

COMMISSIONERS CAUCUS MEETING AGENDA

RIDGEFIELD PARK

May 22, 2025

7:00 PM

Mayor MacNeill announces that this meeting is being held in accordance with the “Open Public Meeting Act, N.J.S.A. 10:4-6 et seq.” notice of which was sent to the Record and the Star Ledger on December 31, 2024 and was posted on the Municipal Bulletin Board and the Village Website.

This agenda is listed as a courtesy and attempt to inform the public of actions being considered by the Village Board of Commissioners. There may be additions and deletions prior to the Board taking final action. Any action may be taken at any meeting, which includes all Caucus and Regular sessions. The Commissioners reserve the right to conduct and/or attend any meetings presently scheduled for the rest of 2025 by a combination of electronic and/or in-person means. Meetings are open to the public.

ROLL CALL

APPROVAL OF MINUTES

Commissioners Caucus Meeting of May 8, 2025

CORRESPONDENCE

05-12 Derek Sands, County of Bergen – Military Appreciation Month

05-13 Derek Sands, County of Bergen – Bergen County Commemorates the Great Hunger

05-14 NJLM Weekly Roundup

05-15 NJDEP Weekly Update

05-16 NJLM Daily Update

05-17 Derek Sands, County of Bergen – Annual Week of Action Food Drive

05-18 NJLM Weekly Roundup

05-19 NJDEP Weekly Update

05-20 Thomas Duch, County of Bergen – Energy Cooperative Program

05-21 Derek Sands, County of Bergen – 2025 Pride Flag Raising

05-22 Bergen County Board of Commissioners – Resolutions/Ordinances/On the Road Meeting

05-23 NJLM Weekly Roundup

DISCUSSION

Proposed Ordinance – Waiving of Building Dept. Fees for Volunteer First Responders

NEW BUSINESS

Resolution:

2025-53 Award Professional Grant Writing Consulting Contract to Millennium Strategies

2025-54 Award Contract for Fourth of July Fireworks

HEARING OF CITIZENS

REPORTS

Mayor & Commissioners
Village Attorney
Superintendent DPW

Chief of Police
Village Clerk

CLOSED SESSION

2025-55 Authorize Closed Session Meeting

ADJOURNMENT

Resolution 2025-53

**A Resolution Awarding a Professional Grant Writing Consulting Contract to
Millennium Strategies**

WHEREAS, the Village of Ridgefield Park has a need to renew their existing contract for professional grant writing services; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(a)(1)(i) permits contracts for professional services to be negotiated and awarded by the governing body without public advertising for bids and requires that the resolution authorizing the award of a contract for professional services without competitive bids and the contract itself be available for public inspection; and

WHEREAS, the Village has received a proposal for renewal of an annual agreement for Flex Grant Consulting Services from Millenium Strategies, 60 Columbia Road, Suite 230 Morristown, New Jersey 07960, dated May 19, 2025 to perform services including strategic consultations, grant research portal access, grant opportunity notifications, grant research, and kickoff calls to the Village at an annual cost of \$5,000.00, with project based grant writing and project support also available on an as needed basis, for an additional cost of \$150.00 per hour; and

WHEREAS, a copy of the May 19, 2025 proposal, as well as an executed copy of the agreement are on file with the Village Clerk and available for inspection; and

WHEREAS, the Village is desirous of renewing a contract with Millenium Strategies for the services described in items 1 through 6 under the Scope of Services section of its Proposal, with Grant Writing and Project Support to be separately authorized by the Board of Commissioners for specific projects; and

WHEREAS, the Chief Financial Officer of the Village of Ridgefield Park has certified that funds have been appropriated and are available for this contract in Line Account Number 01-2010-20-1232-100.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Village of Ridgefield Park, that a contract be awarded as follows:

<u>Contractor</u>	<u>Amount</u>
Millenium Strategies 60 Columbia Road, Suite 230 Morristown, New Jersey 07960	Annual Fee: \$5,000.00 for Services 1-5 \$150.00/hour for Service 6 as needed As per Proposal

BE IT FURTHER RESOLVED that the Mayor, and/or the Commissioner-in-Charge, the Village Clerk, and any other necessary Village official are hereby directed, authorized and empowered to execute a contract to effectuate the provisions and purpose of this resolution, subject to approval as to form by the Village Attorney; and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 40A:11-5, public notice of this contract award shall be published in the official newspaper of the Village in accordance with applicable law.

RESOLUTION 2025-54

A RESOLUTION OF THE VILLAGE OF RIDGEFIELD PARK AWARDING A CONTRACT FOR A JULY 4 FIREWORKS DISPLAY TO CELEBRATION FIREWORKS, INC. IN THE AMOUNT OF \$22,900

WHEREAS, the Village of Ridgefield Park has a need to procure the services of a licensed and experienced fireworks operator to conduct the Village's July 4, 2025 fireworks display; and

WHEREAS, the New Jersey Fireworks Act, N.J.S.A. 21:2-1, et seq., and the Uniform Fire Code, N.J.A.C. 5:70-1 et seq., authorize municipal governing bodies to permit by resolution the public display of fireworks; and

WHEREAS, the Village Fire Chief and the Village Police Chief have approved Celebration Fireworks, Inc. as a competent operator, as required by N.J.S.A. 21:3-3; and

WHEREAS, the Village has reviewed and accepted the proposed contract with Celebration Fireworks, Inc. in the amount of \$22,900; and

WHEREAS, this contract has been awarded under the "alternative process" pursuant to N.J.S.A. 19:44A-20.4 et seq. (the "Pay-to-Play Law"), and has been awarded to Celebration Fireworks based upon the merits and abilities of Celebration Fireworks to provide the services necessary; and

WHEREAS, the Village has solicited several contractors, and found that the availability of these services is severely limited due to the high demand over the July 4 holiday, and Celebration Fireworks, Inc., has performed this service for the Village in a safe, efficient, and high-quality manner over several years and has agreed to do so again; and

WHEREAS, Celebration Fireworks has completed and submitted a Business Entity Disclosure Certification which certifies that Celebration Fireworks has not made any reportable contributions (\$300 or more) to a political or candidate committee in the Village of Ridgefield Park in the previous one year, and that the contract will prohibit Celebration Fireworks from making any reportable contributions (\$300 or more) through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that funds have been appropriated for this purpose and are available in Account Number 01-2010-30-4202-111 Patriotic Celebrations – Fourth of July.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Village of Ridgefield Park, that a contract is awarded as follows for the performance of a fireworks display in the Village on July 4, 2025:

<u>Contractor</u>	<u>Amount</u>
Celebration Fireworks, Inc. 7911 7 th Street Slatington, PA 18080	\$22,900.00

BE IT FURTHER RESOLVED that the Mayor and Village Clerk are hereby directed, authorized and empowered to execute a contract with Celebration Fireworks, subject to approval as to form by the Village Attorney, and to take all steps reasonably necessary to effectuate the purposes and provisions of this resolution.

BE IT FURTHER RESOLVED that all other Village officials, officers, and employees are hereby directed, authorized, and empowered to take all steps reasonably necessary to effectuate the purposes and provisions of this resolution.