

COMMISSIONERS CAUCUS MEETING MINUTES
RIDGEFIELD PARK
November 19, 2020
7:00 PM

Mayor Anlian announced that this meeting is being held in accordance with the “Open Public Meeting Act, N.J.S.A. 10 4-6 et seq.” notice of which was sent to the Record, and the Star Ledger on December 31, 2019 and was posted on the Municipal Bulletin Board and the Village Website.

ROLL CALL

Those present were Commissioners Gerken, MacNeill, Olson and Mayor Anlian in the chair.

Absent: Commissioner Portorreal

Also, present: Philip Boggia, Village Attorney; Joe Rella, Chief of Police; Edward Monroe, DPW Superintendent and Tara O’Grady, Village Clerk.

APPROVAL OF MINUTES

Motion by Commissioner Gerken, seconded by Commissioner MacNeill to approve the minutes of the Commissioners Caucus Meeting and Closed Session Meeting of October 8, 2020.

On roll call, Commissioners Gerken, MacNeill, Olson and Mayor Anlian voted “YEA”.

Absent: Commissioner Portorreal

Motion by Commissioner Gerken, seconded by Commissioner MacNeill to approve the minutes of the Commissioners Caucus Meeting and Closed Session Meeting of October 22, 2020.

On roll call, Commissioners Gerken, MacNeill and Mayor Anlian voted “YEA”.

Abstain: Commissioner Olson

Absent: Commissioner Portorreal

CORRESPONDENCE

11-01 Mike Kelly, Boswell Engineering – Variance & Site Plan Application 291 Main Street - Informational

11-02 NJLM – Weekly Round-Up - Informational

11-03 Mike Lauer, OEM – Bergen County Multi-Jurisdictional Hazard Mitigation Plan – Resolution to be prepared for November 24, 2020 meeting.

11-04 Jacki Tate, County of Bergen Division of Purchasing – Bonfire Account eProcurement – forward to Department Heads

11-05 Javier Delrio, Suez – Water Main Replacement - Informational

11-06 Stephen Quinn, RPEC Chairman – Hannah Ferrer’s Request for Recycling Containers – Mayor responded via letter to Ms. Ferrer.

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DISCUSSION I

2021 Meeting Dates

Board of Commissioners meeting calendar dates are ok and can be published.

Unused 2020 Vacation Time

Employees can carry over 2 weeks of vacation time and it must be used by July 1, 2021. Department Heads can carry over 3 weeks. Commissioner Gerken will draft a memo.

Green Purchasing Policy

Mayor Anlian suggested a provision be made to the resolution that the green purchasing policy is not mandatory.

HEARING OF CITIZENS

No citizens present.

REPORTS

Commissioner Gerken advised the Environmental Commission has received an additional \$98,000 approval for the Nature Preserve. 16 bid packets were picked up for the boardwalk trail. The bid opening is scheduled for November 24th. Next Monday, the 4th of July Committee is meeting to discuss the fireworks.

Commissioner Olson stated he attended the Board of Recreation meeting. The holiday vehicle parade was discussed. The High School parking lot cannot be used – he suggested the pool parking lot. The Arts Association Outdoor Fair is this Saturday. The Pool Commission voted to pay the pool Manager for time he never put in for payroll - A timesheet was never submitted. Commissioners recommend the pool manager not get paid – there is not proof of hours worked. Commissioner Olson's 3 suggestions for the pool are 1. Run it as a utility. 2. Run as an operating department – Bd. of Commissioners will have more direct control. 3. Turn it into a recreational facility. The pool needs at least \$150,000 worth of work.

Commissioner MacNeill advised revenues are down at least \$600,000 so far this year. This does not include loss of any taxes. The Village is starting 2021 \$@ million short.

Clerk O'Grady stated she has received inquiries regarding sick time as opposed to workers compensation regarding COVID and quarantining. For workers comp – employees have to prove to Bergen Risk where they contracted COVID – extremely hard to prove. Employees must use sick time or apply for COVID Emergency Paid Sick Leave. Since this was a Presidential election year – Christmas Eve and New Year's Eve still half days – yes. The December 8th Commissioners meeting is the installation of officers for the Fire Department – Court Room is limited to 25 people. Mrs. O'Grady will contact Dr. Bender for permission to utilize the High School gym.

NEW BUSINESS

Mayor Anlian announces that the following business is considered to be routine in nature and will be enacted in one motion. Any item may be removed for separate consideration.

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RESOLUTIONS:

- 2020-144 Authorize Mayor and Village Clerk to Execute Certain Legal Documents to Effectuate the Sale of 60 Challenger Road
- 2020-145 Appoint Municipal Representatives to the Bergen County Community Development Regional Committee
- 2020-146 Authorize Receipt of Bids
- 2020-147 Adopt an Environmentally Preferable Purchasing Policy

Motion by Commissioner MacNeill seconded by Commissioner Olson to approve Resolutions 2020-144 through 2020-146.

On roll call, Commissioners Gerken, Olson, MacNeill and Mayor Anlian voted “YEA”.
Absent: Commissioner Portorreal

Motion by Commissioner Olson seconded by Commissioner Gerken to approve Resolution 2020-147 with the addendum.

On roll call, Commissioners Gerken, Olson, MacNeill and Mayor Anlian voted “YEA”.
Absent: Commissioner Portorreal

CLOSED SESSION

Resolution:

2020-148 Authorize Closed Session Meeting

On a motion by Commissioner Gerken, seconded by Commissioner Olson, the public portion of the meeting recessed in order to convene a Closed Session Executive Meeting permitted pursuant to N.J.S.A. 10:4-12b (7) Litigation

On roll call, Commissioners Gerken, MacNeill, Olson and Mayor Anlian voted “YEA”.
Absent: Commissioner Portorreal

The Board of Commissioners convened closed session at 8:10 p.m.

On a motion by Commissioner Gerken, seconded by Commissioner Olson, the Board of Commissioners returned to open session at 8:30 p.m.

ADJOURNMENT

Motion by Commissioner Gerken, seconded by Commissioner Olson to adjourn.

On roll call, Commissioners Gerken, MacNeill, Olson and Mayor Anlian voted “YEA”.
Absent: Commissioner Portorreal

Mayor Anlian adjourned the meeting at 8:30p.m.

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/s/William G. Gerken
Commissioner

/s/Adam A. MacNeill
Commissioner

Abstain
Commissioner Olson

Abstain
Commissioner Portorreal

/s/ John H. Anlian
Mayor Anlian

/s/ Tara O'Grady
Village Clerk

Approved on January 7, 2021