

**COMMISSIONERS CAUCUS MEETING MINUTES**  
**RIDGEFIELD PARK**  
**November 18, 2021**  
**7:00 PM**

Mayor Anlian announced that this meeting is being held in accordance with the “Open Public Meeting Act, N.J.S.A. 10 4-6 et seq.” notice of which was sent to the Record, and the Star Ledger on December 28, 2020 and was posted on the Municipal Bulletin Board and the Village Website.

**ROLL CALL**

Those present were Commissioners Gerken, MacNeill, Olson, Portorreal and Mayor Anlian in the chair.

Also, present: Philip Boggia, Village Attorney; Edward Monroe, DPW Superintendent and Tara O’Grady, Village Clerk.

**CORRESPONDENCE**

11-03 NJLM Weekly Round-Up - Informational

11-04 Robert Esposito, Bergen County Community Development – Central Ave. Road Improvements Time Extension - Informational

11-05 RPJrSrHS – Academic Awards Banquet – Same award to be given

11-06 NJLM Weekly Round-Up - Informational

11-07 James J. Tedesco III, County Executive – Bergen County Winter Wonderland – the email will be forwarded to the RP Moms Group

11-08 Andrew Campanella, President National School Choice Week – Proclamation Request – not applicable to Ridgefield Park

11-09 Mike Kelly, Boswell Engineering – 71 Mt. Vernon Street – Informational

11-10 Carella, Byrne, Cecchi, Olstein, Brody & Agnello – National Prescription Opioid Litigation - Phil Boggia has a call into Attorney Cecchi. Funding may be available to Ridgefield Park for educational purposes.

Motion by Mayor Anlian, seconded by Commissioner Portorreal to join the Civil Action Lawsuit No. 17-MO-02089 (DP)

Commissioners MacNeill, Olson, Portorreal and Mayor Anlian voted “YEA”  
Abstain: Commissioner Gerken

**HEARING OF CITIZENS**

No citizens present.

**November 18, 2021**

## **REPORTS**

**Commissioner Gerken** advised the Nature Preserve is making progress. There has been a delay in the boardwalk and bridge materials but they are expected to be delivered by the end of December. Parking lot plans may be revised – changes to ADA ramps. 2022 Christmas decorations should be ordered in January to receive a 33% discount.

**Commissioner Portorreal** stated the salary for the Social Media Coordinator will be \$3200/month for 6 months. Start date will be December 1<sup>st</sup>. Hub of all information should be on the website. Copies of the contract should be sent to all Departments and Boards. Resolution to appoint the Social Media Coordinator will be placed on the November 23<sup>rd</sup> meeting agenda.

**Commissioner Olson** stated the Village is submitting re-certification for Sustainable Jersey silver status.

Commissioner Olson is looking into solar panels for municipal buildings.

The McGowan Park “stage” will be extended.

At the NJLM conference, Commissioner stopped and spoke with the DEP regarding the Village’s CSO plan. Also, electric vehicles are coming – mowers, weed-wackers, ambulances, police cars, etc. He spoke with 3 charging station vendors – 2 would maintain the stations. A resolution allowing charging stations in all zones should be included in the zoning code.

December 8<sup>th</sup>, Commissioner Olson is meeting with the Village’s business owners.

Mayor Anlian added he exchanged business cards with Spencer Savings Bank at the NJLM Conference.

**Commissioner MacNeill** stated there is a lot of infrastructure money – eligible for CSO? Bob Benecke is drafting a letter to the governor.

The Village needs to hire a grant writer.

**Mayor Anlian** stated Ken Ochab wants to put in a Community Development grant for the park at the end of Mt. Vernon Street.

The newsletter has been submitted for printing.

Commissioners should recuse themselves from voting on board appointments/reimbursements for family members.

Due to the NJLM conference, the second November 2022 Caucus meeting should be cancelled.

The Fire Department installation of officers will be at the first Regular Commissioners meeting in December.

**Clerk O’Grady** stated she is receiving inquiries if Library personnel are considered employees of the Village or Library. Mayor Anlian stated they are employees of the Library.

**Superintendent Monroe** advised the Civic Center roof has been repaired. Colored lights will be on the Main Street lamp poles for Christmas.

**Attorney Boggia** advised 3 letters were written and sent to the County regarding the Pedestrian Bridge. He will draft and send another. The initiative of the Pedestrian Bridge is to connect the park systems.

## **DISCUSSION**

### **Little League Field Repairs Proposal**

Two more quotes are needed.

**November 18, 2021**

**Social Media Archiving**

Commissioner Portorreal stated she spoke with Joshua Taylor from Archive Social regarding the Village's need to archive social media platforms. Information was distributed to each Commissioner.

**2022 Meeting Dates**

The Commissioners reviewed the dates proposed for the 2022 Meeting Notice

**2022 Salary Ordinance**

The Commissioners would like to have the 2022 Salary Ordinance adopted prior to 2022.

**ADJOURNMENT**

Motion by Commissioner Gerken, seconded by Commissioner MacNeill to adjourn.

On roll call, Commissioners Gerken, MacNeill, Olson, Portorreal and Mayor Anlian voted "YEA".

Commissioner MacNeill adjourned the meeting at 9:19 p.m.

/s/William G. Gerken  
Commissioner

/s/Adam A. MacNeill  
Commissioner

/s/Mark C. Olson  
Commissioner

/s/ Wanda C. Portorreal  
Commissioner

/s/Tara O'Grady  
Village Clerk  
Approved on February 3, 2022

Absent  
Mayor Anlian