

NEXT REGULAR MEETING: THURSDAY, December 17, 2009 AT 6:00 P.M.

MINUTES OF THE HISTORIC PRESERVATION COMMISSION

November 19, 2009

Chairman Robert Olson called the meeting to order at 6:00 p.m., it having been duly noted that this meeting is in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., notice of which was published in The Record on the 31st day of December, 2008, and sent to the Star Ledger on the 31st day of December, 2008. The change of meeting date was sent to the Record and posted on the municipal bulletin board. Roll call was taken. Members present were: Robert Olson, David Bilow and James Manfredi. Donna McEntee and Juan Kuriyama arrived after roll call.

The minutes of the October 22, 2009, meetings were approved.

APPROVAL NOTES: ANY APPROVALS REMAIN SUBJECT TO THE APPLICANT SECURING CONSTRUCTION PERMITS FOR ALL WORK REVIEWED BY THIS COMMISSION. ALL APPROVALS FOR SIGNS ARE SUBJECT TO CONFORMANCE WITH ZONING ORDINANCE AND MUST BE APPROVED AS SUCH BY THE ZONING OFFICER.

IF THERE ARE ANY DEVIATIONS TO WHAT IS APPROVED, ANY AND ALL CHANGES MUST BE PRESENTED TO THE HPC PRIOR TO ANY WORK BEING DONE. THIS INCLUDES ANY CHANGES IN PLANS, MATERIALS, COLORS, ETC., WHICH HAVE BEEN GIVEN FINAL APPROVAL BY THE HPC.

Public Comments (not pertaining to applications): None at this time.

New Business: (09-11-01) Berries (256 Main Street) – application for new signage.

Application fee has been submitted. No one appeared for this application so it will be held over until next month when questions can be answered by the applicant regarding the proposed signage.

(09-11-02) Rising Sun Academy of Karate (173A Main Street) – application for new signage and 2 gooseneck lights. Application fee has been submitted. The applicant was represented by business owner Dennis J. Melone. The applicant is moving their business from Mt. Vernon Street to Main Street. They plan on reinstalling the already approved sign from their existing building as well as the existing two gooseneck lights.

The applicant will be installing the sign vertical on the building with an angle bracket. Three Gooseneck lights will be installed over the sign.

A motion was made by David Bilow and seconded by James Manfredi, to approve the sign as submitted with the following changes: (1) sign to be mounted perpendicular to the sidewalk or vertically (2) there will be three gooseneck lights at the locations where they already exist and (3) sign should be mounted centered. All were in favor of the motion.

Old Business: None at this time.

Correspondence and Notes:

- A. Walking review of historic district (Kuriyama & Manfredi) Juan Kuriyama brought the CD of pictures taken of the historic district.
- B. Berries – application submitted, held over until next month
- C. New planters/trash receptacles on Main Street – no response to letters sent to Mayor & Commissioners in May and August. Donna McEntee will see when next caucus meeting is and attend to speak to Mayor and Board of Commissioners. Commissioner Anlian advised at the December 2008 meeting that the planters/trash receptacles were ordered.
- D. Little Stars Day Care – a letter was sent to Mike Landolfi and copy to Martin Durkin to get dates for a meeting with Little Stars to discuss the windows. The HPC is awaiting a list of dates for the meeting.
- E. Donna McEntee is working on logo for HPC
- F. Little Stars Day Care (240 Main Street) – property maintenance needs to address outside of building. The Building Dept. will be asked for an update on the status of Little Stars. It is the suggestion of the HPC that a violation be issued as no action has been taken. The bollards still have not been completed.

NOTE TO BUILDING DEPT.: Please give status update.

- G. Funds were encumbered to purchase a cabinet for files and drawings. Donna McEntee will also look into glass cabinets to display the various trophies/plaques, etc., to maintain the historic quality of the municipal building.
- H. New municipal parking lot – a letter will be sent to the Mayor and Board of Commissioners asking what type of lighting and signage will be used as it is part of the Historic District and will it comply with the HPC guidelines.
- I. New business opened at 189 Main Street – letter will be sent advising business owner that the need to come before the HPC for any signage /lighting or changes to the outside of the building
- J. Rialto Theatre – Bob Olson called Lenny Eng, contractor, to ask for status report as it appears that work has stopped.
- K. Donna McEntee will make copies of the map of the historic district for all members.

Announcements: Meeting dates for 2010 are as follows:

JANUARY 28	JULY 22
FEBRUARY 25	AUGUST 26
MARCH 25	SEPTEMBER 23
APRIL 22	OCTOBER 28
MAY 27	NOVEMBER 18 (THIRD THURSDAY)
JUNE 24	DECEMBER 16 (THIRD THURSDAY)

There being no further business, the meeting adjourned at 6:40 p.m.

The next meeting will be December 17, 2009, at 6:00 p.m.

Respectfully submitted,

Barbara DeLuca

cc: Building Dept.
Zoning Board of Adjustment
Berries Restaurant
Rising Sun Academy