

**COMMISSIONERS CAUCUS MEETING MINUTES**  
**RIDGEFIELD PARK**  
**October 21, 2021**  
**7:00 PM**

Commissioner MacNeill announced that this meeting is being held in accordance with the “Open Public Meeting Act, N.J.S.A. 10 4-6 et seq.” notice of which was sent to the Record, and the Star Ledger on December 28, 2020 and was posted on the Municipal Bulletin Board and the Village Website.

**ROLL CALL**

Those present were Commissioners Gerken, Olson, Portorreal and Commissioner MacNeill in the chair.

Absent: Mayor Anlian

Also, present: Philip Boggia, Village Attorney (via telephone); Joe Rella, Chief of Police; Edward Monroe, DPW Superintendent and Tara O’Grady, Village Clerk.

**APPROVAL OF MINUTES**

Motion by Commissioner Gerken, seconded by Commissioner Portorreal to approve the minutes of the Commissioners Caucus Meeting and Closed Session Meeting of September 9, 2021.

On roll call, Commissioners Gerken, MacNeill, Olson and Portorreal voted “YEA”.

Absent: Mayor Anlian

**CORRESPONDENCE**

10-17 Local Finance Notice 2021-19 - Informational

10-18 Steven Spoto, Bergen County Mosquito Control – October 15 Spraying - Informational

10-19 Charles Sarlo, Esq. – Board of Adjustment Public Hearing October 19<sup>th</sup> – 100 Industrial Ave. – Commissioner MacNeill advised the Zoning Board did not approve.

10-20 Dwayne Snead, Dept. of Transportation – Bergen Turnpike At-Grade Railroad Crossing - Informational

10-21 Boswell Engineering – Use Variance & Site Plan Review – 71 Mt. Vernon St. – Pending Inspection from Fire Department

10-22 Boswell Engineering – Preliminary & Final Major Site Plan Application – 30 Cross St. – Ridgefield Park is 100% in approval

10-23 Boswell Engineering – Use Variance & Site Plan Review – 100 Industrial Ave. – Zoning Board did not approve.

10-24 NJLM – Weekly Round-Up

10-25 Christine Hill, County of Bergen – Municipal Alliance – Resolution to be prepared for October 26, 2021 meeting.

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**CORRESPONDENCE - cont.**

10-26 William Betesh – Tax Appeal Settlement – 180 Main Street – Resolution to be prepared for October 26, 2021 meeting.

**HEARING OF CITIZENS**

Stephen Mazzella, was present to discuss the Social Media Coordinator position. For the past 10 years, he has administered the Bogota Blog.

He would set up Twitter, a Facebook page, Instagram. All would link to the main website.

Bergen Record and Daily Voice stories can be crossed over to the website.

He would attend events and take photos for the website and newsletter.

He would like to be hired as a contractor and would require an external hard drive and laptop.

The Commissioners advised they still have to prepare a detailed job description and would get back to him.

**REPORTS**

**Commissioner Gerken** advised the Nature Preserve Boardwalk is moving ahead. A resolution needs to be prepared to appoint a new Registrar.

**Commissioner Olson** suggested a free raffle for a summer camp membership at the Street Fair. After the Street Fair, a letter should be sent to JC Promotions with a series of questions addressing the finances.

Commissioner Olson would like to have a meeting with business owner to discuss next year's Street Fair.

The gazebo will be repaired on the 27<sup>th</sup>.

The contract for the Brewster Park mural will be reviewed by Phil Boggia.

The CSO concept plan will be sent to the DEP.

**Clerk O'Grady** stated she received a quote from Jersey Mail Systems for a new postage machine – appears it would save the Village money. Phil Boggia will review.

**Superintendent Monroe** advised Highland Place will be paved the second week of November.

**DISCUSSION**

**Veterans Park**

Commissioner Portorreal advised she asked Boswell for the Veterans Park survey that they have on file. Once she receives it, she will forward it to MKW.

**ADJOURNMENT**

Motion by Commissioner Gerken, seconded by Commissioner Olson to adjourn.

On roll call, Commissioners Gerken, MacNeill, Olson and Portorreal voted "YEA".

Absent: Mayor Anlian

Commissioner MacNeill adjourned the meeting at 8:22 p.m.

**October 21, 2021**

/s/William G. Gerken  
Commissioner

/s/Adam A. MacNeill  
Commissioner

/s/Mark C. Olson  
Commissioner

/s/ Wanda C. Portorreal  
Commissioner

/s/Tara O'Grady  
Village Clerk  
Approved on January 20, 2022

Abstain  
Mayor Anlian