

COMMISSIONERS REGULAR MEETING AGENDA
RIDGEFIELD PARK
June 24, 2025
7:30 PM

Mayor MacNeill announces that this meeting is being held in accordance with the "Open Public Meeting Act, N.J.S.A. 10:4-6 et seq." notice of which was sent to the Record and the Star Ledger on December 31, 2024 and was posted on the Municipal Bulletin Board and the Village Website.

This agenda is listed as a courtesy and attempt to inform the public of actions being considered by the Village Board of Commissioners. There may be additions and deletions prior to the Board taking final action. Any action may be taken at any meeting, which includes all Caucus and Regular sessions. The Commissioners reserve the right to conduct and/or attend any meetings presently scheduled for the rest of 2025 by a combination of electronic and/or in-person means. Meetings are open to the public.

ROLL CALL

FLAG SALUTE

COMMISSIONER REPORTS

HEARING OF CITIZENS

NEW BUSINESS

Mayor MacNeill announces that the following business is considered to be routine in nature and will be enacted in one motion. Any item may be removed for separate consideration.

RESOLUTIONS:

2025-64 Award Contract to Boswell Engineering, Inc. for the Preparation of Specifications and Plans for the Improvements to the IGA Parking Lot

2025-65 Authorize Capital Budget Amendment

ORDINANCE INTRODUCTION

2025-10 Bond Ordinance to Authorize the Making of Various Public Improvements and the Acquisition of New Additional or Replacement Equipment and Machinery, New Communication and Signal Systems Equipment and New Automotive Vehicles, Including Original Apparatus and Equipment, in, by and for the Village of Ridgefield Park, in the County of Bergen, State of New Jersey, to Appropriation the Sum of \$2,200,000 to Pay the Cost Thereof, to Make a Down Payment, to Authorize the Issuance of Bonds to Finance Such Appropriation and to Provide for the Issuance of Bond Anticipation Notes in Anticipation of the Issuance of Such Bonds.

CLOSED SESSION (if necessary)

2025-65 Authorize Closed Session Meeting

ADJOURNMENT

VILLAGE OF RIDGEFIELD PARK, N.J.

Resolution No. 2025-64

Made by Commissioner

Seconded by Commissioner

That the following Resolution be adopted:

Resolved by the Board of Commissioners of the Village of Ridgefield Park

A Resolution Awarding a Contract to Boswell Engineering, Inc. for the Preparation of Specifications and Plans for the Improvements to the IGA Parking Lot

WHEREAS, the Village Engineer, Boswell Engineering, Inc. (the “Professional”), has submitted a proposal dated June 6, 2025, a copy of which is on file with the Village Clerk, to prepare specifications and plans for the Village, pursuant to the scope of work set forth therein, for the estimated price not to exceed \$17,000.00 for the design phase and preparation of contract documents for the Project; the preliminary construction cost estimate for this Project is estimated at \$181,000.00; and

WHEREAS, the scope of this project includes the engineering design and specifications for the milling and resurfacing of the lot, replacement of inlets, installation of NJDOT bicycle safe grates, replacement/reconstruction of the sidewalk areas, restriping, replacement of light fixtures, and installation of fencing; and

WHEREAS, the Village wishes to proceed with this Project, which requires the preparation of design specifications and plans; and

WHEREAS, the award of a contract to a licensed professional is exempt from public bidding requirements, pursuant to N.J.S.A. 40A:11-5; and

WHEREAS, this contract has been awarded under the “alternative process” pursuant to N.J.S.A. 19:44A-20.4, et seq. (the “Pay-to-Play Law”), and has been awarded to Professional based upon the merits and abilities of Professional to provide the services necessary; and

WHEREAS, Professional has completed and submitted a Business Entity Disclosure Certification which certifies that Professional has not made any reportable contributions to a political candidate or candidate committee in the Village of Ridgefield Park in the previous one year, and that the contract will prohibit Professional from making any reportable contributions through the term of the contract; and

WHEREAS, the Village Chief Financial Officer has certified that funds have been appropriated and are available for this purpose in account number 14-2210

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Village of Ridgefield Park as follows:

1. The Recitals above are incorporated as if set forth herein at length.
2. A contract is hereby awarded to Boswell Engineering, Inc. pursuant to the June 6, 2025 Proposal, a copy of which is incorporated herein by reference. The Village Engineer is hereby authorized to prepare specifications and plans for the improvements to the IGA Parking Lot.

VILLAGE OF RIDGEFIELD PARK, N.J.

Resolution No. 2025-64

Motion by Commissioner _____ *Seconded by Commissioner* _____

That the following Resolution be adopted:

Resolved by the Board of Commissioners of the Village of Ridgefield Park

3. The Mayor (or Commissioner-in-Charge) and the Village Clerk are hereby directed, authorized, and empowered to execute a contract with Boswell Engineering, Inc. in a form satisfactory to the Village Attorney, and to take all steps reasonably necessary to effectuate the provisions and purposes of this resolution.
4. All other Village officials, officers, and employees are hereby directed, authorized, and empowered to take all steps reasonably necessary to effectuate the purposes and provisions of this resolution.

On roll call Commissioners Anlian, Gerken, Mirza, Portorreal and Mayor MacNeill Voted "Yea"

Commissioner

Passed _____

Commissioner

Attest:

Commissioner

Village Clerk

Commissioner

Mayor

ORDINANCE NO. 2025-10

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE VILLAGE OF RIDGEFIELD PARK, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,200,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

The Board of Commissioners of the Village of Ridgefield Park, in the County of Bergen, State of New Jersey, DO ORDAIN as follows:

Section 1. The Village of Ridgefield Park, in the County of Bergen, State of New Jersey (the "Village") is hereby authorized to make various public improvements and to acquire new additional or replacement equipment and machinery, new communication and signal systems equipment and new automotive vehicles, including original apparatus and equipment, in, by and for said Village, as more particularly described in Section 4 hereof. Said improvements shall include all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation

shall be met from the proceeds of the sale of the bonds authorized and the down payment appropriated by this ordinance. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements is not a current expense of said Village.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by the down payment hereinafter appropriated to finance such purposes, and (3) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (4) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Undertaking of various improvements to the John B. Davis Municipal Pool, including but not limited to, resurfacing of the pools.

Appropriation and Estimated Cost	\$ 131,000
Down Payment Appropriated	\$ 6,240
Bonds and Notes Authorized	\$ 124,760
Period of Usefulness	15 years

B. Undertaking of the Public Safety Communications Equipment Modernization Project.

Appropriation and Estimated Cost	\$1,756,000
Down Payment Appropriated	\$ 83,620
Bonds and Notes Authorized	\$1,672,380
Period of Usefulness	10 years

C. Acquisition of a new automotive vehicle, including original apparatus and equipment, consisting of an SUV for the use of the Fire Department.

Appropriation and Estimated Cost	\$ 70,000
Down Payment Appropriated	\$ 3,400
Bonds and Notes Authorized	\$ 66,600
Period of Usefulness	5 years

D. Acquisition of a new automotive vehicle, including original apparatus and equipment, consisting of a pickup truck for the use of the Department of Public Works ("DPW").

Appropriation and Estimated Cost	\$ 100,000
Down Payment Appropriated	\$ 4,930
Bonds and Notes Authorized	\$ 95,070
Period of Usefulness	5 years

E. (i) Undertaking of HVAC improvements at the DPW Building and (ii) acquisition of new additional or replacement equipment and machinery for the use of the DPW consisting of (a) an asphalt hot box and (b) a mower.

Appropriation and Estimated Cost	\$ 143,000
Down Payment Appropriated	\$ 6,810
Bonds and Notes Authorized	\$ 136,190
Period of Usefulness	15 years

Aggregate Appropriation and Estimated Cost	\$2,200,000
Aggregate Down Payment Appropriated	\$ 105,000
Aggregate Amount of Bonds and Notes Authorized	\$2,095,000

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$76,000 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Section 6. It is hereby determined and stated that moneys exceeding \$105,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Village, are now available to finance said purposes. The sum of \$105,000 is hereby appropriated from such moneys to the payment of the cost of said purposes.

Section 7. To finance said purposes, bonds of said Village of an aggregate principal amount not exceeding \$2,095,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 8. To finance said purposes, bond anticipation notes of said Village of an aggregate principal amount not exceeding \$2,095,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 9. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Village and attested by the Village Clerk or Deputy Village Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to

determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 10. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 10.23 years computed from the date of said bonds.

Section 11. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Village Clerk of said Village, and that such statement so filed shows that the gross debt of said Village, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$2,095,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 12. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond

anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 13. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Village Clerk and is available for public inspection.

Section 14. The Village intends to issue the bonds or notes to finance the cost of the improvements described in Sections 1 and 4 of this bond ordinance. If the Village incurs such costs prior to the issuance of the bonds or notes, the Village hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 15. The full faith and credit of the Village are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Village, and the Village shall levy ad valorem taxes upon all the taxable real property within the Village for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 16. Any and all ordinances or parts thereof in conflict or inconsistent with any of the terms and provisions of this ordinance are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 17. It is hereby declared to be the intention of the Board of Commissioners that the sections, paragraphs, clauses and phrases of this ordinance, when adopted, are severable, and if any sections, paragraphs, clauses, sentences or provisions of this ordinance as adopted shall be declared unconstitutional or otherwise invalid, same shall not affect any of the remaining sections, paragraphs, clauses and phrases of this ordinance.

Section 18. This ordinance shall take effect twenty days after the first publication thereof after final passage.

CAPITAL BUDGET AMENDMENT

WHEREAS, the local capital budget for the year 2025 was adopted on the 19th day of June, 2025; and,

WHEREAS, it is desired to amend said adopted capital budget section,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Village of Ridgefield Park, County of Bergen, that the following amendment(s) to the adopted capital budget section of the 2025 Budget be made:

RECORDED VOTE (Insert Last Names)	(AYES ((NAYS ((ABSTAIN (()
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FROM CAPITAL BUDGET (CURRENT YEAR ACTION) 2025

1 Project Number	2 Project Number	3 Estimated Total Cost	4 Amounts Reserved in Prior Years	5a 2025 Budget Appropriation	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and other funds	5e Debt Authorized	6 To Be Funded in Future Years
<u>Acquisition of Public Safety</u>									
Communication System	25-1	1,700,000				100,000		1,600,000	
Rehab of Municipal Pool	25-3	150,000				25,000		125,000	
Total All Projects		2,000,000				100,000		900,000	1,000,000

6 YEAR CAPITAL PROGRAM 2025-2030 Anticipated Project Schedule and Funding Requirement

1 Project Number	2 Project Number	3 Estimated Total Cost	4 Estimated Completion Time	5 Funding Amounts Per Year
Acquisition of Public Safety			Budget Year 2025	Budget Year 2026
Communication System	25-1	1,700,000		1,700,000
Rehab of Municipal Pool	25-3	150,000		150,000
Total All Projects		2,000,000		1,000,000

TO
 CAPITAL BUDGET (CURRENT YEAR ACTION)
2025

Project	Project Number	4			5			5d			6		
		2	3	Amounts Reserved in Prior Years	2025 Budget Appropriation	Capital Fund	Capital Improvement	Capital Surplus	Grants in Aid and other funds	5e	Debt Authorized	To Be Funded in Future Years	
<u>Acquisition of Public Safety</u>													
Comm. Equipment	2025-1	1,756,000				83,620						1,672,380	
Improve. Municipal Pool	2025-3	131,000				6,240						124,760	
Acquisition of New Auto Vehicle	2025-4	70,000				3,400						66,600	
HVAC Improve. at the DPW													
Acquisition of New	2025-5	143,000				6,810						136,190	
Acquisition of New Pickup and Equip. Apparatus	2025-6	100,000				4,930						95,070	
Total All Projects		4,200,000				205,000						2,995,000	
												1,000,000	

6 YEAR CAPITAL PROGRAM 2025-2030
 Anticipated Project Schedule
 and Funding Requirement

Project	Project Number	4			5			Funding Amounts Per Year		
		2	3	Estimated Completion Time	Budget Year 2025	Budget Year 2026	Budget Year 2027	Budget Year 2028	Budget Year 2029	Budget Year 2030
<u>Acquisition of Public Safety</u>										
Comm. Equipment	2025-1	1,756,000		2025	1,756,000					
Improve. Municipal Pool	2025-3	131,000		2025		131,000				
Acquisition of New Auto Vehicle	2025-4	70,000		2025		70,000				
HVAC Improve. at the DPW										
Acquisition of New	2025-5	143,000		2025		143,000				
Acquisition of New Pickup and Equip. Apparatus	2025-6	100,000		2025		100,000				
Total All Projects		4,200,000				3,200,000				1,000,000

Be It Further Resolved a certified copy of this resolution be filed by a FAST Submission to the Office of the Director of Local Government Services.

It is hereby certified that this is a true copy of a resolution amending the capital budget section adopted by the governing body on the 24th day of June, 2025.

Certified by me

[DATE]

MUNICIPAL CLERK

TRENTON, NEW JERSEY

APPROVED _____, 2025

DIRECTOR OF LOCAL GOVERNMENT SERVICES