

**COMMISSIONERS CAUCUS MEETING MINUTES**  
**RIDGEFIELD PARK**  
**June 5, 2025**  
**7:00 PM**

Mayor MacNeill announced that this meeting is being held in accordance with the “Open Public Meeting Act, N.J.S.A. 10 4-6 et seq.” notice of which was sent to the Record, and the Star Ledger on December 31, 2024 and was posted on the Municipal Bulletin Board and the Village Website.

This agenda is listed as a courtesy and attempt to inform the public of actions being considered by the Village Board of Commissioners. There may be additions and deletions prior to the Board taking final action. Any action may be taken at any meeting, which includes all Caucus and Regular sessions. The Commissioners reserve the right to conduct and/or attend any meetings presently scheduled for the rest of 2025 by a combination of electronic and/or in-person means. Meetings are open to the public.

**ROLL CALL**

Those present were Commissioners Anlian, Gerken and Mayor MacNeill in the chair.  
Absent: Commissioners Mirza, Portorreal

Also, present: Philip Boggia and Chris Chapman, Village Attorney; William Morton, Police Lieutenant; Rich Flynn, DPW Asst. Superintendent and Tara O’Grady, Village Clerk.

The Commissioners noted Commissioner Mirza’s absence and stated they were never advised that he would not be attending the meeting.

**APPROVAL OF MINUTES**

Motion by Commissioner Gerken, seconded by Commissioner Anlian to approve the minutes of the Commissioners Caucus Meeting and Closed Session Meeting of May 22, 2025.

On roll call, Commissioners Anlian, Gerken and Mayor MacNeill voted “YEA”.  
Absent: Commissioners Mirza, Portorreal

**CORRESPONDENCE**

05-24 NJLM Daily Update - Informational

05-25 NJDEP Weekly Update – Informational – The DEP will have a booth at Earth Day.

05-26 NJLM Weekly Roundup - Informational

05-27 Boswell Engineering – Birch Street Flooding – Commissioner Gerken approved Boswell’s proposal.

05-28 NJLM Daily Update - Informational

05-29 Derek Sands, County of Bergen – Movies & Music 2025 Schedule - Informational

05-30 NJDEP Weekly Update - Informational

06-01 Fourth of July Committee – Parade Placement - Informational

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**CORRESPONDENCE – cont.**

- 06-02 NJLM Daily Update – Phil Boggia advised this affects multi-million-dollar projects. He will check with Bob Beinfeld on the CSO project.
- 06-03 Oana Cadar, DEP – Green Acres 2025 Parks Inspection – Rich Flynn advised there are deep cracks in the tennis courts. Boswell is not sure that they can be repaired and the cost to re-surface is approximately \$200,000.00.
- 06-04 Matt McArow – 2025-2026 Employment Practices Compliance Program - Informational
- 06-05 Sergey Markov – Railroad Quiet Zone – Phil Boggia will draft a response.
- 06-06 Jennifer Rathgeb, NJEDA – Main Street Acquisition Support Grant – will be forwarded to the Building Dept.
- 06-07 Ekaterina Markova – Railroad Quiet Zone – Phil Boggia will draft a response.
- 06-08 Derek Sands, County of Bergen – Bergen Star-Spangled Spectacular – Comm. Gerken will be attending the County meeting tomorrow with Lt. Tress.
- 06-09 NJLM Weekly Roundup - Informational

**DISCUSSION**

Hose 4 Utility & Repair Bills

Since Hose Co. 4 is now a Village owned property, it will have a line item in the budget next year. The mailing address needs to be changed on the bills. For the time being, these bills will be paid out of the Municipal Building budgeted line.

**HEARING OF CITIZENS**

No citizens present.

**REPORTS**

**Commissioner Gerken** advised Alex C. started working in the Health Dept. on a trial basis.

The CSO project is progressing – received one complaint from a resident.

Commissioner Gerken received a call from ESS regarding the Police Department communications project. The price will increase at the end of June because of the tariffs. Phil Boggia will draft an ordinance on the PD Communications project.

Consolidated Packaging Group noise complaint – Phil Boggia drafted a memo and will put in letter form to the complainant.

**Commissioner Anlian** advised the next police contract negotiations meeting is June 10<sup>th</sup>.

There are tree and sidewalk conflicts with the Park Street paving project. Some trees have to be taken down.

Commissioner Anlian stated the walkway in the “IGA” lot is not needed. Mayor MacNeill stated the walkway is for safety reason.

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**Mayor MacNeill** advised the ArtsFest is Saturday. Main Street is closing at noon. The event opens at 4pm with music starting at 6pm.

Mayor MacNeill advised he signed an amendment for 95 Challenger Road LLC for allowing the name change to 95 Challenger Road Urban Renewal LLC.

Hornrock Group is interested in the 60 Challenger Road property.

Bob Benecke received a PILOT application from Lexington.

**Clerk O’Grady** reminded all that summer hours start the week of June 2<sup>nd</sup>.

The Primary Election is June 10<sup>th</sup>. The Commissioners meeting is moved to June 19<sup>th</sup>. The Caucus meeting of June 19<sup>th</sup> will begin at 6:30pm with the Regular Commissioners meeting following at 7:30pm. Budget Adoption is on the June 19<sup>th</sup> agenda.

The Municipal Building tree is turning brown.

**Clerk O’Grady** advised employees have inquired as to who is allowed to park in the Webster Street lot. The Commissioners stated, once the lot is paved, it will be subject to Park Mobile except for 5 spots reserved for employees.

Clerk O’Grady advised she received a request for filming a short film in the Municipal Building. The Commissioners are not interested.

The 2<sup>nd</sup> Street/Rte. 80 off-ramp intersection was discussed. The police are waiting for a response from the DOT regarding flashing stop signs.

The Commissioners discussed incorporating a memorial at next year’s Arbor Day celebration to memorialize lives lost during the COVID pandemic.

### **ADJOURNMENT**

Motion by Commissioner Gerken, seconded by Commissioner Portorreal to adjourn.

On roll call, Commissioners Anlian, Gerken, Mirza, Portorreal and Mayor MacNeill voted “YEA”.

Mayor MacNeill adjourned the meeting at 8:57 p.m.

### **ADJOURNMENT**

Motion by Commissioner Gerken, seconded by Commissioner Anlian to adjourn.

On roll call, Commissioners Anlian, Gerken and Mayor MacNeill voted “YEA”.

Mayor MacNeill adjourned the meeting at 8:09 p.m.

/s/ John H. Anlian  
Commissioner

/s/ William G. Gerken  
Commissioner

Absent  
Commissioner Mirza

/s/ Tara O’Grady  
Village Clerk

Approved on June 19, 2025

/s/ Wanda C. Portorreal  
Commissioner

/s/ Adam MacNeill  
Mayor