

COMMISSIONERS CAUCUS MEETING MINUTES
RIDGEFIELD PARK
January 7, 2021
7:00 PM

Mayor Anlian announced that this meeting is being held in accordance with the “Open Public Meeting Act, N.J.S.A. 10 4-6 et seq.” notice of which was sent to the Record, and the Star Ledger on December 28, 2020 and was posted on the Municipal Bulletin Board and the Village Website.

ROLL CALL

Those present were Commissioners Gerken, MacNeill, Olson, Portorreal and Mayor Anlian in the chair.

Also, present: Philip Boggia, Village Attorney; Joe Rella, Chief of Police; Edward Monroe, DPW Superintendent and Tara O’Grady, Village Clerk.

APPROVAL OF MINUTES

Motion by Commissioner Gerken, seconded by Commissioner MacNeill to approve the minutes of the Commissioners Caucus Meeting and Closed Session Meeting of November 19, 2020.

On roll call, Commissioners Gerken, MacNeill and Mayor Anlian voted “YEA”.

Abstain: Commissioners Olson, Portorreal

NEW BUSINESS

Mayor Anlian announces that the following business is considered to be routine in nature and will be enacted in one motion. Any item may be removed for separate consideration.

RESOLUTIONS:

- 2021-01 Approve 2020 Budget Transfers
- 2021-02 Approve 2020 Corrective Action Plan
- 2021-03 Authorize Cancellation of Outstanding Checks
- 2021-04 Authorize Cancellation of Unexpended Pool Balances
- 2021-05 Adopt Temporary Budget Appropriations for 2021

Motion by Commissioner MacNeill, seconded by Commissioner Olson to approve the consent agenda.

On roll call, Commissioners Gerken, MacNeill, Olson, Portorreal and Mayor Anlian voted “YEA”.

CORRESPONDENCE

12-08 Bergen County Utilities Authority – Proposed 2021 Budget - Informational

12-09 Brendan P. Rae, Mayor Long Hill Township – Affordable Housing Act – Resolution to be prepared by Phil Boggia for Tuesday, January 12, 2021 meeting.

12-10 New Jersey State League of Municipalities – Education Opportunities for Newly Elected Officials - Informational

12-11 Bergen County Board of Commissioners – Podcasts/Resolutions/Ordinances – Informational

January 7, 2021

12-12 NJLM – Weekly Round-Up – The Board of Commissioners will discuss the Cannabis Law at the January 21, 2021 Caucus Meeting.

12-13 NJLM – Daily Update - Informational

12-14 Joe Voytus – Bid Compliance – Nature Preserve – Bond Ordinance was scheduled to be introduced on Tuesday, January 12th - Bob Benecke advised it cannot be introduced until the Annual Debt Statement is completed.

12-15 Local Finance Notice 2020-28 - Informational

12-16 NJLM – Weekly Round-Up - Informational

12-17 NJLM – Daily Update – Informational

12-18 Rep. Bill Pascrell – Update on COVID-19 - Informational

12-19 Boggia, Boggia, Betesh & Voytus, LLC – Request of Reimbursement for PO Novak – Ms. O’Grady advised a purchase order was received and submitted to Saddle River

12-20 NJLM – Weekly Round-Up - Informational

HEARING OF CITIZENS

No citizens present.

REPORTS

Commissioner Olson advised the installation of Ambulance Corps. officers will take place Tuesday, January 12th on the Commissioners Zoom meeting. The Ambulance Corps. is planning a blood drive in the 1st quarter of 2021. The Arts Association is conducting a snowman contest. The Mural Dedication took place on Saturday, January 2nd in Veterans Park. 2 employees will be retiring from the DPW. 1 DPW employee is returning to work. The Library barriers are done so they can re-open.

Commissioner Portorreal stated she needs to schedule the Rescue Squad installation of officers. She has 3 vendors looking at the Municipal Building roof.

Commissioner Gerken recommends getting a Zoom account for Francine and Barbara DeLuca. We need employees technically knowledgeable to have set-up ability to do meetings via ZOOM. Mayor Anlian asked the Commissioners to reach out to their departments to have employees be able to set up Zoom meetings.

Superintendent Monroe stated the retirements of Joe Kenney and Keith Bassano are effective February 1, 2021. Donna Rose-McEntee is cleared to come back to work part-time. She will be working 4 hours per day.

January 7, 2020

CLOSED SESSION

Resolution:

2021-06 Authorize Closed Session Meeting

On a motion by Mayor Anlian, seconded by Commissioner Gerken, the public portion of the meeting recessed in order to convene a Closed Session Executive Meeting permitted pursuant to N.J.S.A. 10:4-12b (7, 8) Legal Matters, Contract Negotiations, Personnel

On roll call, Commissioners Gerken, MacNeill, Olson, Portorreal and Mayor Anlian voted "YEA".

The Board of Commissioners convened closed session at 7:45 p.m.

On a motion by Mayor Anlian, seconded by Commissioner Gerken, the Board of Commissioners returned to open session at 8:30 p.m.

ADJOURNMENT

Motion by Commissioner Gerken, seconded by Commissioner Portorreal to adjourn.

On roll call, Commissioners Gerken, MacNeill, Olson, Portorreal and Mayor Anlian voted "YEA".

Mayor Anlian adjourned the meeting at 8:30 p.m.

/s/William G. Gerken
Commissioner

Absent
Commissioner MacNeill

/s/Mark C. Olson
Commissioner

/s/ Wanda C. Portorreal
Commissioner

/s/ John H. Anlian
Mayor

/s/ Tara O'Grady
Village Clerk

Approved on February 4, 2021