DEVELOPMENT APPLICATION
VILLAGE OF RIDGEFIELD PARK

Date Stamp

Application No: _______________________
Received Date: ______________________
Completion Date: _____________________
Hearing Date: _______________________
Fee Paid (amount): ____________________
Escrow Paid: _________________________
Planning Board: _____ Zoning Board: _____

NAME AND ADDRESS INFORMATION

<table>
<thead>
<tr>
<th>Applicant’s Name</th>
<th>Mailing Address</th>
<th>Telephone</th>
<th>Email</th>
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<tbody>
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</tbody>
</table>

Applicants Tax ID#

Property Owners Name

Agent Name

Architect Name

Engineer / Surveyor Name

Planner’s Name

The applicant is the:  Owner ☐  Lessee ☐  Tenant ☐  Other_____________________________________

PROPERTY INFORMATION

Address of Subject Property/Current Conditions (ie one-family, two-family, business etc.)

<table>
<thead>
<tr>
<th>Block</th>
<th>Lot</th>
<th>Zone</th>
</tr>
</thead>
<tbody>
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</table>

PROJECT DESCRIPTION (Board of Adjustment applicants only)

Proposed Use:

Existing Use:

Page | 1
TYPE OF APPLICATION

- Informal Sketch Plat
- Minor Subdivision
- Major Preliminary Subdivision
- Major Final Subdivision
- Site Plan
- Conditional Use Approval
- Use Variance
- Bulk Variance
- Site Plan
- Conditional Use Approval

SEEKING TO:

- Erect New Building
- Erect Addition to Present Building
- Alter Existing Building
- Extend Usage of Building
- Change Permitted Property Usage
- Other: __________________________

DOCUMENTS REQUIRED FOR SUBMISSION

- Certified survey (not more than 10 years old)
- Subdivision plat
- Copy of Current Property
- Preliminary subdivision plans
- Site plan
- Record Card (Obtained
- Architectural plans
- Signed application
- Application and escrow fees
- If corporation, list of stockholders or individuals
- owning more than 10% or stock or interest
- Application and escrow fees
- PDF copy of application

Planning Board applications must submit six copies of the above.
Zoning Board applications must submit fifteen copies of the above.

VARIANCES REQUESTED

Check all the apply:

Bulk Variance

<table>
<thead>
<tr>
<th>Item</th>
<th>Required</th>
<th>Existing</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lot Area</td>
<td>______</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>Lot Width</td>
<td>______</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>Lot Frontage</td>
<td>______</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>Front Yard Setback</td>
<td>______</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>Side Yard Setback</td>
<td>______</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>Rear Yard Setback</td>
<td>______</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>Building Height</td>
<td>______</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>Building Coverage</td>
<td>______</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>Total Lot Coverage</td>
<td>______</td>
<td>______</td>
<td>______</td>
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<tr>
<td>Off-Streest Parking</td>
<td>______</td>
<td>______</td>
<td>______</td>
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<tr>
<td>Corner Lot</td>
<td>Yes ☐ No ❑</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>Interior Lot</td>
<td>______</td>
<td>______</td>
<td>______</td>
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<tr>
<td>Other</td>
<td>______</td>
<td>______</td>
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Use Variance: Statutory bases NJSA 40:55D-70(d) for the use variance request:

- (1) Use not permitted
- (2) Expansion of a non-conforming use
- (3) Standards of a conditional use are not met
- (4) An increase in the permitted floor area ratio
- (5) An increase in permitted residential density
- (6) Height of a principal structure exceeds by 10% or 10 feet the maximum permitted height

Other Relief Request:  Appeal from Zoning Officers Decision
- Interpretation of provisions of the Zoning Ordinance
PROJECT DESCRIPTION/ BASIS FOR VARIANCE RELIEF (add separate sheet if necessary)


STATEMENT OF OWNER WHERE THE APPLICANT IS NOT THE LANDOWNER

I, _________________________________________ the owner of Lot(s) _________ in Block _________ in the Village of Ridgefield Park, Bergen County, New Jersey, hereby acknowledge that the application of ____________________________ for development of said Lot(s)is made with my complete understanding and permission in accordance with an agreement of purchase or option agreement entered into between me and the applicant herein stated.

__________________________________
Signature of Owner

PRIOR APPLICATIONS

Has the property been subject to a prior development or variance application? _____ Yes _____ No
If yes, list dates of submissions, approvals and nature of the applications.

____________________________________________________________________________________________
____________________________________________________________________________________________

ESCROW AGREEMENT

I understand that an escrow may be required for this application. I further understand that the escrow is established to cover necessary and reasonable costs incurred for technical and professional services including engineering planning, legal and other expenses associated with the review of submitted materials and the publication of the decision by the Board. Sums not utilized in the review process shall be returned to the applicant after all professionals have been paid and by request of the applicant. If additional sums are deemed necessary, I understand that I will be notified of the required additional amount and shall add that sum to the escrow account within fifteen (15) days of notification.

Date: ____________________        Applicant Signature:  _________________________________________________

STENOGRAPHER

If this application is for an LLC or Corporation, a court stenographer is strongly suggested. The Village of Ridgefield Park does not supply one.
APPLICATION Process: Upon filing the application with the accompanying papers, plans and fees the following process will occur:

1. The application will be determined to be complete or incomplete within 45 days of submittal. If incomplete, additional information will be requested.

2. Once complete, you will be advised of the date of the hearing and will be furnished with a form of notice which you must send by certified mail or personally serve to all property owners within 200 feet of the property. Said list will be provided after tax affidavit has been received by the Board Clerk. If taxes are not current on the property in question, the application will not be heard until they are made current. The list will be issued by the Village Tax Assessors office. Notice to the property owners and publication of the public notice are the responsibility of the applicant. At least ten (10) days prior to the hearing date, each property owner on the list must be served with a notice of the hearing and a public notice is to be published in the official newspaper of the municipality (The Record-Legal Notices). You must then submit an affidavit of service to the secretary of the Board within five days of the hearing date.

3. The Planning Board meets on the first Monday of the month. The Board of Adjustment meets on the third Tuesday of the month. Applications must be received at least 30 days prior to the projected hearing date. The hearing date will depend on the complete filing of documents, providing proper notice and the number of cases scheduled for a given month. Your case may be adjourned to the next month if the case load does not provide enough time for the hearing or if prior cases take substantial time to hear and decide.