



**VILLAGE OF RIDGEFIELD PARK
DEPARTMENT OF PUBLIC WORKS
24 INDUSTRIAL AVENUE
RIDGEFIELD PARK, NJ 07660
RICHARD FLYNN, SUPT./DAVID HENDERSON, ASST. SUPT.
201-440-4860/FAX: 201-440-4942
Email: DPW@RidgefieldPark.org
CIVIC CENTER REQUEST FORM**



Organization: _____

Person in Charge: _____

Address of Person in Charge: _____

Telephone: _____

Email: _____

Room Requested: The Loft Nutrition Center Lower Level

Number in Attendance: _____

Dates Requested:

Date	Time-start/end	Date	Time-start/end

DPW Set-Up Assistance Required:

Event Form Submitted:

A custodian is scheduled for your request.

24 HOUR notice is required for ALL CANCELLATIONS.

NO ALCOHOL is permitted!

If the door is locked-call the RPPD @ 201-641-6400

Call 201-440-4860 or email: DPW@RidgefieldPark.org

Office Use Only:

Request Approved _____ Date: _____

Alternates Approved _____ Date: _____