



**VILLAGE OF RIDGEFIELD PARK
DEPARTMENT OF PUBLIC WORKS
24 INDUSTRIAL AVENUE
RIDGEFIELD PARK, NJ 07660**



**EDWARD MONROE, SUPT./RICHARD FLYNN, ASST. SUPT.
201-440-4860/FAX: 201-440-4942
Email: DPW@RidgefieldPark.org
CIVIC CENTER REQUEST FORM**

Organization:

Person in Charge:

Address of Person in Charge:

Telephone:

Email:

Room Requested: The Loft Nutrition Center Lower Level

Number in Attendance:

Dates Requested:

Date	Time-start/end	Date	Time-start/end

DPW Set-Up Assistance Required: ☐

Event Form Submitted: ☐

**A custodian is scheduled for your request.
24 HOUR notice is required for ALL CANCELLATIONS.**

NO ALCOHOL is permitted!

If the door is locked-call the RPPD @ 201-641-6400

Call 201-440-4860 or email: DPW@RidgefieldPark.org

Office Use Only:

Request Approved _____ Date: _____

Alternates Approved _____ Date: _____