

**NEXT REGULAR MEETING: THURSDAY, DECEMBER 23, 2010 AT 6:00 P.M.**

**MINUTES OF THE HISTORIC PRESERVATION COMMISSION**

**November 18, 2010**

Chairman Robert Olson called the meeting to order at 6:00 p.m., it having been duly noted that this meeting is in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., notice of which was published in The Record on the 28th day of December, 2009, and sent to the Star Ledger on the 28th day of December, 2009. Roll call was taken. Members present were: Robert Olson, Gerard Garofalow, Donna McEntee and Jeff Hoffman.

The minutes of the October 28, 2010, meeting were approved.

**APPROVAL NOTES: ANY APPROVALS REMAIN SUBJECT TO THE APPLICANT SECURING CONSTRUCTION PERMITS FOR ALL WORK REVIEWED BY THIS COMMISSION. ALL APPROVALS FOR SIGNS ARE SUBJECT TO CONFORMANCE WITH ZONING ORDINANCE AND MUST BE APPROVED AS SUCH BY THE ZONING OFFICER.**

**IF THERE ARE ANY DEVIATIONS TO WHAT IS APPROVED, ANY AND ALL CHANGES MUST BE PRESENTED TO THE HPC PRIOR TO ANY WORK BEING DONE. THIS INCLUDES ANY CHANGES IN PLANS, MATERIALS, COLORS, ETC., WHICH HAVE BEEN GIVEN FINAL APPROVAL BY THE HPC.**

**Public Comments (not pertaining to applications):** None at this time.

**New Business:** None submitted.

**Old Business:** None at this time. Nothing further came in from CVS.

**Correspondence and Notes:**

- A. Discussion on reviewing guidelines will be done after January
- B. Donna McEntee – getting business cards made for HPC
- C. Funds were encumbered to order new cabinets
- D. Seminar at Drew University on March 5, 2011, - Bilow, Hoffman, Kuriyama, Manfredi, McEntee & Olson
- E. Business Association – Commissioner Anlian requested a meeting with the Business Association – Meeting held on November 9, 2010, and it went well. The Business Association got a better understanding of how the HPC works.
- F. Letter will be sent to Commissioner MacNeill asking for the job description of the HPC Enforcement Officer

**Announcements: Meeting dates set for 2011 as follows:**

JANUARY 27	JULY 28
FEBRUARY 24	AUGUST 25
MARCH 24	SEPTEMBER 22
APRIL 2	OCTOBER 27
MAY 26	NOVEMBER 17 (THIRD THURSDAY)
JUNE 2	DECEMBER 22 (THIRD THURSDAY)

There being no further business, the meeting adjourned at 6:25 p.m.

The next meeting will be December 23, 2010, at 6:00 p.m.

Respectfully submitted,

Barbara DeLuca

cc: Building Dept.  
Zoning Board of Adjustment