

NEXT MEETING: THURSDAY, NOVEMBER 15, 2012, at 7:00 P.M.

**BOARD OF RECREATION
RIDGEFIELD PARK, NEW JERSEY
OCTOBER 18, 2012**

Treasurer Tom Essig called the meeting to order at 7:10 p.m., it having been duly noted that this meeting is being held in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., notice of which was published in The Record on the 30th day of December, 2011, and sent to the Star-Ledger on the 28th day of December, 2011. Roll call was taken. Commission members present were: Gil Bell, Hal Bomzer, Lloyd Domke, Tom Essig, Scott Garris, Mercedes Haines and Tom Strowbridge. Mary Koegel, Diane Maglione and Leigh Rivera were excused. Mike Ruiz and Frank Zaccherio were absent. Associate Member Kaitlyn Maglione was also present.

The minutes of the September 20, 2012, meeting were approved.

Correspondence: Permit came in for the use of the gym by the basketball program at Grant School.

Hearing of Citizens: None Present.

Activity reports were as follows:

Bowling – Nothing to report.

Wrestling – Flyers were distributed in the schools in Ridgefield Park, Bogota and Little Ferry. Registration will be held on November 7th and November 14 from 6:00 p.m. – 7:00 p.m. First practice will be held on November 26 from 6:45 p.m. – 8:00 p.m. Uly Encarnacion advised that he will not be available for the November 14 registration date as he will be at a wrestling meeting. Tom Essig said he can probably make both registration dates.

Girls' Softball - No activity at this time.

Women's Softball – Frank Zaccherio was not present to give a final report. Teams are still complaining that Frank still allows some teams to decide when and where to play a game and would like to see the rules take a firmer stand on "fields are at a premium" and not allow higher seeded teams to decide whether they want to play on the men's field or not. The Board does not have any information on the end-of-season party or trophies.

Fourth of July – No activity at this time.

Easter Egg Hunt – No activity at this time.

Holiday Display Contest – Mary Koegel is looking into the prizes. The contest will be held on December 21 and registrations are due by December 20. Flyers will go out in the schools in December.

Wish Tree – A flyer will go out in the schools in November. Gifts need to be returned to TD Bank by December 14. Kaitlyn Maglione will get the names from Kathy Tobin from the Welfare Dept.

Tree Lighting – The tree lighting is scheduled for December 2 starting at 5:30 p.m. Mercedes Haines has made some changes to the program for this year. It should be much shorter and end by 6:30 p.m. Lincoln School's chorus will perform at the tree lighting and there will be two soloists from the high school. Mercedes will get in touch with the DPW to make arrangements for the risers. The sound system has been ordered and the voucher submitted to the Clerk's Office. Mercedes will get in touch with Santa to finalize plans. Vorhees-Ingerwersen Funeral Home will supply the bicycle for the raffle. She will also speak to 7-11 about the slurpees. Flyers will go out in the schools the end of November.

Rag-A-Muffin – Flyers went out in the schools. The parade will be held on Saturday, October 27, 2012, at 11:00 a.m. Registration starts at 10:30 a.m. Members should meet at 9:00 a.m. Rain date will be Sunday, October 28, 2012, at 2:00 p.m. Since the trophies were not used last year all that was needed were new plates for this year. Mike Ruiz is changing the plates for the trophies. The candy is ready for the parade. Refreshments will be available in the morning for members and workers. An email was sent to the guidance department at the high school requesting community service students. Memos were sent to the DPW and the Police Dept. to remind them of the date and what is needed.

Adult Trips/Activities – No activities at this time.

Adult Craft Classes – No activities at this time.

Basketball – Registrations will no longer be accepted at the evaluations. Registration will close on October 25. Registration was held on September 28 and 29. Letters were sent out to those players that participated last year but did not register this year. Evaluation dates have been rescheduled due to the schools being closed for teacher's convention. They will now be held on November 1 at 7:00 p.m. for 3 & 4 grade boys and 5 & 6 grade boys and on Friday, November 2 at 6:30 p.m. for all girls grades 3-8 and at 7:30 p.m. for 7 & 8 grade boys. All available members are needed on evaluation nights. Members should arrive 6:15 p.m.

Division leaders are as follows:

Jimmy Coloma – 3/4 Boys	Chris Charas – 5/6 Boys	Matt Lewandowski – 7/8 Boys
Gil Bell – 3/4/5 Girls	Tom Strowbridge – 6/7/8 Girls	
Scott Garris – Clinic		

A waiting list only sheet will be available at evaluation night. No registrations or fees will be accepted those nights. Parents will be clearly informed that names will be put on a waiting list only and players will only be called to fill a spot if a vacancy occurs. Registration form and fee will only be needed if a player is added.

The certification class will be held on Thursday, November 29, 2012, in the library at Lincoln School. Registration will be held at 6:15 p.m. and the class will run from 6:30 p.m. – 9:30 p.m. All coaches must turn in proof of having taken the concussion class before they can coach. All coaches must also be certified by December 31, 2012, in order to coach this season. Hal Bomzer will have a meeting with the Division Heads on October 25, 2012, at 8:00 p.m. in the DARE room.

Tom Strowbridge said he has been contacted by Earl from Hackensack. They would like to play games with the boys again this year. Tom will handle these arrangements.

Tennis – Barry Ruback (568-3946) runs this program, which is taught by All Pro Tennis Staff.

Treasurer's Report - Beginning balance as of September 2012, was \$31,986.47, total deposits for month were \$900.00, total expenses for month were \$0, leaving a balance of \$32,886.47. A detailed report is attached. There was one returned check. A letter will be sent requesting a new check.

A motion was made by Hal Bomzer and seconded by Mercedes Haines approving the Treasurer's Report. All were in favor of this motion.

New Business – None at this time.

Old Business – There is a new insurance requirement that all Ridgefield Park Board of Recreation coaches, referees and officials involved in sports programs need to successfully complete a program on the new Sports Concussion policy protocol. This needs to be done before anyone participates in a sports program. The link for this website with the new Sports Concussion policy protocol is www.NJMEL.org. New Jersey law is requiring that all organizations who use the Board of Education facilities comply with this program. The online training section has a link to a 40 minute free concussion training program and mini exam and at the conclusion the coach or parent will be able to print a certificate of completion.

Francine Orovitz still needs the names of all people involved in sports programs so that she can make sure she receives all certificates for the program. She also needs a list of names so that she knows which department they are from when they come in. The wrestling program has already turned in their certificates. The basketball and girls' softball programs also need to turn in a list of people that must take the course. The following coaches already took the course through soccer and their names will be given to Francine. These coaches are: Enrique Ramirez, Edwin Santiago, Humberto Jimenez, Angel Cortes, Eamonn Radburn, Mary Blake, Victor Torres, Bruce Rehrig, Ricardo Martinez, John Kowalchuk, Brook Pollard, Susan Glynn, Rudy Atkinson, John Connors. Gil Bell has forwarded his certificate to Francine already. Diane Maglione advised her that most programs do not know who the coaches are until much closer to their starting date.

Note for Commissioner MacNeill: The Board needs the town to come up with a background check company for ALL OUR VOLUNTEERS. We need the proper paperwork that allows us to conduct a criminal background check "now and any time in the future" while you are volunteering for the Board of Recreation. Of course this paperwork is confidential and would have to be kept in a locked file cabinet and should only be accessed by a person in authority. The Board will ask Commissioner MacNeill for the status of the background checks.

The next meeting is scheduled for Thursday, November 15, 2012.

There being no further business, a motion was made by Lloyd Domke and seconded by Tom Strowbridge to adjourn the meeting at 7:32 p.m.

Respectfully submitted,

Barbara DeLuca

cc: Commissioner Adam MacNeill