

**COMMISSIONERS CAUCUS MEETING MINUTES**  
**RIDGEFIELD PARK**  
**November 5, 2020**  
**7:00 PM**

Mayor Anlian announced that this meeting is being held in accordance with the “Open Public Meeting Act, N.J.S.A. 10 4-6 et seq.” notice of which was sent to the Record, and the Star Ledger on December 31, 2019 and was posted on the Municipal Bulletin Board and the Village Website.

**ROLL CALL**

Those present were Commissioners Gerken, MacNeill, Olson, Portorreal and Mayor Anlian in the chair.

Also, present: Philip Boggia, Village Attorney; Joe Rella, Chief of Police and Tara O’Grady, Village Clerk.

**CORRESPONDENCE**

10-09 NJLM – Daily Update - Informational

10-10 NJLM – Daily Update - Informational

10-11 Board of County Commissioners – Podcasts/Resolutions/Ordinances - Informational

10-12 NJLM – Weekly Round-Up - Informational

10-13 Stephen Sacco, Executive Director So. Bergen JIF – Employment Practices Compliance Program – Phil Boggia and Ms. O’Grady were on the webinar. Fox Rothschild is currently reviewing the Village’s handbook.

**HEARING OF CITIZENS**

No citizens wished to be heard.

**REPORTS**

**Commissioner Gerken** advised as per Governor Murphy’s Executive Order 192, village employees must take their temperature daily, keep a personal record any symptoms, wear masks in the Municipal Building. A letter will go out to the employees. Ms. O’Grady suggested to have a meeting with all Department Heads before a letter goes out since there are a lot of unanswered questions regarding COVID and quarantining. The fireworks contract has not been received yet.

**Commissioner Olson** distributed a copy of a Green Purchasing resolution. An old garbage truck and bus from the DPW will be put up for auction. The tree carver is getting ready – sample pictures of sculptures were distributed to the Mayor and Commissioners. Mayor Anlian said it would be great if he could carve a Scarlet bird. The Board of Commissioners have a say in the design but would be great if they agree with the design the Public Arts Selection Committee chooses. The PAC recommends designs #4 or #6. The Board of Commissioners recommends #1 or #6.

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**Commissioner Portorreal** advised the pool is \$15,000 in the red. The Pool Manager worked extra hours and did not report them. A request has been made to pay him for the extra hours although there isn't proof since the time clock was not utilized. Commissioners Portorreal and Olson agree not to pay him – nothing has been submitted by the pool manager that he put the hours in. Phil Boggia stated the he should submit a memo in writing to the Commissioners stating and certifying the hours worked for the Board of Commissioners to consider compensation. Commissioner Portorreal will contact Charlie Ferraro to discuss. The Adopt a Park program would like to get started.

**Mayor Anlian** stated there are issues with the Board of Education and who has the authority to stop sports/close schools. Our OEM has the authority to declare a state of emergency and take appropriate action but it ultimately is up to the Superintendent to close schools. The Superintendent is concerned with the increase in cases and liability if schools/sports remain open. She is looking out for the best interests of the students and staff. Another representative is needed for the Community Development Regional Committee. Ms. O'Grady will check is Boswell will be submitting a grant application. The Fire Department election of officers is taking place this month. Chief Antola asked if a larger venue can be used for the installation of officers. The High School is available on Dec. 8<sup>th</sup> – Ms. O'Grady to advertised the location change for the Board of Commissioners meeting. The annual tree lighting is Sun. Dec. 6<sup>th</sup> – there will be no singing. Boggia & Boggia is selling their building – location available for central firehouse – dual access (Mt. Vernon Street and Cedar Street). The Fire Department will advise Mayor on Nov. 23<sup>rd</sup> if the Fire Department is in agreement with the location. In the original location concept, Hose Co. No. 1 would remain and be utilized as a recreational facility. The Fire Chief asked if the alternate location is agreed upon, can another firehouse be kept for the same purpose since Hose 1 would be razed. Mayor Anlian advised he was inclined to say yes. The Festival of Wreaths has been cancelled.

**Clerk O'Grady** advised that Mike Kelly stated no other roadway in the Village meets the minimum truck traffic requirement to qualify for the NJ DOT Local Freight Impact Fund. As per the employee handbook, employees can carry over 1 week of unused vacation time into the new year to be used by the end of the first quarter. Due to COVID, can the amount of unused time be increased and time to use it by extended. Original thought was to allow 2 weeks to be carried over and used by July 1, 2021. Ms. O'Grady will submit all unused vacation time to the Commissioners to further discuss at the next meeting.

### **NEW BUSINESS**

Mayor Anlian announces that the following business is considered to be routine in nature and will be enacted in one motion. Any item may be removed for separate consideration.

### **RESOLUTIONS:**

2020-140      Certification of the Annual Audit by the Board of Commissioners  
2020-141      Approve Municipal Lien Redemption

Motion by Commissioner MacNeill, seconded by Commissioner Portorreal, that the consent agenda be approved.

On roll call, Commissioners Gerken, MacNeill, Olson, Portorreal and Mayor Anlian voted "YEA".

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**CLOSED SESSION**

Resolution:

2020-142 Authorize Closed Session Meeting

On a motion by Commissioner Gerken, seconded by Commissioner Olson, the public portion of the meeting recessed in order to convene a Closed Session Executive Meeting permitted pursuant to N.J.S.A. 10:4-12b (7) Litigation

On roll call, Commissioners Gerken, MacNeill, Olson, Portorreal and Mayor Anlian voted "YEA".

The Board of Commissioners convened closed session at 8:21 p.m.

On a motion by Commissioner Gerken, seconded by Commissioner Olson, the Board of Commissioners returned to open session at 8:24 p.m.

**ADJOURNMENT**

Motion by Commissioner Gerken, seconded by Commissioner Portorreal to adjourn.

On roll call, Commissioners Gerken, MacNeill, Olson, Portorreal and Mayor Anlian voted "YEA".

Mayor Anlian adjourned the meeting at 8:24 p.m.

/s/William G. Gerken  
Commissioner

/s/Adam A. MacNeill  
Commissioner

/s/Mark C. Olson  
Commissioner

/s/ Wanda C. Portorreal  
Commissioner

/s/ Tara O'Grady  
Village Clerk

Approved on December 3, 2020

/s/ John H. Anlian  
Mayor