

**NEXT MEETING THURSDAY, DECEMBER 16, 2004, AT 7:00 P.M.**

**MINUTES OF THE RP ENVIRONMENTAL COMMISSION  
NOVEMBER 18, 2004**

Chairman Jim Ruff called the meeting to order at 7:04 p.m., it having been duly noted that this meeting is being held in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., notice of which was sent to The Record on the 29th day of December, 2003, and to the Star-Ledger on the 29th day of December, 2003. Members present were: Jim Ruff, Madelaine Cappucio, Barbara Frimmer, Dana Moaven and Maureen Nassan. Kathy Jacob was ill. Steve and Linda Quinn were absent.

The minutes of the October 28, 2004, meeting were approved.

Dana Moaven has suggested that the December meeting be changed to December 16 at 7 p.m.

Maureen Nassan spoke to Risky Business Band and they are confirmed. She also spoke to the Grant School PTA and is waiting to hear from them about handling the food on April 30. Maureen will follow up on this. Maureen would like to have \$600 encumbered for the band and \$325 for the food. This will be done in January. In January, funds need to be encumbered for Earth Day 2005. Maureen Nassan made a motion, which was seconded by Jim Ruff, to encumber \$600 for the Risky Business Band and \$325 for the food for Earth Day. All were in favor of this motion.

Madelaine Cappucio reserved The Wildlife Center (hawks and owls) to do two hour-long shows on Earth Day, one at 11:00 and another at 1:00 p.m. The first show is \$150 and the second show is \$100. The Endangered Species of the Rainforest show (tarantulas, creatures of the Rainforest) is \$250 for the first show and \$50 for the second show. These shows are 45 minutes long with 45 minutes of questions. The show will be at 2:30 p.m. John Anlian advised Madelaine to reserve both shows. Brochures should arrive from these organizations and they can be used for publicity. The paperwork will arrive after Thanksgiving. Maureen said to encumber \$550 for these shows. Barbara Frimmer made a motion, which was seconded by Dana Moaven, to encumber \$550.00 for these shows. All were in favor of the motion. She will confirm with the DPW that there will be a place to hold these shows indoors if need be.

Letters went out to: Dr. Richardson cc: Board of Education, The Riverkeeper, DPW, Wanda Canoe Club, NJ Meadowlands Commission, St. Francis School, Shade Tree Commission, Girls Scouts, Boy Scouts, Commissioner Heck - Village Gardeners.

Bruce Herrick will be getting a tree trunk from Alan O'Grady to let the children count the rings to see how old the tree is. He is attempting to get wood donated so that he can make birdhouses. Maureen said she would talk to Alan about getting a tree trunk.

The deadline for the next grant application is December 15. Jim Ruff will get the application together and will need a letter from John Anlian. Maureen Nassan said she spoke to the graphic artist and the biggest cost will be printing. She said that if colored paper with black text were used then the printing cost would be cheaper. Maureen said she called the Clerk's Office to inquire about using the bulk mail permit. She will speak with Sarah Warlikowski to see if she can use the bulk mail number used by the DPW. The next question would be to decide how many calendars to print. There are probably about 6,000 – 7,000 households in the Village. Maureen questioned if the Environmental Commission could use funds from its own budget to print enough for the entire town since the cost will be over the \$5,000 allowed by the grant. Maureen also wondered how to get the labels for each household and how much that would cost. The Commission is considering distributing the calendar through the schools or perhaps distributing them as a give-away at Earth Day. Maureen will have some printing estimates next week. The Commission will print if costs permit only 1,000 copies of the calendars which will be put in various stores, maybe the library, clerk's office, banks, post office, etc. The cost to print 4,500 copies came to about \$12,000. We are in the process of getting estimates for 1,000 copies.

The next meeting is scheduled for Thursday, December 16, 2004.

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Barbara DeLuca

cc: Commissioner Anlian