

COMMISSIONERS CAUCUS MEETING AGENDA  
RIDGEFIELD PARK

March 7, 2024

7:00 PM

Mayor Anlian announces that this meeting is being held in accordance with the “Open Public Meeting Act, N.J.S.A. 10 4-6 et seq.” notice of which was sent to the Record and the Star Ledger on December 29, 2023 and was posted on the Municipal Bulletin Board and the Village Website.

This agenda is listed as a courtesy and attempt to inform the public of actions being considered by the Village Board of Commissioners. There may be additions and deletions prior to the Board taking final action. Any action may be taken at any meeting, which includes all Caucus and Regular sessions. The Commissioners reserve the right to conduct and/or attend any meetings presently scheduled for the rest of 2024 by a combination of electronic and/or in-person means. Meetings are open to the public.

**ROLL CALL**

**APPROVAL OF MINUTES**

Commissioners Caucus Meeting of February 22, 2024

**CORRESPONDENCE**

02-14 Boswell Engineering – VFW Building

02-15 Department of Consumer Affairs – New One-Time Appropriations Cap Exceptions

02-16 NJLM Weekly Round-Up

02-17 NJDEP Weekly Update

02-18 Natasha Suarez – Block Party

02-19 NJLM Daily Update

02-20 Department of Consumer Affairs – FY2024 Local Recreation Improvement Grant  
Deadline Extension

02-21 NJLM Daily Update

02-22 Local Finance Notice 2024-01

03-01 Warren Staudinger, County of Bergen – Mosquito Spraying

03-02 NJLM Weekly Round-Up

03-03 NJDEP Weekly Update

03-04 US Department of Treasury – Updated FAQ on Affordable Housing

03-05 Local Finance Notice 2024-05

## **HEARING OF CITIZENS**

### **NEW BUSINESS**

Mayor Anlian announces that the following business is considered to be routine in nature and will be enacted in one motion. Any item may be removed for separate consideration.

### **RESOLUTIONS:**

2024-37 Authorize Issuance of Request for Qualifications for Payroll Services

2024-38 Award Contract for Overpeck Island Reduction Project

### **REPORTS**

Mayor & Commissioners

Village Attorney

Superintendent DPW

Chief of Police

Village Clerk

### **CLOSED SESSION**

2024-39 Authorize Closed Session Meeting

### **ADJOURNMENT**

## **Resolution 2024-37**

### **A RESOLUTION OF THE VILLAGE OF RIDGEFIELD PARK INITIATING THE COMPETITIVE CONTRACTING PROCESS, AND AUTHORIZING THE ISSUANCE OF A REQUEST FOR QUALIFICATIONS FOR PAYROLL SERVICES**

**WHEREAS**, the Village of Ridgefield Park is in need of a provider of Payroll Services; and

**WHEREAS**, the Village is seeking the services of a professional and experienced firm to perform this service; and

**WHEREAS**, the Board of Commissioners for the Village of Ridgefield Park is authorized under N.J.S.A. 40A:11-4.1(i) to use the competitive contracting procedure for procurement of professional services; and

**WHEREAS**, competitive contracting allows the Village to evaluate and score respondents based on weighted criteria, including technical, management and cost related criteria to ensure that the most professional operator is obtained to meet the needs of the Village.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners for the Village of Ridgefield Park, that the competitive contracting process for provision of Payroll Services for the Village of Ridgefield Park; and

**BE IT FURTHER RESOLVED**, that the Village Clerk is hereby authorized to solicit qualifications for the provision Payroll Services to the Village, through public advertisement.

## VILLAGE OF RIDGEFIELD PARK

### Resolution No. 2024-38

#### **A Resolution Awarding a Contract to D&L Paving Contractors, Inc. for the Overpeck Avenue Island Reduction Project**

**Whereas**, The Village of Ridgefield Park has been selected to receive funding from the New Jersey Department of Community Affairs (NJDCA) for road projects, in the amount of \$1,800,000.00 toward the construction costs; and

**Whereas**, The Village wishes to remove and reduce the overall width of the existing roadway islands and repair cracking and/or damaged concrete roadway areas on Overpeck Avenue; and

**Whereas**, the Village in accordance with the laws of the State of New Jersey, publicly advertised for the receipt of bids under specifications prepared by Boswell Engineering for this project, as set forth in Resolution No. 2023-123; and

**Whereas**, the Village received five (5) bids for the above referenced roadwork and each bid was reviewed by the Village Engineer on February 22, 2024, which included the bid tabulations for each; a copy of this correspondence is on file with the Village Clerk; and

**Whereas**, after such bid review and based upon the recommendation of the Village Engineer, the Village has determined that D&L Paving Contractors, Inc. is the lowest responsible bidder for this contract in the amount of \$651,546.08, which includes the **Base Bid** and the **Alternate Bid**; and

**Whereas**, the Village Chief Financial Officer has certified that funds have been appropriated and are available for this purpose, a copy of said certification attached to the original copy of this Resolution.

**Now, Therefore, Be It Resolved** by the Board of Commissioners of the Village of Ridgefield Park that a contract is hereby awarded to D&L Paving Contractors, Inc. in the amount of \$651,546.08, which contract includes both the **Base Bid** and the **Alternate Bid** as per the bid specifications prepared by Boswell Engineering.

**Be it Further Resolved** that:

1. The Mayor (or Commissioner-in-Charge) and the Village Clerk are hereby directed, authorized and empowered to execute a contract with D&L Contractors, Inc. in a form satisfactory to the Village Attorney and to take all steps reasonably necessary to effectuate the provisions and purposes of this resolution.
2. All other Village officials, officers and employees are hereby directed, authorized and empowered to take all steps reasonably necessary to effectuate the purposes and provisions of this resolution.