

COMMISSIONERS CAUCUS MEETING MINUTES
RIDGEFIELD PARK
November 4, 2021
7:00 PM

Commissioner MacNeill announced that this meeting is being held in accordance with the “Open Public Meeting Act, N.J.S.A. 10 4-6 et seq.” notice of which was sent to the Record, and the Star Ledger on December 28, 2020 and was posted on the Municipal Bulletin Board and the Village Website.

ROLL CALL

Those present were Commissioners Gerken, MacNeill, Olson, Portorreal (7:07pm) and Mayor Anlian (8:15pm) in the chair.

Also, present: Philip Boggia, Village Attorney; Joe Rella, Chief of Police and Tara O’Grady, Village Clerk.

CORRESPONDENCE

10-27 NJLM Weekly Round-Up - Informational

10-28 Board of County Commissioners – Podcasts/Resolutions/Ordinances - Informational

10-29 Matt McArow, GJEM Insurance – MEL 2021 Cyber Coverage – invite Mr. McArow to a caucus to discuss

10-30 Mike Kelly, Boswell Engineering – NJDOT FY2022 Grants - Informational

11-01 NJLM Weekly Round-Up - Informational

11-02 Congressman Bill Pascrell, Jr. – First Responder Benefits Bill – Informational

NEW BUSINESS

Commissioner MacNeill announces that the following business is considered to be routine in nature and will be enacted in one motion. Any item may be removed for separate consideration.

RESOLUTIONS:

2021-117 Approve Memorandum of Understanding with the U.S. Immigration and Customs Enforcement, Homeland Security Investigations Concerning the Title 19 Cross-Designation Program

2021-118 Approve Civil Rights Policy

Motion by Commissioner Gerken, seconded by Commissioner Olson, that the consent agenda be approved.

On roll call, Commissioners Gerken, MacNeill, Olson and Portorreal voted “YEA”.

Absent: Mayor Anlian

HEARING OF CITIZENS

No citizens present.

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REPORTS

Commissioner Portorreal advised the Baseball Organization sent an estimate of \$19,150.00 for the Little League field – discussion for next Caucus meeting.

The Social Media Coordinator has earning restrictions of \$19,150.00 – should be hired as a contractor, not an employee. A 30-day notice to cancel the contract should be added to the contract.

Commissioner Portorreal will get a few quotes on an automatic door opener for the Civic Center.

Commissioner Olson stated the gazebo brackets are completed. The state will be extended out 10 feet with concrete.

He spoke with representatives of electric charging stations – will get more information.

Commissioner Olson met with Vince Buono (CFO) regarding disbanding the pool as a utility.

The Village will run the Street Fair next year – will write a letter to PC Promotions and the Business Association.

Commissioner Olson stated he is meeting with Bogota regarding Shared Services.

Mayor Anlian stated the Fire Department clothing allowing/class reimbursement resolution should be adopted at Tuesday's meeting.

The 5th Street tree is coming down tomorrow.

Clerk O'Grady stated the RP Senior Christmas Party will not be held at the Empire Club this year. The seniors are going to the Hunterdon Playhouse – Commissioners will contribute \$750.00 to the cost.

Chief Rella advised there has been 2 thefts at the parked trucks in the Hampton Inn in two weeks. There is no lighting or cameras in place.

DISCUSSION

Best Practices

The Board of Commissioners reviewed the Best Practices Inventory responses from Vince Buono. Vince Buono will submit.

Employee Handbook & Personnel Policies and Procedures

Clerk O'Grady advised there are required revisions that need to be made.

ADJOURNMENT

Motion by Commissioner Gerken, seconded by Commissioner MacNeill to adjourn.

On roll call, Commissioners Gerken, MacNeill, Olson, Portorreal and Mayor Anlian voted "YEA".

Commissioner MacNeill adjourned the meeting at 8:48 p.m.

November 4, 2021

/s/William G. Gerken
Commissioner

/s/Adam A. MacNeill
Commissioner

/s/Mark C. Olson
Commissioner

/s/ Wanda C. Portorreal
Commissioner

/s/Tara O'Grady
Village Clerk

Approved on February 3, 2022

Absent
Mayor