already lettered their window. The Building Dept. will be copied on these letters.
- J. Camp Training for Historic Preservation Commissions and Local Preservation Advocates, April 29, 2011, 8:30 a.m. to 4:30 p.m. at Princeton University, Princeton, NJ \$35 per person.
www.preservationnj.org Members interested in attending should let the Secretary know.

Announcements: None at this time.

There being no further business, the meeting adjourned at 6:55 p.m.

The next meeting will be April 28, 2011, at 6:00 p.m.

Respectfully submitted,

Barbara DeLuca

cc: Building Dept. / Zoning Board
 Village Dental
 DS Hair Sensation Unisex