## REPORT OF AUDIT VILLAGE OF RIDGEFIELD PARK COUNTY OF BERGEN DECEMBER 31, 2022

## VILLAGE OF RIDGEFIELD PARK

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## VILLAGE OF RIDGEFIELD PARK PART I

## REPORT OF AUDIT ON FINANCIAL STATEMENTS AND SUPPLEMENTARY DATA

YEAR ENDED DECEMBER 31, 2022



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## INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and Members of the Village Committee Village of Ridgefield Park Ridgefield Park, New Jersey 07660

## Report on the Financial Statements

## Adverse Opinion on U.S. Generally Accepted Accounting Principles

We have audited the accompanying balance sheets – regulatory basis of the various funds and account group of the Village of Ridgefield Park in the County of Bergen, as of December 31, 2022 and 2021, the related statement of operations and changes in fund balance – regulatory basis for the years then ended, and the related statement of revenues -regulatory basis and the statement of expenditures – regulatory basis of the various funds for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the accompanying financial statements referred to above do not present fairly the financial position of each fund of the Village of Ridgefield Park as of December 31, 2022 and 2021, or changes in financial position for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") and Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Village of Ridgefield Park, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse audit opinion.

The Honorable Mayor and Members of the Village Committee Page 2.

As described in Note 1 of the financial statements, the financial statements are prepared by the Village of Ridgefield Park on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

## Basis for Qualified Opinion on Regulatory Basis Accounting Principles

As described in Note 13 of the financial statement, the Village participates in a Length of Service Award Program for its volunteer fire and rescue personnel. The amount reflected in the trust fund statements of \$3,361,020.35 and \$3,918,877.93 for 2022 and 2021, respectively, were not audited and, therefore, we express no opinion on the LOSAP program.

## Qualified Opinion on Regulatory Basis of Accounting

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Regulatory Basis Accounting Principles" paragraph, the financial statements referred to above, present fairly, in all material respects, the regulatory basis balances sheets and account group as of December 31, 2021 and 2020, the regulatory basis statement of operations for the year then ended and the regulatory basis statements of revenues and expenditures for the year ended December 31, 2022 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village of Ridgefield Park's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.



The Honorable Mayor and Members of the Village Committee Page 3.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and Government Auditing Standards, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to
  fraud or error, and design and perform audit procedures responsive to those risks. Such procedures
  include examining, on a test basis, evidence regarding the amounts and disclosures in the financial
  statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
  that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
  effectiveness of the Borough's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively



The Honorable Mayor and Members of the Village Committee Page 4.

comprise the Village of Ridgefield Park's basic financial statements. The supplementary information listed in the table of contents and the letter of comments and recommendations section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplementary information listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information listed in the table of contents is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements and accordingly, we do not express an opinion or any form of assurance thereon.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 8, 2023 on our consideration of the Village of Ridgefield Park's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village of Ridgefield Park's internal control over financial reporting and compliance.

Paul J. Cuva

Paul J. Cuva, C.P.A. Registered Municipal Accountant No. 394

Wielkotz & Company, LLC

WIELKOTZ & COMPANY, LLC Certified Public Accountants Pompton Lakes, New Jersey

May 8, 2023



## Comparative Balance Sheet - Regulatory Basis

## **Current Fund**

## December 31,

	Ref.	<u>2022</u>	<u>2021</u>
<u>Assets</u>			
Current Fund:			
Cash	A-4	20,269,245.27	20,029,930.92
Change Fund	A-5	225.00	225.00
Petty Cash	A-6	150.00	150.00
Due from State of New Jersey:			
Senior Citizen and Veteran Deductions	A-7	416.44	416.44
		20,270,036.71	20,030,722.36
Receivables and Other Assets with Full Reserves:			
Delinquent Taxes Receivable	A-8	607,083.41	383,281.17
Tax Title Liens	A-9	13,368.83	11,820.20
Property Acquired for Taxes -			
Assessed Valuation	A-10	135,040.00	135,040.00
Revenue Accounts Receivable	A-11	11,571.21	22,410.58
Due from:			
Other Trust Fund - General	A-12	44,457.82	37,587.83
Other Trust - Escrow	A-12	128.42	18,518.47
Other Trust - Comm Dev.	A-12	37.63	
Animal Control Trust Fund	A-12	5,836.29	32,400.92
General Capital Fund	A-12	83,596.39	
Swimming Pool Utility Operating Fund	A-12	15,958.86	
Public Assistance Trust Fund	A-12	82.61	16.34
		917,161.47	641,075.51
		21,187,198.18	20,671,797.87
Federal and State Grant Fund:			
Cash	A-4	829,254.53	781,642.78
Grants Receivable	A-20	86,202.00	170,380.52
		915,456.53	952,023.30
		22,102,654.71	21,623,821.17

## **Comparative Balance Sheet - Regulatory Basis**

## **Current Fund**

## December 31,

	Ref.	<u>2022</u>	<u>2021</u>
Liabilities, Reserves and Fund Balance			
Current Fund:			
Appropriation Reserves	A-3/A-13	1,534,946.33	2,304,642.83
Due to:			
General Capital Fund	A-12		186,717.76
Other Trust - Payroli	A-12	45,070.76	3,324.56
Other Trust - SUI	A-12		6,605.93
Swimming Pool Utility Operating Fund	A-12		14,803.99
Encumbrances Payable	A-14	198,686.51	200,098.41
Accounts Payable	A-15	83,404.28	100,450.82
Prepaid Taxes	A-16	222,379.32	268,175.49
Local School Tax Payable	A-17	4,857,888.32	4,594,240.34
County Tax Payable	A-18	16,209.88	2,768.57
Due to State of New Jersey:			
Construction Code Surcharge	A-19	3,387.00	3,189.00
Marriage License Surcharge	A-19	25.00	550.00
Reserve for:			
Sale of Municipal Assets	A-19	3,962,958.57	4,877,958.57
Municipal Relief Fund	A-19	63,463.88	
		10,988,419.85	12,563,526.27
Reserve for Receivables	Contra	917,161.47	641,075.51
Fund Balance	A-1	9,281,616.86	7,467,196.09
		21,187,198.18	20,671,797.87
Federal and State Grant Fund:			
Appropriated Reserve for Grants	A-21	179,794.42	232,587.15
Unappropriated Reserve for Grants	A-22	735,662.11	719,436.15
		915,456.53	952,023.30
		22,102,654.71	21,623,821.17
		44,104,034.71	21,023,021.17

## Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

## **Current Fund**

	Ref.	2022	<u>2021</u>
Revenues and Other Income:			
Fund Balance Utilized	A-2	1,365,000.00	1,325,000.00
Miscellaneous Revenue Anticipated	A-2	4,136,658.36	4,023,486.10
Receipts from Delinquent Taxes	A-2	304,803.41	343,931.73
Receipts from Current Taxes	A-2	49,653,015.26	48,905,075.91
Non-Budget Revenue	A-2	781,948.93	373,924.39
Other Credits to Income:			
Interfunds Returned	A-12	88,523.56	59,244.54
Statutory Excess in Animal Control Trust Fund	A-12	5,139.60	4,736.80
Unexpended Balance of Appropriation Reserves	A-13	1,866,877.88	1,416,776.07
Canceled Accounts Payable			13,445.50
Total Revenues and Other Income		58,201,967.00	56,465,621.04
Expenditures:			
Budget and Emergency Appropriations:			
Operations:			
Salaries and Wages	A-3	9,676,692.33	9,680,155.62
Other Expenses	A-3	9,906,650.29	9,224,798.24
Capital Improvement Fund	A-3	250,000.00	400,000.00
Municipal Debt Service	A-3	739,014.19	1,211,451.00
Deferred Charges and Statutory Expenditures -			
Municipal	A-3	2,344,590.43	2,330,893.45
Refund of Prior Year's Revenue	A-4	18,401.00	2,685.80
Interfund Advances	A-12	150,098.02	88,523.56
Local District School Tax	A-17	27,936,897.00	27,409,601.00
County Taxes including Added Taxes	A-18	4,000,202.97	3,987,990.33
Total Expenditures		55,022,546.23	54,336,099.00

## Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

## **Current Fund**

## Year Ended December 31,

	Ref.	<u>2022</u>	<u>2021</u>
Excess (Deficit) Revenue Over Expenditures		3,179,420.77	2,129,522.04
Adjustment to Income Before Fund Balance - Expend Included above Which are by Statute Deferred Charges to Budget of Succeeding Year	litures		
Statutory Excess to Fund Balance		3,179,420.77	2,129,522.04
Fund Balance, January 1,	Α	7,467,196.09	6,662,674.05
		10,646,616.86	8,792,196.09
Decreased by: Fund Balance Utilized as Budget Revenue		1,365,000.00	1,325,000.00
Fund Balance, December 31,	Α	9,281,616.86	7,467,196.09

## Statement of Revenues - Regulatory Basis

## **Current Fund**

## Year Ended December 31, 2022

Year Ended	December 3	51, 2022		-
	Ref.	Budget	Realized	Excess or (Deficit)
Fund Balance Anticipated	A-1	1,365,000.00	1,365,000.00	
Miscellaneous Revenues:				
Fees and Permits	A-2	55,000.00	100,812.00	45,812.00
Fines and Costs:		,	ŕ	·
Municipal Court	A-11	142,000.00	256,913.29	114,913.29
Interest and Costs on Taxes	A-4	100,000.00	172,345.86	72,345.86
Parking Meters	A-11	15,000.00	54,051.47	39,051.47
Energy Receipts Tax	A-11	1,216,625.00	1,216,625.00	
Uniform Construction Code Fees	A-11	250,000.00	270,050.00	20,050.00
Public and Private Revenues:		•		
Body Armor Grant	A-20	2,402.87	2,402.87	
Clean Communities	A-20	21,880.31	21,880.31	
Recycling Tonnage Grant	A-20	19,988.46	19,988.46	
COVID Vaccine Grant	A-20	1,527.78	1,527.78	
Other Special Items:				
American Rescue Plan	A-11	675,164.51	675,164.51	
Uniform Fire Safety Act	A-11	19,000.00	28,327.34	9,327.34
Cell Phone Tower Leases	A-11	47,000.00	68,062.58	21,062.58
Sale of Municipal Assets	A-19	915,000.00	915,000.00	
Hotel Occupancy Fees	A-11	99,000.00	200,551.14	101,551.14
Cable Television Franchise Fees	A-11	130,000.00	132,955.75	2,955.75
Total Miscellaneous Revenues	A-1	3,709,588.93	4,136,658.36	427,069.43
Receipts from Delinquent Taxes	A-1/A-2	340,000.00	304,803.41	(35,196.59)
Subtotal General Revenues		5,414,588.93	5,806,461.77	391,872.84
Amount to be Raised by Taxes for Support of Municipal Budget - Local Tax for Municipal				
Purposes Including Reserve for Uncollected Taxes		17,627,059.59	17,840,565.76	213,506.17
Minimum Library Tax		575,349.53	575,349.53	
Total Amount to be Raised by Taxes for Support of Budget	A-2	18,202,409.12	18,415,915.29	213,506.17
Budget Totals		23,616,998.05	24,222,377.06	605,379.01
Non-Budget Revenue	A-1/A-2		781,948.93	781,948.93
		23,616,998.05	25,004,325.99	1,387,327.94
		A-3	20,001,020177	-,007,027,77
		11-0		

## Village of Ridgefield Park, N.J. Statement of Revenues - Regulatory Basis

### **Current Fund**

## Year Ended December 31, 2022

## Analysis of Realized Revenues

	Ref.		
Revenue from Collections	A-1/A-8		49,653,015.26
Allocated to School and County Taxes	A-8		31,937,099.97
Balance for Support of Municipal		•	
Budget Appropriations			17,715,915.29
Add : Appropriation - Reserve for Uncollected Taxes	A-3		700,000.00
Amount for Support of Municipal			
Budget Appropriations	A-2		18,415,915.29
Receipts from Delinquent Taxes:			
Delinquent Taxes	A-8	304,195.56	
Tax Title Liens	A-9	607.85	
	A-2		304,803.41
Fees and Permits - Other:			
DPW	A-11	880.00	
Clerk	A-11	300.00	
Board of Health	A-11	9,775.00	
Recreation	A-11	2,972.00	
Fire Prevention	A-11	74,461.00	
Registrar	A-11	12,424.00	
	A-2		100,812.00

## Statement of Revenues - Regulatory Basis

### **Current Fund**

## Year Ended December 31, 2022

## Analysis of Non-budget Revenues

	Ref.		
Miscellaneous Revenues Not Anticipated:			
Revenue Accounts Receivable			
Clerk - Other Licenses	A-11	8,650.00	
ABC Licenses	A-11	5,015.00	
Interest on Investments	A-11	357,324.23	
			370,989.23
Return Check Fee		175.00	
Void Checks		830.16	
Unclaimed Bail		1,305.00	
Movie Theater Rent and Concession		60,691.22	
Senior Citizens Building Tax		21,000.00	
Senior Citizens & Veterans Administration Fee		855.00	
85 Challenger Road Ground Lease		106,000.00	
FEMA - Reimbursement of Prior Year Expenditures		74,601.99	
Police Miscellaneous		2,961.19	
Copies		72.00	
Fire Department Meeting		2,000.00	
Miscellaneous Refunds and Reimbursements		15,737.28	
Outside Police Duty		18,179.29	
Planning Board / Board of Adjustment		48,525.00	
Tax Miscellaneous		457.00	
Recreation Registrations		57,569.57	
	A-4		410,959.70
	A-2		781,948.93

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# Statement of Expenditures - Regulatory Basis

## Current Fund

	Year Filler	A Cal Ellucu December 219 40				
			Budget After	Paid or		Unexpended Balance
General Appropriations	Ref.	Budget	Modification	Charged	Reserved	Cancelled
Operations - within "CAPS"						
GENERAL GOVERNMENT:						
Mayor and Board of Commissioners						
Salaries and Wages		21,000.00	21,000.00	20,999.16	0.84	
Municipal Clerk						
Salaries and Wages		108,550.05	112,969.60	112,969.60		
Other Expenses		95,300.00	60,300.00	53,390.21	6,909.79	
Elections						
Salaries and Wages		4,080.00				
Other Expenses		20,000.00	20,000.00	11,960.90	8,039.10	
Revision of Ordinances						
Other Expenses		500.00	200.00	321.25	178.75	
Codification of Ordinances						
Other Expenses		6,000.00	4,912.95	4,912.95		
Financial Administration						
Salaries and Wages		42,000.00	31,555.62	31,555.62		
Other Expenses		45,000.00				
Audit Services						
Other Expenses		52,500.00	52,500.00	49,737.50	2,762.50	
Central Equipment and Data Processing						
Other Expenses		20,000.00				
Revenue Administration						
Salaries and Wages		220,000.00	195,178.09	195,178.09		
Other Expenses		63,000.00	87,466.13	87,394.14	71.99	

Village of Ridgefield Park, N.J.

# Statement of Expenditures - Regulatory Basis

## Current Fund

Unexpended Balance Cancelled							
Reserved	10,470.88				6,663.75	11,398.37	37,371.44
Paid or <u>Charged</u>	87,003.32 2,279.12 59,400.00	52,551.04 358,322.08	980.65 119,595.30	46,594.60 12,393.86 33,377.79 74,821.50	2,498.08 836.25	12,363.18 4,601.63	27,370.54 162,628.56
Budget After <u>Modification</u>	87,003.32 12,750.00 76,000.00	52,551.04 358,322.08	980.65 119,595.30	46,594.60 12,393.86 33,377.79 74,821.50	2,498.08	12,363.18 16,000.00	27,370.54 200,000.00
Budget	86,000.00 12,750.00 76,000.00	60,000.00 215,000.00 20,000.00 50,000.00	5,000.00	40,000.00 13,000.00 30,000.00 70,000.00	15,000.00 7,500.00	12,000.00 16,000.00	28,000.00 200,000.00
Ref.							
General Appropriations	Tax Assessment Administration Salaries and Wages Other Expenses Other Expenses - Revaluation Program	Legal Services Salaries and Wages Other Expenses Other Expenses - Labor Other Expenses - Meadowlands	Other Expenses - New Ordinances Other Expenses - Tax Appeals Engineering Services	Other Expenses LAND USE ADMINISTRATION: Planning Board Salaries and Wages Other Expenses Other Expenses - Special Consultant Planning Roard (Land Use)	Salaries and Wages Other Expenses Zoning Board	Salaries and Wages Other Expenses	Salaries and Wages Other Expenses

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Village of Ridgefield Park, N.J.

# Statement of Expenditures - Regulatory Basis

## Current Fund

Unexpended Balance Cancelled	
Reserved	750.00 10,287.10 14,331.00 452,994.35 26.78 4,134.26 3,433.56 20,533.37 21.57 48,377.05 500.00
Paid or Charged	2,990.21 50,212.90 329,663.25 385,669.00 6,963.96 1,846,005.65 91,570.06 4,689,486.07 675,164.51 555,937.79 22,865.74 10,566.44 11,716.63 31,171.51 320,386.46
Budget After <u>Modification</u>	2,990.21 750.00 60,500.00 329,663.25 400,000.00 6,963.96 2,299,000.00 91,570.06 4,791,733.02 675,164.51 555,964.57 27,000.00 14,000.00 32,250.00 31,193.08 368,763.51
Budget	3,000.00 750.00 60,500.00 235,500.00 500,000.00 8,600.00 18,000.00 18,000.00 18,000.00 17,000.00 27,000.00 371,000.00 371,000.00
<u>Ref.</u>	
General Appropriations	Rent Control Salaries and Wages Other Expenses INSURANCE: Other Insurance Premiums Liability Insurance Workers Compensation Insurance Holy Name Medical Center Employee Group Insurance Health Benefit Waivers PUBLIC SAFETY: Police Department Salaries and Wages Salaries and Wages - ARP Other Expenses Other Expenses - Meter Enforcement Office of Emergency Management Salaries and Wages Other Expenses Fire Department Other Expenses Rescue Squad Other Expenses Rescue Squad Other Expenses Ambulance Corps Other Expenses

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Village of Ridgefield Park, N.J.

# Statement of Expenditures - Regulatory Basis

## Current Fund

Unexpended Balance <u>Cancelled</u>								
Reserved	1,603.27	14,374.90	1,413.35	1,607.00	21,605.55 63,649.08	2,760.86	8,381.64	26,415.68 13,698.48 13,043.50
Paid or Charged	87,482.57 14,396.73	24,625.10	1,394,350.00 34,586.65 39,136.40	68,393.03	778,394.45 119,350.92	57,239.14	140,800.90	83,584.32 6,176.52 21,956.50
Budget After <u>Modification</u>	87,482.57 16,000.00	39,000.00	1,394,350.00 36,000.00 50,000.00	70,000.03	800,000.00 183,000.00	60,000.00	120,000.00	110,000.00 19,875.00 35,000.00
Budget	81,000.00 16,000.00	39,000.00	1,394,350.00 36,000.00 50,000.00	70,000.00	800,000.00 183,000.00	60,000.00	120,000.00	110,000.00 19,875.00 35,000.00
Ref.								
General Appropriations	Uniform Fire Safety Act Salaries and Wages Other Expenses	Municipal Prosecutor Salaries and Wages PUBLIC WORKS	Street and Road Maintenance Salaries and Wages Other Expenses Snow Removal	Sewer Maintenance Other Expenses Solid Waste Collection	Salaries and Wages Other Expenses	Recycling Other Expenses Buildings and Grounds	Other Expenses Vehicle Maintenance Other Expenses HEALTH AND HUMAN SERVICES:	Public Health Services Salaries and Wages Other Expenses Other Expenses

Village of Ridgefield Park, N.J.

# Statement of Expenditures - Regulatory Basis

## Current Fund

Unexpended Balance <u>Cancelled</u>								
Reserved	651.92	1,400.00	11,268.27	13,313.00 813.40	124,073.10 14,836.33 28,484.13	10,739.38 19,190.55	32,370.39 2,000.00 22,807.48	26,150.69
Paid or <u>Charged</u>	19,348.08	23,070.56 100.00	105,000.00 85,231.73	6,687.00 5,186.60	315,926.90 152,163.67 71,515.87	59,860.62 809.45	87,629.61	568,849.31
Budget After <u>Modification</u>	20,000.00	23,070.56 1,500.00	105,000.00 96,500.00	20,000.00 6,000.00	440,000.00 167,000.00 100,000.00	70,600.00 20,000.00	120,000.00 2,000.00 145,000.00	595,000.00
Budget	20,000.00	21,000.00 1,500.00	105,000.00 96,500.00	20,000.00 6,000.00	440,000.00 167,000.00 100,000.00	70,600.00	120,000.00 2,000.00 145,000.00	595,000.00
Ref.								
General Appropriations	Animal Control Other Expenses	Administration of Fublic Assistance Salaries and Wages Other Expenses PARKS AND RECREATION:	Necreation Services and Frograms Salaries and Wages Other Expenses	Youth Center Salaries and Wages Other Expenses	Parks Salaries and Wages Other Expenses Celebration of Public Events	Other Expenses Salary & Wage Adjustment	Street Lighting Telephone Fire Hydrant Service	LANDFILL SOLID WAS IE DISPOSAL Other Expenses

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Unexpended

Cancelled Balance

Village of Ridgefield Park, N.J.

			Paid or Reserved	210 021 12 38 968 88		12 735 44" 5 624 56					6,614.38 23,385.62	15,923,387.01 1,431,431.61			6,615,942.25 1,062,184.04
latory Basis		2022	Budget After <u>Modification</u>	00 000 850	28,300.00	18 360 00	19,000,00		322,658.13	80,000.00	30,000.00	17,354,818.62		9,676,692.33	7,678,126.29
Statement of Expenditures - Regulatory Basis	Current Fund	Year Ended December 31, 2022	Budget	00.000.950	28,300.00	19 360 00	10,200.00		345,000.00	80,000.00	30,000.00	17,407,565.05		9,778,340.05	7,629,225.00
tement of Ex		Year En	Ref.											A-1	A-1
Stat			General Appropriations	MUNICIPAL COURT:  Municipal Court Administration	Salaries and wages Other Expenses	Public Defender	SAIATHS AND WAGES UNIFORM CONSTRUCTION CODE:	Uniform Construction Code Enforcement Functions	Salaries and Wages	Other Expenses	Contingent	Total Operations within "CAPS"	Detail:	Salaries and Wages	Other Expenses

11,972.46 11,972.46 1,443,404.07 2,332,617.97 18,256,004.98 637,773.43 458,027.54 1,236,817.00 637,773.43 2,344,590.43 19,699,409.05 470,000.00 1,236,817.00 19,699,409.05 2,291,844.00 585,027.00 ,236,817.00 470,000.00 A-1 Deferred Charges and Statutory Expenditures - Municipal Police and Firemen's Retirement System of N.J. Total General Appropriations for Municipal Purposes within "CAPS" Expenditures - Municipal within "CAPS" Public Employees' Retirement System Total Deferred Charged and Statutory Social Security System (O.A.S.I.) Statutory Expenditures: Contribution to: within "CAPS"

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Exhibit	Page

Village of Ridgefield Park, N.J.

Statement of Expenditures - Regulatory Basis

## Current Fund

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Unexpended Balance Cancelled								
Reserved		33,121.76	3,443.50	54,977.00		91,542.26	91,542.26	
Paid or <u>Charged</u>	1,457,375.05	542,227.77	6,556.50	85,023.00	2,402.87 1,527.78 21,880.31 19,988.46	2,136,981.74	2,136,981.74	250,000.00
Budget After Modification	1,457,375.05	575,349.53	10,000.00	140,000.00	2,402.87 1,527.78 21,880.31 19,988.46	2,228,524.00	2,228,524.00	250,000.00
Budget	1,457,375.05	575,349.53	10,000.00	140,000.00	2,402.87 1,527.78 21,880.31 19,988.46	2,228,524.00	2,228,524.00	250,000.00
General Appropriations	vs" THASES: posal ns & Maintenance	Jorary			GKAMS OFFSEI BY KEVENUES: t Program	ided from "CAPS"	A-1	ents Excluded from "CAPS" A-1
General	Operations - Excluded from "CAPS" UTILITIES AND BULK PURCHASES: Sewerage Processing and Disposal Other Expenses - Operations & Maintenance EDUCATION:	Maintenance of Free Public Library Other Expenses PUBLIC SAFETY:	Police 911 Other Expenses STATUTORY EXPENSES:	LOSAP Other Expenses	PUBLIC AND PRIVALE PROGRAMS OFFSET NJ Body Armor Replacement Program COVID-19 Vaccine Grant Clean Communities Grant Recycling Tonnage Grant	Total Operations - Excluded from "CAPS"	Detail: Other Expenses	Capital Improvements: Capital Improvement Fund Total Capital Improvements Excluded from

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Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2022

Unexpended Balance ed Cancelled	10.00 36.81 4.00	50.81	5.33 50.81	
Reserved		91,542.26	1,534,946.33 1,534,946.33 A	
Paid or Charged	390,000.00 250,000.00 36,725.00 31,163.19 26,313.00 4,813.00 739,014.19	3,125,995.93	21,382,000.91 700,000.00 22,082,000.91	700,000.00 21,137,514.98 198,686.51 45,799.42 22,082,000.91
Budget After Modification	390,000.00 250,000.00 36,735.00 31,200.00 26,313.00 4,817.00 739,065.00	3,217,589.00	22,916,998.05 700,000.00 23,616,998.05 A-2	
Budget	390,000.00 250,000.00 36,735.00 31,200.00 26,313.00 4,817.00 739,065.00	3,217,589.00	22,916,998.05 700,000.00 23,616,998.05	·
Ref.	A-1		·	A-2 A-4 A-14 A-21
General Appropriations	Municipal Debt Service: Payment of Bond Principal Payment of Bond Anticipation Notes and Capital Notes Interest on Bonds Interest on Notes Payment of Green Trust Loan Principal Interest on Green Trust Loan Total Municipal Debt Service-Excluded from "CAPS"	Total General Appropriations for Municipal Purposes Excluded from "CAPS"	Subtotal General Appropriations Reserve for Uncollected Taxes Total General Appropriations	Analysis of Paid or Charged Reserve for Uncollected Taxes Cash Disbursed Encumbrances Payable Reserve for Federal and State Grants

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Comparative Balance Sheet - Regulatory Basis

## **Trust Funds**

## December 31,

Assets	<u>Ref.</u>	<u>2022</u>	<u>2021</u>
Animal Control Trust Fund: Cash	B-1	11,089.89	40,927.72
		11,089.89	40,927.72
Other Trust Funds:			
Cash	B-1	1,048,235.02	1,076,764.37
Interfund - Current Fund			
Other Trust Fund - SUI	B-4		6,605.93
Other Trust - Payroll	B-4	45,070.76	3,324.56
		1,093,305.78	1,086,694.86
Emergency Services Volunteer Length of Service Award Program (Unaudited)			
Investments	B-1	3,361,020.35	3,918,877.93
		3,361,020.35	3,918,877.93
		4,465,416.02	5,046,500.51

## **Comparative Balance Sheet - Regulatory Basis**

## **Trust Funds**

## December 31,

	Ref.	<u>2022</u>	<u>2021</u>
Liabilities, Reserves & Fund Balance			
Animal Control Trust Fund:			
Reserve for Animal Control Expenditures	B-2	5,008.80	8,519.00
Due to State Department of Health	B-3	244.80	7.80
Interfund - Current Fund	B-4	5,836.29	32,400.92
		11,089,89	40,927.72
Other Trust Fund:			
Interfund Current Fund:			
Other Trust Fund - General	B-4	21,522.46	15,185.07
Other Trust Fund - Off Duty Police	B-4	22,935.36	22,402.76
Other Trust - Escrow	B-4	128.42	18,518.47
Other Trust - Comm. Dev.	B-4	37.63	
Various Reserves	B-5	1,048,681.91	1,030,588.56
		1,093,305.78	1,086,694.86
Emergency Services Volunteer Length of			
Service Award Program (Unaudited)	D #	0.001.000.05	2.010.055.02
Net Assets Available for Benefits	B-7	3,361,020.35	3,918,877.93
		3,361,020.35	3,918,877.93
		4,465,416.02	5,046,500.51

## **Comparative Balance Sheet - Regulatory Basis**

## **General Capital Fund**

## December 31,

	Ref.	<u>2022</u>	<u>2021</u>
<u>Assets</u>			
Cash	C-2/C-3	3,859,880.04	2,408,856.60
Various Grants Receivable	C-4	1,413,395.59	1,413,395.59
Deferred Charges to Future Taxation:	•		
Funded	C-5	1,005,967.18	1,422,278.18
Deferred Charges to Future Taxation:			
Unfunded	C-6	10,051,500.00	7,086,500.00
Interfund - Current Fund	C-13		186,717.76
Total Assets		16,330,742.81	12,517,748.13
Liabilities, Reserves and Fund Balance			
General Serial Bonds	C-7	785,000.00	1,175,000.00
Bond Anticipation Notes	C-8	5,455,000.00	2,500,000.00
Loan Payable - Green Acres	C-9	220,967.18	247,278.18
Improvement Authorizations:	~ ~		
Funded	C-10	395,315.25	402,175.98
Unfunded	C-10	4,458,763.40	3,327,461.63
Capital Improvement Fund	C-11	1,114,028.00	1,072,428.00
Reserve for:		, ,	
Various Reserves	C-12	3,517,151.50	3,537,488.25
Interfund - Current Fund	C-13	83,596.39	
Fund Balance	C-1	300,921.09	255,916.09
Total Liabilities, Reserves and Fund Balance		16,330,742.81	12,517,748.13

Footnote: There was Authorized but not Issued Debt at December 31, 2022 and 2021 of \$4,596,500.00 and \$4,586,500.00 respectively per Exhibit C-14.

## **Comparative Schedule of Fund Balance - Regulatory Basis**

## General Capital Fund

## December 31,

	Ref.	<u>2022</u>	<u>2021</u>
Balance - January 1,	C	255,916.09	233,983.84
Increased by: Premium on Sale of Bond Anticipation Notes	C-2	45,005.00	21,932.25
Balance - December 31,	C,C-3	300,921.09	255,916.09

## Comparative Balance Sheet - Regulatory Basis

## **Swimming Pool Utility Fund - Operating and Capital**

## December 31,

	Ref	<u>2022</u>	<u>2021</u>
<u>Assets</u>		·	
Operating Fund:			
Cash	D-5	78,078.84	6,521.67
Interfund Receivable:			
Pool Capital Fund	D-12	265.98	383.89
Current Fund	D-12		14,803.99
Total Operating Fund		78,344.82	21,709.55
1 8			
Capital Fund:			
Cash	D-5/D-6	20,429.54	20,547.45
Fixed Capital	D-7	1,245,147.00	1,245,147.00
Fixed Capital Authorized and Uncompleted	D-8	1,658.00	1,658.00
Total Capital Fund		1,267,234.54	1,267,352.45
10mi cupim 1 min			
Total Assets		1,345,579.36	1,289,062.00
Liabilities, Reserves and Fund Balance			
Operating Fund:			
Appropriation Reserve	D-4/D-16	830.39	788.28
Interfund Payable:			
Current Fund	D-12	15,958.86	
Encumbrances Payable	D-15	122.51	511.80
		16,911.76	1,300.08
Fund Balance	D-1	61,433.06	20,409.47
Total Operating Fund		78,344.82	21,709.55
a war a			
Capital Fund:			
Improvement Authorizations:	D 0	1.650.00	1 650 00
Funded	D-9	1,658.00	1,658.00
Interfund Payable:	D 40	0.00.00	202.00
Pool Operating Fund	D-13	265.98	383.89
Reserve for Amortization	D-10	1,245,147.00	1,245,147.00
Reserve for Deferred Amortization	D-11	1,658.00	1,658.00
Reserve for Capital Outlay	D-14	18,500.00	18,500.00
Fund Balance	D-2	5,56	5.56
Total Capital Fund		1,267,234.54	1,267,352.45
Total Liabilities, Reserves and Fund Balances		1,345,579.36	1,289,062.00

There was no Authorized but not Issued Debt as of December 31, 2022 and 2021

## Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

## **Swimming Pool Operating Fund**

## Year Ended December 31,

Personal Od. T. D. P. L.	<u>Ref.</u>	<u>2022</u>	<u>2021</u>
Revenue and Other Income Realized:			
Swimming Pool Fees	D-3	127,551.00	104,878.75
Miscellaneous	<b>D-3</b>	12,172.51	33.37
Other Credits to Income:			
Unexpended Balance of			
Appropriation Reserves	D-16	1,300.08	1,000.00
Total Income		141,023.59	105,912.12
Expenditures:			•
Operating	D-4	100,000.00	135,000.00
Total Expenditures		100,000.00	135,000.00
Excess in Revenue		41,023.59	
Deficit in Revenue		•	(29,087.88)
Adjustment to Income Before Fund Balance:			
Realized from General Budget for Anticipated Deficit			30,100.00
Statutory Excess to Surplus		41,023.59	1,012.12
Fund Balance - January 1,	D	20,409.47	19,397.35
		61,433.06	20,409.47
Decreased by:			
Utilized as Anticipated Revenue			
Fund Balance - December 31,	D	61,433.06	20,409.47

## **Comparative Statement of Fund Balance - Regulatory Basis**

## **Swimming Pool Capital Fund**

## Year Ended December 31, 2022

	<u>Ref.</u>	2022	2021
Balance - January 1,	D	5.56	5.56
Balance - December 31,	D, D-6	5.56	5.56

## Exhibit D-3

## Statement of Revenues - Regulatory Basis

## **Swimming Pool Operating Fund**

## Year Ended December 31, 2022

	Ref.	Anticipated	Realized	Excess (Deficit)
Swimming Pool Fees Miscellaneous	D-1, D-5 D-1	100,000.00	127,551.00 12,172.51	27,551.00 12,172.51
Budget Totals		100,000.00 D-4	139,723.51	39,723.51

## **Statement of Expenditures - Regulatory Basis**

## **Swimming Pool Operating Fund**

## Year Ended December 31, 2022

	Ref.				
			Budget After	Paid or	
_		<u>Budget</u>	<b>Modification</b>	<b>Charged</b>	Reserved
Operating:					
Salaries and Wages		60,000.00	60,000.00	60,000.00	
Other Expenses		40,000.00	40,000.00	39,169.61	830.39
Total Operating	D-1	100,000.00	100,000.00	99,169.61	830.39
		100,000.00	100,000.00	99,169.61	830.39
			D-3		D
Analysis of Paid or Charged					
Cash Disbursed	D-5			99,047.10	
Encumbrances Payable	D-15			122.51	
			•	99,169.61	

## Comparative Statement of General Fixed Assets - Regulatory Basis

## December 31,

	<u>2022</u>	<u>2021</u>
General Fixed Assets:		
Land	21,780,500.00	21,780,500.00
Land Improvements	2,343,514.00	1,667,317.00
Buildings and Improvements	4,994,875.00	4,861,875.00
Machinery and Equipment	2,084,961.00	1,639,552.00
Vehicles	7,865,820.00	7,741,962.00
	39,069,670.00	37,691,206.00
Investment in Fixed Assets	39,069,670.00	37,691,206.00

## Comparative Balance Sheet - Regulatory Basis

## **Public Assistance Fund**

## December 31,

	Ref.	<u>2022</u>	<u>2021</u>
<u>Assets</u>			
Cash	F-1	13,597.03	27,949.80
Total Assets		13,597.03	27,949.80
<u>Liabilities</u>			
Reserve for Public Assistance Interfund - Current Fund		13,514.42 82.61	27,933.46 16.34
Total Liabilities		13,597.03	27,949.80

## Village of Ridgefield Park, N. J. Notes to Financial Statements Years Ended December 31, 2022 and 2021

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB Codification establishes seven fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with generally accepted accounting principles (GAAP).

The financial statements of the Village of Ridgefield Park have been prepared in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Village accounts for its financial transactions through the following separate funds which differ from the fund structure required by GAAP.

## A. Reporting Entity

The Village of Ridgefield Park (the "Village") operates under an elected Commission form of government. The Village's major operations include public safety, road repair and maintenance, sanitation, fire protection, recreation and parks, health services, and general administrative services.

GASB requires the financial reporting entity to include both the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government. The Village is not includable in any other reporting entity as a component unit.

However, the municipalities in the State of New Jersey do not prepare financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements. The financial statements contained herein include only those boards, bodies, officers or commissions as required by NJS 40A:5-5. Accordingly, the financial statements of the Village do not include the Municipal Library, which is considered a component unit under GAAP. Complete financial statements of the above components can be obtained by contacting the Treasurer of the respective entity.

## Village of Ridgefield Park, N.J. Notes to Financial Statements Years Ended December 31, 2022 and 2021 (continued)

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

## B. Measurement Focus, Basis of Accounting and Basis of Presentation

The Village uses funds, as required by the Division, to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial administration by segregating transactions related to certain Village functions or activities. An account group, on the other hand, is designed to provide accountability for certain assets and liabilities that are not recorded in those Funds.

The Village has the following funds and account groups:

<u>Current Fund</u> - This fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grants.

<u>Trust Funds</u> - Trust Funds are used to account for assets held by the government in a trustee capacity. Funds held by the Village as an agent for individual, private organizations, or other governments are recorded in the Trust Funds.

<u>All Other Trust Funds</u> - These funds are established to account for the assets and resources which are also held by the Village as a trustee or agent for individuals, private organizations, other governments and/or other funds.

<u>Animal Control Trust Fund</u> - This fund is used to account for fees collected from dog and cat licenses and expenditures which are regulated by NJS 4:19-15.11.

<u>Emergency Services Volunteer Length of Service Award Program</u> - This fund is used to account for the cumulative payments to participant's in the emergency services volunteer length of service award program including any income, gains, losses or increases or decreases in market value attributable to the investment of the participant's length of service awards.

<u>General Capital Fund</u> - This fund is used to account for the receipt and disbursement of funds used for acquisition or improvement of general capital facilities, other than those acquired in the Current Fund.

<u>Swimming Pool Operating and Swimming Pool Capital Funds</u> - Account for the operations and acquisition of capital facilities for the Swimming Pool Enterprise Fund.

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

<u>Public Assistance Fund</u> - This fund is used to account for the receipt and disbursement of funds that provide assistance to certain residents of the Village pursuant to Title 44 of New Jersey Statutes.

<u>General Fixed Asset Account Group</u> - To account for all fixed assets of the Village. The Village's infrastructure is not reported in the group.

### **Basis of Accounting**

A modified accrual basis of accounting is followed by the Village of Ridgefield Park. Under this method of accounting revenues, except State/Federal Aid, are recognized when received and expenditures are recorded, when incurred. The accounting principles and practices prescribed for municipalities by the Division differ in certain respects from generally accepted accounting principles (GAAP) applicable to local government units. The more significant differences are as follows:

Property Tax Revenues - Real property taxes are assessed locally, based upon the assessed value of the property. The tax bill includes a levy for Municipal, County, and School purposes. The bills are mailed annually in June for that calendar year's levy. Taxes are payable in four quarterly installments on February 1, May 1, August 1, and November 1. The amounts of the first and second installments are determined as one quarter of the total tax levied against the property for the preceding year. The installment due the third and fourth quarters is determined by taking the current year levy less the amount previously charged for the first and second installments, with the remainder being divided equally. If unpaid on these dates, the amount due becomes delinquent and subject to interest at 8% per annum, or 18% on any delinquency amount in excess of \$1,500. The school levy is turned over to the Board of Education as expenditures are incurred, and the balance, if any, must be transferred as of June 30, of each fiscal year. County taxes are paid quarterly on February 15, May 15, August 15 and November 15, to the County by the Village. Any taxes that have not been paid by the 11th day of the 11th month in the fiscal year levied are subject to be included in the tax sale and the lien enforced by selling the property in accordance with N.J.S.A. 54:5 et seq. Annual in rem tax foreclosure proceedings are instituted to enforce the tax collection or acquisition of title to the property by the Village. In accordance with the accounting principles prescribed by the State of New Jersey, current and delinquent taxes are realized as revenue when collected. Since delinquent taxes and liens are fully reserved, no provision has been made to estimate that portion of the taxes receivable and tax title liens that are uncollectible. GAAP requires property tax revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

### Basis of Accounting, (continued)

<u>Miscellaneous Revenues</u> - Miscellaneous revenues are recognized on a cash basis. Receivables for the miscellaneous items that are susceptible to accrual are recorded with offsetting reserves on the balance sheet of the Village's Current Fund. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

<u>Grant Revenues</u> - Federal and State grants, entitlements or shared revenues received for purposes normally financed through the Current Fund are recognized when anticipated in the Village's budget. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

<u>Budgets and Budgetary Accounting</u> - An annual budget is required to be adopted and integrated into the accounting system to provide budgetary control over revenues and expenditures for the current fund. Budget amounts presented in the accompanying financial statements represent amounts adopted by the Village and approved by the State Division of Local Government Services per N.J.S.A. 40A:4 et seq.

The Village is not required to adopt budgets for the following funds:

General Capital Fund Trust Funds Public Assistance Fund Swimming Pool Capital Fund

The governing body shall introduce and approve the annual budget not later than February 10, of the fiscal year. The budget shall be adopted not later than March 20, and prior to adoption must be certified by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The Director of the Division of Local Government Services, with the approval of the Local Finance Board may extend the introduction and approval and adoption dates of the municipal budget. The budget is prepared by fund, function, activity and line item (salary or other expense) and includes information on the previous year. The legal level of control for appropriations is exercised at the individual line item level for all operating budgets adopted. appropriations, those made after the adoption of the budget and determination of the tax rate, may be authorized by the governing body of the municipality. During the last two months of the fiscal year, the governing body may, by a 2/3 vote, amend the budget through line item transfers. Management has no authority to amend the budget without the approval of the Governing Body. Expenditures may not legally exceed budgeted appropriations at the line item level. During 2022, several budget transfers were approved by the Village Committee.

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

## Basis of Accounting, (continued)

Expenditures - Are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with an encumbrance accounting system. Outstanding encumbrances at December 31, are reported as a cash liability in the financial statements. Unexpended or uncommitted appropriations, at December 31, are reported as expenditures through the establishment of appropriation reserves unless canceled by the governing body. GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

<u>Encumbrances</u> - Contractual orders outstanding at December 31, are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

<u>Appropriation Reserves</u> - Are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

<u>Compensated Absences and Post-Employment Benefits</u> - Expenditures relating to obligations for unused vested accumulated vacation and sick pay are not recorded until paid. Likewise, no accrual is made for post-employment benefits, if any, which are funded on a pay-as-you-go basis. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

<u>Property Acquired for Taxes</u> - Is recorded in the Current Fund at the assessed valuation when such property was acquired and fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at market value on the date of acquisition.

<u>Interfunds</u> - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

### Basis of Accounting, (continued)

<u>Inventories</u> - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets.

<u>Cash and Investments</u> - Cash includes amounts in demand deposits as well as short-term investments with a maturity date within one year of the date acquired by the government. Investments are stated at cost which approximates fair value and are limited by N.J.S.A. 40A:5-15.1(a).

<u>Deferred Charges to Future Taxation Funded and Unfunded</u> - Upon the authorization of capital projects, the Village establishes deferred charges for the costs of the capital projects to be raised by future taxation. Funded deferred charges relate to permanent debt issued, whereas unfunded deferred charges relate to temporary or nonfunding of the authorized cost of capital projects. According to N.J.S.A. 40A:2-4, the Village may levy taxes on all taxable property within the local unit to repay the debt. Annually, the Village raises the debt requirements for that particular year in the current budget. As the funds are raised by taxation, the deferred charges are reduced.

<u>General Fixed Assets</u> - In accordance with Technical Accounting Directive No. 85-2, Accounting for Governmental Fixed Assets, the Village of Ridgefield Park has developed a fixed assets accounting and reporting system.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. General fixed assets are defined as non-expendable personal property having a physical existence, a useful life of more than five years and an acquisition cost of \$5,000 or more per unit. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available, except land which is valued at estimated market value.

No depreciation has been provided for in the financial statements.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

### Basis of Accounting, (continued)

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

GAAP requires that fixed assets be capitalized at historical or estimated historical cost if actual historical cost is not available.

<u>Use of Estimates</u> - The preparation of financial statements requires management of the Village to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

<u>Comparative Data</u> - Comparative data for the prior year has been presented in the accompanying balance sheets and statements of operations in order to provide an understanding of changes in the Village's financial position and operations. However, comparative data have not been presented in all statements and notes to the financial statements because their inclusion would make certain statements and notes to the financial statements unduly complex and difficult to understand.

## Impact of Recently Issued Accounting Principles

Recently Issued and Adopted Accounting Pronouncements

There were no new pronouncements adopted by the Village in 2022.

## C. Basic Financial Statements

The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Village presents the financial statements listed in the table of contents which are required by the Division and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

### NOTE 2: CASH, CASH EQUIVALENTS AND INVESTMENTS

### Cash

## **Custodial Credit Risk - Deposits**

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Village's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. As of December 31, 2022, \$-0- of the Village's bank balance of \$27,333,834.57 was exposed to custodial credit risk. As of December 31, 2021, \$-0- of the Village's bank balance of \$24,307,037.00 was exposed to custodial credit risk.

### **Investments**

## Investment Rate Risk

The Village does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 40A:5-15.1(a) limits the length of time for most investments to 397 days.

### **Credit Risk**

New Jersey Statutes 40A:5-15.1(a) limits municipal investments to those specified in the Statutes. The type of allowance investments are Bonds of the United States of America, bonds or other obligations of the towns or bonds or other obligations of the local unit or units within which the town is located: obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

### **Concentration of Credit Risk**

The Village places no limit on the amount the Village may invest in any one issuer.

## NOTE 2: <u>CASH, CASH EQUIVALENTS AND INVESTMENTS</u>, (continued)

## **Unaudited Investments**

As more fully described in Note 13, the Village has created a Length of Service Award Program (LOSAP) for emergency service volunteers. The LOSAP investments are similar to those allowed in a deferred compensation program as specified in NJSA 43:15B-1 et seq. except that all investments are retained in the name of the Village. All investments are valued at fair value. In accordance with NJAC 5:30-14.37, the investments are maintained by VALIC, which is an authorized provider approved by the Division of Local Government Services. The balance in the account on December 31, 2022 and 2021 amounted to \$3,361,020.35 and \$3,918,877.93, respectively.

The following investments represent 5% or more of the total invested with Lincoln Financial Group on December 31, 2022 and 2021:

	<u>2022</u>	<u>2021</u>
Fixed Income	\$1,040,305.58	\$996,177.51
Index	1,737,963.17	2,199,329.77
Growth	266,149.51	349,680.43
All Others	<u>316,602.09</u>	373,690.22
Total	\$3,361,020.35	\$3,918,877.93

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## NOTE 3: MUNICIPAL DEBT

Long-term debt as of December 31, 2022 consisted of the following:

	Balance Dec. 31, 2021	Additions	Reductions	Ending <u>Balance</u>	Amounts Due Within One Year
Bonds Payable - General Obligation Debt Green Acres Loan Payable	\$1,175,000.00 247,278.18	\$	\$390,000.00 26,311.00	\$785,000.00 220,967.18	\$390,000.00 26,840.00
	\$1,422,278.18	<u>\$0.00</u>	<u>\$416,311.00</u>	\$1,005,967.18	<u>\$416,840.00</u>

The Local Bond Law governs the issuance of bonds and notes to finance capital expenditures. General obligation bonds have been issued for the general capital fund. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Village are general obligation bonds, backed by the full faith and credit of the Village. Bond anticipation notes, which are issued to temporarily finance capital projects, must be paid off within ten years and five months or retired by the issuance of bonds.

The Village's debt is summarized as follows:

	Year 2022	Year 2021	Year 2020
<u>Issued</u> :			
General:			
Bonds and Notes	\$6,240,000.00	\$3,675,000.00	\$4,750,000.00
Loans	220,967.18	<u>247,278.18</u>	273,071.00
Total Issued	6,460,967.18	3,922,278.18	5,023,071.00
Less:			
Funds Temporarily Held			
To Pay Bonds and Notes:			
General	<u>285,470.25</u>	<u>285,470.25</u>	<u>285,470.25</u>
Net Debt Issued	<u>6,175,496.93</u>	<u>3,636,807.93</u>	<u>4,737,600.75</u>
Authorized But Not Issued:			
General:			
Bonds and Notes	4,596,500.00	4,586,500.00	3,684,000.00
Net Bonds and Notes Issued and			
Authorized But Not Issued	<u>\$10,771,996.93</u>	\$8,223,307.93	\$8,421,600.75

## NOTE 3: MUNICIPAL DEBT, (continued)

## SUMMARY OF STATUTORY DEBT CONDITION - ANNUAL DEBT STATEMENT

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of .613%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District	\$	\$	\$
General Debt	11,057,467.18	<u>285,470.25</u>	10,771,996,93
	<u>\$11,057,467.18</u>	<u>\$285,470.25</u>	<u>\$10,771,996.93</u>

Net Debt \$10,771,996.93 divided by equalized valuation basis per N.J.S. 40A:2-2 as amended, \$1,757,610,942.33 = .613%.

## BORROWING POWER UNDER N.J.S. 40A:2-6 AS AMENDED

3 ½% of Equalized Valuation Basis (Municipal)	\$61,516,382.98
Net Debt	10,771,996.93
Remaining Borrowing Power	\$50,744,386.05

The Village's long term debt consisted of the following at December 31, 2022:

Paid by the Current Fund:

	Amount <u>Outstanding</u>
General Improvement Bonds - \$3,720,000 issued August 15, 2010 due through August 15, 2024 with variable interest rates of 2.00% to 3.25%	<u>\$785,000.00</u>
Total	<u>\$785,000.00</u>

## NOTE 3: MUNICIPAL DEBT, (continued)

General Capital Serial Bonds are direct obligations of the Village for which its full faith and credit are pledged and are payable from taxes levied on all taxable property located within the Village.

## SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST BONDED DEBT ISSUED AND OUTSTANDING.

_	Genera	1	
Calendar			
<u>Year</u>	Principal	<u>Interest</u>	<u>Total</u>
2023	\$390,000.00	\$25,025.00	\$415,025.00
2024	_395,000.00	12,837.50	407,837.50
	<u>\$785,000.00</u>	<u>\$37,862.50</u>	<u>\$822,862.50</u>

At December 31, 2022, the Village had authorized but not issued debt of \$4,596,500.00.

The Village has been awarded Green Acres Loans from the New Jersey Department of Environmental Protection for various park improvements. The following is the schedule of annual debt service for principal and interest on the outstanding loans:

_	Green Acres	Loans	
Calendar			
<u>Year</u>	Principal	<u>Interest</u>	<u>Total</u>
2023	\$26,840.00	\$4,286.00	\$31,126.00
2024	27,380.00	3,746.00	31,126.00
2025	27,930.00	3,196.00	31,126.00
2026	28,491.00	2,635.00	31,126.00
2027	25,000.00	2,062.00	27,062.00
2028	21,398.00	1,600.00	22,998.00
2029	21,828.00	1,170.00	22,998.00
2030	15,379.00	731.00	16,110.00
2031	8,730.00	491.00	9,221.00
2032	8,906.00	316.00	9,222.00
2033	9,085.18	<u>137.00</u>	9,222.18
	<u>\$220,967.18</u>	<u>\$20,370.00</u>	<u>\$241,337.18</u>

## NOTE 4: BOND ANTICIPATION NOTES

The Village issues bond anticipation notes to temporarily fund various capital projects prior to the issuance of serial bonds, in addition, special emergency notes were issued to temporarily fund special emergency authorizations. The term of the notes cannot exceed one year but the notes may be renewed from time to time for a period not exceeding one year. Generally, such notes must be paid no later than the first day of the fifth month following the close of the tenth fiscal year following the date of the original notes. The State of New Jersey also prescribes that on or before the third anniversary date of the original note a payment of an amount at least equal to the first legally payable installment of the bonds in anticipation of which such notes were issued be paid or retired. A second and third legal installment must be paid if the notes are to be renewed beyond the fourth and fifth anniversary date of the original issuance.

On December 31, 2022, the Village had \$5,455,000.00 in outstanding general capital bond anticipation notes maturing on April 6, 2023 at an interest rate of 3.00%.

The following activity related to bond anticipation notes/special emergency notes occurred during the calendar year ended December 31, 2022.

	Beginning <u>Balance</u>	Additions	Reductions	Ending <u>Balance</u>
Notes Payable: Oppenheimer & Co. BNY Mellon Capital Markets	\$ _2,500,000.00	\$5,455,000.00	\$ _2,500,000.00	\$5,455,000.00
	\$2,500,000.00	\$5,455,000.00	\$2,500,000.00	<u>\$5,455,000.00</u>

## NOTE 5: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2022, the Village had no deferred charges to be raised in succeeding budgets.

## NOTE 6: SCHOOL TAXES

Regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district.

The Village of Ridgefield Park has elected to defer school taxes as follows:

	Local School Taxes	
	Balance Dec. 31, 2022	Balance Dec. 31, 2021
Balance of Tax	\$13,965,368.32	\$13,701,720.34
Deferred	9,107,480.00	9,107,480.00
Tax Payable	\$4,857,888.32	\$4,594,240.34

## NOTE 7: PENSION PLANS

## <u>Description of Plans</u>:

Village employees participate in one of the two contributory, defined benefit public employee retirement systems: the State of New Jersey Public Employees' Retirement System (PERS) or the State of New Jersey Police and Firemen's Retirement System (PFRS); or the Defined Contribution Retirement Program (DCRP), a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) 401(a).

Public Employees' Retirement System (PERS)

## Plan Description

The State of New Jersey Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the "Division"). For additional information about the PERS, please refer to the Division's Annual Comprehensive Financial Report (ACFR) which can be found at <a href="https://www.state.nj.us/treasury/pensions/annrpts.shtml">www.state.nj.us/treasury/pensions/annrpts.shtml</a>.

## NOTE 7: <u>PENSION PLANS</u>, (continued)

Public Employees' Retirement System (PERS), (continued)

### Benefits Provided

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS. The following represents the membership tiers for PERS:

Tier	Definition
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to Tiers 1 and 2 members upon reaching age 60 and to Tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to Tier 4 members upon reaching age 62 and to Tier 5 members upon reaching age 65. Early retirement benefits are available to Tiers 1 and 2 members before reaching age 60, to Tiers 3 and 4 before age 62 with 25 or more years of service credit and Tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Police and Firemens' Retirement System (PFRS)

### Plan Description

The State of New Jersey Police and Firemen's Retirement System (PFRS), is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey Division of Pensions and Benefits (the "Division"). For additional information about the PFRS, please refer to the Division's Annual Comprehensive Financial Report (ACFR) which can be found at www.state.nj.us/treasury/pensions/annrpts.shtml.

## NOTE 7: <u>PENSION PLANS</u>, (continued)

Police and Firemens' Retirement System (PFRS), (continued)

## Benefits Provided

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for disability benefits, which vest after 4 years of service. The following represents the membership tiers for PFRS:

Tier Definition

- 1 Members who were enrolled prior to May 22, 2010
- 2 Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
- 3 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (Tiers 1 and 2 members) and 60% (Tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

### <u>Defined Contribution Retirement Program</u>

Prudential Financial jointly administers the DCRP investments with the NJ Division of Pensions and Benefits. If an employee is ineligible to enroll in the PERS or PFRS, the employee may be eligible to enroll in the DCRP. DCRP provides eligible members with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting is immediate upon enrollment for members of the DCRP.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information of the DCRP. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625-0295.

## NOTE 7: <u>PENSION PLANS</u>, (continued)

## <u>Defined Contribution Retirement Program</u>, (continued)

Employers are required to contribute at an actuarially determined rate. Employee contributions are based on percentages of 5.50% for DCRP of employees' annual compensation, as defined. The DCRP was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and expanded under the provisions of Chapter 89, P.L. 2008. Employee contributions for DCRP are matched by a 3% employer contribution.

## **Contribution Requirements**

The contribution policy is set by laws of the State of New Jersey and, in most retirement systems, contributions are required by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. The pension funds provide for employee contributions based on 5.5% for PERS. This amount will increase to 6.5% plus an additional 1% phased in over 7 years beginning 2012 and 8.5% for PFRS, which increased to 10% in October 2011, of the employee's annual compensation, as defined by law. Employers are required to contribute at an actuarially and 8.5% for PFRS, which increased to 10% in October 2011, of the employee's annual compensation, as defined by law. Employers are required to contribute at an actuarially determined rate in all Funds except the SACT. The actuarially determined employer contribution includes funding for cost-of-living adjustments and noncontributory death benefits in the PERS and PFRS.

The Village's contribution to the various plans, equal to the required contributions for each year, including long-term disability and ERI, were as follows:

<u>Year</u>	<u>PERS</u>	<u>PFRS</u>	<u>DCRP</u>
2022	\$585,027.00	\$1,236,817.00	\$11,834.26
2021	588,618.00	1,156,196.00	10,044.37
2020	537,235.00	1,060,487.00	9,680.16

Statement No's 68 and 71 require a state or local government employer to recognize a net pension liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year. However, since the financial statements are prepared on another comprehensive basis of accounting, the net pension liability of the various pension systems is not recorded in the financial statements and is only required to be disclosed in the notes to the financial statements.

## NOTE 7: <u>PENSION PLANS</u>, (continued)

The following pension information is as of June 30, 2021 which is the latest information available. This information is eighteen months prior to December 31, 2022. GASB Statement No. 68 requires that the information be no more than twelve months prior to the employer's fiscal year end. No modification of the independent auditor's report is being made since The Division of Local Government Services, Department of Community Affairs, State of New Jersey, is permitting the regulatory basis statements of Municipal, County and Library's to be issued with unmodified opinion's until such time current pension information is available.

## <u>Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions</u>

## **Public Employees Retirement System (PERS)**

At December 31, 2021, the Village had a liability of \$5,917,877 for its proportionate share of the PERS net pension liability. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Village's proportion of the net pension liability was based on a projection of the Village's long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, actuarially determined. At June 30, 2021, the Village's proportion was .0499546490 percent, which was an increase of .0002320641 percent from its proportion measured as of June 30, 2020.

For the year ended December 31, 2022, the Village recognized pension expense of \$585,027. At December 31, 2021, deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$93,333	\$42,365
Changes of assumptions	30,820	2,106,803
Net difference between projected and actual earnings		•
on pension plan investments		1,588,924
Changes in proportion and differences between the Village's		• •
contributions and proportionate share of contributions	215,732	<u>147,314</u>
Total	<u>\$339,885</u>	<u>\$3,885,406</u>

## NOTE 7. <u>PENSION PLANS</u>, (continued)

### Public Employees Retirement System (PERS), (continued)

Amounts reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date (June 30, 2021) will be recognized as a reduction of the net pension liability in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions (excluding changes in proportion) will be recognized in pension expense as follows:

Year ended June 30:	
2022	\$(1,396,361)
2023	(996,999)
2024	(679,783)
2025	(510,995)
2026	199

## **Changes in Proportion**

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 5.13, 5.16, 5.21, 5.63, 5.48, 5.57, 5.72 and 6.44 years for 2021, 2020, 2019, 2018, 2017, 2016, 2015 and 2014 amounts, respectively.

### **Additional Information**

Local Group Collective balances net of nonemployer (State of New Jersey) balances at June 30, 2021 and June 30, 2020 are as follows:

	June 30, 2021	June 30, 2020
Collective deferred outflows of resources	\$1,164,738,169	\$2,347,583,337
Collective deferred inflows of resources	8,339,123,762	7,849,949,467
Collective net pension liability	11,972,782,878	16,435,616,426
Village's Proportion	.0499546490%	.0497225849%

## NOTE 7. <u>PENSION PLANS</u>, (continued)

## Public Employees Retirement System (PERS), (continued)

### **Actuarial Assumptions**

The collective total pension liability for the June 30, 2021 measurement date was determined by an actuarial valuation as of July 1, 2020, which rolled forward to June 30, 2021. This actuarial valuation used the following assumptions, applied to all periods in the measurement.

Inflation Rate:

Price 2.75% Wage 3.25%

Salary Increases:

Through 2026 2.00-6.00% (based on years of service)
Thereafter 3.00-7.00% (based on years of service)

Investment Rate of Return 7.00 Percent

The actuarial assumptions used in the June 30, 2020 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

### **Mortality Rates**

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement based on Scale MP-2021.

## NOTE 7. <u>PENSION PLANS</u>, (continued)

## Public Employees Retirement System (PERS), (continued)

## **Long-Term Rate of Return**

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2021) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2021 are summarized in the following table:

A prot Clara	Target	Long-Term Expected Real
Asset Class	Allocation	Rate of Return
U.S. Equity	27.00%	8.09%
Non-U.S. Developed Market Equity	13.50%	8.71%
Emerging Market Equity	5.50%	10.96%
Private Equity	13.00%	11.30%
Real Assets	3.00%	7.40%
Real Estate	8.00%	9.15%
High Yield	2.00%	3.75%
Private Credit	8.00%	7.60%
Investment Grade Credit	8.00%	1.68%
Cash Equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	0.95%
Risk Mitigation Strategies	3.00%	3.35%

## NOTE 7. <u>PENSION PLANS</u>, (continued)

## Public Employees Retirement System (PERS), (continued)

### **Discount Rate**

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2021. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

## Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate

The following presents the collective net pension liability of the participating employers as of June 30, 2021, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1 percentage point lower or 1- percentage-point higher than the current rate:

		June 30, 2021	
	1%	At Current	1%
	Decrease	Discount Rate	Increase
	<u>6.00%</u>	<u>7.00%</u>	<u>8.00%</u>
Village's proportionate share of			
the pension liability	\$8,058,949	\$5,917,877	\$4,100,875

## Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS). The financial report may be accessed at www.state.nj.us/treasury/pensions.

## NOTE 7. <u>PENSION PLANS</u>, (continued)

### Police and Firemen's Retirement System (PFRS)

At December 31, 2021, the Village had a liability of \$7,756,637 for its proportionate share of the PFRS net pension liability. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Village's proportion of the net pension liability was based on a projection of the Village's long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, actuarially determined. At June 30, 2021, the Village's proportion was .1061222540 percent, which was an increase of .0026290420 percent from its proportion measured as of June 30, 2020.

For the year ended December 31, 2022, the Village recognized pension expense of \$1,236,817. At December 31, 2021, deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

_	Deferred	Deferred
•	Outflows of	Inflows of
	Resources	Resources
Difference in actual and expected experience	\$88,494	\$929,165
Changes of assumptions	41,274	2,324,629
Net difference between projected and actual earnings		
on pension plan investments		3,305,355
Changes in proportion and differences between Village	•	
contributions and proportionate share of contributions	1,149,618	619,330
Total	<u>\$1,279,386</u>	<u>\$7,178,479</u>

Amounts reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date (June 30, 2021) will be recognized as a reduction of the net pension liability in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions (excluding changes in proportion) will be recognized in pension expense as follows:

Year ended June 30:	
2022	\$(2,058,290)
2023	(1,545,042)
2024	(1,325,754)
2025	(1,307,355)
2026	(164,905)
Thereafter	(28,034)

## NOTE 7. <u>PENSION PLANS</u>, (continued)

## Police and Firemen's Retirement System, (continued)

## **Changes in Proportion**

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 6.17, 5.90, 5.92, 5.73, 5.59, 5.58, 5.53 and 6.17 years for 2021, 2020, 2019, 2018, 2017, 2016, 2015 and 2014 amounts, respectively.

## **Additional Information**

Local Group Collective balances at June 30, 2021 and June 30, 2020 are as follows:

	June 30, 2021	June 30, 2020
Collective deferred outflows of resources	\$817,271,932	\$1,601,195,680
Collective deferred inflows of resources	6,875,738,520	4,191,274,402
Collective net pension liability	9,364,849,587	14,926,648,722
Village's Proportion	.1061222540%	.1034932120%

## **Actuarial Assumptions**

The collective total pension liability for the June 30, 2021 measurement date was determined by an actuarial valuation as of July 1, 2020, which rolled forward to June 30, 2021. This actuarial valuation used the following actuarial assumptions:

Inflation Rate	2.75%
Salary Increases:	
Through all Future Years	3.25-15.25% (based on years of service)
_	, , , , , , , , , , , , , , , , , , ,
Investment Rate of Return	7.00%

## NOTE 7. PENSION PLANS, (continued)

## Police and Firemen's Retirement System, (continued)

## **Mortality Rates**

Employee mortality rates were based on the PubS-2010 amount-weighted mortality table with a 105.6% adjustment for males and 102.5% adjustment for females. For healthy annuitants, mortality rates were based on the PubS-2010 amount-weighted mortality table with a 96.7% adjustment for males and a 96.0% adjustment for females. Disability rates were based on the PubS-2010 amount-weighted mortality table with a 152.0% adjustment for males and 109.3% adjustment for females. Mortality improvement is based on Scale MP-2021.

The actuarial assumptions used in the July 1, 2020 valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2018.

## Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2021) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2021 are summarized in the following table:

## NOTE 7. <u>PENSION PLANS</u>, (continued)

## Police and Firemen's Retirement System, (continued)

	T	Long-Term
	Target	Expected Real
Asset Class	Allocation	Rate of Return
U.S. Equity	27.00%	8.09%
Non-U.S. Developed Market Equity	13.50%	8.71%
Emerging Market Equity	5.50%	10.96%
Private Equity	13.00%	11.30%
Real Assets	3.00%	9.15%
Real Estate	8.00%	7.40%
High Yield	2.00%	3.75%
Private Credit	8.00%	7.60%
Investment Grade Credit	8.00%	1.68%
Cash Equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	0.95%
Risk Mitigation Strategies	3.00%	3.35%

## **Discount Rate**

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2021. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

## NOTE 7. <u>PENSION PLANS</u>, (continued)

## Police and Firemen's Retirement System, (continued)

## Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate

The following presents the collective net pension liability of the participating employers as of June 30, 2021, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1 percentage point lower or 1- percentage-point higher than the current rate:

	June 30, 2021		
	1%	At Current	1%
	Decrease	Discount Rate	Increase
	<u>6.00%</u>	<u>7.00%</u>	<u>8.00%</u>
Village's proportionate share of			
the pension liability	\$15,090,830	\$7,756,637	\$5,649,173

## **Special Funding Situation - PFRS**

Under N.J.S.A. 43:16A-15, the Village is responsible for their own PFRS contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State to make contributions if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the Village by the State under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Accordingly, the Village's proportionate share percentage of the net pension liability, deferred outflows and inflows determined under GASB Statement No. 68 is zero percent and the State's proportionate share is 100% for PFRS under this legislation.

At December 31, 2021 and 2020, the State proportionate share of the net pension liability attributable to the Village for the PFRS special funding situation is \$2,181,553 and \$2,075,380, respectively. For the years ended December 31, 2021 and 2020, the pension system has determined the State's proportionate share of the pension expense attributable to the Village for the PFRS special funding situation is \$242,961 and \$235,203, respectively, which is more than the actual contributions the State made on behalf of the Village of \$189,510 and \$159,699, respectively. The State's proportionate share attributable to the Village was developed based on actual contributions made to PFRS allocated to employers based upon covered payroll. These on-behalf contributions have not been reported on the Village's financial statements.

## NOTE 7. <u>PENSION PLANS</u>, (continued)

## Police and Firemen's Retirement System, (continued)

### **Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Police and Firemen's Retirement System (PFRS). The financial report may be accessed at www.state.nj.us/treasury/pensions.

## NOTE 8. OTHER POST EMPLOYMENT BENEFITS (OPEB)

In addition to the pension described in Note 7, the Village provides post employment health care benefits in accordance with the provisions of Ch. 88, P.L. 1974 as amended by Chapter 436, 1981 at its cost.

Since the Village is not in the State Health Benefit Plan, as per GASB 75, actuarial reports are due every two years. The following information is based on the actuarial report as of December 31, 2021.

## General Information about the OPEB Plan

The Village's defined benefits OPEB plan provides OPEB for all eligible retirees and their spouses. The plan is a single-employer defined benefit OPEB plan administered by the Municipal Reinsurance Health Insurance Fund. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75. GASB Statement No. 75 requires this disclosure to be updated every two years. The last update was as of December 31, 2021.

Employees Covered by Benefit Terms: At December 31, 2021, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving	
benefit payments	62
• •	
Active employees	65
redive employees	_02
	127

## NOTE 8. OTHER POST EMPLOYMENT BENEFITS (OPEB), (continued)

## General Information about the OPEB Plan, (continued)

### Total OPEB Liability

At December 31, 2021, the Village had a liability of \$49,885,575 for its OPEB liability. The OPEB liability was measured as of December 31, 2022 and was determined by an actuarial valuation as of that date.

### **OPEB** Expense

For the year ended December 31, 2021, the Village's OPEB expense under GASB 75 was \$1,715,521.

## Actual Assumptions and Other Inputs

The total OPEB liability in the December 31, 2021 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified.

### Basis of Valuation

This valuation has been conducted as of December 31, 2021 based upon census, plan design and cost information provided by The Fund. Census includes 62 retirees and spouses currently receiving retiree benefits, and 65 active participants of whom 15 are eligible to retire as of the valuation date. The average age of the active population is 49 and the average age of the retiree population is 74.

Actuarial assumptions were selected with the intention of satisfying the requirements of New Jersey Local Finance Notice 2007-15 in addition to Statement of Government Accounting Standard Number 75.

Demographic assumptions were selected based on those used in by the State Division of Pensions and Benefits in calculating pension benefits taken from the July 1, 2020 report from Cheiron. While some assumptions were simplified to reflect the smaller population, and to simplify the valuation process, the valuation results reasonably conform to the requirements of LFN 2007-15.

Health care (economic) assumptions were selected based on those used by the State Health Benefits Program in calculating SHBP member OPEB requirements taken from the July 1, 2020 GASB 75 report from Aon Consultants.

## NOTE 8. OTHER POST EMPLOYMENT BENEFITS (OPEB), (continued)

### **Key Actuarial Assumptions**

Mortality	RP 2000 Combined Health Male Mortality Rates Set Forward one year and adjusted for Generational Improvement
Turnover	NJ State Pensions Ultimate Withdrawal Rates - prior to benefits eligibility
Assumed Retirement Age	At first eligibility after the completion of 25 years of service
Full Attribution Period	Service to Assumed Retirement Age
Annual Discount Rate	2.12% Based on the Bond Buyer 20 Index December 31, 2020 2.06% Based on the Bond Buyer 20 Index December 31, 2021
CPI Increase	2.5%
Rate of Salary Increase	2.5%
Medical Travel	Medical: 5.5% in 2021, reducing by 0.2% per annum, leveling at 4.5% per annum in 2026 Drug: 7.0% in 2021, reducing by 0.5% per annum, leveling at 4.5% per annum in 2026 Medicare: 4.5% per annum Dental and Vision: 3.5% per annum
Medical Cost Aging Factor	NJ SHBP Medical Morbidity Rates

- Attribution period The attribution period begins with the date of hire and ends with full benefits eligibility date.
- Per capita cost methods The valuation reflects per capita net premium costs based on actual 2020 medical premiums and the plan option selected. Plan selections are assumed to remain unchanged in retirement. The age specific cost was derived based on per person costs at the average age of the active population (49) and scaled to each age based on the medical cost aging factors. At age 65, Medicare Advantage becomes the primary payor of medical benefits and aging factors are not applied.
- Retiree contributions NJ Chapter 78 requires that certain future retirees contribute toward the cost of their benefits. Specifically, those who had retired prior to passage of Chapter 78 and those employees that had more than 25 years of service on the date of passage are grandfathered. All others are subject to the contribution rates in effect when they retire, but not less than 1.5% of their annual retirement allowance from the Public Employees Retirement System. For purposes of this valuation and for

## NOTE 8. OTHER POST EMPLOYMENT BENEFITS (OPEB), (continued)

conservatism, we have assumed that future retiree contributions percentage rates will not increase. Thus, we assumed that a future retiree will contribute his/her current employees contribution as reported by the Village increased annually by the rate of medical trend.

• Actuarial valuation method – Entry Age Normal Funding Method based on a level percentage of salary. 2021 salaries were reported as \$5.757 million.

## **Changes in Net OPEB Liability FYE 2021**

Discount Rate (Proj.)		E 12/31/2021	
Investment Return Rate (Proj.)	N/A; Index	will apply	
	Total OPEB Liability	Plan Fiduciary Net Position	Net OPEB Liability
Balances at 1/1/2021	\$52,896,625	\$	\$52,896,625
Change	(3,011,050)		(3,011,050)
Balances at 12/31/2021	<u>\$49,885,575</u>	\$	\$49,885,575

## **TOTAL GASB #75 Expense for FYE 2021**

## A) GASB #75 Regular Expense

Service Cost	\$478,959
Interest Cost	1,120,691
Recognition of Assumption Changes	115,871
GASB #75 Annual OPEB Cost Regular Expense	<u>\$1,715,521</u>

## NOTE 8. OTHER POST EMPLOYMENT BENEFITS (OPEB), (continued)

## Sensitivity of Total OPEB Liability to Changes in the Discount Rate

The following presents the Village's total OPEB liability as well as what the Village's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1 percentage point higher than the current rate:

	1%	At Current	1%	
	Decrease <u>1.06%</u>	Discount Rate 2.06%	Increase <u>3.06%</u>	
Village's Total OPEB Liability	\$56,815,841	\$49,885,575	\$44,222,594	

## Sensitivity of Net OPEB Liability to Changes in the Healthcare Trend Rate:

The following presents the Village's total OPEB liability as well as what the Village's total OPEB liability would be if it were calculated using a healthcare trend rate that is 1-percentage point lower or 1 percentage point higher than the current rate:

	Healthcare Cost 1% Decrease Trend Rate 1% Ir		
Village's Total OPEB Liability	\$44,797,990	\$49,885,575	\$55,987,323

## Special Funding Situations PFRS

The following other post employment benefit information for special funding situation is as of June 30, 2021 which is the latest information available. This information is eighteen months prior to December 31, 2022. GASB Statement No. 75 requires that the information be no more than twelve months prior to the employer's fiscal year end. No modification of the Independent Auditor's Report is being made since the Division of Local Government Services, Department of Community Affairs, State of New Jersey, is permitting the regulatory basis financial statements of Municipal, County and Library's to be issued with unmodified opinion's until such time current other post employment benefit information for special funding situation is available.

## NOTE 8. OTHER POST EMPLOYMENT BENEFITS (OPEB), (continued)

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under chapter 271, P.L. 1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No, 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan, there is no net OPEB liability, deferred inflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation.

At December 31, 2020, the State's proportionate share of the net OPEB liability attributable to the Village for the PFRS special funding situation is \$7,604,365 and the State's proportionate share of the OPEB expense for the PFRS special funding situation is \$(3,956,020).

### NOTE 9: FUND BALANCES APPROPRIATED

Fund balances at December 31, 2022 and 2021 which were appropriated and included as anticipated revenue in their own respective funds for the years ending December 31, 2023 and 2022 were as follows:

	2023	2022
Current Fund	<u>\$2,790,000.00</u>	\$1,365,000.00
Swimming Pool Utility	\$0.00	\$0.00

## NOTE 10: FIXED ASSETS

The following is a summary of changes in the general fixed asset account group for the year 2022.

Balance
Dec. 31, 2022
21,780,500
2,343,514
7,865,820
4,994,875
2,084,961
<u>\$39,069,670</u>

## NOTE 11: COMPENSATED ABSENCES

Under the existing policies and labor agreements of the Village, employees are allowed to accumulate (with certain restrictions) unused vacation benefits and sick leave over the life of their working careers and to redeem such unused leave time in cash (with certain limitations) upon death, retirement or by extended absence immediately preceding retirement.

It is estimated that the current cost of such unpaid compensation and salary related payments would approximate \$655,848.18 and \$648,061.35 at December 31, 2022 and 2021, respectively. These amounts which are considered material to the financial statements, are not reported either as an expenditure or liability.

As of December 31, 2022 and 2021, the Village has not reserved any funds in the Other Trust Fund to fund compensated absences in accordance with NJSA 40A:4-39.

## NOTE 12: <u>DUE TO/FROM OTHER FUNDS</u>

As of December 31, 2022, interfund balances on the Village's various balance sheets were as follows:

	Interfunds	Interfunds
	<u>Receivable</u>	<u>Payable</u>
Current Fund	\$150,098.02	\$45,070.76
Grant Fund	-0-	-0-
Animal Control Trust Fund	-0-	5,836.29
Public Assistance Fund	-0-	82.61
Trust Fund	45,070.76	44,623.87
General Capital Fund	-0-	83,596.39
Swimming Pool Utility Operating Fund	265.98	15,958.86
Swimming Pool Capital Fund	-0-	265.98
	<u>\$195,434.76</u>	<u>\$195,434.76</u>

Interfund balances are comprised of the following:

Interfund balances are primarily carryover balances from prior years and/or transfers for short-term loans. It is anticipated that all interfunds will be liquidated during the subsequent fiscal year.

## NOTE 13: EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARD PLAN (LOSAP)

On November 7, 2000, the voters of the Village approved the Village's LOSAP plan, provided by Lincoln Financial Group. The purpose of this plan is to enhance the Village's ability to retain and recruit volunteer firefighters and volunteer members of emergency service squads.

The Lincoln Financial Group will provide for the benefit of participants, a multi-fund variable annuity contract as its funding vehicle. The plan shall provide for a fixed annual contribution of \$1,181.00 to each eligible volunteer who accumulates a minimum of amount of service points based on criteria established by Village ordinance. In addition, the ordinance does not provide for prior years service credit. The amount of the LOSAP award cannot exceed \$1,150.00 annually, subject to periodic increases as permitted by N.J.A.C. 5:30-14.9. The Village's contribution shall be included in the current years budget.

## NOTE 13: <u>EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARD PLAN</u> (<u>LOSAP</u>), (continued)

All amounts awarded under a length of service award plan shall remain the asset of the sponsoring agency; the obligation of the sponsoring agency to participating volunteers shall be contractual only; and no preferred or special interest in the awards made shall accrue to such participants. Such money shall be subject to the claims of the sponsoring agency's general creditors until distributed to any or all participants.

We have reviewed the plan for the year ended December 31, 2022 in accordance with the American Institute of Certified Public Accountants (AICPA) Statement on Standards for Accounting and Review Services.

## NOTE 14: RISK MANAGEMENT

The Village is exposed to various risks of loss related to general liability, automobile coverage, damage and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Village has obtained insurance coverage to guard against these events which will provide minimum exposure to the Village should they occur. During the 2021 calendar year, the Village did not incur claims in excess of their coverage and the amount of coverage did not significantly decrease.

The Village of Ridgefield Park is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The Village of Ridgefield Park is a member of the South Bergen Municipal Joint Insurance Fund (the "JIF"). The JIF is a self-administered group of municipalities established for the purpose of providing certain low-cost general liability, automobile liability and workers' compensation insurance coverage for member municipalities. The Village of Ridgefield Park pays an annual assessment to the JIF and should it be determined that payments received by the JIF are deficient, additional assessments may be levied.

The JIF can declare and return excess surplus to members upon approval of the State of New Jersey Department of Insurance. These distributions would be divided amongst the members in the same ratio as their individual assessment relates to the total assessment of the membership body. In accordance with Statement No. 10 of the Government Accounting Standards Board, these distributions may be used to reduce the amount recorded for membership expense in the year in which the distribution was declared.

## **NOTE 14: RISK MANAGEMENT, (continued)**

The Village of Ridgefield Park is also a member of the Municipal Excess Liability Joint Insurance Fund (the "MEL"). The MEL provides excess insurance coverage for claims for general liability, automobile liability and workers' compensation.

The JIF also provides Property coverage (i.e. Boiler and Machinery, Flood, Valuable Papers, etc.) to its members by participating in a state-wide joint purchase program arranged by the MEL acting as a lead agency.

In addition, the Village is also a member of the Bergen Municipal Employees Benefit Fund for employee health insurance.

Financial statements for the Funds are available at the office of the Funds' Executive Director, Public Entity Risk Management Services, 9 Campus Drive, Parsippany, NJ, 07054.

New Jersey Unemployment Compensation Insurance - The Village has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Village is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Village is billed quarterly for amounts due to the State. The following is a summary of Village contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the Village's expendable trust fund for the current and previous two years:

	Interest Earnings/			
Year Ended	Village	Employee	Amount	Ending
<u>Dec. 31,</u>	<b>Contributions</b>	<b>Contributions</b>	<u>Reimbursed</u>	<b>Balance</b>
2022	\$1,844.03	\$14,453.57	\$37,060.82	\$119,796.17
2021	134.32	13,512.92	10,647.02	140,559.39
2020	438.24	10,538.39	6,035.21	137,559.17

The Village of Ridgefield Park continues to carry commercial insurance coverage for all other risks of loss, including employee health and accident insurance.

## NOTE 15: TAXES COLLECTED IN ADVANCE

Taxes collected in advance are recorded as cash liabilities in the financial statements. Following is a comparison of the liability for the previous two years:

	Balance Dec 31, 2022	Balance Dec 31, 2021
Prepaid Taxes	<u>\$222,379.32</u>	<u>\$268,175.49</u>
Cash Liability for Taxes Collected in Advance	<u>\$222,379.32</u>	<u>\$268,175.49</u>

## NOTE 16: COMMITMENTS AND CONTINGENT LIABILITIES

The Village is a defendant in various legal proceedings. These cases, if decided against the Village, would either be funded by insurance or raised by future taxation. The Village's legal counsel estimates such amounts to be immaterial.

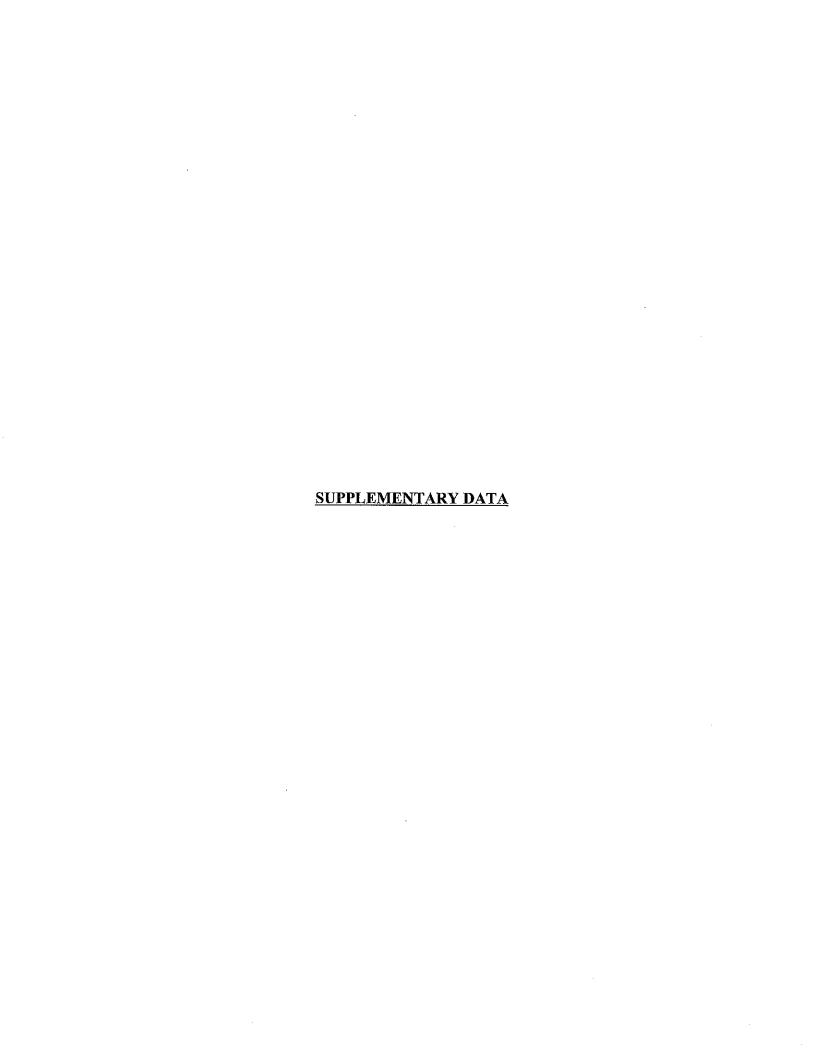
### NOTE 17: SUBSEQUENT EVENTS

The Village has evaluated subsequent events through May 8, 2023, the date which the financial statements were available to be issued and the following item was noted for disclosure.

Condemned Property-New Jersey Transit Taking of Redevelopment Area.

In 2021 New Jersey Transit ("NJT") condemned approximately thirty-six acres situated along Route 46 (near the New Jersey Turnpike) in the Village which was the critical piece of the Ridgefield Park Skymark redevelopment plan. In late 2021 and in 2022 New Jersey Transit ("NJT") condemned an additional approximately eighteen acres situated along Route 46 (near the New Jersey Turnpike). This totals 54 acres of prime developable property, which was scheduled to be redeveloped with either property tax or payment in lieu of tax payments, will result in approximately \$1,000,000 loss in tax revenue.

The Village has requested that the State of New Jersey or New Jersey Transit make whole the Village, but both entities have refused to do so.



### **COMPARATIVE SCHEDULE OF TAX RATE INFORMATION**

	<u>2022</u>	<u>2021</u>	<u>2020</u>
Tax Rate	<u>3.131</u>	<u>3.29</u>	<u>3.248</u>
Apportionment of Tax Rate:			
Municipal County Local School	1.137 .249 1.745	1.200 .266 1.824	1.176 .258 1.814
Assessed Valuations			
2022 2021 2020	\$1,601,349,300.00	\$1,502,872,000.00	\$1,481,285,200.00

### **COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY**

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

	_	Currently		
			Percentage	
			of	
<u>Year</u>	<u>Tax Levy</u>	<b>Collections</b>	<b>Collection</b>	
2022	\$50,339,722.83	\$49,653,015.26	98.63%	
2021	49,469,356.80	48,905,075.91	98.86	
2020	48,137,011.34	47,752,630.59	99.20	

### **DELINQUENT TAXES AND TAX TITLE LIENS**

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens in relation to the tax levies of the last three years.

	Amount of	Amount of		Percentage
	Tax Title	Delinquent	Total	$\mathbf{of}$
<u>Year</u>	<u>Liens</u>	<u>Taxes</u>	<u>Delinquent</u>	Tax Levy
2022	\$13,368.83	\$607,083.41	\$620,452.24	1.23%
2021	11,820.20	383,281.17	395,101.37	.80
2020	2,305.54	346,907.85	349,213.39	.73

### PROPERTY ACQUIRED BY TAX TITLE LIENS LIQUIDATION

The value of properties acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>Year</u>	<u>Amount</u>
2022	\$135,040.00
2021	135,040.00
2020	135,040.00

### **COMPARISON OF SWIMMING POOL ENTERPRISE FEES**

<u>Year</u>	Collections
2022	\$127,551.00
2021	104,878.75
2020	65,491.95

### **COMPARATIVE SCHEDULE OF FUND BALANCES**

			Utilized in
			Budget of
		Balance	Succeeding
	<u>Year</u>	December 31,	<u>Year</u>
Current Fund	2022	\$9,281,616.86	\$2,790,000.00
	2021	7,467,044.89	1,365,000.00
	2020	6,662,674.05	1,325,000.00
Swimming Pool			
Enterprise Fund	2022	\$61,433.06	\$0.00
	2021	20,409.47	0.00
	2020	19,397.35	0.00

### OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office during the period under audit:

		Amount
<u>Name</u>	<u>Title</u>	of Bond*

John Anlian Mayor

William Gerken Commissioner
Adam MacNeill Commissioner
Mark Olson Commissioner
Wanda Portorreal Commissioner
Tara O'Grady Village Clerk

Vincent Buono Chief Finance Officer/Tax Collector/Treasurer

Phillip Boggia, Esq. Attorney
Boswell McClave Engineer

Robert Benecke Redevelopment Consultant

Thomas Quirico, Esq. Magistrate

Eunkyong Lee Court Administrator

Arthur Carlson Assessor

Joseph Rella Police Chief

Wielkotz & Company, LLC Auditor

<sup>\*</sup>Employees and officials were covered under the South Bergen Municipal Joint Insurance Fund.

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### Village of Ridgefield Park

### Schedule of Expenditures of Federal Awards

675,164.51						75,000.00
675,164.51	3,055.55	3,629.50	8,837.00	3,882.90 4,985.37 8,868.27	12,995.20	(75,000.00)
675,164.51						
675,164.51	3,055.55				12,995.20	
675,164.51		3,629.50	8,837.00	3,882.90 4,985.37 8,868.27		(75,000.00)
1,356,329.02	3,055.55	3,629.50	8,837.00	3,882.90 4,985.37	12,995.20	75,000.00
2021-24	2022	2019	2018	2019	2022	2016
022-8030-100-687		066-1160-100-158	066-1160-100-158	066-1160-100-119		
21.027	21.019	20.616	20.616	20.600	93.788	97.044
Federal and State Grant Fund:  U.S. Department of Treasury Pass Through NJ Department of Community Affairs ARP - Fiscal Recovery Fund	Pass Through County of Bergen COVID Vaccine Grant	U.S. Department of Transportation: Pass Through NJ Department of Law & Public Safety: Distracted Driving	Drive Sober or Get Pulled Over	Click It or Tick It	U.S. Department of Health and Human Services National Opioid Settlement	U.S. Department of Homeland Security Federal Emergency Management Agency Fire Department Equipment Grant
	it of 21.027 022-8030-100-687 2021-24 1,350,329.02 675,164.51 675,164.51 675,164.51 675,164.51 675,164.51	tt of 21.027 022-8030-100-687 2021-24 1,350,329.02 675,164.51 675,164.51 675,164.51 675,164.51 675,164.51  gen 21.019 2022 3,055.55 3,055.55 3,055.55	21.027       022-8030-100-687       2021-24       1,350,329.02       675,164.51       675,164.51       675,164.51       675,164.51       675,164.51         21.019       2022       3,055.55       3,055.55       3,055.55       3,055.55       3,055.55         20.616       066-1160-107       3,629.50       3,629.50       3,629.50       3,629.50       3,629.50	Pass Through NJ Department of Toward Fund:   1.5. Department of Treasury   Pass Through NJ Department of Toward NJ Department of Community Affairs     1.5. Department of Toward NJ Department of Community Affairs   Pass Through NJ Department of Transportation:   Pass Through County of Bergen	Federal and State Grant Fund:         1.0.S. Department of Treasury         Pass Through ND partment of Treasury         Pass Through ND partment of Treasury         CO22-8030-100-687         2021-24         1,350,329.02         675,164.51         675,164.51         675,164.51         675,164.51           Pass Through ND partment of Least Recovery Fund         21.019         2022         3,055.55         3,055.55         3,055.55         3,055.55         3,055.55           U.S. Denartment of Transportation: Pass Through County of Bergen COVID Vaccine Grant         20.616         066-1160-100-158         2019         3,629.50         3,629.50         3,629.50         3,629.50           Drive Sober or Get Pulled Over         20.616         066-1160-100-118         2019         3,822.90         3,822.90         8,837.00         8,837.00           Click It or Tick It         20.600         066-1160-100-119         2019         3,822.90         3,822.90         3,822.90         4,985.37           Rank Substant Solution:         20.600         066-1160-100-119         2019         3,822.90         3,822.90         3,822.90	List Department of Treasury Pand   21.027   022-8030-100-687   2021-24   1,330,329.02   675,164.51   675,16

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Village of Ridgefield Park

### Schedule of Expenditures of Federal Awards

Cumulative Expenditures					21,343.00 20,000.00		
Balance Dec. 31, 2022	3,000.00	640,550.03			(21,434.00) (20,000.00) (41,434.00)	(41,434.00)	599,116.03
Expended		675,164.51					675,164.51
Receipts/ Revenues		691,215.26 675,164.51					691,215.26 675,164.51
Balance Jan. 1, 2022	3,000.00	624,499.28		:	(21,434.00) (20,000.00) (41,434.00)	(41,434.00)	583,065.28
Grant <u>Award</u>	3,000.00			76,351.00	21,434.00 20,000.00		
Grant Year	2019			2020	2009 2008		
Pass-Through Entity ID <u>Number</u>	042-4870-100-038						
Federal Assistance Listing Number	10.664			14.218			
Federal Grantor/Pass-Through <u>Grantor/Program</u>	U.S. Department of Agriculture Pass Through NJ Department of Environmental Protection Consolidated Forest Management	Total Federal and State Grant Fund	General Capital Fund	U.S. Department of HUD: Pass Through County of Bergen: Community Development Block Grant		Total General Capital Fund	Total Federal Awards

Note: This schedule was not subject to an audit in accordance with the Uniform Guidance

### Village of Ridgefield Park

# Schedule of Expenditures of State Financial Assistance

MEMO Cumulative Expenditures	9,057.75	2,414.79	683.38		2,009.00		34,361.17
Balance Dec. 31, 2022	22,053.44	34,876.00	18,978.21 19,988.46 18,174.59	57,141.26	951.52 3,978.00 1,288.30 6,217.82	5,631.00 5,394.00 31,212.00	3,269.83
Expended	9,057.75	11,472.54			184.70 798.00 982.70		598.00
Receipts/ Revenues	22,053.44	22,053.44	18,978.21	18,978.21			
Balance Jan. 1, 2022	2,414.79	24,295.10	19,988.46	38,163.05	951.52 3,978.00 1,473.00 798.00	5,631.00 5,394.00 31,212.00	3,867.83
Grant <u>Award</u>	22,053.44 21,880.31 20,551.00		18,978.21 19,988.46 18,857.97	·	951.52 3,978.00 1,473.00 2,009.00	5,631.00 5,394.00 34,884.00	37,631.00
Grant <u>Year</u>	2022 2021 2020	6	2022 2021 2019		2018 2016/17 2015 2014	2019 2018 2011	prior
Pass-Through Entity ID <u>Number</u>	4900-765-004		4910-100-224		9735-760-001	6400-100-078	
State Grantor/Pass-Through <u>Grantor/Program</u>	Federal and State Grant Fund  NJ Department of Environmental  Protection:  Clean Communities		Recycling Lonnage Orant		NJ Department of Health. Alcohol Education Rehabilitation	NJ Division of Highway Traffic Safety: Drunk Driving Enforcement Fund	

Village of Ridgefield Park

# Schedule of Expenditures of State Financial Assistance

MEMO Cumulative Expenditures	2,627.00		9,098.39
Balance Dec. 31, 2022	4,331.13 2,402.87 3,101.97 3,320.96 2,991.00 3,066.00 3,040.00 3,44.00 727.00 23,324.93	3,251.00	611.90 1,476.67 816.25 777.61 3,682.43
Expended		66,041.00	4,611.39 4,611.39 83,705.63
Receipts/ Revenues	4,331.13	69,292.00	611.90 611.90 611.90
Balance Jan. 1, 2022	2,402.87 3,101.97 3,320.96 2,991.00 3,066.00 3,040.00 727.00	:	1,476.67 816.25 5,389.00 7,681.92
Grant <u>Award</u>	4,331.13 2,402.87 3,101.97 3,320.96 2,991.00 3,066.00 3,040.00 2,971.00 5,363.00	75,406.00	611.90 1,476.67 816.25 9,877.00
Grant <u>Year</u>	2022 2021 2020 2019 2017 2015 2012 2011 prior	2021	2022 2020 2019 2018
Pass-Through Entity ID <u>Number</u>	066-1020-718-001	066-1020-100-495	
State Grantor/Pass-Through <u>Grantor/Program</u>	NJ Department of Law and Public Safety: Body Armor Replacement	Body Worn Camera Program	Council on Alcoholism and Drug Abuse: Pass Through County of Morris Municipal Drug Alliance Total Federal and State Grant Fund

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Village of Ridgefield Park

Schedule of Expenditures of State Financial Assistance

For the Year Ended December 31, 2022

State Grantor/Pass-Through Grantor/Program	Pass-Through Entity ID <u>Number</u>	Grant <u>Year</u>	Grant Award	Balance Jan. 1, 2022	Receipts/ Revenues	Expended	Balance Dec. 31, 2022	MEMO Cumulative Expenditures
General Capital Fund								
NJ Department of Community Affairs Road Improvement Program	022-8030-495-690	2021	1,350,000.00					
Combined Sewer LT Control Plan	022-8030-495-692	2021	150,000.00					
NJ Department of Transportation: Highway Planning and Construction	078-6320-480							
		2020	450,000.00	(422,558.63)			(422,558.63)	422,558.63
		2020	192,000.00	(144,126.60)	٠		(144,126.60)	144,126.60
		2020	210,000.00					
		2016	131,000.00	(54,537.00)			(54,537.00)	131,000.00
		2011	150,000.00	(8,919.00)			(8,919.00)	150,000.00
		2008	unknown	(26,270.00)			(26,270.00)	
		2006	unknown	(5,583.59)	į		(5,583.59)	
				(661,994.82)			(661,994.82)	
Total General Capital Fund				(661,994.82)	, , , , , , , , , , , , , , , , , , ,		(661,994.82)	
Total State Awards				(502,991.60)	115,266.68	83,705.63	(471,430.55)	

Note: This schedule was not subject to an audit in accordance with NJ OMB Circular 15-08

### Schedule of Cash - Collector-Treasurer

### **Current Fund**

			Current		Federal & State Grant
	Ref.		<u>Fund</u>		Fund
Balance - December 31, 2021	Α		20,029,930.92		781,642.78
Increased by Receipts:					
Interest and Costs on Taxes	<b>A-2</b>	172,345.86			
Miscellaneous Revenue Not Anticipated	A-2	410,959.70			
Petty Cash	A-6	600.00			
Due From State - Senior Citizen and					
Veteran Deductions	A-7	42,750.00			
Taxes Receivable	A-8	49,646,285.33			
Tax Title Liens	A-9	607.85			
Revenue Accounts Receivable	A-11	3,374,502.31			
Interfunds	A-12	133,594.32			
Prepaid Taxes	A-16	222,379.32			
Various Cash Liabilities and Reserves	A-19	243,507.19			
Unappropriated Reserves	A-22	-		735,662.11	
			54,247,531.88		806,481.89
			74,277,462.80		1,588,124.67
Decreased by Disbursements:					
Refund of Prior Year Revenue	A-1	18,401.00			
Current Year Budget Appropriations	<b>A-</b> 3	21,137,514.98			
Petty Cash	A-6	600.00			
Interfunds	A-12	356,410.66			
Appropriation Reserves	A-13	620,185,93			
Accounts Payable	A-15	34,723.97			
Local District School Taxes	A-17	27,673,249.02			
County Taxes Payable	A-18	3,986,761.66			
Various Cash Liabilities and Reserves	A-19	180,370.31			•
Federal & State Grant Appropriations	A-21	,		83,705.63	
Unappropriated Reserve for Grants	A-22			675,164.51	
• • • • • • • • • • • • • • • • • • • •		ensemble,		0.0,107.01	
			54,008,217.53		758,870.14
Balance - December 31, 2022					

### Schedule of Cash - Change Fund

### **Current Fund**

### Year Ended December 31, 2022

	Ref.	
Balance - December 31, 2021	A	225.00
Balance - December 31, 2022	A	225.00

### Exhibit A-6

### Schedule of Cash - Petty Cash

### **Current Fund**

	Ref.	
Balance - December 31, 2021	A	150.00
Increased by: Disbursed	A-4	600.00
		750.00
Decreased by: Returned to Treasurer	A-4	600.00
Balance - December 31, 2022	A	150.00

### Schedule of Amount Due From State of New Jersey for Senior Citizens' and Veterans' Deductions - CH. 73 P.L. 1976

### **Current Fund**

Balance - December 31, 2021	Ref. A		416.44
Increased by: Senior Citizens' and Veterans' Deductions Per Tax Billings Senior Citizens' and Veterans' Deductions Allowed by Tax Collector		42,750.00 500.00	
Decreased by: Senior Citizens' and Veterans' Deductions Disallowed by Tax Collector	A-8	500.00	42,750.00
Cash Receipts	A-4		42,750.00
Balance - December 31, 2022	A		416.44

Village of Ridgefield Park, N.J.

# Schedule of Taxes Receivable and Analysis of Property Tax Levy

Current Fund

	Balance, Dec. 31,	7707	4,506.22	602,577.19	607,083.41 A				,						
		Canceled	74,579.39	81,973.90	156,553.29										
	Transferred to Tax	Title Frens		2,156.48	2,156.48 A-9		50,138,248.01 201,474.82 50,339,722.83		27,936,897.00		4,000,202.97			18,402,622.86 50,339,722.83	
l l	Senior Citizen and Veteran	Deductions		42,750.00	42,750.00 A-2/A-7				3,983,993.09	16,209.88		18,202,409.12	200,213.74		٠
		7707	304,195.56	49,342,089.77	49,646,285.33 A-2/A-4	Tax Levy									
	Collected	7707		268,175.49	268,175.49 A-2/A-16	Analysis of Tax Levy	<u>Ref.</u>		A-17 A-18	A-18	A-2	A-2			
	Added	axes		201,474.82	201,474.82		. ∵					Ñ			
	۶	Levy		50,138,248.01	50,138,248.01		ax yield: General Purpose Tax Added Tax (R.S. 54:4-63.1 et seq.)		School Tax	Taxes		Local Tax for Municipal Purposes	sex		•
	Balance, Dec. 31,	<u>2021</u>	383,281.17	-	383,281.17 A		Tax yield: General Purpose Tax Added Tax (R.S. 54:4	Fax Levy:	· Local District School Tax County Tax	Added County Taxes		Local Tax for l	Additional Taxes		
	. }	Year	prior	2022				E							

135,040.00

135,040.00

### Village of Ridgefield Park, N.J.

### **Schedule of Tax Title Liens**

### **Current Fund**

### Year Ended December 31, 2022

Balance - December 31, 2021	Ref. A	11,820.20
Increased by: Transfers from Taxes Receivable	A-8	2,156.48
Decreased by: Cash Receipts	A-2,A-4	13,976.68
Balance - December 31, 2022	<b>A</b> .	13,368.83
	roperty Acquired for sessed Valuation	Exhibit A-10
Cu	rrent Fund	
Year Ended	December 31, 2022	
	Ref.	

Α

Α

Balance - December 31, 2021

Balance - December 31, 2022

### Schedule of Revenue Accounts Receivable

### **Current Fund**

		Balance			Balance
	Ref.	Dec. 31, 2021	<u>Accrued</u>	Collected	Dec. 31, 2022
Clerk;					
Fees and Permits	A-2		300.00	300.00	
Miscellaneous Revenue not Anticipated					
ABC Licenses	A-2		5,015.00	5,015.00	
Other Licenses	A-2		8,650.00	8,650.00	
Recreation					
Fees and Permits	A-2		2,972.00	2,972.00	
Fire Prevention					
Fees and Permits	A-2		74,461.00	74,461.00	
Registrar					
Fees and Permits	A-2	500.00	11,924.00	12,424.00	
Board of Health					
Fees and Permits	A-2		9,775.00	9,775.00	
DPW					
Fees and Permits	A-2		880.00	880.00	
Municipal Court:					
Fines and Costs	A-2	21,907.80	246,473.53	256,913.29	11,468.04
Uniform Construction Code Fees					
Construction Fees	A-2		270,050.00	270,050.00	
Energy Receipts Taxes	A-2		1,216,625.00	1,216,625.00	
Interest on Investments and Deposits	A-2	2.78	357,424.62	357,324.23	103.17
Cell Tower Lease	A-2		68,062.58	68,062.58	
Cable TV Franchise Fee	A-2		132,955.75	132,955.75	
American Rescue Plan	A-2		675,164.51	675,164.51	
Uniform Fire Safety	A-2		28,327.34	28,327.34	
Parking Meters	A-2		54,051.47	54,051.47	
Hotel Occupancy Fees	A-2		200,551.14	200,551.14	
		22,410.58	3,363,662.94	3,374,502.31	11,571.21
		Λ	5,505,002.54	A-4	Δ
		A		£7.=-7	7.1

### Schedule of Interfunds

### **Current Fund**

<u>Fund</u>	Ref.	Due From/(To)  Balance  Dec. 31, 2021	Increased	<u>Decreased</u>	Due From/(To)  Balance  Dec. 31, 2022
Other Trust Fund - General	Α	37,587.83	44,457.82	37,587.83	44,457.82
Other Trust - Escrow	Α	18,518.47	128.42	18,518.47	128.42
Other Trust - Payroll	Α	(3,324.56)	45,070.76	3,324.56	(45,070.76)
Other Trust - SUI		(6,605.93)		6,605.93	
Other Trust - Comm Dev.			37.63		37.63
Animal Control Trust	Α	32,400.92	5,836.29	32,400.92	5,836.29
Swimming Pool - Operating	Α	(14,803.99)		30,762.85	15,958.86
General Capital Fund	Α	(186,717.76)		270,314.15	83,596.39
Public Assistance Trust Fund	Α	16.34	82.61	16.34	82.61
		(122,928.68)	95,613.53	399,531.05	105,027.26
<u>Analysis</u>					
Due to Current Fund	A/A-1	88,523.56			150,098.02
Due From Current Fund	A	(211,452,24)			(45,070.76)
		(122,928.68)			105,027.26
Statutory Excess in Animal Control Trust	A-1		5,139.60		
Disbursements	A-4		45,403.17	311,007.49	
Receipts	A-4		45,070.76	88,523.56	
			95,613.53	399,531.05	

### Schedule of Appropriation Reserves

### **Current Fund**

	÷	Balance		
•		after		
	Balance,	Transfers		
	Dec. 31,	and	Paid or	Balance
	2021	<b>Encumbrances</b>	Charged	<u>Lapsed</u>
Salaries and Wages Within "CAPS":			•	•
Elections	1,514.10	1,514.10		1,514.10
Clerk	611.60	611.60		611.60
Financial Administration	5,476.50	5,476.50		5,476.50
Assessment of Taxes	660.79	660.79		660.79
Legal	6,907.52	6,907.52		6,907.52
Planning Board	276.98	276.98		276.98
Citizens Advisory Committee	667.43	667.43		667.43
Rent Control	137.79	137.79		137.79
Police	553,318.21	553,318.21		553,318.21
Emergency Management Services	5,819.09	5,819.09		5,819.09
Sewer Maintenance	152,462.50	152,462.50		152,462.50
Vehicle Maintenance	39,460.76	39,460.76		39,460.76
Public Health Services	21,292.11	21,292.11		21,292.11
Administration of Public Assistance	1,328.82	1,328.82		1,328.82
Board of Recreation Commissioners	10,220.91	10,220.91		10,220.91
Youth Center	20,000.00	20,000.00	•	20,000.00
Salary & Wage Adjustment	19,593.32	19,593.32		19,593.32
Municipal Court	40,596.33	40,596.33	325.00	40,271.33
Public Defender	3,285.15	3,285.15		3,285.15
Uniform Construction Code	35,494.75	·		
Total Salaries and Wages Within "CAPS"	919,124.66	883,629.91	325.00	883,304.91
Other Expenses Within "CAPS":	•			
Administrative and Executive				
Clerk	138,05	8,155.23	8,155.07	0.16
Elections	17,126.80	17,126.80		17,126.80
Revision of Ordinances	1,622.80	1,622.80		1,622.80
Revenue Administration	1.06	2,856.78	2,856.78	
Tax Assessment Administration	9,629.01	9,655.00	6,525.99	3,129.01
Other Expenses		9,488.13	9,488.13	
New Ordinances	4,102.45	4,102.45		4,102.45
Engineering Services and Costs		11,607.50	11,607.50	•
Planning Board	7,182.55	16,380.00	16,380.00	
Planning Board (Land Use)	6,496.22	6,496.22	392.28	6,103.94
Zoning Board of Adjustment	•	41.33	41.33	
Citizens Advisory Committee	23,677.54	53,363.47	33,550.75	19,812.72

### Schedule of Appropriation Reserves

### **Current Fund**

	Balance, Dec. 31,	Balance after Transfers and	Paid or	Balance
	<u>2021</u>	Encumbrances	<u>Charged</u>	<u>Lapsed</u>
Insurance:				
Other Insurance Premiums	8,157.30	8,157.30		8,157.30
Liability Insurance	79,753.66	79,753.66		79,753.66
Workers Compensation Insurance	15,304.00	15,304.00		15,304.00
Holy Name Medical Center	2,216.37	2,796.70	1,740.99	1,055.71
Employee Group Health	338,836.63	316,981.25	193,241.12	123,740.13
Health Benefit Waivers	2,949.80	2,949.80	173,271.12	2,949.80
Police	57,119.13	129,009.23	81,731.77	47,277.46
Rescue Squad	2,509.31	11,263.17	8,050.03	3,213.14
Emergency Management Services	1,409.56	7,943.56	6,534.00	1,409.56
Fire	27,351.16	37,447.93	24,342.14	13,105.79
Ambulance Corps	34,446.74	28,079.21	14,204.95	13,874.26
Uniform Fire Safety	957.77	1,694.94	1,551.75	143.19
Streets and Roads	7,040.87	7,040.87	442.42	6,598.45
Snow Removal	29,971.31	29,971.31	2,315.01	27,656.30
Sewer Maintenance	20,071.01	47,811.97	46,643.97	1,168.00
Solid Waste Collection	20,064.48	21,310.91	6,740.02	14,570.89
Recycling	25,651.81	25,661.01	15,958.73	9,702.28
Building & Grounds	108,678.84	108,876.00	25,478.92	83,397.08
Vehicle Maintenance	29,306.78	32,516.91	28,124.74	4,392.17
Public Health Services	13,626.55	13,652.54	50.99	13,601.55
Animal Control	148.80	148.80		148.80
Administration of Public Assistance	1,400.00	1,400.00		1,400.00
Board of Recreation Commissioners	46,805.52	47,931.51	2,904.30	45,027.21
Youth Center	1,320.00	1,320.00	429.12	890.88
Parks	29,356.89	29,404.24	16,020.83	13,383.41
Celebration of Public Events	14,510.51	14,510.51	1,132.87	13,377.64
Land Fill / Solid Waste Disposal	6,153.12	52,043.02	52,043.02	
Municipal Court	13,498.00	13,549.98	1,132.09	12,417.89
Uniform Construction Code		230.73	230.73	
Street Lighting	23,460.35	23,460.35	8,850.45	14,609.90
Telephone	2,000.00	2,000.00		2,000.00
Fire Hydrant	23,172.04	23,172.04		23,172.04
Contingent	28,640.91	28,640.91		28,640.91
Total Other expenses Within "CAPS"	1,083,908.88	1,306,930.07	628,892.79	678,037.28

### Schedule of Appropriation Reserves

### **Current Fund**

	Balance, Dec. 31, 2021	Balance after Transfers and Encumbrances	Paid or <u>Charged</u>	Balance <u>Lapsed</u>
Deferred Charges and Statutory Expenditures Within "CAPS":			•	
Social Security (O.A.S.I.)	6,872.23	6,872.23		6,872.23
Total Deferred Charges and Statutory Expenditures Within "CAPS"	6,872.23	6,872.23		6,872.23
Total Reserves Within "CAPS"	2,009,905.77	2,197,432.21	629,217.79	1,568,214.42
Other Expenses Excluded From "CAPS": Maintenance of Free Public Library	47,073.47	59,645.44	8,645.57	50,999.87
Emergency Services Volunteer Length of Service Award Program Sewerage Processing and Disposal	53,272.00 155.99	53,272.00 155.99 3,443.50		53,272.00 155.99 3,443.50
Police 911  Total Other Expenses Excluded from "CAPS"	3,443.50 103,944.96	116,516.93	8,645.57	107,871.36
Capital Improvements Excluded from "CAPS" Reserve for Sewer System Improvements (CSO)	190,792.10	190,792.10		190,792.10
Total Capital Improvements Excluded from "CAPS"	"190,792.10	190,792.10		190,792.10
Total Reserves Excluded from "CAPS"	294,737.06	307,309.03	8,645.57	298,663.46
Total Reserves	2,304,642.83 A	2,504,741.24	637,863.36	1,866,877.88 A-1
Appropriation Reserves Transfer from Reserve for Encumbrances	Ref. above A-14	2,304,642.83 200,098.41 2,504,741.24		·
Cash Disbursements Transfer to Accounts Payable	A-4 A-15		620,185.93 17,677.43 637,863.36	

### Schedule of Encumbrances Payable

### **Current Fund**

### Year Ended December 31, 2022

Balance - December 31, 2021	<u>Ref.</u> A	200,098.41
Increased by: Transfer from Current Appropriations	A-3	198,686.51
		398,784.92
Decreased by: Transfer to Appropriation Reserves	A-13	200,098.41
Balance - December 31, 2022	A	198,686.51

### Exhibit A-15

### Schedule of Accounts Payable

### **Current Fund**

Balance - December 31, 2021	A	100,450.82
Increased by: Transfer from Appropriation Reserves	A-13	17,677.43
		118,128.25
Decreased by: Disbursed	A-4	34,723.97
Balance - December 31, 2022	$\mathbf{A}_{i}$	83,404.28

### Exhibit A-16

### Village of Ridgefield Park, N.J.

### **Schedule of Prepaid Taxes**

### **Current Fund**

Balance - December 31, 2021	Ref. A	268,175.49
Increased by: Receipts - Prepaid 2023 Taxes	A-4	222,379.32
		490,554.81
Decreased by: Applied to 2022 Taxes	A-8	268,175.49
Balance - December 31, 2022	A	222,379.32

### Schedule of Local District School Tax Payable

### **Current Fund**

<u>.ef.</u>	
4 504 040 04	
9,107,480.00	13,701,720.34
	10,101,12010
<b>1-</b> 8	27,936,897.00
	41,638,617.34
	. 27 672 240 02
\ <del>-4</del>	27,673,249.02
A 4,857,888.32	
9,107,480.00	
	13,965,368.32
•	•
	27,673,249.02
	4,857,888.32
	32,531,137.34
	4,594,240.34
<b>A-1</b>	27,936,897.00
	A 4,857,888.32 9,107,480.00

### Exhibit A-18

### Village of Ridgefield Park, N.J.

### **Schedule of County Taxes Payable**

### **Current Fund**

Balance - December 31, 2021	Ref. A	·	2,768.57
Increased by: Levy Added and Omitted Taxes	A-1/A-8 A-1/A-8	3,983,993.09 16,209.88	4 000 202 07
			4,000,202.97
Decreased by:		,	4,002,971.54
Payments	A-4		3,986,761.66
Balance - December 31, 2022	A	·	16,209.88

### Schedule of Various Cash Liabilities and Reserves

### **Current Fund**

	Balance, Dec. 31,			Balance, Dec. 31,
Liabilities and Reserves	2021	Increased	Decreased	· <u>2022</u>
Liabilities:	· ——			
Tax Overpayments		128,413.82	128,413.82	
Outside Liens		36,812.49	36,812.49	
Due to State of New Jersey:				
Construction Code Surcharge	3,189.00	13,867.00	13,669.00	3,387.00
Marriage License Surcharge	550.00	950.00	1,475.00	25.00
Reserves for:	•			
Sale of Municipal Assets	4,877,958.57		915,000.00	3,962,958.57
Municipal Relief Fund		63,463.88		63,463.88
		0.40.505.40	1 005 050 01	4 000 004 45
	4,881,697.57	243,507.19	1,095,370.31	4,029,834.45
	$\mathbf{A}_{\cdot}$			A
	Ref.			
2022 Anticipated Revenue	A-2		915,000.00	
Receipts	A-4	243,507.19		
Disbursed	A-4	,	180,370.31	
·				
		243,507.19	1,095,370.31	•

Villa	Village of Ridgefield Park, N.J. Schedule of Grants Receivable	Park, N.J. Receivable			
Fede	Federal and State Grant Fund	rant Fund			
Year	Year Ended December 31, 2022	er 31, 2022			
Grant	Balance, Dec. 31, <u>2021</u>	Budget <u>Revenue</u>	Received	Canceled	Balance, Dec. 31, 2022
Local Grants: Sustainable Jersey	5,088.00				5,088.00
Federal Grants: Homeland Security - FEMA Fire Department Grant COVID Vaccine Grant	75,000.00	1,527.78	1,527.78		75,000.00
State Grants:  Body Armor Grant  Body Worn Camera Grant  Recycling Tonnage Grant  Clean Communities	75,406.00 14,886.52 90,292.52	2,402.87 19,988.46 21,880.31 44,271.64	2,402.87 69,292.00 19,988.46 21,880.31 113,563.64	14,886.52	6,114.00
	170,380.52 A	45,799.42 A-2	115,091.42	14,886.52 A-21	86,202.00 A
Cash Receipts Transferred from Unappropriated Reserves	Cash Receipts riated Reserves	Ref. A-4 A-22	70,819.78		
			115,091.42		

Village of Ridgefield Park, N.J.

## Schedule of Appropriated Reserves for Grants

### Federal and State Grant Fund

Balance, Dec. 31, 2022	2,663.28 565.00 3,228.28	1,527.78 3,629.50 8,837.00 3,000.00 8,868.27 25.862.55	62,070.83 18,993.80 3,070.53 12,822.56 9,365.00 38,163.05 6,217.82 150,703.59	A
Canceled			14,886.52 14,886.52	A-20
Expended			598.00 4,611.39 11,472.54 66,041.00 982.70 83,705.63	A-4
Transfer From 2022 <u>Budget</u>		1,527.78	2,402.87 21,880.31 19,988.46 44,271.64	A-3
Balance, Dec. 31, $\frac{2021}{}$	2,663.28 565.00 3,228.28	3,629.50 8,837.00 3,000.00 8,868.27	62,668.83 16,590.93 7,681.92 17,301.31 75,406.00 18,174.59 7,200.52 205,024.10	A
Grant	Local Grants: Sustainable Jersey Historical Commission - History Grant	Federal Grants: COVID Vaccine Grant Distracted Driving Incentive Grant Drive Sober or Get Pulled Over Forest Management Grant Click It or Ticket	State Grants: Drunk Driving Enforcement Fund Body Armor Replacement Grant Municipal Alliance on Alcoholism and Drug Abuse Clean Communities Grant Body Worn Camera Recycling Tonnage Grant Alcohol Education & Rehab Grant	

### Schedule of Unappropriated Reserves for Grants

### Federal and State Grant Fund

	Balance	Transfer To 2022		Balance
<u>Grant</u>	Dec. 31, 2021	Budget	Received	Dec. 31, 2022
				•
Federal Grants	CM# 1 C 1 F 1	695 164 51	CD5 1 C4 51	(75 1 ( 4 5 1
ARP	675,164.51	675,164.51	675,164.51	675,164.51
National Opiods Fund			12,995.20	12,995.20
COVID Vaccine Grant	(75.164.51	C75 1 C4 51	1,527.72	1,527.72
	675,164.51	675,164.51	689,687.43	689,687.43
			•	
State Grants:				
Clean Communities Grant	21,880.31	21,880.31	22,053.44	22,053.44
Municipal Alliance			611.90	611.90
Recycling Tonnage Grant	19,988.46	19,988.46	18,978.21	18,978.21
Body Armor Replacement Fund	2,402.87	2,402.87	4,331.13	4,331.13
	44,271.64	44,271.64	45,974.68	45,974.68
· ·				
	719,436.15	719,436.15	735,662.11	735,662.11
	Α		A-4	A
	Ref.			
Cash Disbursements	A-4	675,164.51		
Grants Receivable	A-20	44,271.64	·	
		719,436.15		

### Schedule of Cash

### **Trust Funds**

	Ref.	Animal Control Trust <u>Fund</u>	Other Trust <u>Funds</u>	L.O.S.A.P.
Balance - December 31, 2021	В	40,927.72	1,076,764.37	3,918,877.93
Increase by Receipts:				
Dog License Fees	B-2	2,304.40		
Cat License Fees	B-2	525.00		
Dog License Fees - State Share	B-3	420.60		
Interfund - Current Fund	B-4	696.69	54,554.36	
Other Trust Funds	B-5		927,814.41	
Net Payroll and Payroll Deductions Payable	B-6		11,072,136.31	
Net Assets Available for Benefits	B-7			(467,538.91)
Total Receipts		3,946.69	12,054,505.08	(467,538.91)
		44,874.41	13,131,269.45	3,451,339.02
Decreased by Disbursements:				·
Reserve for Animal Control Expenditures	B-2	1,200.00		
State Share - Dog Licenses	B-3	183.60		
Interfund - Current Fund	B-4	32,400.92	101,177.06	
Other Trust Funds	B-5		909,721.06	
Net Payroll and Payroll Deductions Payable	B-6		11,072,136.31	
Net Assets Available for Benefits	B-7			90,318.67
Total Disbursements		33,784.52	12,083,034.43	90,318.67
Balance - December 31, 2022	В	11,089.89	1,048,235.02	3,361,020.35

### Reserve for Animal Control Expenditures

### **Trust Funds**

•	Ref.		
Balance - December 31, 2021	В		8,519.00
Increased by: Dog License Fees	B-1	2,304.40	
Cat Licenses	B-1	525.00	2,829.40
			11,348.40
Decreased by: Expenditures R.S. 4:19-1511 Statutory Excess	B-1 B-4	1,200.00 5,139.60	6,339.60
Balance - December 31, 2022	В		5,008.80
		·	
Year	License Fees Collecte	<u>ed</u>	•
2021 2020			2,270.80 2,738.00
			5,008.80

### Schedule of Due to State Department of Health

### **Trust Funds**

Balance - December 31, 2021	Ref. B	7.80
Increased by:		
State Fees Collected	B-1	420.60
		428.40
Decreased by:		
Paid to State	B-1	183.60
Balance - December 31, 2022	В	244.80

### Schedule of Interfund - Current Fund

### Trust Funds

	Due to/(from) Balance			Due to/(from) Balance
	Dec. 31, 2021	<u>Increased</u>	<u>Decreased</u>	Dec. 31, 2022
Animal Control Trust Fund	32,400.92	5,836.29	32,400.92	5,836.29
Other Trust Fund - General	15,185.07	21,522.46	15,185.07	21,522.46
Other Trust Fund - SUI	(6,605.93)		6,605.93	
Other Trust - Comm Dev.	, ,	37.63		37.63
Other Trust Fund - Off Duty Police	22,402.76	22,935.36	22,402.76	22,935.36
Other Trust - Escrow	18,518.47	128.42	18,518.47	128.42
Other Trust - Payroll	(3,324.56)	45,070.76	3,324.56	(45,070.76)
	•		•	
	78,576.73	95,530.92	98,437.71	5,389.40
	В			В
	Ref.	-		
Cash Receipts - Dog License Fund	<u>Ker.</u> B-1	696.69		
Cash Disbursements - Dog License	B-1	070.07	32,400.92	
	B-1	44,623.87	9,930.49	
Cash Richard Control Other Trust	B-1	45,070.76	56,106.30	
Cash Disbursements - Other Trust		•	50,100.50	
Statutory Excess in Animal Trust	B-2	5,139.60		
		95,530.92	98,437.71	

### **Schedule of Other Trust Funds**

Trust Funds

	Balance Dec. 31, 2021	Increased by Receipts	Decreased by <u>Disbursements</u>	Balance Dec. 31, 2022
Reserve for:				
COAH Developer Fees	206,832.08	2,601.66	7,633.76	201,799.98
Off Duty Police Escrow	4,410.19	611,027.65	613,616.40	1,821.44
Developer Escrow	83,110.41	140,165.93	137,613.81	85,662.53
Municipal Court - P.O.A.A.	32,596.42	5,636.00		38,232.42
Recycling	40,747.96	33,165.07	53,820.14	20,092.89
Excavation Deposits	5,668.58	920.00		6,588.58
Public Defender		2,867.00	2,867.00	
Shade Tree	15,188.26			15,188.26
Youth Academy	7,939.38	1,750.00	1,662.51	8,026.87
Meter Money	118,323.08	0.05	38.85	118,284.28
Community Development	1.00			1.00
Building Penalties	178,109.68	6,750.00		184,859.68
JIF - Safety Moneys	761.00	1,000.00	340.00	1,421.00
Police Evidence		5,059.45		5,059.45
Donations - Public Events		2,150.00		2,150.00
Reserve for Unemployment	140,559.39	16,297.60	37,060.82	119,796.17
Fire Prevention	95,591.04	16,104.00	4,082.77	107,612.27
Fire Special Detail		25,100.00	10,825.00	14,275.00
Tax Sale Premiums	64,100.00	57,000.00	40,000.00	81,100.00
Bergen County Polling	890.00	220.00	160.00	950.00
Miscellaneous	35,760.09			35,760.09
	1,030,588.56	927,814.41	909,721.06	1,048,681.91
	В	B-1	B-1	В

### Statement of Net Payroll and Deductions Payable

### **Trust Funds**

	<u>Ref.</u>	
Increased by: Receipts	B-1	11,072,136.31
Decreased by: Disbursements	B-1	11,072,136.31

### Statement of Net Assets Available for Benefits

	Ref.		•
Balance - December 31, 2021	В		3,918,877.93
Increased by: Village Contributions Gain or (Loss)	B-1	85,023.00 (552,561.91)	(467,538.91) 3,451,339.02
Decreased by: Administrative Charges Withdrawals	B-1	4,600.00 85,718.67	90,318.67
Balance - December 31, 2022	В		3,361,020.35

### Schedule of General Capital Cash - Treasurer

	Ref.		
Balance - December 31, 2021	C		2,408,856.60
Increased by Receipts:		. *	
Premium on Sale of Bond Anticipation Notes	C-1	45,005.00	•
Deferred Charges Unfunded	C-6	250,000.00	
Bond Anticipation Notes	C-8	5,455,000.00	
Capital Improvement Fund	C-11	250,000.00	
Interfunds	C-13	270,314.15	
			6,270,319.15
		e e	8,679,175.75
Decreased by Disbursements:			
Bond Anticipation Notes	C-8	2,500,000.00	
Improvement Authorizations	C-10	2,251,558.96	
Capital Improvement Fund	C-11	47,400.00	
Various Liabilities	C-12	20,336.75	•
•		,	4,819,295.71
Balance - December 31, 2022	C		3,859,880.04

### Exhibit C-3

### Village of Ridgefield Park, N.J.

### Analysis of General Capital Cash

		Ref.	
Fund Balance		C-1	300,921.09
Various Recei	vables	C-4	(1,413,395.59)
Capital Improv	vement Fund	C-11	1,114,028.00
Various Reser	ves	C-12	3,517,151.50
Interfund - Cu	rrent Fund	C-13	83,596.39
Improvement.	Authorizations:		
Ordinance			
Number	Improvement Description		
13-07	Various Public Improvements		62,199.08
15-06	Various Capital Improvements		256,459.44
16-05	Various Public Improvements		86,663.81
16-10	Various Public Improvements		52,192.00
18-07	Various Public Improvements		(357,560.58)
19-13	Combined Sewer Overflow		100,526.69
20-03/21-03	2020 Road Improvement Program		641,156.86
20-04/21-04	Acq. of New Automotive Vehicles		2,388.00
21-05	Construction of Nature Trail		199,919.01
22-03	Various Public Improvements		(786,365.66)
			0.050.000.04

### Village of Ridgefield Park, N.J.

### Schedule of Various Grants Receivable

	Balance,	Balance,
	Dec. 31, 2021	Dec. 31, 2022
NJ DOT Grant - Ord. #06-08 Resurfacing of Main Street	5,583.59	5,583.59
NJ DOT Grant - Ord. #08-05 Resurfacing of Main Street	26,270.00	26,270.00
NJ DOT Grant - Ord. #11-07 Resurfacing of Main Street	8,919.00	8,919.00
NJ DOT Grant - Ord. #16-05 Paving of East Winart Ave.	54,537.00	54,537.00
NJ DOT Grant - Ord. #20-03/21-03 Improvement of Industrial Ave.	450,000.00	450,000.00
NJ DOT Grant - Ord. #20-03/21-03 Improvement of Central Ave.	192,000.00	192,000.00
NJ DOT Grant - Ord. #20-03/21-03 Improvement of Highland Pl.	210,000.00	210,000.00
Bergen County Open Space Trust - #07-02	4,000.00	4,000.00
Bergen County Open Space Trust - #10-12	45,634.00	45,634.00
Bergen County Open Space Trust - #21-05	298,667.00	298,667.00
Bergen County Community Development - #08-05	20,000.00	20,000.00
Bergen County Community Development - #09-07	21,434.00	21,434.00
Bergen County Community Development - #20-03/21-03	76,351.00	76,351.00
	1,413,395.59	1,413,395.59
	C	C/C-3

### Village of Ridgefield Park, N.J.

### Schedule of Deferred Charges to Future Taxation - Funded

	Ref.		
Balance - December 31, 2021	C		1,422,278.18
Decreased by: Budget Appropriations	6.7	200 000 00	
Serial Bonds Payable Loan Payable - Green Acres	C-7 C-9	390,000.00 26,311.00	
Loan Fayable - Green Acres	C-9 .	20,311.00	416,311.00
Balance - December 31, 2022	С		1,005,967.18

Village of Ridgefield Park, N.J.

Schedule of Deferred Charges to Future Taxation - Unfunded

2022
31,
cember
ă
Ended
Year

31, 2022	Unexpended Improvement Authorization	1,022,439.42	1,500.00	2,428,634.34	3,452,573.76		4,458,763.40	`							1,006,189.64
Analysis of Balance - Dec. 31, 2022	Expended	357,560.58	)) 4) c ) at	/80,302.60	1,143,926.24	ı	Ç-10			62,199.08	100,526.69	641,156.86	2,388.00	199,919.01	
Analysis	Financed by Bond Anticipation	650,000.00 1,600,000.00 475,000.00 1,710,000.00	901,000.00		5,455,000.00		tions - Unfunded	ond Auticipation	Notes Issued - Ordinance #	13-07	19-13	20-03	20-04	21-05	
	Balance, Dec. 31, 2022	650,000.00 2,980,000.00 475,000.00 1,710,000.00	902,500.00	3,212,000.00	10,051,500.00	ت ا	Improvement Authorizations - Unfunded	Less: Unexpended Proceeds of Bond Auticipation	Notes Issu						
	Budget <u>Appropriation</u>	150,000.00			250,000.00	C-2	Impro	Less: Unexpen	:						
	2022 Authorizations		0000	3,215,000.00	3,215,000.00	C-10,C-14									
	Balance, Dec. 31, 2021	\$00,000.00 3,080,000.00 475,000.00 1,710,000.00	902,500.00		7,086,500.00	၁									
	Ordinance Number Improvement Description	General Improvements 13-07 Various Improvements & Acquisitions 18-07 Various Improvements 19-13 Combined Sewer Overflow 20-03 2020 Road Improvement Program	, -	2-03 Various Improvements											
	ğ 🔄	H H H (1)	(4 (N :	. 4											

Village of Ridgefield Park, N.J.

Schedule of General Serial Bonds Payable

Year Ended December 31, 2022

	Balance,	Dec. 31,	<u>2022</u>		785,000.00	785,000.00	C	
			Decreased		390,000.00	390,000.00	C-5	
	Balance,	Dec. 31,	<u>2021</u>		1,175,000.00	1,175,000.00	ď	
		Interest	Rate	3.125%	3.25%			
ies of	ıtstanding,	Bonds Outstanding, December 31, 2022	Amount	390,000.00	395,000.00	-		
Matur	Bonds Ou		<u>Date</u>	08/15/23	08/15/24	-		
			Original	Issue	3,720,000.00			
		Date of	Issue	10 08/15/10				
			Purpose	General Improvement Bonds of 2010 08/15/10 3,720,000.00	4			

Village of Ridgefield Park, N.J.

Schedule of Bond Anticipation Notes

Balance,	Dec. 31, 2022	650,000.00	1,600,000.00	475,000.00	1,710,000.00	119,000.00	901,000.00	5,455,000.00	၁
v	Decreased	800,000.00	1,700,000.00					2,500,000.00	C-2
	Increased	650,000.00	1,600,000.00	475,000.00	1,710,000.00	119,000.00	901,000.00	5,455,000.00	C-2
Balance,	Dec. 31, 2021	800,000.00	1,700,000.00					2,500,000.00	C
Rate of	Interest	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%		
Date of	Maturity	04/06/23	04/06/23	04/06/23	04/06/23	04/06/23	04/06/23		
Original Date of	Issue	04/20/14	04/12/19	04/08/22	04/08/22	04/08/22	04/08/22		
Original Amount	Issued	3,304,000.00	1,700,000.00	475,000.00	1,710,000.00				
	Improvement Description	Various Improvements	Various Improvements	Combined Sewer Overflow	. ,				
Ordinance	Number	13-07	18-07	19-13	20-03/21-03	20-04/21-04	21-05		

### Schedule of Loan Payable

### Green Acres Loan

	Ref.	
Balance - December 31, 2021	C	247,278.18
Decreased by: 2022 Budget Appropriation	C-5	26,311.00
Balance - December 31, 2022	С	220,967.18

Village of Ridgefield Park, N.J.

# Schedule of Improvement Authorizations

Year Ended December 31, 2022

ce, 2022	Unfunded	62,199.08	1,022,439.42 100,526.69 641,156.86 2,388.00	201,419.01	4,458,763.40 C	
Balance, Dec. 31, 2022	Funded	256,459.44 86,663.81 52,192.00			395,315.25 , C	
Paid or	Charged	6,860.73	139,287.90 44,714.18 520,457.49	592,873.00 947,365.66	2,251,558.96 C-2	
2022	Authorizations			3,376,000.00	3,327,461.63 3,376,000.00 2,251,558.96 C C-2	3,215,000.00 161,000.00 3,376,000.00
Balance, Dec. 31, 2021	Unfunded	62,199.08	1,161,727.32 145,240.87 1,161,614.35	794,292.01	3,327,461.63 C Ref.	C-11
Balt Dec. 3	Funded	256,459.44 6,860.73 86,663.81 52,192.00			402,175.98 C	'uture Taxation - Unfunded Capital Improvement Fund
Ordinance	Amount	3,904,000.00 1,000,000.00 1,000,000.00 560,000.00 110,000.00	3,345,000.00 500,000.00 1,800,000.00	950,000.00		Deferred Charges to Future Taxation - Unfunded Capital Improvement Fund
	Improvement Description General Improvements	Various Public Improvements Various Capital Improvements Combined Sewer Overflow Various Public Improvements Various Public Improvements	Various Public Improvements Combined Sewer Overflow 2020 Road Improvement Program	Construction of Nature Trail Various Public Improvements		Deferred Charg
Ordinance		13-07 15-06 16-01 16-05	18-07 19-13 20-03/21-03	21-05 21-05 22-03		

### Village of Ridgefield Park, N.J.

### Schedule of Capital Improvement Fund

	Ref.		
Balance - December 31, 2021	C		1,072,428.00
Increased by: Budget Appropriation	C-2		250,000.00 1,322,428.00
Decreased by: Preliminary Costs Appropriated to Finance Improvement Authorizations	C-2 C-10	47,400.00 161,000.00	208,400.00
Balance - December 31, 2022	C/C-3		1,114,028.00

### Village of Ridgefield Park, N.J.

### **Schedule of Various Reserves**

	Balance,	Decreased by	Balance,
	Dec. 31, 2021	<u>Disbursements</u>	Dec. 31, 2022
Reserve for Debt Service	285,470.25		285,470.25
Reserve for Road Resurfacing	290,000.00		290,000.00
Reserve for Fire Equipment	35,000.00		35,000.00
Reserve for Sewer System Improv.	200,000.00	20,336.75	179,663.25
Reserve for Capital Projects	1,500,000.00		1,500,000.00
Reserve for Grants Receivable	1,227,018.00		1,227,018.00
	3,537,488.25	20,336.75	3,517,151.50
	C	C-2	C,C-3

### Village of Ridgefield Park, N.J.

### Schedule of Interfunds

### **General Capital Fund**

		Due From/(To)		Due From/(To)
		Balance		Balance
	Ref.	Dec. 31, 2021	<u>Decreased</u>	Dec. 31, 2022
Current Fund	C	186,717.76	270,314.15	(83,596.39)
		186,717.76	270,314.15	(83,596.39)
		Ref.		
Cash 1	Receipts	C-2	270,314.15	
			270,314.15	

Village of Ridgefield Park, N.J.

Schedule of Bonds and Notes Authorized But Not Issued

Balance, Dec. 31, 2022	1,380,000.00	4,596,500.00 Footnote C
Issued	475,000.00 1,710,000.00 119,000.00 901,000.00	3,205,000.00
2022 <u>Authorizations</u>	3,215,000.00	3,215,000.00 C-6
Balance, Dec. 31, 2021	1,380,000.00 475,000.00 1,710,000.00 119,000.00	4,586,500.00
Improvement Description	General Improvements: Various Improvements Combined Sewer Overflow 2020 Road Improvement Program Acq. of New Automotive Vehicles Construction of Nature Trail Various Improvements	
Ordinance <u>Number</u>	20-03/21-03 20-04/21-04 21-05 22-03	

### Village of Ridgefield Park, N.J.

### Schedule of Cash

### **Swimming Pool Fund**

	Ref.	<b>Operating</b>	<u>Capital</u>
Balance - December 31, 2021	D	6,521.67	20,547.45
Increased by Receipts:			
Swimming Pool Fees	D-3	127,551.00	
Miscellaneous Revenue	D-3	12,172.51	
Interfunds	D-12	31,146.74	
Interfunds	D-13		265.98
		170,870.25	265.98
		177,391.92	20,813.43
Decreased by Disbursements:			
Budget Appropriations	D-4	99,047.10	
Interfunds	D-12	265.98	
Interfunds	D-13		383.89
		99,313.08	383.89
Balance - December 31, 2022	D	78,078.84	20,429.54

### Village of Ridgefield Park, N.J.

### Schedule of Swimming Pool Utility Capital Cash

### Swimming Pool Capital Fund

		Balance
	<u>Ref.</u>	Dec. 31, 2022
	D-2	5.56
ole	D-13	265.98
ital Outlay	D-14	18,500.00
uthorizations		
_		
Pool Improvements	D-9	142.00
Pool Improvements	D-9	1,516.00
	D	20,429.54
	ital Outlay  athorizations  Pool Improvements	D-2 D-13 ital Outlay D-14  athorizations  Pool Improvements Pool Improvements D-9 Pool Improvements D-9 Pool Improvements D-9

### Village of Ridgefield Park, N.J.

### Schedule of Fixed Capital

### **Swimming Pool Capital Fund**

	Balance	Balance
<u>Description</u>	Dec. 31, 2021	Dec. 31, 2022
Pool and Pool Improvements	1,245,147.00	1,245,147.00
	<del></del> -	
	1,245,147.00	1,245,147.00
	D	D

### Village of Ridgefield Park, N.J.

### Schedule of Fixed Capital Authorized and Uncompleted

### **Swimming Pool Capital Fund**

Ordinance <u>Number</u>	Improvement Description	Ordinance Amount	Balance, Dec. 31, 2021	Balance, Dec. 31, 2022
02-03	Pool Improvements	40,000.00	142.00	142.00
06-05	Pool Improvements	45,000.00	1,516.00	1,516.00
			1,658.00 D	1,658.00 D

Village of Ridgefield Park, N.J.

Schedule of Improvement Authorizations

Swimming Pool Capital Fund

Year Ended December 31, 2022

ınce 1,2022	Unfunded		D
Balance Dec. 31,2022	Funded	142.00	1,658.00 D, D-6
nce ,2021	Funded Unfunded		
Balance Dec. 31,202	Funded	1,516.00	1,658.00 D
Ordinance	Amount	40,000.00	
Improvement	Description	Pool Improvements Pool Improvements	
Ordinance	Number	02-03 06-05	

### Schedule of Reserve for Amortization

### **Swimming Pool Capital Fund**

	<u>Ref.</u>	
Balance - December 31, 2021	D	1,245,147.00
		ı
Balance - December 31, 2022	D	1,245,147.00

### Village of Ridgefield Park, N.J.

### **Schedule of Deferred Reserve for Amortization**

### **Swimming Pool Capital Fund**

Ordinance	Improvement	Balance,	Balance,
Number	<u>Description</u>	Dec. 31,2021	Dec. 31,2022
02-03	Pool Improvements	142.00	142.00
06-05	Pool Improvements	1,516.00	1,516.00
		1,658.00	1,658.00
		D	D

### Village of Ridgefield Park, N.J.

### **Schedule of Interfunds**

### **Swimming Pool Operating Fund**

		Due to/(from) Balance			Due to/(from) Balance
	Ref.	Dec. 31,2021	Increased	<u>Decreased</u>	Dec. 31,2022
Pool Capital Fund	D	(383.89)	265.98	383.89	(265.98)
Current Fund	D _	(14,803.99)		30,762.85	15,958.86
	=	(15,187.88)	265.98	31,146.74	15,692.88
Cash Receipts Cash Disbursements		<u>Ref.</u> D-5 D-5	265.98	31,146.74	
		20	265.98	31,146.74	

### Schedule of Interfunds

### **Swimming Pool Capital Fund**

	Due to/(from) Balance			Due to/(from) Balance
	Dec. 31,2021	<u>Increased</u>	Decreased	Dec. 31,2022
Pool Operating Fund	383.89	265.98	383.89	265.98
	383.89	265.98	383.89	265.98
	D			D, D-6
. * *	Ref.			
Cash Receipts	D-5	265.98		
Cash Disbursements	D-5		383.89	
		265.98	383.89	

### Schedule of Reserve for Capital Outlay

### **Swimming Pool Capital Fund**

	Ref.	
Balance - December 31, 2021	D	18,500.00
Balance - December 31, 2022	D, D-6	18,500.00
Balance - December 31, 2022	D, D-0	10,500.00

### Schedule of Reserve for Encumbrances

### **Swimming Pool Operating Fund**

	Ref.	
Balance - December 31, 2021	D	511.80
Increased by: Transfer from Current Appropriations	D-4	122.51
Decreased by: Transfer to Appropriation Reserves	D-16	511.80
Balance - December 31, 2022	D	122.51

### **Schedule of 2021 Appropriation Reserves**

### **Swimming Pool Operating Fund**

	Balance, <u>Dec. 31, 2021</u>	Balance After Transfers and <u>Encumbrances</u>	Balance <u>Lapsed</u>
Operating: Other Expenses	788.28	1,300.08	1,300.08
	788.28 D	1,300.08	1,300.08 D-1
Appropriation Reserves Transfer from Reserve for Encumbrances	<u>Ref.</u> above D-15	788.28 511.80 1,300.08	

### **Schedule of Cash-Treasurer**

### **Public Assistance Fund**

•	Ref.	Total	P.A.T.F. Account #1	P.A.T.F. Account #2
Balance - December 31, 2021	F	27,949.80	4,869.94	23,079.86
Increased by Receipts:				
State Aid		8,700.00		8,700.00
Other Receipts		216.72	66.27	150.45
·		8,916.72	66.27	8,850.45
		36,866.52	4,936.21	31,930.31
Decreased by Disbursements:				
Public Assistance - 2022		22,416.00		22,416.00
Other Assistance		853.49	853.49	
		23,269.49	853.49	22,416.00
Balance - December 31, 2022	F	13,597.03	4,082.72	9,514.31

### Schedule of Public Assistance Cash and Reconciliation

### Per N.J.S.A. 40A:5-5

### **Public Assistance Fund**

	Ref.		
Balance - December 31, 2022	F-1		13,597.03
Increased by:			
Cash Receipts Record			15,826.14
		·	29,423.17
Decreased by: Cash Disbursements Record			
- 2023 Assistance			14,832.16
Balance - May, 8, 2023			14,591.01
	D 4 (F)	D 4 (D) D	
Reconciliation - May 8, 2023	P.A.T.F. Account #1	P.A.T.F. Account #2	TOTAL
Balance on Deposit per Statement of: Valley National Bank			
Checking	3,361.94	11,229.07	14,591.01
Add: Deposit in Transit	455.00		455.00
Less: Outstanding Checks		(455.00)	(455.00)
Balance - May 8, 2023	3,816.94	10,774.07	14,591.01

### Schedule of Public Assistance Cash and Reconciliation

### Public Assistance Fund

	Ref.		
Balance - December 31, 2021	F-1		27,949.80
Increased by Receipts: Cash Receipts Record			8,916.72 36,866.52
Decreased by Disbursements: Cash Disbursements Record			23,269.49
Balance - December 31, 2022	F-1		13,597.03
Reconciliation - December 31, 2022	P.A.T.F. Account #1	P.A.T.F. Account #2	TOTAL
Balance on Deposit per Statement of: Valley National Bank Checking	3,877.72	9,719.31	13,597.03
Add: Deposit in Transit Less: Outstanding Checks	205.00	(205.00)	205.00 (205.00)
Balance - December 31, 2022	4,082.72	9,514.31	13,597.03

### Schedule of Revenues - Cash Basis

### **Public Assistance Fund**

### Year Ended December 31, 2022

	Total	P.A.T.F. Account #1	P.A.T.F. Account #2
State Aid Payments	8,700.00		8,700.00
Total Revenues (P.A.T.F.)	8,700.00		8,700.00
Miscellaneous	216.72	66.27	150.45
Total Receipts	8,916.72 F-1	66.27	8,850.45

### Exhibit F-5

### Schedule of Expenditures - Cash Basis

### **Public Assistance Fund**

	Total	P.A.T.F. Account #1	P.A.T.F. Account #2
Payments for Current Year Assistance			
(Reported)	•		
Maintenance Payments	11,940.00		11,940.00
Other:			
Temporary Rental Assistance	10,476.00		10,476.00
Total Payments Reported	22,416.00		22,416.00
Total Disbursements (P.A.T.F.)	22,416.00		22,416.00
	F-1		

### VILLAGE OF RIDGEFIELD PARK PART II LETTERS ON INTERNAL CONTROL AND ON COMPLIANCE AND OTHER MATTERS COMMENTS AND RECOMMENDATIONS YEAR ENDED DECEMBER 31, 2022



STEVEN D. WIELKOTZ, CPA, RMA, PSA MATTHEW B. WIELKOTZ, CPA, PSA PAUL J. CUVA, CPA, RMA, PSA JAMES J. CERULLO, CPA, RMA, PSA KARI FERGUSON, CPA, RMA, CMFO, PSA ROBERT C. MCNINCH, CPA, CFE, PSA KEVIN REEVES, CPA, PSA

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Mayor and Members of the Village Committee Village of Ridgefield Park Ridgefield Park, New Jersey 07660

We have audited, in accordance with auditing standards generally accepted in the United States of America; audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States, the financial statements-regulatory basis of the Village of Ridgefield Park in the County of Bergen as of and for the year ended December 31, 2022 and the related notes to the financial statements, and have issued our report thereon dated May 8, 2023, which was adverse due to being presented in accordance with New Jersey regulatory basis of accounting.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements-regulatory basis, we considered the Village of Ridgefield Park's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements-regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the Village of Ridgefield Park's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village of Ridgefield Park's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Honorable Mayor and Members of the Village Committee Page 2.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

We did identify certain immaterial deficiencies in internal control that we have reported to management of the Village of Ridgefield Park in the accompany comments and recommendations section of this report.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Village of Ridgefield Park's financial statements-regulatory basis are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

However, we noted certain immaterial instances of noncompliance that we have reported to the management of the Village of Ridgefield Park in the accompanying comments and recommendations section of this report.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village of Ridgefield Park's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village of Ridgefield Park's internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.

Paul J. Cuva

Paul J. Cuva, C.P.A. Registered Municipal Accountant No. 394

Wielkotz & Company, LLC

WIELKOTZ & COMPANY, LLC Certified Public Accountants Pompton Lakes, New Jersey



### **GENERAL COMMENTS**

### **Contracts and Agreements**

N.J.S.A. 40A:11-4 states "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefor, except as is provided otherwise in this act or specifically by any other law."

Effective April 17, 2000 and thereafter the bid thresholds in accordance with N.J.S.A. 40A:11-3 (as amended) is \$17,500.00 and \$25,000.00 with a qualified purchasing agent. On July 1, 2015, the bid threshold was increased to \$40,000.00 with a qualified purchasing agent and on July 1, 2020, this amount was increased to \$44,000.00 with a qualified purchasing agent.

N.J.S.A. 40A:11-2 contains definitions for terms used throughout N.J.S.A. 40A:11-1 et seq. and was amended under P.L. 1999, c.440. It includes as subsection (23) the term 'competitive contracting', which is defined as "the method described in sections 1 through 5 of P.L. 1999, c.440 (C.40:11-4.1 through C.40A:11-4.5) of contracting for specialized goods and services in which formal proposals are solicited from vendors' formal proposals are evaluated by the purchasing agent or counsel; and the governing body awards a contract to a vendor or vendors from among the formal proposals received."

N.J.S.A. 40A:11-3 was amended with P.L. 1999, c.440 to raise the bid threshold and require award by governing body resolution. "When the cost or price of any contract awarded by the purchasing agent in the aggregate does not exceed in a contract year the total sum of \$17,500.00, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids and bidding therefore, except that the governing body may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations."

N.J.S.A. 40A:11-15 was amended with P.L. 1999, c.440 to extend the base contract period. "Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to paragraph (1) of subsection (a) of N.J.S.A. 40A:11-5 may be awarded for a period not exceeding 12 consecutive months."

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Village Counsel's opinion should be sought before a commitment is made.

Resolutions were adopted authorizing the awarding of contracts and agreements for "Professional Services" N.J.S. 40A:11-5.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any material or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violation existed.

Our examination of expenditures did not reveal individual payments, contracts or agreements in excess of the statutory threshold "for the performance of any work or the furnishing or hiring of any materials or supplies".

### Collection of Interest on Delinquent Taxes and Assessments

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on December 14, 2021 adopted the following resolution authorizing interest to be charged on delinquent taxes and year end penalty:

### Interest on Delinquencies

WHEREAS, the Senate and General Assembly of the State of New Jersey have amended R.S. 54:4-67 to permit municipalities to increase the interest charged on delinquent taxes; and

WHEREAS, pursuant to R.S. 54:4-66 taxes are due and payable on the first days of February, May, August and November of each year and become delinquent if not paid on or before said dates;

NOW, THEREFORE, BE IT RESOLVED that a grace period of (10) days is hereby established within which any installment of taxes or assessments may be received after the due date thereof without an additional charge for interest; and

BE IT FURTHER RESOLVED, that interest on delinquent installments of taxes or assessments shall be charged at the rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00.

It appears from our test of the collector's record that interest was collected in accordance with the foregoing resolution.

### **Delinquent Taxes and Tax Title Liens**

The last tax sale was held on December 7, 2022 and was complete.

The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

<u>Year</u>	Number of Liens
2022	2
2021	3
2020	2

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a taxpaying basis.

### **Verification of Delinquent Taxes and Other Charges**

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, including the mailing of verification notices.

The result of the test, which was made for the year ending December 31, 2022, is not yet known, but a separate report will be rendered if any irregularities are developed. In addition we utilized analytical review procedures to ascertain the validity of the receivables.

### **School Taxes Payable**

The amount due to the Local School District, as of December 31, 2022, was verified by the school Board Secretary.

### Revenue

Receipts from licenses, fees, permits, etc., for all departments, including the Municipal Court, were checked to the extent deemed appropriate to the records maintained.

### **Expenditures**

In connection with the expenditures, vouchers were examined to the extent deemed necessary to determine that the vouchers carried properly executed certifications as required by statute.

An examination was made of the employees' compensation records to determine that salaries were paid in conformity with amounts of salaries and wages authorized in the ordinance.

### **COMMENTS**

- 1. In a few instances employers eligible for enrollment in the DCRP were not enrolled.
- 2. The Zoning attorney and BOA attorney are being paid through payroll.
- 3. Monthly State Dog Reports were not filed for the months of April through December.
- 4. The General Capital Fund Balance Sheet contains old Grants Receivables.
- 5. In some instances state contracts were not approved in the minutes and in some instances backing invoices for Civic Activities expenditures were not attached to Purchase Orders.
- 6. The Public Defender's fee was not approved in minutes.

### **RECOMMENDATIONS**

- 1. That all eligible employees be enrolled in the DCRP.
- 2. That the Zoning attorney and BOA attorney be paid by voucher.
- 3. That the Monthly State Dog Reports be filed in a timely manner.
- 4. That the General Capital Grants Receivables be reviewed and the proper action be taken.
- 5. That all state contracts be approved in the minutes and that backing invoices for Civic Activities expenditures be attached to Purchase Orders and available for audit.
- 6. That the Public Defender's fee be approved in the minutes.

### STATUS OF PRIOR YEAR AUDIT FINDINGS/RECOMMENDATIONS

A review was performed on all prior year recommendations and corrective action was taken on all items except for:

- 1. That the Monthly State Dog Reports be filed in a timely manner.
- 2. That the General Capital Grants Receivable be reviewed and the proper action be taken.
- 3. That all state contracts be approved in the minutes.

The problems and weaknesses noted in our audit were not of such magnitude that they would affect our ability to express an opinion on the financial statements taken as a whole.

Should any questions arise as to our comments or recommendations, or should you desire assistance in implementing our recommendations, please do not hesitate to call us.

Very truly yours,

Paul J. Cuva

Paul J. Cuva, C.P.A. Registered Municipal Accountant No. 394

Wielkotz & Company, LLC

WIELKOTZ & COMPANY, LLC Certified Public Accountants Pompton Lakes, New Jersey