

**REPORT OF AUDIT**  
**VILLAGE OF RIDGEFIELD PARK**  
**COUNTY OF BERGEN**  
**DECEMBER 31, 2018**

# **VILLAGE OF RIDGEFIELD PARK**

## **TABLE OF CONTENTS**

### **PART I**

<b><u>Exhibit</u></b>		<b><u>Page</u></b>
	Independent Auditor's Report	1
	<b><u>CURRENT FUND</u></b>	
A	Comparative Balance Sheet - Statutory Basis	5
A-1	Comparative Statement of Operations and Changes in Fund Balance - Statutory Basis	7
A-2	Statement of Revenues - Statutory Basis	9
A-3	Statement of Expenditures - Statutory Basis	11
	<b><u>TRUST FUND</u></b>	
B	Comparative Balance Sheet - Statutory Basis	21
	<b><u>GENERAL CAPITAL FUND</u></b>	
C	Comparative Balance Sheet - Statutory Basis	23
C-1	Statement of Changes in Fund Balance - Statutory Basis	24
	<b><u>SWIMMING POOL UTILITY FUND</u></b>	
D	Comparative Balance Sheet - Regulatory Basis	25
D-1	Comparative Statement of Operations and Changes in Fund Balance- Regulatory Basis	26
D-2	Comparative Statement of Fund Balance- Regulatory Basis	27
D-3	Statement of Revenues- Regulatory Basis	27
D-4	Statement of Expenditures- Regulatory Basis	28
	<b><u>GENERAL FIXED ASSETS</u></b>	
E	Comparative Statement of General Fixed Assets - Statutory Basis	29
	<b><u>PUBLIC ASSISTANCE FUND</u></b>	
F	Comparative Balance Sheet- Regulatory Basis	30
	Notes to Financial Statements Year Ended December 31, 2018	31
	Supplementary Data	68
	<b><u>CURRENT FUND</u></b>	
A-4	Schedule of Cash - Collector - Treasurer - Current Fund	76
A-5	Schedule of Cash - Change Fund	77
A-6	Schedule of Petty Cash	77
A-7	Schedule of Amount Due from/(to) State of New Jersey for Senior Citizens' and Veterans' Deductions - CH.73 P.L. 1976	78
A-8	Schedule of Taxes Receivable and Analysis of Property Tax Levy	79
A-9	Schedule of Tax Title Liens	80

<u>Exhibit</u>		<u>Page</u>
	<b><u>CURRENT FUND, (continued)</u></b>	
A-10	Schedule of Property Acquired for Taxes Assessed Valuation	80
A-11	Schedule of Revenue Accounts Receivable	81
A-12	Schedule of Interfunds	82
A-13	Schedule of Appropriation Reserves	83
A-14	Schedule of Encumbrances Payable	86
A-15	Schedule of Accounts Payable	86
A-16	Schedule of Prepaid Taxes	87
A-17	Schedule of Local District School Tax Payable	88
A-18	Schedule of County Taxes Payable	89
A-19	Schedule of Various Cash Liabilities and Reserves	90
A-20	Schedule of Grants Receivable- Federal and State Grant Fund	91
A-21	Schedule of Appropriated Reserves for Grants	
	-Federal and State Grant Fund	92
A-22	Schedule of Unappropriated Reserves for Grants	
	-Federal and State Grant Fund	93
A-23	Schedule of Reserve for Encumbrances-Federal and State Grant Fund	94
A-24	Schedule of Interfund Current Fund-Federal and State Grant Fund	94
	<b><u>TRUST FUND</u></b>	
B-1	Schedule of Cash	95
B-2	Reserve for Animal Control Expenditures	96
B-3	Schedule of Due to State Department of Health	97
B-4	Prepaid Licenses	97
B-5	Schedule of Interfund	98
B-6	Schedule of Due from Pool Operating Fund	99
B-7	Schedule of Other Trust Funds	100
B-8	Statement of Net Payroll and Deductions Payable	101
B-9	Statement of Contributions Receivable	102
B-10	Statement of Net Assets Available	103
	<b><u>GENERAL CAPITAL FUND</u></b>	
C-2	Schedule of General Capital Cash	104
C-3	Analysis of General Capital Cash	105
C-4	Schedule of Various Grants Receivables	106
C-5	Schedule of Deferred Charges to Future Taxation - Funded	107
C-6	Schedule of Deferred Charges to Future Taxation - Unfunded	108
C-7	Schedule of General Serial Bonds Payable	109
C-8	Schedule of Bond Anticipation Notes Payable	110
C-9	Schedule of Loan Payable- Green Acres Loan	111
C-10	Schedule of Loan Payable- NJIB Loan	111

<u>Exhibit</u>		<u>Page</u>
	<b><u>GENERAL CAPITAL FUND, (continued)</u></b>	
C-11	Schedule of Improvement Authorizations	112
C-12	Schedule of Reserve for Encumbrances	113
C-13	Schedule of Capital Improvement Fund	114
C-14	Schedule of Various Liabilities	115
C-15	Schedule of Interfunds	116
C-16	Schedule of Bonds and Notes Authorized But Not Issued	117
	<b><u>SWIMMING POOL CAPITAL FUND</u></b>	
D-5	Schedule of Cash	118
D-6	Schedule of Swimming Pool Utility Capital Cash	119
D-7	Schedule of Fixed Capital	120
D-8	Schedule of Fixed Capital Authorized and Uncompleted	121
D-9	Schedule of 2017 Appropriation Reserves	122
D-10	Schedule of Improvement Authorization	123
D-11	Schedule of Reserve for Amortization	124
D-12	Schedule of Deferred Reserve for Amortization	125
D-13	Schedule of Interfunds- Swimming Pool Operating Fund	126
D-14	Schedule of Interfunds	127
	<b><u>PUBLIC ASSISTANCE TRUST FUND</u></b>	
F-1	Schedule of Cash - Treasurer	128
F-2	Schedule of Cash and Reconciliation	129
F-3	Schedule of Cash- Treasurer	130
F-4	Schedule of Revenues - Cash Basis	131
F-5	Schedule of Expenditures - Cash Basis	131

## **PART II**

Independent Auditor's Report on Internal Control Over Financial Reporting on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	132
General Comments	134
Recommendations	137
Status of Prior Year Audit Findings	138

**VILLAGE OF RIDGEFIELD PARK**

**PART I**

**REPORT OF AUDIT ON FINANCIAL STATEMENTS**

**AND SUPPLEMENTARY DATA**

**YEAR ENDED DECEMBER 31, 2018**

# **Ferraioli, Wielkotz, Cerullo & Cuva, P.A.**

Charles J. Ferraioli, Jr., MBA, CPA, RMA  
Steven D. Wielkotz, CPA, RMA  
James J. Cerullo, CPA, RMA  
Paul J. Cuva, CPA, RMA  
Thomas M. Ferry, CPA, RMA

Certified Public Accountants  
401 Wanaque Avenue  
Pompton Lakes, New Jersey 07442  
973-835-7900  
Fax 973-835-6631

Newton Office  
100B Main Street  
Newton, N.J. 07860  
973-579-3212  
Fax 973-579-7128

## **INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and  
Members of the Village Committee  
Village of Ridgefield Park  
Ridgefield Park, New Jersey 07660

### **Report on the Financial Statements**

We have audited the accompanying balance sheets - regulatory basis of the various funds and account group of the Village of Ridgefield Park in the County of Bergen, as of December 31, 2018, the related statement of operations and changes in fund balance - regulatory basis for the year then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various funds for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents. The financial statements for the year ended December 31, 2017 were audited by other auditors whose report dated June 30, 2018 expressed an adverse opinion on the U.S. Generally Accepted Accounting Principles because of the significance of the requirement that the Village of Ridgefield Park prepare and present its financial statements on the regulatory basis of accounting.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.



The Honorable Mayor and  
Members of the Village Committee  
Page 2.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1 of the financial statements, the financial statements are prepared by the Village of Ridgefield Park on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the Village of Ridgefield Park as of December 31, 2018, or changes in financial position for the year then ended.

***Basis for Qualified Opinion on Regulatory Basis of Accounting***

As described in Note 12 of the financial statements, the Village participates in a Length of Service Award Program (LOSAP) for its volunteer fire and rescue personnel. The amount reflected in the trust fund statements of \$2,583,997 and \$2,524,117 for 2018 and 2017, respectively, were not audited and, therefore, we express no opinion on the LOSAP program.

***Opinion on Regulatory Basis of Accounting***

In our opinion, except for the effects of the matter described in the “Basis for Qualified Opinion on Regulatory Basis of Accounting” paragraph, the financial statements referred to above present fairly, in all material respects, the regulatory basis balance sheets and account group as of December 31, 2018, the regulatory basis statements of operations for the year then ended and the regulatory basis statements of revenues and expenditures for the year ended December 31, 2018 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

***Emphasis of Matter***

***Adoption of New Accounting Principle***

As discussed in Note 1 to the basic financial statements, during the year ended December 31, 2018, the Village adopted Governmental Accounting Standards Board Statement No. 75, Accounting and Financial Reporting for Post Employment Benefits Other Than Pensions (an Amendment of GASB Statement No. 45). As a result of the regulatory basis of accounting, described in the previous paragraph, the implementation of this statement only required financial statement disclosure. Our opinions are not modified with respect to this matter.

***Other Matters***

***Other Information***

The supplemental information listed in the table of contents is the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information listed in the table of contents is fairly stated, in all material respects, in relation to the basic financial statements as a whole.



The Honorable Mayor and  
Members of the Village Committee  
Page 4.

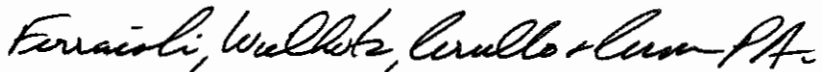
The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated August 21, 2019 on our consideration of the Village of Ridgefield Park's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village of Ridgefield Park's internal control over financial reporting and compliance.



Paul J Cuva, C.P.A.  
Registered Municipal Accountant  
No. 394



FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.  
Certified Public Accountants  
Pompton Lakes, New Jersey

August 21, 2019

## Village of Ridgefield Park

## Comparative Balance Sheet - Regulatory Basis

## Current Fund

December 31,

	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
<u>Assets</u>			
Current Fund:			
Cash	A-4	17,267,272	12,342,584
Change Fund	A-5	225	225
Petty Cash	A-6	50	650
Due from State of New Jersey:			
Senior Citizen and Veteran Deductions	A-7	<u>1,416</u>	<u>          </u>
		<u>17,268,963</u>	<u>12,343,459</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Taxes Receivable	A-8	500,202	482,895
Tax Title Liens	A-9	45,469	42,521
Property Acquired for Taxes -			
Assessed Valuation	A-10	69,840	69,840
Revenue Accounts Receivable	A-11	18,340	240,935
Due from:			
Other Trust Fund - General	A-12	4,401	19,420
Other Trust Fund - COAH	A-12	797	36
Other Trust Fund - Unemployment	A-12		695
Other Trust - Escrow	A-12	51	
Animal Control Trust Fund	A-12	5,375	5,141
Pool Operating Fund	A-12	8,007	
Public Assistance Trust Fund	A-12	<u>238</u>	<u>238</u>
		<u>652,720</u>	<u>861,721</u>
		<u>17,921,683</u>	<u>13,205,180</u>
Federal and State Grant Fund:			
Cash	A-4	41,993	122,847
Grants Receivable	A-20	<u>95,277</u>	<u>91,079</u>
		<u>137,270</u>	<u>213,926</u>
		<u>18,058,953</u>	<u>13,419,106</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Village of Ridgefield Park

## Comparative Balance Sheet - Regulatory Basis

## Current Fund

December 31,

	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Current Fund:			
Appropriation Reserves	A-3/A-13	1,208,453	1,223,365
Due to:			
General Capital Fund	A-12	1,584,966	1,589,711
Swimming Pool Utility Operating Fund	A-12		6,670
Swimming Pool Utility Capital Fund	A-12	69,948	69,948
Library	A-12		837
Encumbrances Payable	A-14	392,773	365,606
Accounts Payable	A-15	53,376	
Prepaid Taxes	A-16	225,227	681,653
Local School Tax Payable	A-17	3,934,060	3,697,117
County Tax Payable	A-18	16,289	248
Tax Overpayments	A-19	3,164	2,540
Due to State of New Jersey:			
Construction Code Surcharge	A-19	8,545	2,418
Marriage License Surcharge	A-19	450	475
Reserve for:			
Sale of Municipal Assets	A-19	4,365,459	1,540,459
Outside Liens	A-19	9,997	
		<u>11,872,707</u>	<u>9,181,047</u>
Reserve for Receivables	Contra	652,720	861,721
Fund Balance	A-1	<u>5,396,256</u>	<u>3,162,412</u>
		<u>17,921,683</u>	<u>13,205,180</u>
Federal and State Grant Fund:			
Appropriated Reserve for Grants	A-21	89,612	206,289
Unappropriated Reserve for Grants	A-22	47,658	3,066
Reserve for Encumbrances	A-23		4,571
		<u>137,270</u>	<u>213,926</u>
		<u>18,058,953</u>	<u>13,419,106</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Village of Ridgefield Park

## Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

## Current Fund

Year Ended December 31,

	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Revenues and Other Income:			
Fund Balance Utilized	A-2	600,000	1,709,861
Miscellaneous Revenue Anticipated	A-2	5,175,700	5,491,606
Receipts from Delinquent Taxes	A-2	447,759	575,990
Receipts from Current Taxes	A-2	45,453,863	43,704,293
Non-Budget Revenue	A-2	1,311,844	499,545
Other Credits to Income:			
Audit Adjustment	A-4	52,084	
Interfunds Returned	A-12	25,530	
Canceled Grant Reserves	A-12	141,992	
Canceled Due to Library	A-12	837	
Unexpended Balance of Appropriation Reserves	A-13	936,672	798,583
Canceled Accounts Payable			5,370
Total Revenues and Other Income		<u>54,146,281</u>	<u>52,785,248</u>
Expenditures:			
Budget and Emergency Appropriations:			
Operations:			
Salaries and Wages	A-3	8,770,995	8,580,324
Other Expenses	A-3	9,237,314	8,909,931
Capital Improvement Fund	A-3		
Municipal Debt Service	A-3	1,863,081	1,866,327
Deferred Charges and Statutory Expenditures -			
Municipal	A-3	1,922,966	1,793,123
Refund of Prior Year's Revenue	A-4	1,595	251,575
Interfund Advances	A-12	18,869	1,457
Canceled Grants Receivable	A-12	53,275	
Local District School Tax	A-17	26,089,241	25,615,354
County Taxes including Added Taxes	A-18	3,355,101	3,265,383
Total Expenditures		<u>51,312,437</u>	<u>50,283,474</u>

## Village of Ridgefield Park

## Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

## Current Fund

## Year Ended December 31,

	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Excess (Deficit) Revenue Over Expenditures		2,833,844	2,501,774
Adjustment to Income Before Fund Balance - Expenditures Included above Which are by Statute Deferred Charges to Budget of Succeeding Year			
Statutory Excess to Fund Balance		2,833,844	2,501,774
Fund Balance, January 1,	A	<u>3,162,412</u>	<u>2,370,499</u>
		5,996,256	4,872,273
Decreased by:			
Fund Balance Utilized as Budget Revenue		<u>600,000</u>	<u>1,709,861</u>
Fund Balance, December 31,	A	<u><u>5,396,256</u></u>	<u><u>3,162,412</u></u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Village of Ridgefield Park

## Statement of Revenues - Regulatory Basis

## Current Fund

Year Ended December 31, 2018

	Ref.	Budget	Realized	Excess or (Deficit)
Fund Balance Anticipated	A-1	600,000	600,000	
Miscellaneous Revenues:				
Licenses:				
Alcoholic Beverages	A-11	5,000	5,015	15
Other	A-2	8,000	10,895	2,895
Fees and Permits	A-2	60,000	60,831	831
Fines and Costs:				
Municipal Court	A-11	230,000	282,543	52,543
Interest and Costs on Taxes	A-4	145,000	115,379	(29,621)
Interest on Investments and Deposits	A-11	30,000	116,020	86,020
Parking Meters	A-11	75,000	75,457	457
Energy Receipts Tax	A-11	1,121,760	1,152,719	30,959
Consolidated Municipal Property Tax Relief Aid	A-11	94,865	63,906	(30,959)
Uniform Construction Code Fees	A-11	250,000	389,771	139,771
Public and Private Revenues:				
Drunk Driving Enforcement Fund	A-20	52,083	52,083	
Body Armor Grant	A-20	3,066	3,066	
Municipal Alliance on Alcoholism and Drug Abuse	A-20	9,877	9,877	
Other Special Items:				
Uniform Fire Safety Act	A-11	20,000	19,986	(14)
Cell Phone Tower Leases	A-11	45,000	49,978	4,978
Sale of Municipal Assets	A-11	2,000,000	2,000,000	
Hotel Occupancy Fees	A-11	250,000	256,126	6,126
Movie Theater Rent and Concession	A-11	200,000	123,634	(76,366)
Fire Department Payment	A-11	249,285	232,335	(16,950)
Cable Television Franchise Fees	A-11	155,000	156,079	1,079
Total Miscellaneous Revenues	A-1	5,003,936	5,175,700	171,764
Receipts from Delinquent Taxes	A-1/A-2	450,000	447,759	(2,241)
Subtotal General Revenues		6,053,936	6,223,459	169,523
Amount to be Raised by Taxes for Support of Municipal Budget - Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	A-2	16,345,189	16,609,521	264,332
Budget Totals		22,399,125	22,832,980	433,855
Non-Budget Revenue	A-1/A-2		1,311,844	1,311,844
		22,399,125	24,144,824	1,745,699
	A-3			

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Village of Ridgefield Park

## Statement of Revenues - Regulatory Basis

## Current Fund

## Year Ended December 31, 2018

Analysis of Realized Revenues

	<u>Ref.</u>	
Revenue from Collections	A-1/A-8	45,453,863
Allocated to School and County Taxes	A-8	29,444,342
Balance for Support of Municipal Budget Appropriations		16,009,521
Add : Appropriation - Reserve for Uncollected Taxes	A-3	600,000
Amount for Support of Municipal Budget Appropriations	A-2	16,609,521
Receipts from Delinquent Taxes:		
Delinquent Taxes	A-8	447,759
	A-2	447,759
Licenses - Other:		
Clerk	A-11	10,320
Board of Health	A-11	575
	A-2	10,895
Fees and Permits - Other:		
DPW	A-11	790
Clerk	A-11	720
Board of Health	A-11	10,415
Recreation	A-11	1,700
Fire Prevention	A-11	36,215
Registrar	A-11	10,991
	A-2	60,831

Analysis of Non-budget Revenues

	<u>Ref.</u>	
Miscellaneous Revenues Not Anticipated:		
Return Check Fee		335
Hartz Mountain Lease Rent		18,000
2018 BMED Dividend		375,978
JIF Dividend		31,059
Liens Property		10,150
Senior Citizens Building Tax		26,250
Senior Citizens & Veterans Administration Fee		1,185
85 Challenger Road Ground Lease		100,000
Cancellation of Preliminary Costs		5,838
Cancellation of Bond Sale Costs		9,826
Cancellation of Reserve for Future Capital Improvements		617,183
Police Miscellaneous		483
OPRA		2,291
Fire Department Meeting		8,700
Miscellaneous Refunds and Reimbursements		8,736
Outside Police Duty		10,997
Planning Board / Board of Adjustment		21,180
Tax Miscellaneous		572
Recreation Registrations		62,631
State DMV		450
	A-2, A-4	1,311,844

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Village of Ridgefield Park

## Statement of Expenditures - Regulatory Basis

## Current Fund

Year Ended December 31, 2018

	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
<u>General Appropriations</u>						
Operations - within "CAPS"						
GENERAL GOVERNMENT:						
Mayor and Board of Commissioners		18,200	18,200	18,199	1	
Salaries and Wages						
Municipal Clerk						
Salaries and Wages		86,450	86,450	86,447	3	
Other Expenses		135,300	55,581	44,752	10,829	
Elections						
Salaries and Wages		4,000	4,000	1,359	2,641	
Other Expenses		22,000	22,000	11,283	10,717	
Revision of Ordinances						
Other Expenses		2,000	2,000	1,867	133	
Codification of Ordinances						
Other Expenses		4,000	4,000	2,183	1,817	
Financial Administration						
Salaries and Wages		29,580	29,580	29,006	574	
Other Expenses		40,000	40,000	16,300	23,700	
Audit Services						
Other Expenses		36,000	36,000	35,000	1,000	
Central Equipment and Data Processing						
Other Expenses		2,500	2,500	1,265	1,235	
Revenue Administration						
Salaries and Wages		178,969	178,969	161,420	17,549	
Other Expenses		35,100	35,100	25,573	9,527	



## Village of Ridgefield Park

## Statement of Expenditures - Regulatory Basis

## Current Fund

Year Ended December 31, 2018

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Tax Assessment Administration						
Salaries and Wages		73,115	73,115	73,112	3	
Other Expenses		11,750	11,750	9,806	1,944	
Other Expenses - Tax Appeals		100,000	100,000	12,800	87,200	
Legal Services						
Salaries and Wages		53,605	53,605	52,553	1,052	
Other Expenses		80,000	99,554	99,554		
Other Expenses - Labor		50,000				
Other Expenses - Meadowlands		75,000	75,000	35,451	39,549	
Other Expenses - New Ordinances		5,000	5,000		5,000	
Other Expenses - Tax Appeals		125,000	148,406	148,406		
Engineering Services						
Other Expenses		20,000	20,000	10,462	9,538	
LAND USE ADMINISTRATION:						
Planning Board						
Salaries and Wages		10,240	10,246	10,246		
Other Expenses		12,350	12,350	3,097	9,253	
Planning Board (Land Use)						
Salaries and Wages		2,274	2,274	2,274		
Other Expenses		1,500	1,500	881	619	
Zoning Board						
Salaries and Wages		10,361	10,361	10,360	1	
Other Expenses		12,500	12,500	8,904	3,596	

## Village of Ridgefield Park

## Statement of Expenditures - Regulatory Basis

## Current Fund

Year Ended December 31, 2018

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Citizens Advisory Committee						
Salaries and Wages		17,557	17,557	17,557		
Other Expenses		188,500	188,500	147,187	41,313	
Rent Control						
Salaries and Wages		2,720	2,720	2,720		
Other Expenses		750	750	375	375	
INSURANCE:						
Other Insurance Premiums		60,465	60,465	58,499	1,966	
Liability Insurance		280,523	280,523	280,523		
Workers Compensation Insurance		364,444	364,444	350,356	14,088	
Holy Name Medical Center		8,600	8,600	6,384	2,216	
Employee Group Insurance		2,367,200	2,367,200	2,259,821	107,379	
Health Benefit Waivers		15,000	15,000		15,000	
PUBLIC SAFETY:						
Police Department						
Salaries and Wages		4,950,000	4,950,000	4,667,199	282,801	
Other Expenses		435,100	475,100	449,158	25,942	
Other Expenses - Meter Enforcement		25,000	25,000	25,000		
Office of Emergency Management						
Salaries and Wages		12,500	12,500	8,329	4,171	
Other Expenses		10,500	10,500	10,393	107	
Rescue Squad						
Other Expenses		25,000	25,000	23,230	1,770	

## Village of Ridgefield Park

## Statement of Expenditures - Regulatory Basis

## Current Fund

Year Ended December 31, 2018

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Fire Department						
Other Expenses		205,300	205,300	183,377	21,923	
Other Expenses - Contribution		249,285	249,285	232,335	16,950	
Ambulance Corps						
Other Expenses		74,525	74,525	37,470	37,055	
Uniform Fire Safety Act						
Salaries and Wages		53,224	57,381	57,381		
Other Expenses		15,000	15,000	12,883	2,117	
PUBLIC WORKS						
Street and Road Maintenance						
Salaries and Wages		271,032	271,032	253,229	17,803	
Other Expenses		36,000	36,000	35,960	40	
Snow Removal		130,000	115,000	113,534	1,466	
Sewer Maintenance						
Salaries and Wages		143,136	143,136	142,334	802	
Other Expenses		70,000	70,000	69,396	604	
Solid Waste Collection						
Salaries and Wages		730,638	730,638	715,410	15,228	
Other Expenses		115,000	115,000	114,962	38	
Recycling						
Salaries and Wages		152,709	152,709	152,363	346	
Other Expenses		60,000	60,000	59,946	54	

## Village of Ridgefield Park

## Statement of Expenditures - Regulatory Basis

## Current Fund

Year Ended December 31, 2018

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Buildings and Grounds						
Salaries and Wages		67,020	67,020	52,714	14,306	
Other Expenses		235,800	235,800	192,604	43,196	
Vehicle Maintenance						
Salaries and Wages		674,908	674,908	667,117	7,791	
Other Expenses		110,000	125,000	117,842	7,158	
HEALTH AND HUMAN SERVICES:						
Public Health Services						
Salaries and Wages		102,243	102,243	87,617	14,626	
Other Expenses		41,375	41,375	34,570	6,805	
Animal Control						
Other Expenses		19,000	19,000	18,075	925	
Administration of Public Assistance						
Salaries and Wages (Dial-A-Ride)		17,973	18,880	18,880		
Other Expenses		1,500	1,500	335	1,165	
PARKS AND RECREATION:						
Recreation services and programs						
Salaries and Wages		93,367	123,394	123,394		
Other Expenses		46,500	49,728	49,728		
Parks						
Salaries and Wages		389,319	389,319	388,454	865	
Other Expenses		145,000	145,000	144,578	422	
Celebration of Public Events		69,500	69,500	51,410	18,090	
Salary & Wage Adjustment		20,000	20,000		20,000	

## Village of Ridgefield Park

## Statement of Expenditures - Regulatory Basis

## Current Fund

Year Ended December 31, 2018

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
UTILITIES AND BULK PURCHASES:						
Street Lighting		115,000	115,000	103,283	11,717	
Telephone		1,500	1,500	840	660	
Fire Hydrant Service		135,000	135,000	123,566	11,434	
LANDFILL/ SOLID WASTE DISPOSAL						
Other Expenses		550,000	550,000	549,790	210	
MUNICIPAL COURT:						
Municipal Court Administration						
Salaries and Wages		238,000	238,310	238,310		
Other Expenses		28,300	28,300	24,460	3,840	
Public Defender						
Salaries and Wages		18,000	18,000	16,112	1,888	
Municipal Prosecutor						
Salaries and Wages		25,000	25,000	23,750	1,250	
UNIFORM CONSTRUCTION CODE:						
Uniform Construction Code Enforcement Functions						
Salaries and Wages		289,448	289,448	278,725	10,723	
Other Expenses		83,500	83,500	80,319	3,181	
Contingent		25,000	25,000	5,760	19,240	
		<u>15,848,755</u>	<u>15,840,631</u>	<u>14,792,104</u>	<u>1,048,527</u>	
Total Operations within "CAPS"						
Detail:						
Salaries and Wages	A-1	8,735,588	8,770,995	8,356,571	414,424	
Other Expenses	A-1	7,113,167	7,069,636	6,435,533	634,103	

Village of Ridgefield Park

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2018

	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
<u>General Appropriations</u>						
Deferred Charges and Statutory Expenditures - Municipal within "CAPS"						
Deferred Charges						
Deficit in Utility Fund		41,000	41,000	36,323		4,677
Statutory Expenditures:						
Contribution to:						
Public Employees' Retirement System		501,379	501,379	501,379		
Social Security System (O.A.S.I.)		425,000	433,124	432,060	1,064	
Police and Firemen's Retirement System of N.J.		937,140	937,140	937,140		
Pension Adjustment		15,000	15,000		15,000	
Total Deferred Charged and Statutory Expenditures - Municipal within "CAPS"	A-1	1,919,519	1,927,643	1,906,902	16,064	4,677
Total General Appropriations for Municipal Purposes within "CAPS"		17,768,274	17,768,274	16,699,006	1,064,591	4,677

## Village of Ridgefield Park

## Statement of Expenditures - Regulatory Basis

## Current Fund

Year Ended December 31, 2018

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Operations - Excluded from "CAPS"						
UTILITIES AND BULK PURCHASES:						
Sewerage Processing and Disposal						
Other Expenses - Operations & Maintenance		1,400,000	1,400,000	1,320,513	79,487	
EDUCATION:						
Maintenance of Free Public Library						
Other Expenses		550,180	550,180	522,882	27,298	
PUBLIC SAFETY:						
Police 911						
Other Expenses		10,000	10,000	8,273	1,727	
STATUTORY EXPENSES:						
LOSAP						
Other Expenses		140,000	140,000	104,650	35,350	
PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES:						
NJ Body Armor Replacement Program		3,066	3,066	3,066		
NJ Drunk Driving Enforcement Fund		52,083	52,083	52,083		
Municipal Alliance on Alcoholism & Drug Abuse - State		9,877	9,877	9,877		
Municipal Alliance on Alcoholism & Drug Abuse - Local		2,472	2,472	2,472		
Total Operations - Excluded from "CAPS"		2,167,678	2,167,678	2,023,816	143,862	
Detail:						
Other Expenses	A-1	2,167,678	2,167,678	2,023,816	143,862	

## Village of Ridgefield Park

## Statement of Expenditures - Regulatory Basis

## Current Fund

Year Ended December 31, 2018

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Municipal Debt Service:						
Payment of Bond Principal		1,015,000	1,015,000	1,015,000		
Payment of Bond Anticipation Notes and Capital Notes		450,000	450,000	450,000		
Payment of Green Trust Loan Principal		169,062	169,062	168,970		92
Interest on Bonds		158,463	158,463	158,463		
Interest on Notes		54,000	54,000	54,000		
Interest on Green Trust Loan		16,648	16,648	16,648		
Total Municipal Debt Service-Excluded from "CAPS"	A-1	1,863,173	1,863,173	1,863,081		92
Total General Appropriations for Municipal Purposes Excluded from "CAPS"		4,030,851	4,030,851	3,886,897	143,862	92



## Village of Ridgefield Park

## Statement of Expenditures - Regulatory Basis

## Current Fund

Year Ended December 31, 2018

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Subtotal General Appropriations		21,799,125	21,799,125	20,585,903	1,208,453	4,769
Reserve for Uncollected Taxes		600,000	600,000	600,000		
Total General Appropriations		22,399,125	22,399,125	21,185,903	1,208,453	4,769
			A-2		A	
<u>Analysis of Paid or Charged</u>						
Reserve for Uncollected Taxes	A-2			600,000		
Cash Disbursed	A-4			20,125,632		
Encumbrances Payable	A-14			392,773		
Reserve for Federal and State Grants	A-21			65,026		
Matching Funds for Federal and State Grants	A-4,A-21			2,472		
				21,185,903		

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Village of Ridgefield Park, N.J.

## Comparative Balance Sheet - Regulatory Basis

## Trust Funds

December 31,

	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
<u>Assets</u>			
Animal Control Trust Fund:			
Cash	B-1	<u>36,261</u>	<u>28,959</u>
		<u>36,261</u>	<u>28,959</u>
Other Trust Funds:			
Cash	B-1	<u>967,177</u>	<u>946,867</u>
Interfund - Pool Operating	B-6	<u>12,000</u>	<u>12,000</u>
		<u>979,177</u>	<u>958,867</u>
Emergency Services Volunteer Length of Service Award Program (Unaudited)			
Cash in Plan	B-1	<u>2,486,247</u>	<u>2,524,117</u>
Contributions Receivable	B-9	<u>97,750</u>	<u></u>
		<u>2,583,997</u>	<u>2,524,117</u>
		<u>3,599,435</u>	<u>3,511,943</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Village of Ridgefield Park, N.J.

## Comparative Balance Sheet - Regulatory Basis

## Trust Funds

December 31,

	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
<u>Liabilities, Reserves &amp; Fund Balance</u>			
Animal Control Trust Fund:			
Reserve for Animal Control Expenditures	B-2	30,661	23,814
Due to State Department of Health	B-3		4
Prepaid Licenses	B-4	225	
Interfund - Current Fund	B-5	<u>5,375</u>	<u>5,141</u>
		<u>36,261</u>	<u>28,959</u>
Other Trust Fund:			
Interfund - Current Fund	B-5	5,249	20,150
Various Reserves	B-7	<u>973,928</u>	<u>938,717</u>
		<u>979,177</u>	<u>958,867</u>
Emergency Services Volunteer Length of Service Award Program (Unaudited)			
Net Assets Available for Benefits	B-10	<u>2,583,997</u>	<u>2,524,117</u>
		<u>2,583,997</u>	<u>2,524,117</u>
		<u>3,599,435</u>	<u>3,511,943</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Village of Ridgefield Park, N.J.

## Comparative Balance Sheet - Regulatory Basis

## General Capital Fund

December 31,

	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
<u>Assets</u>			
Cash	C-2/C-3	163,343	1,323,995
Various Grants Receivable	C-4	307,841	307,841
Deferred Charges to Future Taxation:			
Funded	C-5	4,291,393	5,475,455
Deferred Charges to Future Taxation:			
Unfunded	C-6	5,030,000	2,400,000
Interfund - Current Fund	C-15	1,584,966	1,589,711
Interfund - Swimming Pool Utility Capital Fund	C-15	70,000	70,000
Total Assets		<u>11,447,543</u>	<u>11,167,002</u>
<u>Liabilities, Reserves and Fund Balance</u>			
General Serial Bonds	C-7	3,845,000	4,860,000
Bond Anticipation Notes	C-8	1,950,000	2,400,000
Loan Payable - Green Acres	C-9	335,089	371,098
Loan Payable - NJIB	C-10	111,304	244,357
Improvement Authorizations:			
Funded	C-11	429,300	1,136,592
Unfunded	C-11	2,174,952	88,979
Reserve for Encumbrances	C-12	1,297,352	
Capital Improvement Fund	C-13	965,928	1,230,928
Reserve for:			
Various Reserves	C-14	124,220	632,847
Fund Balance	C-1	214,398	202,201
Total Liabilities, Reserves and Fund Balance		<u>11,447,543</u>	<u>11,167,002</u>

Footnote: There was Authorized but not Issued Debt at December 31, 2018 and 2017 of \$3,080,000 and \$0.00 respectively per Exhibit C-16.

Village of Ridgefield Park, N.J.

Comparative Schedule of Fund Balance - Regulatory Basis

General Capital Fund

December 31,

	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Balance - January 1,	C	202,201	185,114
Increased by:			
Premium on Sale of Bond Anticipation Notes	C-2	<u>12,197</u>	<u>17,087</u>
Balance - December 31,	C, C-3	<u>214,398</u>	<u>202,201</u>

The accompanying "Notes to the Financial Statements" are an integral part of these Financial Statements.

## Village of Ridgefield Park

## Comparative Balance Sheet - Regulatory Basis

## Swimming Pool Utility Fund - Operating and Capital

December 31,

	<u>Ref</u>	<u>2018</u>	<u>2017</u>
<u>Assets</u>			
Operating Fund:			
Cash	D-5	59,405	50,912
Interfund Receivable:			
Pool Capital Fund	D-13	105	
Current Fund	D-13		6,670
Total Operating Fund		<u>59,510</u>	<u>57,582</u>
Capital Fund:			
Cash	D-5/D-6	15,821	15,716
Fixed Capital	D-7	1,217,647	1,125,622
Fixed Capital Authorized and Uncompleted	D-8	21,658	65,280
Interfund Receivable:			
Current Fund	D-14	69,948	69,948
Total Capital Fund		<u>1,325,074</u>	<u>1,276,566</u>
Total Assets		<u>1,384,584</u>	<u>1,334,148</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Operating Fund:			
Appropriation Reserve	D-4/D-9	2,050	8,129
Interfund Payable:			
Current Fund	D-13	8,007	
Trust Fund	D-13	12,000	12,000
		<u>22,057</u>	<u>20,129</u>
Fund Balance	D-1	37,453	37,453
Total Operating Fund		<u>59,510</u>	<u>57,582</u>
Capital Fund:			
Improvement Authorizations:			
Funded	D-10	14,000	14,000
Unfunded	D-10	1,658	1,658
Interfund Payable:			
Pool Operating Fund	D-14	105	
General Capital Fund	D-14	70,000	70,000
Reserve for Amortization	D-11	1,217,647	1,125,622
Reserve for Deferred Amortization	D-12	21,658	65,280
Fund Balance	D-2	6	6
Total Capital Fund		<u>1,325,074</u>	<u>1,276,566</u>
Total Liabilities, Reserves and Fund Balances		<u>1,384,584</u>	<u>1,334,148</u>

There was no Authorized but not Issued Debt as of December 31, 2018 and 2017

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

## Village of Ridgefield Park

## Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

## Swimming Pool Operating Fund

Year Ended December 31,

	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Revenue and Other Income Realized:			
Swimming Pool Fees	D-3	111,479	115,769
Miscellaneous	D-3	105	
Other Credits to Income:			
Unexpended Balance of			
Appropriation Reserves	D-9	8,093	19,023
Cancellations and Adjustments			1,211
		<hr/>	<hr/>
Total Income		119,677	136,003
Expenditures:			
Operating	D-4	127,597	124,000
Capital Outlay	D-4	28,403	2,000
		<hr/>	<hr/>
Total Expenditures		156,000	126,000
Excess in Revenue			10,003
Deficit in Revenue		36,323	
Adjustment to Income Before Fund Balance:			
Realized from General Budget for Anticipated Deficit	D-5	36,323	
		<hr/>	<hr/>
Statutory Excess to Surplus			10,003
Fund Balance - January 1,	D	37,453	27,450
		<hr/>	<hr/>
Decreased by:			
Utilized as Anticipated Revenue			
		<hr/>	<hr/>
Fund Balance - December 31,	D	37,453	37,453
		<hr/>	<hr/>

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

**Exhibit D-2****Village of Ridgefield Park****Comparative Statement of Fund Balance - Regulatory Basis****Swimming Pool Capital Fund****Year Ended December 31, 2018**

	<u>Ref.</u>	2018	2017
Balance - January 1,	D	<u>6</u>	<u>6</u>
Balance - December 31,	D, D-6	<u>6</u>	<u>6</u>

**Exhibit D-3****Statement of Revenues - Regulatory Basis****Swimming Pool Operating Fund****Year Ended December 31, 2018**

	<u>Ref.</u>	<u>Anticipated</u>	<u>Realized</u>	Excess (Deficit)
Swimming Pool Fees	D-1, D-5	115,000	111,479	(3,521)
Deficit (General Budget)	D-1, D-5	41,000	36,323	(4,677)
Miscellaneous	D-1	<u>        </u>	<u>105</u>	<u>105</u>
Budget Totals		<u>156,000</u>	<u>147,907</u>	<u>(8,093)</u>
		D-4		
<u>Analysis Realized Revenues</u>				
Interest on Investments	D-5		<u>105</u>	

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.



**Village of Ridgefield Park**  
**Statement of Expenditures - Regulatory Basis**  
**Swimming Pool Operating Fund**  
**Year Ended December 31, 2018**

	<u>Ref.</u>	<u>Appropriated</u>		<u>Expended</u>	
		<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>
Operating:					
Salaries and Wages		70,000	61,783	59,733	2,050
Other Expenses		54,000	65,814	65,814	
Total Operating	D-1	124,000	127,597	125,547	2,050
Capital Improvements:					
Capital Outlay		32,000	28,403	28,403	
Total Capital Improvements	D-1	32,000	28,403	28,403	
		<u>156,000</u>	<u>156,000</u>	<u>153,950</u>	<u>2,050</u>
			D-3	D-5	D

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

**Exhibit E****Village of Ridgefield Park****Comparative Statement of General Fixed Assets - Regulatory Basis****December 31,**

	<u>2018</u>	<u>2017</u>
<u>General Fixed Assets:</u>		
Land	21,780,500	34,337,500
Land Improvements	1,667,317	1,667,317
Buildings and Improvements	4,861,875	4,861,875
Machinery and Equipment	1,550,083	1,484,371
Vehicles	<u>6,535,576</u>	<u>7,623,904</u>
	<u>36,395,351</u>	<u>49,974,967</u>
Investment in Fixed Assets	<u>36,395,351</u>	<u>49,974,967</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Staten

**Exhibit F****Village of Ridgefield Park, N.J.****Comparative Balance Sheet - Regulatory Basis****Public Assistance Fund****December 31,**

	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
<u>Assets</u>			
Cash	F-1	<u>58,302</u>	<u>32,203</u>
Total Assets		<u><u>58,302</u></u>	<u><u>32,203</u></u>
<u>Liabilities</u>			
Reserve for Public Assistance		58,064	31,965
Interfund - Current Fund		<u>238</u>	<u>238</u>
Total Liabilities		<u><u>58,302</u></u>	<u><u>32,203</u></u>

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

**Village of Ridgefield Park, N. J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB Codification establishes seven fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with generally accepted accounting principles (GAAP).

The financial statements of the Village of Ridgefield Park have been prepared in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Village accounts for its financial transactions through the following separate funds which differ from the fund structure required by GAAP.

**A. Reporting Entity**

The Village of Ridgefield Park (the "Village") operates under an elected Commission form of government. The Village's major operations include public safety, road repair and maintenance, sanitation, fire protection, recreation and parks, health services, and general administrative services.

GASB requires the financial reporting entity to include both the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government. The Village is not includable in any other reporting entity as a component unit.

However, the municipalities in the State of New Jersey do not prepare financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements. The financial statements contained herein include only those boards, bodies, officers or commissions as required by NJS 40A:5-5. Accordingly, the financial statements of the Village do not include the Municipal Library, which is considered a component unit under GAAP. Complete financial statements of the above components can be obtained by contacting the Treasurer of the respective entity.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**B. Measurement Focus, Basis of Accounting and Basis of Presentation**

The Village uses funds, as required by the Division, to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial administration by segregating transactions related to certain Village functions or activities. An account group, on the other hand, is designed to provide accountability for certain assets and liabilities that are not recorded in those Funds.

The Village has the following funds and account groups:

Current Fund - This fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grants.

Trust Funds - Trust Funds are used to account for assets held by the government in a trustee capacity. Funds held by the Village as an agent for individual, private organizations, or other governments are recorded in the Trust Funds.

All Other Trust Funds - These funds are established to account for the assets and resources which are also held by the Village as a trustee or agent for individuals, private organizations, other governments and/or other funds.

Animal Control Trust Fund - This fund is used to account for fees collected from dog and cat licenses and expenditures which are regulated by NJS 4:19-15.11.

Emergency Services Volunteer Length of Service Award Program - This fund is used to account for the cumulative payments to participant's in the emergency services volunteer length of service award program including any income, gains, losses or increases or decreases in market value attributable to the investment of the participant's length of service awards.

General Capital Fund - This fund is used to account for the receipt and disbursement of funds used for acquisition or improvement of general capital facilities, other than those acquired in the Current Fund.

Swimming Pool Operating and Swimming Pool Capital Funds - Account for the operations and acquisition of capital facilities for the Swimming Pool Enterprise Fund.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

Public Assistance Fund - This fund is used to account for the receipt and disbursement of funds that provide assistance to certain residents of the Village pursuant to Title 44 of New Jersey Statutes.

General Fixed Asset Account Group - To account for all fixed assets of the Village. The Village's infrastructure is not reported in the group.

**Basis of Accounting**

A modified accrual basis of accounting is followed by the Village of Ridgefield Park. Under this method of accounting revenues, except State/Federal Aid, are recognized when received and expenditures are recorded, when incurred. The accounting principles and practices prescribed for municipalities by the Division differ in certain respects from generally accepted accounting principles (GAAP) applicable to local government units. The more significant differences are as follows:

Property Tax Revenues - Real property taxes are assessed locally, based upon the assessed value of the property. The tax bill includes a levy for Municipal, County, and School purposes. The bills are mailed annually in June for that calendar year's levy. Taxes are payable in four quarterly installments on February 1, May 1, August 1, and November 1. The amounts of the first and second installments are determined as one quarter of the total tax levied against the property for the preceding year. The installment due the third and fourth quarters is determined by taking the current year levy less the amount previously charged for the first and second installments, with the remainder being divided equally. If unpaid on these dates, the amount due becomes delinquent and subject to interest at 8% per annum, or 18% on any delinquency amount in excess of \$1,500. The school levy is turned over to the Board of Education as expenditures are incurred, and the balance, if any, must be transferred as of June 30, of each fiscal year. County taxes are paid quarterly on February 15, May 15, August 15 and November 15, to the County by the Village. Any taxes that have not been paid by the 11<sup>th</sup> day of the 11<sup>th</sup> month in the fiscal year levied are subject to be included in the tax sale and the lien enforced by selling the property in accordance with N.J.S.A. 54:5 et seq. Annual in rem tax foreclosure proceedings are instituted to enforce the tax collection or acquisition of title to the property by the Village. In accordance with the accounting principles prescribed by the State of New Jersey, current and delinquent taxes are realized as revenue when collected. Since delinquent taxes and liens are fully reserved, no provision has been made to estimate that portion of the taxes receivable and tax title liens that are uncollectible. GAAP requires property tax revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**Basis of Accounting, (continued)**

Miscellaneous Revenues - Miscellaneous revenues are recognized on a cash basis. Receivables for the miscellaneous items that are susceptible to accrual are recorded with offsetting reserves on the balance sheet of the Village's Current Fund. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

Grant Revenues - Federal and State grants, entitlements or shared revenues received for purposes normally financed through the Current Fund are recognized when anticipated in the Village's budget. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

Budgets and Budgetary Accounting - An annual budget is required to be adopted and integrated into the accounting system to provide budgetary control over revenues and expenditures for the current fund. Budget amounts presented in the accompanying financial statements represent amounts adopted by the Village and approved by the State Division of Local Government Services per N.J.S.A. 40A:4 et seq.

The Village is not required to adopt budgets for the following funds:

- General Capital Fund
- Trust Funds
- Public Assistance Fund
- Swimming Pool Capital Fund

The governing body shall introduce and approve the annual budget not later than February 10, of the fiscal year. The budget shall be adopted not later than March 20, and prior to adoption must be certified by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The Director of the Division of Local Government Services, with the approval of the Local Finance Board may extend the introduction and approval and adoption dates of the municipal budget. The budget is prepared by fund, function, activity and line item (salary or other expense) and includes information on the previous year. The legal level of control for appropriations is exercised at the individual line item level for all operating budgets adopted. Emergency appropriations, those made after the adoption of the budget and determination of the tax rate, may be authorized by the governing body of the municipality. During the last two months of the fiscal year, the governing body may, by a 2/3 vote, amend the budget through line item transfers. Management has no authority to amend the budget without the approval of the Governing Body. Expenditures may not legally exceed budgeted appropriations at the line item level. During 2018, the Village Committee approved several budgetary transfers.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**Basis of Accounting, (continued)**

Expenditures - Are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with an encumbrance accounting system. Outstanding encumbrances at December 31, are reported as a cash liability in the financial statements. Unexpended or uncommitted appropriations, at December 31, are reported as expenditures through the establishment of appropriation reserves unless canceled by the governing body. GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

Encumbrances - Contractual orders outstanding at December 31, are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

Appropriation Reserves - Are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

Compensated Absences and Post-Employment Benefits - Expenditures relating to obligations for unused vested accumulated vacation and sick pay are not recorded until paid. Likewise, no accrual is made for post-employment benefits, if any, which are funded on a pay-as-you-go basis. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

Property Acquired for Taxes - Is recorded in the Current Fund at the assessed valuation when such property was acquired and fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at market value on the date of acquisition.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.



**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**Basis of Accounting, (continued)**

Inventories - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets.

Cash and Investments - Cash includes amounts in demand deposits as well as short-term investments with a maturity date within one year of the date acquired by the government. Investments are stated at cost which approximates fair value and are limited by N.J.S.A. 40A:5-15.1(a).

Deferred Charges to Future Taxation Funded and Unfunded - Upon the authorization of capital projects, the Village establishes deferred charges for the costs of the capital projects to be raised by future taxation. Funded deferred charges relate to permanent debt issued, whereas unfunded deferred charges relate to temporary or nonfunding of the authorized cost of capital projects. According to N.J.S.A. 40A:2-4, the Village may levy taxes on all taxable property within the local unit to repay the debt. Annually, the Village raises the debt requirements for that particular year in the current budget. As the funds are raised by taxation, the deferred charges are reduced.

General Fixed Assets - In accordance with Technical Accounting Directive No. 85-2, Accounting for Governmental Fixed Assets, the Village of Ridgefield Park has developed a fixed assets accounting and reporting system.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. General fixed assets are defined as non-expendable personal property having a physical existence, a useful life of more than five years and an acquisition cost of \$5,000 or more per unit. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available, except land which is valued at estimated market value.

No depreciation has been provided for in the financial statements.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**Basis of Accounting, (continued)**

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

GAAP requires that fixed assets be capitalized at historical or estimated historical cost if actual historical cost is not available.

Use of Estimates - The preparation of financial statements requires management of the Village to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Comparative Data - Comparative data for the prior year has been presented in the accompanying balance sheets and statements of operations in order to provide an understanding of changes in the Village's financial position and operations. However, comparative data have not been presented in all statements and notes to the financial statements because their inclusion would make certain statements and notes to the financial statements unduly complex and difficult to understand.

**Impact of Recently Issued Accounting Principles**

**Recently Issued and Adopted Accounting Pronouncements**

For the year ended December 31, 2018, the Village adopted Government Accounting Standards Board GASB Statement No. 75, *Accounting and Financial Reporting for Post-Employment Benefits Other Than Pensions*. This Statement applies to government employers who provided OPEB plans to their employees and basically parallels GASB Statement 68 and replaces GASB Statement 45. The Statement is effective for periods beginning after June 15, 2017. As a result of adopting this Statement, the Village was required to measure and disclose liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures related to their post-employment benefits other than pensions. As a result of the regulatory basis of accounting previously described in Note 1, the implementation of this Statement only required financial statement disclosure. There exists no impact on the financial statements of the Village.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**Basis of Accounting, (continued)**

**C. Basic Financial Statements**

The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Village presents the financial statements listed in the table of contents which are required by the Division and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

**NOTE 2: CASH, CASH EQUIVALENTS AND INVESTMENTS**

**Cash**

**Custodial Credit Risk - Deposits**

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Village's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. As of December 31, 2018, \$-0- of the Village's bank balance of \$19,048,111 was exposed to custodial credit risk. As of December 31, 2017, \$-0- of the Village's bank balance of \$15,300,434 was exposed to custodial credit risk.

**Investments**

**Investment Rate Risk**

The Village does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 40A:5-15.1(a) limits the length of time for most investments to 397 days.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 2: CASH, CASH EQUIVALENTS AND INVESTMENTS**

**Credit Risk**

New Jersey Statutes 40A:5-15.1(a) limits municipal investments to those specified in the Statutes. The type of allowance investments are Bonds of the United States of America, bonds or other obligations of the towns or bonds or other obligations of the local unit or units within which the town is located; obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

**Concentration of Credit Risk**

The Village places no limit on the amount the Village may invest in any one issuer.

**Unaudited Investments**

As more fully described in Note 13, the Village has created a Length of Service Award Program (LOSAP) for emergency service volunteers. The LOSAP investments are similar to those allowed in a deferred compensation program as specified in NJSA 43:15B-1 et seq. except that all investments are retained in the name of the Village. All investments are valued at fair value. In accordance with NJAC 5:30-14.37, the investments are maintained by VALIC, which is an authorized provider approved by the Division of Local Government Services. The balance in the account on December 31, 2018 and 2017 amounted to \$2,486,247 and \$2,524,117, respectively.

The following investments represent 5% or more of the total invested with Lincoln Financial Group on December 31, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
Fixed Income	\$859,947	\$821,542
Index	1,238,858	1,287,976
Growth	171,281	175,557
All Others	<u>216,161</u>	<u>239,042</u>
Total	<u>\$2,486,247</u>	<u>\$2,524,117</u>

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 3: MUNICIPAL DEBT**

Long-term debt as of December 31, 2018 consisted of the following:

	<u>Balance</u> <u>Dec. 31, 2017</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending</u> <u>Balance</u>	<u>Amounts Due</u> <u>Within</u> <u>One Year</u>
Bonds Payable - General Obligation Debt	\$4,860,000	\$	\$1,015,000	\$3,845,000	\$1,045,000
Green Acres Loan Payable	371,098		36,009	335,089	36,733
NJEIT Loan Payable	<u>244,357</u>	<u>          </u>	<u>133,053</u>	<u>111,304</u>	<u>111,304</u>
	<u>\$5,475,455</u>	<u>\$</u>	<u>\$1,184,062</u>	<u>\$4,291,393</u>	<u>\$1,193,037</u>

The Local Bond Law governs the issuance of bonds and notes to finance capital expenditures. General obligation bonds have been issued for the general capital fund. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Village are general obligation bonds, backed by the full faith and credit of the Village. Bond anticipation notes, which are issued to temporarily finance capital projects, must be paid off within ten years and five months or retired by the issuance of bonds.

The Village's debt is summarized as follows:

	<u>Year 2018</u>	<u>Year 2017</u>	<u>Year 2016</u>
<u>Issued:</u>			
General:			
Bonds and Notes	\$5,795,000	\$7,260,000	\$8,680,000
Loans	<u>446,393</u>	<u>615,455</u>	<u>813,606</u>
Total Issued	6,241,393	7,875,455	9,493,606
<u>Authorized But Not Issued</u>			
General:			
Bonds and Notes	<u>3,080,000</u>	<u>          </u>	<u>          </u>
Net Bonds and Notes Issued and Authorized But Not Issued	<u>\$9,321,393</u>	<u>\$7,875,455</u>	<u>\$9,493,606</u>

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 3: MUNICIPAL DEBT, (continued)**

**SUMMARY OF STATUTORY DEBT CONDITION - ANNUAL DEBT STATEMENT**

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of .631%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District	\$ -0-	\$ -0-	\$ -0-
General Debt	<u>9,321,393</u>	<u>374,220</u>	<u>8,947,173</u>
	<u>\$9,321,393</u>	<u>\$374,220</u>	<u>\$8,947,173</u>

Net Debt \$8,947,173 divided by equalized valuation basis per N.J.S. 40A:2-2 as amended, \$1,417,230,812 = .631%.

**BORROWING POWER UNDER N.J.S. 40A:2-6 AS AMENDED**

3 ½% of Equalized Valuation Basis (Municipal)	\$49,603,078
Net Debt	<u>8,947,173</u>
Remaining Borrowing Power	<u>\$40,655,905</u>

The Village's long term debt consisted of the following at December 31, 2018:

Paid by the Current Fund:

	<u>Amount Outstanding</u>
General Improvement Bonds - \$5,355,000 issued March 15, 2004 due through March 15, 2021 with variable interest rates of 3.40% to 4.10%	\$1,350,000
BCIA Refunding Bonds - \$2,285,000 issued February 15, 2009 due through February 15, 2019 with a variable interest rate of 4.50%	250,000
General Improvement Bonds - \$3,720,000 issued August 15, 2010 due through August 15, 2024 with variable interest rates of 2.00% to 3.25%	<u>2,245,000</u>
Total	<u>\$3,845,000</u>

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 3: MUNICIPAL DEBT, (continued)**

General Capital Serial Bonds are direct obligations of the Village for which its full faith and credit are pledged and are payable from taxes levied on all taxable property located within the Village.

**SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST  
BONDED DEBT ISSUED AND OUTSTANDING.**

Calendar Year	General		
	Principal	Interest	Total
2019	\$1,045,000	\$119,675	\$1,164,675
2020	800,000	85,925	885,925
2021	825,000	57,200	882,200
2022	390,000	36,725	426,725
2023	390,000	25,025	415,025
2024	395,000	12,837	407,837
	<u>\$3,845,000</u>	<u>\$337,387</u>	<u>\$4,182,387</u>

At December 31, 2018, the Village had authorized but not issued debt of \$3,080,000.

The Village has been awarded Green Acres Loans from the New Jersey Department of Environmental Protection for various park improvements. The following is the schedule of annual debt service for principal and interest on the outstanding loans:

Calendar Year	Green Acres Loans		
	Principal	Interest	Total
2019	\$36,733	\$6,519	\$43,252
2020	25,285	5,841	31,126
2021	25,793	5,333	31,126
2022	26,311	4,815	31,126
2023	26,840	4,286	31,126
2024	27,380	3,746	31,126
2025	27,930	3,196	31,126
2026	28,491	2,635	31,126
2027	25,000	2,062	27,062
2028	21,398	1,600	22,998
2029	21,828	1,170	22,998
2030	15,379	731	16,110
2031	8,730	491	9,221
2032	8,906	316	9,222
2033	9,085	137	9,222
	<u>\$335,089</u>	<u>\$42,878</u>	<u>\$377,967</u>

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 3: MUNICIPAL DEBT, (continued)**

The Village has been awarded a loan from the NJEIT for infrastructure improvements. The following is the schedule of annual debt service for principal and interest on the outstanding loan:

Calendar			
<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	<u>\$111,304</u>	<u>\$4,845</u>	<u>\$116,149</u>

**NOTE 4: BOND ANTICIPATION NOTES**

The Village issues bond anticipation notes to temporarily fund various capital projects prior to the issuance of serial bonds, in addition, special emergency notes were issued to temporarily fund special emergency authorizations. The term of the notes cannot exceed one year but the notes may be renewed from time to time for a period not exceeding one year. Generally, such notes must be paid no later than the first day of the fifth month following the close of the tenth fiscal year following the date of the original notes. The State of New Jersey also prescribes that on or before the third anniversary date of the original note a payment of an amount at least equal to the first legally payable installment of the bonds in anticipation of which such notes were issued be paid or retired. A second and third legal installment must be paid if the notes are to be renewed beyond the fourth and fifth anniversary date of the original issuance.

On December 31, 2018, the Village had \$1,950,000 outstanding bond anticipation notes that matured on April 12, 2019 at an interest rate of 2.75%. The note was renewed for \$3,200,000, which included a new money borrowing of \$1,700,000 and a paydown of \$450,000 on the existing note. The note will mature on April 9, 2020 at an interest rate of 2.50%.

The following activity related to bond anticipation notes/special emergency notes occurred during the calendar year ended December 31, 2018.

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
Notes Payable:				
Oppenheimer & Co.	<u>\$2,400,000</u>	<u>\$1,950,000</u>	<u>\$2,400,000</u>	<u>\$1,950,000</u>
	<u>\$2,400,000</u>	<u>\$1,950,000</u>	<u>\$2,400,000</u>	<u>\$1,950,000</u>



**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 5: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS**

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2018, the Village had no deferred charges to be raised in succeeding budgets.

**NOTE 6: SCHOOL TAXES**

Regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district.

The Village of Ridgefield Park has elected to defer school taxes as follows:

	<u>Local School Taxes</u>	
	Balance <u>Dec. 31, 2018</u>	Balance <u>Dec. 31, 2017</u>
Balance of Tax	\$13,041,540	\$12,804,597
Deferred	<u>9,107,480</u>	<u>9,107,480</u>
Tax Payable	<u>\$3,934,060</u>	<u>\$3,697,117</u>

**NOTE 7: PENSION PLANS**

Description of Plans:

Village employees participate in one of the two contributory, defined benefit public employee retirement systems: the State of New Jersey Public Employees' Retirement System (PERS) or the State of New Jersey Police and Firemen's Retirement System (PFRS); or the Defined Contribution Retirement Program (DCRP), a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) 401(a).

*Public Employees' Retirement System (PERS)*

Plan Description

The State of New Jersey Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the "Division"). For additional information about the PERS, please refer to the Division's Comprehensive Annual Financial Report (CAFR) which can be found at [www.state.nj.us/treasury/pensions/annrpts.shtml](http://www.state.nj.us/treasury/pensions/annrpts.shtml).

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 7: PENSION PLANS, (continued)**

*Public Employees' Retirement System (PERS), (continued)*

Benefits Provided

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS. The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to Tiers 1 and 2 members upon reaching age 60 and to Tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to Tier 4 members upon reaching age 62 and to Tier 5 members upon reaching age 65. Early retirement benefits are available to Tiers 1 and 2 members before reaching age 60, to Tiers 3 and 4 before age 62 with 25 or more years of service credit and Tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

*Police and Firemens' Retirement System (PFRS)*

Plan Description

The State of New Jersey Police and Firemen's Retirement System (PFRS), is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey Division of Pensions and Benefits (the "Division"). For additional information about the PFRS, please refer to the Division's Comprehensive Annual Financial Report (CAFR) which can be found at [www.state.nj.us/treasury/pensions/annrpts.shtml](http://www.state.nj.us/treasury/pensions/annrpts.shtml).

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 7: PENSION PLANS, (continued)**

*Police and Firemens' Retirement System (PFRS), (continued)*

Benefits Provided

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for disability benefits, which vest after 4 years of service. The following represents the membership tiers for PFRS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to May 22, 2010
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (Tiers 1 and 2 members) and 60% (Tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

Defined Contribution Retirement Program

Prudential Financial jointly administers the DCRP investments with the NJ Division of Pensions and Benefits. If an employee is ineligible to enroll in the PERS or PFRS, the employee may be eligible to enroll in the DCRP. DCRP provides eligible members with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting is immediate upon enrollment for members of the DCRP.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information of the DCRP. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625-0295.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 7: PENSION PLANS, (continued)**

Defined Contribution Retirement Program, (continued)

Employers are required to contribute at an actuarially determined rate. Employee contributions are based on percentages of 5.50% for DCRP of employees' annual compensation, as defined. The DCRP was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and expanded under the provisions of Chapter 89, P.L. 2008. Employee contributions for DCRP are matched by a 3% employer contribution.

Contribution Requirements

The contribution policy is set by laws of the State of New Jersey and, in most retirement systems, contributions are required by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. The pension funds provide for employee contributions based on 5.5% for PERS. This amount will increase to 6.5% plus an additional 1% phased in over 7 years beginning 2012 and 8.5% for PFRS, which increased to 10% in October 2011, of the employee's annual compensation, as defined by law. Employers are required to contribute at an actuarially and 8.5% for PFRS, which increased to 10% in October 2011, of the employee's annual compensation, as defined by law. Employers are required to contribute at an actuarially determined rate in all Funds except the SACT. The actuarially determined employer contribution includes funding for cost-of-living adjustments and noncontributory death benefits in the PERS and PFRS.

The Village's contribution to the various plans, equal to the required contributions for each year, including long-term disability and ERI, were as follows:

<u>Year</u>	<u>PERS</u>	<u>PFRS</u>	<u>DCRP</u>
2018	\$501,379	\$937,140	\$-0-
2017	487,877	800,616	-0-
2016	471,580	765,963	-0-

Statement No's 68 and 71 require a state or local government employer to recognize a net pension liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year. However, since the financial statements are prepared on another comprehensive basis of accounting, the net pension liability of the various pension systems is not recorded in the financial statements and is only required to be disclosed in the notes to the financial statements.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 7: PENSION PLANS, (continued)**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

**Public Employees Retirement System (PERS)**

At December 31, 2018, the Village had a liability of \$9,638,123 for its proportionate share of the PERS net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Village's proportion of the net pension liability was based on a projection of the Village's long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, actuarially determined. At June 30, 2018, the Village's proportion was 0.04895057 percent, which was an increase/(decrease) of (.003375724) percent from its proportion measured as of June 30, 2017.

For the year ended December 31, 2018, the Village recognized pension expense of \$456,602. At December 31, 2018, deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$183,800	\$49,697
Changes of assumptions	1,588,203	3,081,759
Net difference between projected and actual earnings on pension plan investments		90,406
Changes in proportion and differences between the Village's contributions and proportionate share of contributions	<u>253,604</u>	<u>62,615</u>
Total	<u>\$2,025,607</u>	<u>\$3,284,477</u>

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Public Employees Retirement System (PERS), (continued)**

Amounts reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date (June 30, 2018) will be recognized as a reduction of the net pension liability in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions (excluding changes in proportion) will be recognized in pension expense as follows:

Year ended June 30:

2019	\$66,893
2020	(92,615)
2021	(664,125)
2022	(575,674)
2023	(184,338)

**Changes in Proportion**

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 5.63, 5.48, 5.57, 5.72 and 6.44 years for 2018, 2017, 2016, 2015 and 2014 amounts, respectively.

**Additional Information**

Local Group Collective balances at June 30, 2018 and June 30, 2017 are as follows:

	<u>June 30, 2018</u>	<u>June 30, 2017</u>
Collective deferred outflows of resources	\$4,684,852,302	\$6,424,455,842
Collective deferred inflows of resources	7,646,736,226	5,700,625,981
Collective net pension liability	19,689,501,539	23,278,401,588
Village's Proportion	0.04895057%	0.0492881424%

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Public Employees Retirement System (PERS), (continued)**

**Actuarial Assumptions**

The collective total pension liability for the June 30, 2018 measurement date was determined by an actuarial valuation as of July 1, 2017, which rolled forward to June 30, 2018. This actuarial valuation used the following assumptions, applied to all periods in the measurement.

Inflation	2.25 Percent
Salary Increases:	
Through 2026	1.65-4.15 Percent (based on age)
Thereafter	2.65-5.15 Percent (based on age)
Investment Rate of Return	7.00 Percent

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

**Mortality Rates**

Pre-retirement mortality rates were based on the RP-2000 Employee Pre-retirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the Conduent modified 2014 projection scale. Post-retirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirements and beneficiaries of former members. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from 2012 to 2013 using Projection Scale AA and using a generational approach based on the Conduent 2014 projection scale thereafter. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Public Employees Retirement System (PERS), (continued)**

**Long-Term Rate of Return**

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2018) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2018 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	5.00%	5.51%
Cash equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
High yield	2.50%	6.82%
Global diversified credit	5.00%	7.10%
Credit oriented hedge funds	1.00%	6.60%
Debt related private equity	2.00%	10.63%
Debt related real estate	1.00%	6.61%
Private real asset	2.50%	11.83%
Equity related real estate	6.25%	9.23%
U.S. equity	30.00%	8.19%
Non-U.S. developed markets equity	11.50%	9.00%
Emerging markets equity	6.50%	11.64%
Buyouts/venture capital	8.25%	13.08%



**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Public Employees Retirement System (PERS), (continued)**

**Discount Rate**

The discount rate used to measure the total pension liability was 5.66% as of June 30, 2018. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 3.87% as of June 30, 2018 based on the Bond Buyer GO 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through June 30, 2046. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through June 30, 2046 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate**

The following presents the collective net pension liability of the participating employers as of June 30, 2018, respectively, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1 -percentage point lower or 1- percentage-point higher than the current rate:

	June 30, 2018		
	1% Decrease <u>4.66%</u>	At Current Discount Rate <u>5.66%</u>	1% Increase <u>6.66%</u>
Village's proportionate share of the pension liability	\$12,118,829	\$9,638,123	\$7,556,969

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS). The financial report may be accessed at [www.state.nj.us/treasury/pensions](http://www.state.nj.us/treasury/pensions).

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Police and Firemen's Retirement System (PFRS)**

At December 31, 2018, the Village had a liability of \$13,014,114 for its proportionate share of the PFRS net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Village's proportion of the net pension liability was based on a projection of the Village's long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, actuarially determined. At June 30, 2018, the Village's proportion was 0.0961753762 percent, which was an increase/(decrease) of (0.0097139407) percent from its proportion measured as of June 30, 2017.

For the year ended December 31, 2018, the Village recognized pension expense of \$937,140. At December 31, 2018, deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference in actual and expected experience	\$132,402	\$53,855
Changes of assumptions	1,117,087	3,335,293
Net difference between projected and actual earnings on pension plan investments		71,199
Changes in proportion and differences between Village contributions and proportionate share of contributions	<u>1,131,131</u>	<u>1,420,058</u>
Total	<u>\$2,380,620</u>	<u>\$4,880,405</u>

Amounts reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date (June 30, 2018) will be recognized as a reduction of the net pension liability in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions (excluding changes in proportion) will be recognized in pension expense as follows:

Year ended June 30:	
2019	\$111,923
2020	(377,286)
2021	(1,055,508)
2022	(677,564)
2023	(212,423)

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Police and Firemen's Retirement System, (continued)**

**Changes in Proportion**

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 5.73, 5.59, 5.58, 5.53 and 6.17 years for 2018, 2017, 2016, 2015 and 2014 amounts respectively.

**Additional Information**

Local Group Collective balances at June 30, 2018 and June 30, 2017 are as follows:

	<u>June 30, 2018</u>	<u>June 30, 2017</u>
Collective deferred outflows of resources	\$1,988,215,695	\$2,941,952,753
Collective deferred inflows of resources	4,286,994,294	3,262,432,093
Collective net pension liability	13,531,648,591	17,167,260,198
Village's Proportion	0.0961753762%	0.01058893169%

**Actuarial Assumptions**

The collective total pension liability for the June 30, 2018 measurement date was determined by an actuarial valuation as of July 1, 2017, which rolled forward to June 30, 2018. This actuarial valuation used the following actuarial assumptions:

Inflation	2.25 Percent
Salary Increases:	
Through 2026	2.10-8.98 Percent (based on age)
Thereafter	3.10-9.98 Percent (based on age)
Investment Rate of Return	7.00 Percent

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Police and Firemen's Retirement System, (continued)**

**Mortality Rates**

Preretirement mortality rates were based on the RP-2000 Combined Healthy Mortality tables projected on a generational basis from the base year of 2000 to 2013 using Projection Scale BB and the Conduent modified 2014 projection scale thereafter. For preretirement accidental mortality, a custom table with representative rates was used and there is no mortality improvement assumed. Post-retirement mortality rates for male service retirements are based on the RP-2000 Combined Healthy Mortality Tables projected on a generational basis using Projection Scale AA from the base year of 2012 to 2013 and the Conduent modified 2014 projection scale thereafter. Postretirement mortality rates for female service retirements and beneficiaries were based on the RP-2000 Combined Healthy Mortality Tables projected on a generational basis from the base year of 2000 to 2013 using Projection Scale BB and the Conduent modified 2014 projection scales thereafter. Disability mortality rates were based on a custom table with representative rates and no mortality improvement assumed.

The actuarial assumptions used in the July 1, 2017 valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2013.

**Long-Term Rate of Return**

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2018) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2018 are summarized in the following table:

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Police and Firemen's Retirement System, (continued)**

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	5.00%	5.51%
Cash equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
High yield	2.50%	6.82%
Global diversified credit	5.00%	7.10%
Credit oriented hedge funds	1.00%	6.60%
Debt related private equity	2.00%	10.63%
Debt related real estate	1.00%	6.61%
Private real asset	2.50%	11.83%
Equity related real estate	6.25%	9.23%
U.S. equity	30.00%	8.19%
Non-U.S. developed markets equity	11.50%	9.00%
Emerging markets equity	6.50%	11.64%
Buyouts/venture capital	8.25%	13.08%

**Discount Rate**

The discount rate used to measure the total pension liability was 6.51% as of June 30, 2018. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.87% as of June 30, 2018 based on the Bond Buyer GO 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the non-employer contributing entity will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through June 30, 2062. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through June 30, 2062, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Police and Firemen's Retirement System, (continued)**

**Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate**

The following presents the collective net pension liability of the participating employers as of June 30, 2018, respectively, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1 -percentage point lower or 1- percentage-point higher than the current rate:

	<u>June 30, 2018</u>		
	1% Decrease <u>5.51%</u>	At Current Discount Rate <u>6.51%</u>	1% Increase <u>7.51%</u>
Village's proportionate share of the pension liability	\$19,783,693	\$13,014,114	\$10,656,270

**Special Funding Situation - PFRS**

Under N.J.S.A. 43:16A-15, the Village is responsible for their own PFRS contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State to make contributions if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the Village by the State under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Accordingly, the Village's proportionate share percentage of the net pension liability, deferred outflows and inflows determined under GASB Statement No. 68 is zero percent and the State's proportionate share is 100% for PFRS under this legislation.

At December 31, 2018 and 2017, the State proportionate share of the net pension liability attributable to the Village for the PFRS special funding situation is \$1,767,752 and \$1,831,031, respectively. For the years ended December 31, 2018 and 2017, the pension system has determined the State's proportionate share of the pension expense attributable to the Village for the PFRS special funding situation is \$209,387 and \$223,976, respectively, which is more than the actual contributions the State made on behalf of the Village of \$104,694 and \$91,559, respectively. The State's proportionate share attributable to the Village was developed based on actual contributions made to PFRS allocated to employers based upon covered payroll. These on-behalf contributions have not been reported on the Village's financial statements.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Police and Firemen's Retirement System, (continued)**

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Police and Firemen's Retirement System (PFRS). The financial report may be accessed at [www.state.nj.us/treasury/pensions](http://www.state.nj.us/treasury/pensions).

**NOTE 8. OTHER POST EMPLOYMENT BENEFITS (OPEB)**

In addition to the pension described in Note 7, the Village provides post employment health care benefits in accordance with the provisions of Ch. 88, P.L. 1974 as amended by Chapter 436, 1981 at its cost.

**General Information about the OPEB Plan**

The Village's defined benefits OPEB plan provides OPEB for all eligible retirees and their spouses. The plan is a single-employer defined benefit OPEB plan administered by the Municipal Reinsurance Health Insurance Fund. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

**Employees Covered by Benefit Terms:** At December 31, 2018, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	65
Active employees	<u>65</u>
	<u>130</u>

**Total OPEB Liability**

At December 31, 2018, the Village had a liability of \$45,382,031 for its OPEB liability. The OPEB liability was measured as of December 31, 2018 and was determined by an actuarial valuation as of that date.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 8. OTHER POST EMPLOYMENT BENEFITS (OPEB), (continued)**

**OPEB Expense**

For the year ended December 31, 2018, the Village's OPEB expense under GASB 75 was \$2,283,955.

**Actual Assumptions and Other Inputs**

The total OPEB liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified.

**Basis of Valuation**

This valuation has been conducted as of December 31, 2018 based upon census, plan design and cost information provided by The Fund. Census includes 65 retirees and spouses currently receiving retiree benefits, and 65 active participants of whom 17 are eligible to retire as of the valuation date. The average age of the active population is 47 and the average age of the retiree population is 71.

Actuarial assumptions were selected with the intention of satisfying the requirements of New Jersey Local Finance Notice 2007-15 in addition to Statement of Government Accounting Standard Number 75.

Demographic assumptions were selected based on those used in by the State Division of Pensions and Benefits in calculating pension benefits taken from the July 1, 2017 report from Conduent. While some assumptions were simplified to reflect the smaller population, and to simplify the valuation process, the valuation results reasonably conform to the requirements of LFN 2007-15.

Health care (economic) assumptions were selected based on those used by the State Health Benefits Program in calculating SHBP number OPEB requirements taken from the July 1, 2017 GASB 75 report from Aon Consultants.



**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 8. OTHER POST EMPLOYMENT BENEFITS (OPEB), (continued)**

**Key Actuarial Assumptions**

<i>Mortality</i>	<i>RP 2000 Combined Health Male Mortality Rates Set Forward Three Years</i>
<i>Turnover</i>	<i>NJ State Pensions Ultimate Withdrawal Rates - prior to benefits eligibility</i>
<i>Assumed Retirement Age</i>	<i>At first eligibility after the completion of 25 years of service</i>
<i>Full Attribution Period</i>	<i>Service to Assumed Retirement Age</i>
<i>Annual Discount Rate</i>	<i>4.10% Based on the Bond Buyer 20 Index December 31, 2018</i>
<i>CPI Increase</i>	<i>2.5%</i>
<i>Rate of Salary Increase</i>	<i>2.5%</i>
<i>Medical Travel</i>	<i>Medical: 5.8% in 2018, reducing by 0.1% per annum, leveling at 5% per annum in 2026</i> <i>Drug: 10.0% in 2018, reducing by 0.5% per annum to 2022 and 1.0% per annum thereafter, leveling at 5% per annum in 2026</i> <i>Dental: 3.5% per annum</i>
<i>Medical Cost Aging Factor</i>	<i>NJ SHBP Medical Morbidity Rates</i>

- Attribution period – The attribution period begins with the date of hire and ends with full benefits eligibility date.
- Per capita cost methods – The valuation reflects per capita net premium costs based on actual 2018 medical, prescription drug and dental premiums and the plan option selected. Plan selections are assumed to remain unchanged in retirement. The age specific cost was derived based on per person costs at the average age of the active population (47) and scaled to each age based on the medical cost aging factors. At age 65, Medicare becomes the primary payor of medical benefits and consequentially, per capita plan costs are offset by Medicare payments. Thus, post 65 costs were decreased using the assumption that Medicare picks up 66.7% of medical costs.
- Retiree contributions – NJ Chapter 78 requires that certain future retirees contribute toward the cost of their benefits. Specifically, those who had retired prior to passage of Chapter 78 and those employees that had more than 25 years of service on the date of passage are grandfathered. All others are subject to the contribution rates in effect when they retire, but not less than 1.5% of their annual retirement allowance from the Public Employees Retirement System. For purposes of this valuation and for

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 8. OTHER POST EMPLOYMENT BENEFITS (OPEB), (continued)**

conservatism, we have assumed that future retiree contributions percentage rates will not increase. Thus, we assumed that a future retiree will contribute his/her current employees contribution as reported by the Village increased annually by the rate of medical trend.

- Actuarial valuation method – Entry Age Normal Funding Method based on a level percentage of salary. 2018 salaries were reported as \$4.977 million.

**Changes in Net OPEB Liability FYE 2018**

<b>Discount Rate (Proj.)</b>	<b>4.10% FYE 12/31/2018</b>		
<b>Investment Return Rate (Proj.)</b>	<b>N/A; Index will apply</b>		
	<u>Total OPEB Liability</u>	<u>Plan Fiduciary Net Position</u>	<u>Net OPEB Liability</u>
Balances at 1/1/2018	\$43,992,592	\$	\$43,992,592
Change	<u>1,389,439</u>	<u></u>	<u>1,389,439</u>
Balances at 12/31/2018	<u>\$45,382,031</u>	<u>\$</u>	<u>\$45,382,031</u>

**TOTAL GASB #75 Expense for FYE 2018**

**A) GASB #75 Regular Expense**

Service Cost	\$478,959
Interest Cost	1,804,996
Experience (Gain)/Loss Amort	-0-
Investment Loss Amort	<u>-0-</u>
<b>GASB #75 Annual OPEB Cost <u>Regular</u> Expense</b>	<b><u>2,283,955</u></b>

**B) Prior Period Adjustment at 1/1/2018 (to Update to GASB #75)**

Net OPEB Liability 1/1/2018	43,992,592
(Less) OPEB Obligations as of 12/31/2017 - GASB #45	<u>(14,244,359)</u>
Prior Period Adjustment at 1/1/2018	<u>29,748,233</u>

<b><u>C) TOTAL GASB #75 Expense for FYE 2018</u></b>	<b><u>\$32,032,188</u></b>
--	----------------------------

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 8. OTHER POST EMPLOYMENT BENEFITS (OPEB), (continued)**

**Sensitivity of Total OPEB Liability to Changes in the Discount Rate**

The following presents the Village's total OPEB liability as well as what the Village's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1 percentage point higher than the current rate:

	1% Decrease <u>3.10%</u>	At Current Discount Rate <u>4.10%</u>	1% Increase <u>5.10%</u>
Village's Total OPEB Liability	\$49,911,880	\$45,382,031	\$41,578,012

**Sensitivity of Net OPEB Liability to Changes in the Healthcare Trend Rate:**

The following presents the Village's total OPEB liability as well as what the Village's total OPEB liability would be if it were calculated using a healthcare trend rate that is 1-percentage point lower or 1 percentage point higher than the current rate:

	1% Decrease <u>to 4.0%</u>	Healthcare Cost Trend Rate <u>to 5.0%</u>	1% Increase <u>to 6.0%</u>
Village's Total OPEB Liability	\$41,983,776	\$45,382,031	\$49,408,124

**Special Funding Situations PFRS**

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under chapter 271, P.L. 1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan, there is no net OPEB liability, deferred inflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 8. OTHER POST EMPLOYMENT BENEFITS (OPEB), (continued)**

At December 31, 2018, the State's proportionate share of the net OPEB liability attributable to the Village for the PFRS special funding situation is \$6,997,597 and the State's proportionate share of the OPEB expense for the PFRS special funding situation is \$211,825.

**NOTE 9: FUND BALANCES APPROPRIATED**

Fund balances at December 31, 2018 and 2017 which were appropriated and included as anticipated revenue in their own respective funds for the years ending December 31, 2019 and 2018 were as follows:

	<u>2019</u>	<u>2018</u>
Current Fund	<u>\$1,000,000</u>	<u>\$600,000</u>
Swimming Pool Utility	<u>\$ -0-</u>	<u>\$ -0-</u>

**NOTE 10: FIXED ASSETS**

The following is a summary of changes in the general fixed asset account group for the year 2018.

	<u>Balance Dec. 31, 2017</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance Dec. 31, 2018</u>
Land	\$34,337,500	\$	\$12,557,000	21,780,500
Land Improvements	1,667,317			1,667,317
Vehicles	7,623,904	46,294	1,134,622	6,535,576
Building and Improvements	4,861,875			4,861,875
Machinery and Equipment	<u>1,484,371</u>	<u>65,712</u>	<u>          </u>	<u>1,550,083</u>
	<u>\$49,974,967</u>	<u>\$112,006</u>	<u>\$13,691,622</u>	<u>\$36,395,351</u>

**NOTE 11: COMPENSATED ABSENCES**

Under the existing policies and labor agreements of the Village, employees are allowed to accumulate (with certain restrictions) unused vacation benefits and sick leave over the life of their working careers and to redeem such unused leave time in cash (with certain limitations) upon death, retirement or by extended absence immediately preceding retirement.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 11: COMPENSATED ABSENCES, (continued)**

It is estimated that the current cost of such unpaid compensation and salary related payments would approximate \$573,641 and \$500,000 at December 31, 2018 and 2017, respectively. These amounts which are considered material to the financial statements, are not reported either as an expenditure or liability.

As of December 31, 2018 and 2017, the Village has not reserved any funds in the Other Trust Fund to fund compensated absences in accordance with NJSA 40A:4-39.

**NOTE 12: DUE TO/FROM OTHER FUNDS**

As of December 31, 2018, interfund balances on the Village's various balance sheets were as follows:

	<u>Interfunds Receivable</u>	<u>Interfunds Payable</u>
Current Fund	\$18,869	\$1,654,914
Grant Fund	-0-	-0-
Animal Control Trust Fund	-0-	5,375
Public Assistance Fund	-0-	238
Trust Fund	12,000	5,249
General Capital Fund	1,654,966	-0-
Swimming Pool Utility Operating Fund	105	20,007
Swimming Pool Capital Fund	<u>69,948</u>	<u>70,105</u>
	<u>\$1,755,888</u>	<u>\$1,755,888</u>

Interfund balances are comprised of the following:

Interfund balances are primarily carryover balances from prior years and/or transfers for short-term loans. It is anticipated that all interfunds will be liquidated during the subsequent fiscal year.

**NOTE 13: EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARD PLAN (LOSAP)**

On November 7, 2000, the voters of the Village approved the Village's LOSAP plan, provided by Lincoln Financial Group. The purpose of this plan is to enhance the Village's ability to retain and recruit volunteer firefighters and volunteer members of emergency service squads.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 13: EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARD PLAN (LOSAP), (continued)**

The Lincoln Financial Group will provide for the benefit of participants, a multi-fund variable annuity contract as its funding vehicle. The plan shall provide for a fixed annual contribution of \$1,150 to each eligible volunteer who accumulates a minimum of amount of service points based on criteria established by Village ordinance. In addition, the ordinance does not provide for prior years service credit. The amount of the LOSAP award cannot exceed \$1,150.00 annually, subject to periodic increases as permitted by N.J.A.C. 5:30-14.9. The Village's contribution shall be included in the current years budget.

All amounts awarded under a length of service award plan shall remain the asset of the sponsoring agency; the obligation of the sponsoring agency to participating volunteers shall be contractual only; and no preferred or special interest in the awards made shall accrue to such participants. Such money shall be subject to the claims of the sponsoring agency's general creditors until distributed to any or all participants.

We have reviewed the plan for the year ended December 31, 2018 in accordance with the American Institute of Certified Public Accountants (AICPA) Statement on Standards for Accounting and Review Services.

**NOTE 14: RISK MANAGEMENT**

The Village is exposed to various risks of loss related to general liability, automobile coverage, damage and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Village has obtained insurance coverage to guard against these events which will provide minimum exposure to the Village should they occur. During the 2018 calendar year, the Village did not incur claims in excess of their coverage and the amount of coverage did not significantly decrease.

The Village of Ridgefield Park is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The Village of Ridgefield Park is a member of the South Bergen Municipal Joint Insurance Fund (the "JIF"). The JIF is a self-administered group of municipalities established for the purpose of providing certain low-cost general liability, automobile liability and workers' compensation insurance coverage for member municipalities. The Village of Ridgefield Park pays an annual assessment to the JIF and should it be determined that payments received by the JIF are deficient, additional assessments may be levied.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 14: RISK MANAGEMENT, (continued)**

The JIF can declare and return excess surplus to members upon approval of the State of New Jersey Department of Insurance. These distributions would be divided amongst the members in the same ratio as their individual assessment relates to the total assessment of the membership body. In accordance with Statement No. 10 of the Government Accounting Standards Board, these distributions may be used to reduce the amount recorded for membership expense in the year in which the distribution was declared.

The Village of Ridgefield Park is also a member of the Municipal Excess Liability Joint Insurance Fund (the "MEL"). The MEL provides excess insurance coverage for claims for general liability, automobile liability and workers' compensation.

The JIF also provides Property coverage (i.e. Boiler and Machinery, Flood, Valuable Papers, etc.) to its members by participating in a state-wide joint purchase program arranged by the MEL acting as a lead agency.

In addition, the Village is also a member of the Bergen Municipal Employees Benefit Fund for employee health insurance.

Financial statements for the Funds are available at the office of the Funds' Executive Director, Public Entity Risk Management Services, 9 Campus Drive, Parsippany, NJ, 07054.

**New Jersey Unemployment Compensation Insurance** - The Village has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Village is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Village is billed quarterly for amounts due to the State. The following is a summary of Village contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the Village's expendable trust fund for the current and previous two years:

<b>Year Ended</b>	<b>Interest Earnings/</b>			
<b><u>Dec. 31,</u></b>	<b><u>Village</u></b>	<b><u>Employee</u></b>	<b><u>Amount</u></b>	<b><u>Ending</u></b>
	<b><u>Contributions</u></b>	<b><u>Contributions</u></b>	<b><u>Reimbursed</u></b>	<b><u>Balance</u></b>
2018	\$1,946	\$11,810	\$41,823	\$163,829
2017			37,487	191,896
2016	274,038	11,618	56,276	229,383

The Village of Ridgefield Park continues to carry commercial insurance coverage for all other risks of loss, including employee health and accident insurance.

**Village of Ridgefield Park, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2018 and 2017**  
**(continued)**

**NOTE 15: TAXES COLLECTED IN ADVANCE**

Taxes collected in advance are recorded as cash liabilities in the financial statements. Following is a comparison of the liability for the previous two years:

	<u>Balance</u> <u>Dec 31, 2018</u>	<u>Balance</u> <u>Dec 31, 2017</u>
Prepaid Taxes	<u>\$225,227</u>	<u>\$681,653</u>
Cash Liability for Taxes Collected in Advance	<u>\$225,227</u>	<u>\$681,653</u>

**NOTE 16: COMMITMENTS AND CONTINGENT LIABILITIES**

The Village is a defendant in various legal proceedings. These cases, if decided against the Village, would either be funded by insurance or raised by future taxation. The Village's legal counsel estimates such amounts to be immaterial, except for the following:

**NOTE 17: SUBSEQUENT EVENTS**

The Village has evaluated subsequent events through August 21, 2019, the date which the financial statements were available to be issued and no other items were noted for disclosure.



## **SUPPLEMENTARY DATA**

### COMPARATIVE SCHEDULE OF TAX RATE INFORMATION

	<u>2018</u>	<u>2017</u>	<u>2016</u>
<u>Tax Rate</u>	<u>3.848</u>	<u>3.723</u>	<u>3.624</u>

#### Apportionment of Tax Rate:

Municipal	1.374	1.292	1.266
County	.281	.275	.250
Local School	2.193	2.156	2.108

#### Assessed Valuations

2018	\$1,189,823,900		
2017		\$1,188,173,700	
2016			\$1,191,709,320

### COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>Year</u>	<u>Tax Levy</u>	<u>Currently</u>	
		<u>Collections</u>	<u>Percentage of Collection</u>
2018	\$46,007,459	\$45,453,863	98.80%
2017	44,319,957	43,704,292	98.61
2016	43,227,639	42,584,699	98.51

### DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens in relation to the tax levies of the last three years.

<u>Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2018	\$45,469	\$500,202	\$545,671	1.19%
2017	42,521	482,895	525,416	1.19
2016	39,824	563,818	603,642	1.40

**PROPERTY ACQUIRED BY TAX TITLE LIENS LIQUIDATION**

No properties have been acquired in 2018 by foreclosure or deed as a result of liquidation of tax title liens.

The value of properties acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>Year</u>	<u>Amount</u>
2018	\$69,840
2017	69,840
2016	69,840

**COMPARISON OF SWIMMING POOL ENTERPRISE FEES**

<u>Year</u>	<u>Collections</u>
2018	\$111,479
2017	115,769
2016	126,754

**COMPARATIVE SCHEDULE OF FUND BALANCES**

	<u>Year</u>	<u>Balance December 31,</u>	<u>Utilized in Budget of Succeeding Year</u>
Current Fund	2018	\$5,396,256	\$1,000,000
	2017	3,162,412	600,000
	2016	2,370,499	1,709,861
Swimming Pool Enterprise Fund	2018	37,453	
	2017	37,453	
	2016	27,450	

## OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Bond*</u>
George Fosdick	Mayor	
John Anlian	Commissioner	
Theresa Kohles	Commissioner	
Adam MacNeill	Commissioner	
Hugo Poli	Commissioner	
Tara O'Grady	Village Clerk	
Vincent Buono	Chief Finance Officer/Tax Collector/Treasurer	
Phillip Boggia, Esq.	Attorney	
Boswell McClave	Engineer	
F. Terrance Perna, Esq.	Magistrate	
Susana Vargas	Court Administrator	
Arthur Carlson	Assessor	
Edward Rose	Police Chief	
Ferraioli, Wielkatz, Cerullo & Cuva, P.A.	Auditor	

\*Employees and officials were covered under the South Bergen Municipal Joint Insurance Fund.

## Village of Ridgefield Park

## Schedule of Expenditures of Federal Awards

For the Year Ended December 31, 2018

Federal Grantor/Pass-Through Grantor/Program	Federal CFDA Number	Pass-Through Entity ID Number	Grant Year	Grant Award	Balance Jan. 1, 2018	Receipts/ Revenues	Expended	Canceled	Balance Dec. 31, 2018	Cumulative Expenditures
<u>Federal and State Grant Fund:</u>										
<u>U.S. Department of Transportation:</u>										
Pass Through NJ Department of Law & Public Safety:										
Drive Sober or Get Pulled Over	20.616	066-1160-100-158	2018 prior	8,837 10,200	9,038 9,038	8,837 8,837	5,372 5,372	3,666 3,666	8,837 8,837	6,534
Click It or Tick It	20.600	066-1160-100-119	2018 2013 2012	4,985 5,359 3,964	5,359 3,964 9,323	4,985 1,021 3,964	1,021 3,964 4,985	4,338 4,338	4,985 4,985	1,021 3,964
<u>U.S. Department of Homeland Security</u>										
Federal Emergency Management Agency Fire Department Equipment Grant	97.044		2016	75,000	(67,100)				(67,100)	67,100
<u>Pass Through NJ Department of Law &amp; Public Safety:</u>										
Emergency Management Performance Grant	97.042	066-1200-100-726	2016 2015 2013	5,000 5,000 5,000	2,499 5,000 887			2,499 5,000 887		2,501 4,113
					8,386			8,386		
<b>Total Federal and State Grant Fund</b>					(40,353)	13,822	10,357	16,390	(53,278)	

Village of Ridgefield Park

Schedule of Expenditures of Federal Awards

For the Year Ended December 31, 2018

Federal Grantor/Pass-Through Grantor/Program General Capital Fund	Federal CFDA Number	Pass-Through Entity ID Number	Grant Year	Grant Award	Balance Jan. 1, 2018	Receipts/ Revenues	Expended	Canceled	Balance Dec. 31, 2018	Cumulative Expenditures
U.S. Department of HUD:										
Pass Through County of Bergen:										
Community Development										
Block Grant	14.218		2009	21,434	(21,434)				(21,434)	21,343
			2008	20,000	(20,000)				(20,000)	20,000
					(41,434)				(41,434)	
<b>Total General Capital Fund</b>					(41,434)				(41,434)	
<b>Total Federal Awards</b>					(81,787)	13,822	10,357	16,390	(94,712)	

Note: This schedule was not subject to an audit in accordance with the Uniform Guidance

Village of Ridgefield Park

Schedule of Expenditures of State Financial Assistance

For the Year Ended December 31, 2018

State Grantor/Pass-Through Grantor/Program	Pass-Through Entity ID Number	Grant Year	Grant Award	Balance Jan. 1, 2018	Receipts/ Revenues	Expended	Canceled	Balance Dec. 31, 2018	MEMO Cumulative Expenditures
Federal and State Grant Fund									
NJ Department of Environmental Protection:									
Clean Communities	4900-765-004	2018	20,423		20,423			20,423	21,338
		2017	21,338	608		608			25,116
		2016	25,116	696		696			19,274
		2015	19,274	1,367		1,367			14,887
		2013	14,887	(14,887)				(14,887)	
				(12,216)		2,671		5,536	
NJ Department of Health:									
Alcohol Education Rehabilitation	9735-760-001	2018	952		952			952	3,665
		2016/17	3,978		3,978			3,978	
		2015	1,473	1,473				1,473	
		2014	2,009	2,009				2,009	
		2013	1,003	1,003				1,003	
		2010	6,662	2,997				2,997	
				7,482	4,930			12,412	
Public Health Priority Fund		2008-2010	12,730	12,730			12,730		
NJ Division of Highway Traffic Safety:									
Drunk Driving Enforcement Fund	6400-100-078	2018	5,394		5,394			5,394	27,299
		2011	34,884	31,212				31,212	
		2010	16,564	16,564				16,564	
		prior	37,631	30,432		20,100		10,332	
				78,208	5,394	20,100		63,502	

Village of Ridgefield Park

Schedule of Expenditures of State Financial Assistance

For the Year Ended December 31, 2018

State Grantor/Pass-Through Grantor/Program NJ Department of Law and Public Safety:	Pass-Through Entity ID Number	Grant Year	Grant Award	Balance Jan. 1, 2018	Receipts/ Revenues	Expended	Canceled	Balance Dec. 31, 2018	MEMO Cumulative Expenditures
Body Armor Replacement	066-1020-718-001	2017	2,991	2,991				2,991	
		2015	3,066	3,066				3,066	
		2012	3,040	3,040				3,040	
		2011	2,971	344				344	2,627
		prior	5,363	727				727	4,636
				10,168				10,168	
Council on Alcoholism and Drug Abuse; Pass Through County of Morris Municipal Drug Alliance		2018	9,877		4,487	4,488	9,877	(1)	4,487
		2015-2016	9,877	9,877					
		2014-2015	6,414						5,222
		2013-2014	9,474	9,474					
		2011	10,356	1,442					8,914
		prior	46,119	27,173					18,947
				47,966	4,487	4,488	47,966	(1)	
				144,338	35,234	27,259	60,696	91,617	
<b>Total Federal and State Grant Fund</b>									
General Capital Fund									
NJ Department of Transportation; Highway Planning and Construction	078-6320-480	2018	150,000		124,220	124,220			124,220
		2016	131,000	(131,000)				(131,000)	131,000
		2011	150,000	(8,919)				(8,919)	150,000
		2008	unknown	(26,270)				(26,270)	
		2006	unknown	(5,584)				(5,584)	
				(171,773)	124,220	124,220		(171,773)	
<b>Total General Capital Fund</b>				(171,773)	124,220	124,220		(171,773)	



Village of Ridgefield Park

Schedule of Expenditures of State Financial Assistance

For the Year Ended December 31, 2018

State Grantor/Pass-Through Grantor/Program	Pass-Through Entity ID Number	Grant Year	Grant Award	Balance Jan. 1, 2018	Receipts/ Revenues	Expended	Canceled	Balance Dec. 31, 2018	MEMO Cumulative Expenditures
Public Assistance Trust Fund									
NJ Department of Human Services	054-7550-100-250	2018	85,000		85,000	83,451		1,549	83,451
General Assistance		2017	unknown	(14,800)	14,800				
				(14,800)	99,800	83,451		1,549	
<b>Total Public Assistance Fund</b>				(14,800)	99,800	83,451		1,549	
<b>Total State Awards</b>				(42,235)	259,254	234,930	60,696	(78,607)	

Note: This schedule was not subject to an audit in accordance with NJ OMB Circular 15-08

**Village of Ridgefield Park**  
**Schedule of Cash - Collector-Treasurer**

**Current Fund**

**Year Ended December 31, 2018**

	<u>Ref.</u>	<u>Current Fund</u>	<u>Federal &amp; State Grant Fund</u>
Balance - December 31, 2017	A	12,342,584	122,847
Increased by Receipts:			
Audit Adjustment	A-1	52,084	
Interest and Costs on Taxes	A-2	115,379	
Miscellaneous Revenue Not Anticipated	A-2	1,311,844	
Petty Cash	A-6	1,200	
Due From State - Senior Citizen and Veteran Deductions	A-7	59,235	
Taxes Receivable	A-8	45,159,318	
Revenue Accounts Receivable	A-11	4,995,295	
Interfunds	A-12	107,466	
Prepaid Taxes	A-16	225,227	
Various Cash Liabilities and Reserves	A-19	2,866,365	
Federal and State Grants Receivable	A-20		4,487
Matching Funds for Grants	A-21		2,472
Unappropriated Reserves	A-22		47,658
		<u>54,893,413</u>	<u>54,617</u>
		67,235,997	177,464
Decreased by Disbursements:			
Refund of Prior Year Revenue	A-1	1,595	
Current Year Budget Appropriations	A-3	20,125,632	
Matching Funds for Grants	A-3	2,472	
Petty Cash	A-6	600	
Interfunds	A-12	23,503	
Appropriation Reserves	A-13	598,923	
Local District School Taxes	A-17	25,852,298	
County Taxes Payable	A-18	3,339,060	
Various Cash Liabilities and Reserves	A-19	24,642	
Federal & State Grant Appropriations	A-21		42,183
Reserve for Encumbrances	A-23		4,571
Interfund - Current Fund	A-24		88,717
		<u>49,968,725</u>	<u>135,471</u>
Balance - December 31, 2018	A	<u>17,267,272</u>	<u>41,993</u>

**Exhibit A-5**

**Village of Ridgefield Park**  
**Schedule of Cash - Change Fund**

**Current Fund****Year Ended December 31, 2018**

	<u>Ref.</u>	
Balance - December 31, 2017	A	<u>225</u>
Balance - December 31, 2018	A	<u>225</u>

**Exhibit A-6****Schedule of Cash - Petty Cash****Current Fund****Year Ended December 31, 2018**

	<u>Ref.</u>	
Balance - December 31, 2017	A	650
Increased by:		
Disbursed	A-4	<u>600</u>
		1,250
Decreased by:		
Returned to Treasurer	A-4	<u>1,200</u>
Balance - December 31, 2018	A	<u>50</u>

**Exhibit A-7**

**Village of Ridgefield Park**

**Schedule of Amount Due From State of New Jersey  
for Senior Citizens' and Veterans' Deductions - CH. 73 P.L. 1976**

**Current Fund**

**Year Ended December 31, 2018**

	<u>Ref.</u>	
Increased by:		
Senior Citizens' and Veterans' Deductions		
Disallowed by Tax Collector		349
Decreased by:		
Senior Citizens' and Veterans' Deductions		
Per Tax Billings		<u>61,000</u>
	A-8	<u>60,651</u>
		60,651
Cash Receipts	A-4	<u>59,235</u>
Balance - December 31, 2018	A	<u><u>1,416</u></u>

## Village of Ridgefield Park

## Schedule of Taxes Receivable and Analysis of Property Tax Levy

## Current Fund

## Year Ended December 31, 2018

<u>Year</u>	<u>Balance, Dec. 31, 2017</u>	<u>Levy</u>	<u>Added Taxes</u>	<u>2017</u>	<u>Collected 2018</u>	<u>Senior Citizen and Veteran Deductions</u>	<u>Transferred to Tax Title Liens</u>	<u>Canceled</u>	<u>Balance, Dec. 31, 2018</u>
prior	482,895				447,759			35,136	
2018		45,784,424	223,035	681,653	44,711,559	60,651	2,948	50,446	500,202
	482,895	45,784,424	223,035	681,653	45,159,318	60,651	2,948	85,582	500,202
	A			A-2/A-16	A-2/A-4	A-2/A-7	A-9		A

## Analysis of Tax Levy

<u>Tax yield:</u>	<u>Ref.</u>
General Purpose Tax	45,784,424
Added Tax (R.S. 54:4-63.1 et seq.)	223,035
	<u>46,007,459</u>
 Tax Levy:	
Local District School Tax	26,089,241
County Tax	3,338,812
Added County Taxes	<u>16,289</u>
	<u>3,355,101</u>
	<u>29,444,342</u>
Local Tax for Municipal Purposes	16,345,189
Additional Taxes	<u>217,928</u>
	<u>16,563,117</u>
	<u>46,007,459</u>

**Exhibit A-9****Village of Ridgefield Park****Schedule of Tax Title Liens****Current Fund****Year Ended December 31, 2018**

	<u>Ref.</u>	
Balance - December 31, 2017	A	42,521
Increased by:		
Transfers from Taxes Receivable	A-8	<u>2,948</u>
Balance - December 31, 2018	A	<u><u>45,469</u></u>

**Exhibit A-10****Schedule of Property Acquired for  
Taxes Assessed Valuation****Current Fund****Year Ended December 31, 2018**

	<u>Ref.</u>	
Balance - December 31, 2017	A	<u><u>69,840</u></u>
Balance - December 31, 2018	A	<u><u>69,840</u></u>

## Village of Ridgefield Park

## Schedule of Revenue Accounts Receivable

## Current Fund

Year Ended December 31, 2018

	<u>Ref.</u>	<u>Balance Dec. 31, 2017</u>	<u>Accrued</u>	<u>Collected</u>	<u>Balance Dec. 31, 2018</u>
Clerk:					
Licenses:					
Alcoholic beverages	A-2		5,015	5,015	
Other	A-2		10,320	10,320	
Fees and Permits	A-2		720	720	
Recreation					
Fees and Permits	A-2		1,700	1,700	
Fire Prevention					
Fees and Permits	A-2		36,215	36,215	
Registrar					
Fees and Permits	A-2		10,991	10,991	
Board of Health					
Other Licenses	A-2		575	575	
Fees and Permits	A-2		10,415	10,415	
DPW					
Fees and Permits	A-2		790	790	
Municipal Court :					
Fines and Costs	A-2		300,883	282,543	18,340
Uniform Construction Code Fees					
Construction Fees	A-2		389,771	389,771	
Energy Receipts Taxes	A-2		1,152,719	1,152,719	
Consolidated Municipal Property Tax					
Relief Aid	A-2		63,906	63,906	
Mortgage Receivable - Fire Companies	A-2	240,935	(8,600)	232,335	
Interest on Investments and Deposits	A-2		116,020	116,020	
Cell Tower Lease	A-2		49,978	49,978	
Cable TV Franchise Fee	A-2		156,079	156,079	
Uniform Fire Safety	A-2		19,986	19,986	
Parking Meters	A-2		75,457	75,457	
Sale of Municipal Assets	A-2		2,000,000	2,000,000	
Hotel Occupancy Fees	A-2		256,126	256,126	
Movie Theater Rent and Concession	A-2		123,634	123,634	
		<u>240,935</u>	<u>4,772,700</u>	<u>4,995,295</u>	<u>18,340</u>
		A		A-4	A

## Village of Ridgefield Park

## Schedule of Interfunds

## Current Fund

Year Ended December 31, 2018

<u>Fund</u>	<u>Ref.</u>	<u>Due From/(To)</u> <u>Balance</u>		<u>Due From/(To)</u> <u>Balance</u>	
		<u>Dec. 31, 2017</u>	<u>Increased</u>	<u>Decreased</u>	<u>Dec. 31, 2018</u>
Other Trust Fund - General	A	19,420	3,035	18,054	4,401
Other Trust - COAH	A	36	761		797
Other Trust - Unemployment	A	695		695	
Other Trust - Escrow	A		51		51
Animal Control Trust	A	5,141	234		5,375
Swimming Pool - Operating	A	(6,670)		14,677	8,007
Swimming Pool - Capital	A	(69,948)			(69,948)
General Capital Fund	A	(1,589,711)		4,745	(1,584,966)
Public Assistance Trust Fund	A	238			238
Federal & State Grant Fund			141,992	141,992	
Library	A	(837)		837	
		<u>(1,641,636)</u>	<u>146,073</u>	<u>181,000</u>	<u>(1,636,045)</u>
<u>Analysis</u>					
Due to Current Fund	A/A-1	25,530			18,869
Due From Current Fund	A	<u>(1,667,166)</u>			<u>(1,654,914)</u>
		<u>(1,641,636)</u>			<u>(1,636,045)</u>
Canceled Grant Reserves	A-1		141,992		
Canceled Grants Receivable	A-1			53,275	
Canceled Due to Library	A-1			837	
Disbursed	A-4		4,081	19,422	
Received	A-4			<u>107,466</u>	
			<u>146,073</u>	<u>181,000</u>	



## Village of Ridgefield Park

## Schedule of Appropriation Reserves

## Current Fund

Year Ended December 31, 2018

	Balance, Dec. 31, <u>2017</u>	Balance after Transfers and <u>Encumbrances</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>
Salaries and Wages Within "CAPS":				
Elections	3,262	3,262		3,262
Financial Administration	574	574		574
Revenue Administration	32,591	32,591		32,591
Assessment of Taxes	769	769		769
Citizens Advisory Committee	1,782	1,782		1,782
Police	192,814	192,814	90,590	102,224
Emergency Management Services	1,560	1,560		1,560
Uniform Fire Safety Act	2,560	2,560	128	2,432
Streets and Roads	34,543	34,543	11,079	23,464
Sewer Maintenance	1,136	1,136		1,136
Solid Waste Collection	12,479	12,479	7,205	5,274
Recycling	247	247		247
Building & Grounds	18,837	18,837		18,837
Vehicle Maintenance	76,851	76,851	70,385	6,466
Public Health Services	12,177	12,177		12,177
Administration of Public Assistance	1,368	1,368		1,368
Board of Recreation Commissioners	315	315		315
Parks	15,308	15,308	13,820	1,488
Salary & Wage Adjustment	13,089	13,089		13,089
Municipal Court	6,607	6,607		6,607
Public Defender	11,392	11,392	11,392	
Municipal Prosecutor	1,704	2,104	400	1,704
Uniform Construction Code	4,062	4,062		4,062
Total Salaries and Wages Within "CAPS"	<u>446,027</u>	<u>446,427</u>	<u>204,999</u>	<u>241,428</u>
Other Expenses Within "CAPS":				
Administrative and Executive				
Clerk	63,835	64,371	1,594	62,777
Elections	11,173	11,173		11,173
Revision of Ordinances	79	79		79
Codification of Ordinances	3,195	3,195		3,195
Financial Administration	17,000	17,000	75	16,925
Audit Services	1,000	28,000	27,000	1,000
Central Equipment & Data Processing	4,901	4,901		4,901
Revenue Administration	7,276	7,276	2,031	5,245

**Village of Ridgefield Park**  
**Schedule of Appropriation Reserves**

**Current Fund**

**Year Ended December 31, 2018**

	Balance, Dec. 31, <u>2017</u>	Balance after Transfers and <u>Encumbrances</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>
Legal Services:				
Legal Services and Costs	46,116	46,116	9,593	36,523
Labor Negotiations	49,888	49,888		49,888
Meadowlands Development	4,883	4,883	4,424	459
New Ordinances	5,000	5,000		5,000
Engineering Services and Costs	16,500	16,500		16,500
Planning Board	11,649	11,649	1,062	10,587
Planning Board (Land Use)	878	878		878
Zoning Board of Adjustment	7,063	7,063	1,710	5,353
Citizens Advisory Committee	29,290	78,125	50,453	27,672
Rent Control	750	750		750
Insurance:				
Employee Group Health	50,078	50,078		50,078
Other Insurance Premiums	22,209	22,209		22,209
Holy Name Medical Center	1,977	2,557	1,741	816
Police	26,696	111,945	104,851	7,094
Police - Meter Enforcement	4,800	4,800		4,800
Rescue Squad		15,696	13,346	2,350
Emergency Management Services	4,298	4,298	2,662	1,636
Fire	33,497	66,997	66,283	714
Uniform Fire Safety	204	288	83	205
Streets and Roads	1,781	2,600	819	1,781
Snow Removal	16,877	33,877	15,562	18,315
Sewer Maintenance	7,353	12,842	5,489	7,353
Solid Waste Collection	5,184	5,184		5,184
Recycling	3,285	14,880	10,683	4,197
Building & Grounds	17,497	40,249	37,962	2,287
Vehicle Maintenance	15,207	45,974	30,465	15,509
Public Health Services	4,823	4,823	165	4,658
Animal Control	2,307	2,307		2,307
Administration of Public Assistance	924	924		924
Board of Recreation Commissioners	3,082	6,499	957	5,542
Parks	2,231	2,231		2,231
Celebration of Public Events	14,820	14,820	475	14,345
Land Fill / Solid Waste Disposal	60,713	115,713	41,776	73,937
Municipal Court	5,213	5,787	2,144	3,643
Uniform Construction Code	55,243	57,880	3,633	54,247

## Village of Ridgefield Park

## Schedule of Appropriation Reserves

## Current Fund

Year Ended December 31, 2018

	Balance, Dec. 31, 2017	Balance after Transfers and Encumbrances	Paid or Charged	Balance Lapsed
Street Lighting	26,199	26,199		26,199
Telephone	496	496	91	405
Fire Hydrant	1,220	1,220		1,220
Contingent	23,991	23,991		23,991
Total Other expenses Within "CAPS"	<u>692,681</u>	<u>1,054,211</u>	<u>437,129</u>	<u>617,082</u>
Deferred Charges and Statutory Expenditures Within "CAPS":				
Social Security ( O.A.S.I. )	<u>35,523</u>	<u>35,523</u>		<u>35,523</u>
Total Deferred Charges and Statutory Expenditures Within "CAPS"	<u>35,523</u>	<u>35,523</u>		<u>35,523</u>
Total Reserves Within "CAPS"	<u>1,174,231</u>	<u>1,536,161</u>	<u>642,128</u>	<u>894,033</u>
Other Expenses Excluded From "CAPS":				
Maintenance of Free Public Library	35,640	39,316	9,021	30,295
Emergency Services Volunteer Length of Service Award Program	10,050	10,050	1,150	8,900
Sewerage Processing and Disposal	1	1		1
Police 911	<u>3,443</u>	<u>3,443</u>		<u>3,443</u>
Total Other Expenses Excluded from "CAPS"	<u>49,134</u>	<u>52,810</u>	<u>10,171</u>	<u>42,639</u>
Total Reserves Excluded from "CAPS"	<u>49,134</u>	<u>52,810</u>	<u>10,171</u>	<u>42,639</u>
Total Reserves	<u>1,223,365</u>	<u>1,588,971</u>	<u>652,299</u>	<u>936,672</u>
	A			A-1
Appropriation Reserves	Ref. above	1,223,365		
Transfer from Reserve for Encumbrances	A-14	<u>365,606</u>		
		<u>1,588,971</u>		
Cash Disbursements	A-4		598,923	
Transfer to Accounts Payable	A-15		<u>53,376</u>	
			<u>652,299</u>	

**Exhibit A-14****Village of Ridgefield Park****Schedule of Encumbrances Payable****Current Fund****Year Ended December 31, 2018**

	<u>Ref.</u>	
Balance - December 31, 2017	A	365,606
Increased by:		
Transfer from Current Appropriations	A-3	<u>392,773</u>
		758,379
Decreased by:		
Transfer to Appropriation Reserves	A-13	<u>365,606</u>
Balance - December 31, 2018	A	<u><u>392,773</u></u>

**Exhibit A-15****Schedule of Accounts Payable****Current Fund****Year Ended December 31, 2018**

	<u>Ref.</u>	
Increased by:		
Transfer from Appropriation Reserves	A-13	<u>53,376</u>
Balance - December 31, 2018	A	<u><u>53,376</u></u>

## Village of Ridgefield Park

## Schedule of Prepaid Taxes

## Current Fund

## Year Ended December 31, 2018

	<u>Ref.</u>	
Balance - December 31, 2017	A	681,653
Increased by:		
Receipts - Prepaid 2019 Taxes	A-4	<u>225,227</u>
		906,880
Decreased by:		
Applied to 2018 Taxes	A-8	<u>681,653</u>
Balance - December 31, 2018	A	<u><u>225,227</u></u>

## Village of Ridgefield Park

## Schedule of Local District School Tax Payable

## Current Fund

Year Ended December 31, 2018

	<u>Ref.</u>		
Balance - December 31, 2017			
School Tax Payable	A	3,697,117	
School Tax Deferred		<u>9,107,480</u>	
			12,804,597
Increased by:			
Levy School Year - July 1, 2018			
to June 30, 2019	A-8		<u>26,089,241</u>
			38,893,838
Decreased by:			
Payments	A-4		<u>25,852,298</u>
Balance - December 31, 2018			
School Tax Payable	A	3,934,060	
School Tax Deferred		<u>9,107,480</u>	
			<u>13,041,540</u>
2018 Liability for Local			
District School Tax:			
Tax Paid			25,852,298
Tax Payable			<u>3,934,060</u>
			29,786,358
Less Tax Payable - December 31, 2017			<u>3,697,117</u>
Amount Charged to 2018 Operations	A-1		<u>26,089,241</u>

**Village of Ridgefield Park**  
**Schedule of County Taxes Payable**  
**Current Fund**  
**Year Ended December 31, 2018**

Balance - December 31, 2017	<u>Ref.</u> A		248
Increased by:			
Levy	A-1/A-8	3,338,812	
Added and Omitted Taxes	A-1/A-8	<u>16,289</u>	
			<u>3,355,101</u>
			3,355,349
Decreased by:			
Payments	A-4		<u>3,339,060</u>
Balance - December 31, 2018	A		<u><u>16,289</u></u>

## Village of Ridgefield Park

## Schedule of Various Cash Liabilities and Reserves

## Current Fund

## Year Ended December 31, 2018

<u>Liabilities and Reserves</u>	Balance, Dec. 31, 2017	<u>Increased</u>	<u>Decreased</u>	Balance, Dec. 31, 2018
<u>Liabilities:</u>				
Tax Overpayments	2,540	8,199	7,575	3,164
Outside Liens		9,997		9,997
Due to State of New Jersey:				
Construction Code Surcharge	2,418	21,244	15,117	8,545
Marriage License Surcharge	475	1,925	1,950	450
<u>Reserves for:</u>				
Sale of Municipal Assets	1,540,459	2,825,000		4,365,459
	<u>1,545,892</u>	<u>2,866,365</u>	<u>24,642</u>	<u>4,387,615</u>
	A			A
	<u>Ref.</u>			
Receipts	A-4	2,866,365		
Disbursed	A-4		24,642	
		<u>2,866,365</u>	<u>24,642</u>	



## Village of Ridgefield Park

## Schedule of Grants Receivable

## Federal and State Grant Fund

## Year Ended December 31, 2018

<u>Grant</u>	Balance, Dec. 31, 2017	Budget Revenue	<u>Received</u>	<u>Canceled</u>	Balance, Dec. 31, 2018
Federal Grants:					
Homeland Security - FEMA Fire Department Grant	75,000				75,000
	<u>75,000</u>				<u>75,000</u>
State Grants:					
Body Armor Grant		3,066	3,066		
Municipal Alliance on Alcoholism and Drug Abuse	1,192	9,877	4,487	1,192	5,390
Clean Communities	14,887				14,887
Drunk Driving Enforcement Fund		52,083		52,083	
	<u>16,079</u>	<u>65,026</u>	<u>7,553</u>	<u>53,275</u>	<u>20,277</u>
	<u>91,079</u>	<u>65,026</u>	<u>7,553</u>	<u>53,275</u>	<u>95,277</u>
	<u>A</u>	<u>A-2</u>		<u>A-24</u>	<u>A</u>
		Ref.			
	Cash Receipts	A-4	4,487		
	Transferred from Unappropriated Reserves	A-22	<u>3,066</u>		
			<u>7,553</u>		

## Village of Ridgefield Park

## Schedule of Appropriated Reserves for Grants

## Federal and State Grant Fund

Year Ended December 31, 2018

<u>Grant</u>	Balance, Dec. 31, 2017	Transfer From 2018 <u>Budget</u>	<u>Expended</u>	<u>Canceled</u>	Balance, Dec. 31, 2018
Local Grants:					
Community Stewardship Grant	6,300			6,300	
Historical Commission - History Grant	565				565
Municipal Alliance on Alcoholism and Drug Abuse	7,426	2,472	4,567	5,331	
	<u>14,291</u>	<u>2,472</u>	<u>4,567</u>	<u>11,631</u>	<u>565</u>
Federal Grants:					
Drive Sober or Get Pulled Over	9,038		5,372	3,666	
Click It or Ticket	9,323		4,985	4,338	
Emergency Management Performance Grant	8,386			8,386	
Homeland Security - FEMA Fire Department Grant	7,900				7,900
	<u>34,647</u>		<u>10,357</u>	<u>16,390</u>	<u>7,900</u>
State Grants:					
Drunk Driving Enforcement Fund	78,208	52,083	20,100	52,083	58,108
Public Health Priority Funding	12,730			12,730	
Body Armor Replacement Grant	7,102	3,066			10,168
Municipal Alliance on Alcoholism and Drug Abuse	49,158	9,877	4,488	49,158	5,389
Clean Communities Grant	2,671		2,671		
Alcohol Education & Rehab Grant	7,482				7,482
	<u>157,351</u>	<u>65,026</u>	<u>27,259</u>	<u>113,971</u>	<u>81,147</u>
	<u>206,289</u>	<u>67,498</u>	<u>42,183</u>	<u>141,992</u>	<u>89,612</u>
	A		A-4	A-24	A
	<u>Ref.</u>				
State and Federal Grants	A-3	65,026			
Matching Funds for Grants	A-3,A-4	2,472			
		<u>67,498</u>			

## Village of Ridgefield Park

## Schedule of Unappropriated Reserves for Grants

## Federal and State Grant Fund

Year Ended December 31, 2018

<u>Grant</u>	<u>Balance Dec. 31, 2017</u>	<u>Transfer To 2018 Budget</u>	<u>Received</u>	<u>Balance Dec. 31, 2018</u>
Local Grants:				
Sustainable NJ Grant			3,089	3,089
			3,089	3,089
Federal Grants				
Click It or Ticket			4,985	4,985
Drive Sober or Get Pulled Over			8,837	8,837
			13,822	13,822
State Grants:				
Clean Communities Grant			20,423	20,423
Body Armor Replacement Fund	3,066	3,066		
Drunk Driving Enforcement Fund			5,394	5,394
Alcohol Education and Rehab Grant			4,930	4,930
	3,066	3,066	30,747	30,747
	3,066	3,066	47,658	47,658
	A	A-20	A-4	A

**Village of Ridgefield Park**  
**Schedule of Reserve for Encumbrances**  
**Federal and State Grant Fund**  
**Year Ended December 31, 2018**

	<u>Ref.</u>	
Balance - December 31, 2017	A	4,571
Decreased by:		
Cash Disbursements	A-4	<u>4,571</u>
Balance - December 31, 2018	A	<u><u>          </u></u>

**Schedule of Interfund Current Fund**  
**Federal and State Grant Fund**  
**Year Ended December 31, 2018**

	<u>Ref.</u>	
Increased by:		
Canceled Grant Reserves	A-21	141,992
Decreased by:		
Cash Disbursements	A-4	88,717
Canceled Grants Receiveivable	A-20	<u>53,275</u>
		<u>141,992</u>
Balance - December 31, 2018	A	<u><u>          </u></u>

## Village of Ridgefield Park, N.J.

## Schedule of Cash

## Trust Funds

Year Ended December 31, 2018

	<u>Ref.</u>	<u>Animal Control Trust Fund</u>	<u>Other Trust Funds</u>	<u>L.O.S.A.P.</u>
Balance - December 31, 2017	B	<u>28,959</u>	<u>946,867</u>	<u>2,524,117</u>
Increase by Receipts:				
Dog License Fees - Borough Share	B-2	6,307		
Cat License Fees	B-2	1,220		
Late Fees Collected	B-2	20		
Dog License Fees - State Share	B-3	1,193		
Prepaid Dog Licenses	B-4	225		
Interfund - Current Fund	B-5	234	5,238	
Other Trust Funds	B-7		959,582	
Net Payroll and Payroll Deductions Payabl	B-8		9,858,366	
Contributions Receivable	B-9			105,800
Net Assets Available for Benefits	B-10			(75,373)
Total Receipts		<u>9,199</u>	<u>10,823,186</u>	<u>30,427</u>
		<u>38,158</u>	<u>11,770,053</u>	<u>2,554,544</u>
Decreased by Disbursements:				
Reserve for Animal Control Expenditures	B-2	700		
State Share - Dog Licenses	B-3	1,197		
Interfund - Current Fund	B-5		20,139	
Other Trust Funds	B-7		924,371	
Net Payroll and Payroll Deductions Payabl	B-8		9,858,366	
Net Assets Available for Benefits	B-10			68,297
Total Disbursements		<u>1,897</u>	<u>10,802,876</u>	<u>68,297</u>
Balance - December 31, 2018	B	<u><u>36,261</u></u>	<u><u>967,177</u></u>	<u><u>2,486,247</u></u>

## Village of Ridgefield Park, N.J.

## Reserve for Animal Control Expenditures

## Trust Funds

## Year Ended December 31, 2018

	<u>Ref.</u>		
Balance - December 31, 2017	B		23,814
Increased by:			
Dog License Fees	B-1	6,307	
Cat Licenses	B-1	1,220	
Late Fees & Miscellaneous	B-1	<u>20</u>	
			<u>7,547</u>
			31,361
Decreased by:			
Expenditures R.S. 4:19-1511			<u>700</u>
	B-1		
Balance - December 31, 2018	B		<u><u>30,661</u></u>

**Exhibit B-3****Village of Ridgefield Park, N.J.****Schedule of Due to State Department of Health****Trust Funds****Year Ended December 31, 2018**

	<u>Ref.</u>	
Balance - December 31, 2017	B	4
Increased by:		
State Fees Collected	B-1	<u>1,193</u>
		1,197
Decreased by:		
Paid to State	B-1	<u>1,197</u>
Balance - December 31, 2018	B	<u><u>          </u></u>

**Exhibit B-4****Prepaid Licenses****Trust Funds****Year Ended December 31, 2018**

	<u>Ref.</u>	
Increased by:		
Cash Receipts	B-1	<u>225</u>
Balance - December 31, 2018	B	<u><u>225</u></u>

Village of Ridgefield Park, N.J.

Schedule of Interfund - Current Fund

Trust Funds

Year Ended December 31, 2018

	Due to/(from) Balance <u>Dec. 31, 2017</u>	<u>Increased</u>	<u>Decreased</u>	Due to/(from) Balance <u>Dec. 31, 2018</u>
Animal Control Trust Fund	5,141	234		5,375
Other Trust	<u>20,150</u>	<u>5,238</u>	<u>20,139</u>	<u>5,249</u>
	<u>25,291</u>	<u>5,472</u>	<u>20,139</u>	<u>10,624</u>
	B			B
	<u>Ref.</u>			
Cash Receipts - Dog License Fund	B-1	234		
Cash Receipts - Other Trust	B-1	5,238		
Cash Disbursements - Other Trust	B-1		<u>20,139</u>	
		<u>5,472</u>	<u>20,139</u>	



**Exhibit B-6**

**Village of Ridgefield Park, N.J.**

**Schedule of Due from Pool Operating Fund**

**Trust Funds**

**Year Ended December 31, 2018**

	<u>Ref.</u>	
Balance - December 31, 2017	B	<u>12,000</u>
Balance - December 31, 2018	B	<u>12,000</u>

## Village of Ridgefield Park, N.J.

## Schedule of Other Trust Funds

## Trust Funds

Year Ended December 31, 2018

	Balance <u>Dec. 31, 2017</u>	Increased by <u>Receipts</u>	Decreased by <u>Disbursements</u>	Balance <u>Dec. 31, 2018</u>
Reserve for:				
COAH Developer Fees	100,890	24,732	6,790	118,832
Off Duty Police Escrow		325,937	325,937	
Developer Escrow		350,045	281,401	68,644
Municipal Court - P.O.A.A.	24,196	3,628		27,824
Recycling	50,618	14,221	54,678	10,161
Excavation Deposits	4,869	200		5,069
Public Defender	(12,928)	22,134	9,206	
Shade Tree	6,988	1,200		8,188
Youth Academy	911	3,438		4,349
Meter Money	118,281	3,373	1,701	119,953
Community Development		90,000		90,000
Building Penalties	6,700	27,400		34,100
JIF - Safety Moneys	(58)	1,000	942	
Reserve for Unemployment	191,896	13,756	41,823	163,829
Fire Prevention	7,692	1,520	1,513	7,699
Tax Sale Premiums	398,900	76,700	196,400	279,200
Bergen County Polling	320	160	160	320
Miscellaneous	39,442	138	3,820	35,760
	<u>938,717</u>	<u>959,582</u>	<u>924,371</u>	<u>973,928</u>
	B	B-1	B-1	B

**Village of Ridgefield Park, N.J.**

**Statement of Net Payroll and Deductions Payable**

**Trust Funds**

**Year Ended December 31, 2018**

Ref.

Increased by:		
Receipts	B-1	<u>9,858,366</u>
Decreased by:		
Disbursements	B-1	<u>9,858,366</u>

## Village of Ridgefield Park, N.J.

## Statement of Contributions Receivable

Year Ended December 31, 2018

	<u>Ref.</u>	
Balance - December 31, 2017	B	
Increased by:		
Borough Contributions	B-10	203,550
Decreased by:		
Cash Receipts	B-1	<u>105,800</u>
Balance - December 31, 2018	B	<u><u>97,750</u></u>

## Village of Ridgefield Park, N.J.

## Statement of Net Assets Available for Benefits

Year Ended December 31, 2018

	<u>Ref.</u>		
Balance - December 31, 2017	B		2,524,117
Increased by:			
Borough Contributions	B-9	203,550	
Gain or (Loss)	B-1	<u>(75,373)</u>	
			<u>128,177</u>
			2,652,294
Decreased by:			
Administrative Charges		4,838	
Withdrawals		<u>63,459</u>	
	B-1		<u>68,297</u>
Balance - December 31, 2018	B		<u><u>2,583,997</u></u>

**Exhibit C-2**

**Village of Ridgefield Park, N.J.**

**Schedule of General Capital Cash - Treasurer**

**Year Ended December 31, 2018**

	<u>Ref.</u>		
Balance - December 31, 2017	C		1,323,995
Increased by Receipts:			
Premium on Sale of Bond Anticipation Notes	C-1	12,197	
Deferred Charges Unfunded	C-6	450,000	
Various Liabilities	C-14	124,220	
Interfunds	C-15	<u>4,745</u>	
			<u>591,162</u>
			1,915,157
Decreased by Disbursements:			
Bond Anticipation Notes	C-8	450,000	
Improvement Authorizations	C-11	668,967	
Various Liabilities	C-14	<u>632,847</u>	
			<u>1,751,814</u>
Balance - December 31, 2018	C		<u><u>163,343</u></u>

**Exhibit C-3****Village of Ridgefield Park, N.J.****Analysis of General Capital Cash****Year Ended December 31, 2018**

	<u>Ref.</u>	
Fund Balance	C-1	214,398
Various Receivables	C-4	(307,841)
Reserve for Encumbrances	C-12	1,297,352
Capital Improvement Fund	C-13	965,928
Various Reserves	C-14	124,220
Interfund - Current Fund	C-15	(1,584,966)
Interfund - Sewer Capital Fund	C-15	(70,000)

**Improvement Authorizations:****Ordinance**

<u>Number</u>	<u>Improvement Description</u>	
13-07	Various Public Improvements	62,199
15-06	Various Capital Improvements	256,460
16-01	Combined Sewer Overflow	18,383
16-05	Various Public Improvements	98,250
16-10	Various Public Improvements	56,207
18-07	Various Public Improvements	<u>(967,247)</u>
		<u>163,343</u>
		C

**Exhibit C-4****Village of Ridgefield Park, N.J.****Schedule of Various Grants Receivable****Year Ended December 31, 2018**

	Balance, <u>Dec. 31, 2017</u>	Balance, <u>Dec. 31, 2018</u>
NJ DOT Grant - Ord. #06-08 Resurfacing of Main Street	5,584	5,584
NJ DOT Grant - Ord. #08-05 Resurfacing of Main Street	26,270	26,270
NJ DOT Grant - Ord. #11-07 Resurfacing of Main Street	8,919	8,919
NJ DOT Grant - Ord. #16-05 Paving of East Winart Ave.	131,000	131,000
Bergen County Open Space Trust - #07-02	4,000	4,000
Bergen County Open Space Trust - #10-12	45,634	45,634
Bergen County Open Space Trust - #16-05	45,000	45,000
Bergen County Community Development - #08-05	20,000	20,000
Bergen County Community Development - #09-07	21,434	21,434
	<hr/>	<hr/>
	307,841	307,841
	<hr/>	<hr/>
	C	C/C-3



**Exhibit C-5**

**Village of Ridgefield Park, N.J.**

**Schedule of Deferred Charges to Future  
Taxation - Funded**

**Year Ended December 31, 2018**

	<u>Ref.</u>	
Balance - December 31, 2017	C	5,475,455
Decreased by:		
Budget Appropriations		
Serial Bonds Payable	C-7	1,015,000
Loan Payable - Green Acres	C-9	36,009
Loan Payable - NJIB	C-10	<u>133,053</u>
		<u>1,184,062</u>
Balance - December 31, 2018	C	<u><u>4,291,393</u></u>



## Village of Ridgefield Park, N.J.

## Schedule of General Serial Bonds Payable

Year Ended December 31, 2018

Purpose	Date of Issue	Original Issue	Maturities of Bonds Outstanding, December 31, 2018		Interest Rate	Balance, Dec. 31, 2017	Decreased	Balance, Dec. 31, 2018
			Date	Amount				
General Improvement Bonds of 2004	03/15/04	5,355,000.00	3/15/19-21	450,000	3.90%			
				450,000	4.00%			
				450,000	4.10%	1,800,000	450,000	1,350,000
BCIA Refunding Bonds of 2009	02/15/09	2,285,000.00	02/15/19	250,000	4.50%	495,000	245,000	250,000
General Improvement Bonds of 2010	08/15/10	3,720,000.00	08/15/19	345,000	3.00%			
			08/15/20	350,000	3.00%			
			08/15/21	375,000	3.00%			
			08/15/22	390,000	3.00%			
			08/15/23	390,000	3.125%			
			08/15/24	395,000	3.25%	2,565,000	320,000	2,245,000
						<u>4,860,000</u>	<u>1,015,000</u>	<u>3,845,000</u>
						C	C-5	C

## Village of Ridgefield Park, N.J.

## Schedule of Bond Anticipation Notes

Year Ended December 31, 2018

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Original Amount Issued</u>	<u>Original Date of Issue</u>	<u>Date of Maturity</u>	<u>Rate of Interest</u>	<u>Balance, Dec. 31, 2017</u>	<u>Decreased</u>	<u>Balance, Dec. 31, 2018</u>
13-07	Various Improvements	3,304,000	04/20/14	04/12/19	2.75%	2,400,000	450,000	1,950,000
						<u>2,400,000</u>	<u>450,000</u>	<u>1,950,000</u>
						C	C-2	C

**Exhibit C-9****Village of Ridgefield Park, N.J.****Schedule of Loan Payable****Green Acres Loan****Year Ended December 31, 2018**

	<u>Ref.</u>	
Balance - December 31, 2017	C	371,098
Decreased by:		
2018 Budget Appropriation	C-5	<u>36,009</u>
Balance - December 31, 2018	C	<u><u>335,089</u></u>

**Exhibit C-10****Schedule of Loan Payable****NJIB Loan****Year Ended December 31, 2018**

	<u>Ref.</u>	
Balance - December 31, 2017	C	244,357
Decreased by:		
2018 Budget Appropriation	C-5	<u>133,053</u>
Balance - December 31, 2018	C	<u><u>111,304</u></u>

## Village of Ridgefield Park, N.J.

## Schedule of Improvement Authorizations

Year Ended December 31, 2018

Ordinance Number	Improvement Description	Ordinance Amount	Balance, Dec. 31, 2017		2018 Authorizations	Paid or Charged	Balance, Dec. 31, 2018	
			Funded	Unfunded			Funded	Unfunded
<u>General Improvements</u>								
13-07	Various Public Improvements	3,904,000		88,979		26,780		62,199
15-06	Various Capital Improvements	1,000,000	256,460				256,460	
16-01	Combined Sewer Overflow	1,000,000	622,042			603,659	18,383	
16-05	Various Public Improvements	560,000	187,383			89,133	98,250	
16-10	Various Public Improvements	110,000	70,707			14,500	56,207	
18-07	Various Public Improvements	3,345,000			3,345,000	1,232,247		2,112,753
<hr/>								
			1,136,592	88,979	3,345,000	1,966,319	429,300	2,174,952
			C	C			C	C
<hr/>								
Deferred Charges to Future Taxation - Unfunded			Ref.		3,080,000			
Capital Improvement Fund			C-6		265,000			
			C-13		3,345,000			
					<u>3,345,000</u>			
<hr/>								
			Ref.			668,967		
Cash Disbursements			C-2			1,297,352		
Reserve for Encumbrances			C-12			<u>1,966,319</u>		

Village of Ridgefield Park, N.J.

Schedule of Reserve for Encumbrances

Year Ended December 31, 2018

	<u>Ref.</u>	
Increased by:		
Improvement Authorizations	C-11	<u>1,297,352</u>
Balance - December 31, 2018	C/C-3	<u><u>1,297,352</u></u>

**Exhibit C-13****Village of Ridgefield Park, N.J.****Schedule of Capital Improvement Fund****Year Ended December 31, 2018**

	<u>Ref.</u>	
Balance - December 31, 2017	C	1,230,928
Decreased by:		
Appropriated to Finance Improvement Authorizations	C-11	<u>265,000</u>
Balance - December 31, 2018	C/C-3	<u><u>965,928</u></u>



Village of Ridgefield Park, N.J.

Schedule of Various Liabilities

Year Ended December 31, 2018

	Balance, <u>Dec. 31, 2017</u>	Increased by <u>Receipts</u>	Decreased by <u>Disbursements</u>	Balance, <u>Dec. 31, 2018</u>
Reserve for Debt Service		124,220		124,220
Reserve for Bond Issue Costs	9,826		9,826	
Reserve for Preliminary Costs	5,838		5,838	
Reserve for Capital Projects	617,183		617,183	
	<hr/>	<hr/>	<hr/>	<hr/>
	632,847	124,220	632,847	124,220
	<hr/>	<hr/>	<hr/>	<hr/>
	C	C-2	C-2	C,C-3

## Village of Ridgefield Park, N.J.

## Schedule of Interfunds

## General Capital Fund

Year Ended December 31, 2018

		Due From/(To) Balance		Due From/(To) Balance
	<u>Ref.</u>	<u>Dec. 31, 2017</u>	<u>Decreased</u>	<u>Dec. 31, 2018</u>
Current Fund	C	1,589,711	4,745	1,584,966
Pool Capital Fund	C	<u>70,000</u>	<u></u>	<u>70,000</u>
		<u>1,659,711</u>	<u>4,745</u>	<u>1,654,966</u>
	<u>Ref.</u>			
Cash Receipts	C-2		<u>4,745</u>	
			<u>4,745</u>	

**Exhibit C-16**

**Village of Ridgefield Park, N.J.**

**Schedule of Bonds and Notes Authorized But Not Issued**

**Year Ended December 31, 2018**

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>2018 Authorizations</u>	<u>Balance, Dec. 31, 2018</u>
	<u>General Improvements:</u>		
18-07	Various Improvements	3,080,000	3,080,000
		<hr/>	<hr/>
		3,080,000	3,080,000
		<hr/> <hr/>	<hr/> <hr/>
		C-6	Footnote C

**Exhibit D-5****Village of Ridgefield Park****Schedule of Cash****Swimming Pool Fund****Year Ended December 31, 2018**

	<u>Ref.</u>	<u>Operating</u>	<u>Capital</u>
Balance - December 31, 2017	D	<u>50,912</u>	<u>15,716</u>
Increased by Receipts:			
Swimming Pool Fees	D-3	111,479	
Miscellaneous Revenue	D-3	105	
Deferred Charges Operating Deficit	D-3	36,323	
Interfunds	D-13	14,677	
Interfunds	D-14		<u>105</u>
		<u>162,584</u>	<u>105</u>
		<u>213,496</u>	<u>15,821</u>
Decreased by Disbursements:			
Budget Appropriations	D-4	153,950	
Appropriation Reserves	D-9	36	
Interfunds	D-13	<u>105</u>	
		<u>154,091</u>	
Balance - December 31, 2018	D	<u><u>59,405</u></u>	<u><u>15,821</u></u>

Village of Ridgefield Park

Schedule of Swimming Pool Utility Capital Cash

Swimming Pool Capital Fund

Year Ended December 31, 2018

		<u>Ref.</u>	Balance <u>Dec. 31, 2018</u>
Fund Balance		D-2	6
Interfunds Payable		D-14	70,105
Interfunds Receivable		D-14	(69,948)
<u>Improvement Authorizations</u>			
<u>Ordinance</u>			
<u>Number</u>			
02-03	Pool Improvements	D-10	142
06-05	Pool Improvements	D-10	1,516
17-05	Installation of Pool Side	D-10	<u>14,000</u>
		D	<u><u>15,821</u></u>

**Exhibit D-7****Village of Ridgefield Park****Schedule of Fixed Capital****Swimming Pool Capital Fund****Year Ended December 31, 2018**

<u>Description</u>	Balance	Additions	Additions	Balance
	<u>Dec. 31, 2017</u>	<u>Capital</u> <u>Improvement</u>	<u>Ordinance</u>	<u>Dec. 31, 2018</u>
Pool and Pool Improvements	<u>1,125,622</u>	<u>28,403</u>	<u>63,622</u>	<u>1,217,647</u>
	<u>1,125,622</u>	<u>28,403</u>	<u>63,622</u>	<u>1,217,647</u>
	D	D-11	D-8	D

## Village of Ridgefield Park

## Schedule of Fixed Capital Authorized and Uncompleted

## Swimming Pool Capital Fund

Year Ended December 31, 2018

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Ordinance Amount</u>	<u>Balance, Dec. 31, 2017</u>	<u>Audit Adjustment</u>	<u>Costs to Fixed Capital</u>	<u>Balance, Dec. 31, 2018</u>
02-03	Pool Improvements	40,000.00	142			142
06-05	Pool Improvements	45,000.00	1,516			1,516
#13	Pool Improvements		63,622		63,622	
17-05	Installation of Pool Slide	20,000.00		20,000		20,000
			<u>65,280</u>	<u>20,000</u>	<u>63,622</u>	<u>21,658</u>
			D	D-12	D-7	D

## Village of Ridgefield Park

## Schedule of 2017 Appropriation Reserves

## Swimming Pool Operating Fund

Year Ended December 31, 2018

	Balance, <u>Dec. 31, 2017</u>	Balance After Transfers and <u>Encumbrances</u>	<u>Paid</u>	Balance <u>Lapsed</u>
Operating:				
Salaries and Wages	4,739	4,739		4,739
Other Expenses	<u>3,390</u>	<u>3,390</u>	<u>36</u>	<u>3,354</u>
	<u>8,129</u>	<u>8,129</u>	<u>36</u>	<u>8,093</u>
	D	D	D-5	D-1



## Village of Ridgefield Park

## Schedule of Improvement Authorizations

## Swimming Pool Capital Fund

## Year Ended December 31, 2018

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Ordinance Amount</u>	<u>Balance</u>	
			<u>Dec. 31, 2017</u>	<u>Dec. 31, 2018</u>
			<u>Funded</u>	<u>Unfunded</u>
02-03	Pool Improvements	40,000		142
06-05	Pool Improvements	45,000		1,516
17-05	Installation of Pool Slide	20,000	14,000	
			<u>14,000</u>	<u>1,658</u>
			D	D

## Village of Ridgefield Park

## Schedule of Reserve for Amortization

## Swimming Pool Capital Fund

## Year Ended December 31, 2018

	<u>Ref.</u>		
Balance - December 31, 2017	D		1,125,622
Increased by:			
Capital Outlay	D-7	28,403	
Transfer from Deferred Reserve	D-12	<u>63,622</u>	
			<u>92,025</u>
Balance - December 31, 2018	D		<u><u>1,217,647</u></u>

## Village of Ridgefield Park

## Schedule of Deferred Reserve for Amortization

## Swimming Pool Capital Fund

Year Ended December 31, 2018

Ordinance Number	Improvement Description	Balance, Dec. 31, 2017	Audit Adjustment	To Reserve for Amortization	
				Fixed Capital	Balance, Dec. 31, 2018
02-03	Pool Improvements	142			142
06-05	Pool Improvements	1,516			1,516
13	Pool Improvements	63,622		63,622	
17-05	Pool Improvements		20,000		20,000
		<u>65,280</u>	<u>20,000</u>	<u>63,622</u>	<u>21,658</u>
		D	D-8	D-11	D

## Village of Ridgefield Park

## Schedule of Interfunds

## Swimming Pool Operating Fund

Year Ended December 31, 2018

		Due to/(from) Balance			Due to/(from) Balance
	<u>Ref.</u>	<u>Dec. 31, 2017</u>	<u>Increased</u>	<u>Decreased</u>	<u>Dec. 31, 2018</u>
Pool Capital Fund	D		105		(105)
Other Trust Fund	D	12,000			12,000
Current Fund	D	<u>(6,670)</u>		<u>14,677</u>	<u>8,007</u>
		<u>5,330</u>	<u>105</u>	<u>14,677</u>	<u>19,902</u>
	<u>Ref.</u>				
Cash Receipts	D-5			14,677.00	
Cash Disbursements	D-5		<u>105.00</u>		
			<u>105.00</u>	<u>14,677.00</u>	

Village of Ridgefield Park

Schedule of Interfunds

Swimming Pool Capital Fund

Year Ended December 31, 2018

		Due to/(from) Balance		Due to/(from) Balance
	<u>Ref.</u>	<u>Dec. 31, 2017</u>	<u>Increased</u>	<u>Dec. 31, 2018</u>
Current Fund	D	(69,948)		(69,948)
General Capital Fund	D	70,000		70,000
Pool Operating Fund	D		105	105
		<hr/>	<hr/>	<hr/>
		52	105	157
		<hr/>	<hr/>	<hr/>

	<u>Ref.</u>	
Cash Receipts	D-5	105.00
		<hr/>
		105.00
		<hr/>

## Village of Ridgefield Park, N.J.

## Schedule of Cash-Treasurer

## Public Assistance Fund

Year Ended December 31, 2018

	<u>Ref.</u>	<u>Total</u>	<u>P.A.T.F. Account #1</u>	<u>P.A.T.F. Account #2</u>
Balance - December 31, 2017	F	<u>32,203</u>	<u>6,152</u>	<u>26,051</u>
Increased by Receipts:				
State Aid		99,800		99,800
Other Receipts		604	600	4
Supplemental Security Income Reimbursement		<u>10,508</u>		<u>10,508</u>
		<u>110,912</u>	<u>600</u>	<u>110,312</u>
		<u>143,115</u>	<u>6,752</u>	<u>136,363</u>
Decreased by Disbursements:				
Public Assistance - 2018		<u>84,813</u>	<u>1,362</u>	<u>83,451</u>
		<u>84,813</u>	<u>1,362</u>	<u>83,451</u>
Balance - December 31, 2018	F	<u><u>58,302</u></u>	<u><u>5,390</u></u>	<u><u>52,912</u></u>

## Village of Ridgefield Park, N.J.

## Schedule of Public Assistance Cash and Reconciliation

Per N.J.S.A. 40A:5-5

## Public Assistance Fund

Year Ended December 31, 2018

	<u>Ref.</u>	
Balance - December 31, 2018	F-1	58,302
Increased by:		
Cash Receipts Record		<u>40,700</u>
		99,002
Decreased by:		
Cash Disbursements Record		
- 2019 Assistance		<u>39,018</u>
Balance - June 14, 2019		<u><u>59,984</u></u>

	<u>P.A.T.F. Account #1</u>	<u>P.A.T.F. Account #2</u>	<u>TOTAL</u>
<u>Reconciliation - June 14, 2019</u>			
Balance on Deposit per Statement of:			
Oritani Bank			
Checking	4,690	55,294	59,984
Less: Outstanding Checks	<u>          </u>	<u>          </u>	<u>          </u>
Balance - June 14, 2019	<u><u>4,690</u></u>	<u><u>55,294</u></u>	<u><u>59,984</u></u>

Village of Ridgefield Park, N.J.

Schedule of Cash-Treasurer

Public Assistance Fund

Year Ended December 31, 2018

	<u>Ref.</u>	
Balance - December 31, 2017	F-1	32,203
Increased by Receipts:		
Cash Receipts Record		<u>110,912</u>
		143,115
Decreased by Disbursements:		
Cash Disbursements Record		
Public Assistance 2018		<u>84,813</u>
Balance - December 31, 2018		<u><u>58,302</u></u>

<u>Reconciliation - December 31, 2018</u>	<u>P.A.T.F. Account #1</u>	<u>P.A.T.F. Account #2</u>	<u>TOTAL</u>
Balance on Deposit per Statement of:			
Oritani Bank			
Checking	5,390	52,912	58,302
Less: Outstanding Checks	<u>          </u>	<u>          </u>	<u>          </u>
Balance - December 31, 2018	<u><u>5,390</u></u>	<u><u>52,912</u></u>	<u><u>58,302</u></u>



**Exhibit F-4****Village of Ridgefield Park, N.J.****Schedule of Revenues - Cash Basis****Public Assistance Fund****Year Ended December 31, 2018**

	<u>Total</u>	<u>P.A.T.F. Account #1</u>	<u>P.A.T.F. Account #2</u>
State Aid Payments	99,800		99,800
Supplemental Security Income	10,508		10,508
Total Revenues (P.A.T.F.)	110,308		110,308
Miscellaneous	604	600	4
Total Receipts	<u>110,912</u> F-1	<u>600</u>	<u>110,312</u>

**Exhibit F-5****Schedule of Expenditures - Cash Basis****Public Assistance Fund****Year Ended December 31, 2018**

	<u>Total</u>	<u>P.A.T.F. Account #1</u>	<u>P.A.T.F. Account #2</u>
Payments for Current Year Assistance (Reported)			
Maintenance Payments	28,248		28,248
Other:			
Miscellaneous	1,219		1,219
Temporary Rental Assistance	53,984		53,984
Total Payments Reported	83,451		83,451
Other Assistance	1,362	1,362	
Total Disbursements (P.A.T.F.)	<u>84,813</u> F-1	<u>1,362</u>	<u>83,451</u>

**VILLAGE OF RIDGEFIELD PARK**

**PART II**

**LETTERS ON INTERNAL CONTROL AND ON**

**COMPLIANCE AND OTHER MATTERS**

**COMMENTS AND RECOMMENDATIONS**

**YEAR ENDED DECEMBER 31, 2018**

# Ferraioli, Wielkottz, Cerullo & Cuva, P.A.

Charles J. Ferraioli, Jr., MBA, CPA, RMA  
Steven D. Wielkottz, CPA, RMA  
James J. Cerullo, CPA, RMA  
Paul J. Cuva, CPA, RMA  
Thomas M. Ferry, CPA, RMA

Certified Public Accountants  
401 Wanaque Avenue  
Pompton Lakes, New Jersey 07442  
973-835-7900  
Fax 973-835-6631

Newton Office  
100B Main Street  
Newton, N.J. 07860  
973-579-3212  
Fax 973-579-7128

## **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and  
Members of the Village Committee  
Village of Ridgefield Park  
Ridgefield Park, New Jersey 07660

We have audited, in accordance with auditing standards generally accepted in the United States of America; audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements-regulatory basis of the Village of Ridgefield Park in the County of Bergen as of and for the year ended December 31, 2018 and the related notes to the financial statements, and have issued our report thereon dated August 21, 2019, which was adverse due to being presented in accordance with New Jersey regulatory basis of accounting.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements-regulatory basis, we considered the Village of Ridgefield Park's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements-regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the Village of Ridgefield Park's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village of Ridgefield Park's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Honorable Mayor and  
Members of the Village Committee  
Page 2.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

We did identify certain immaterial deficiencies in internal control that we have reported to management of the Village of Ridgefield Park in the accompany comments and recommendations section of this report.

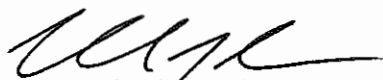
### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Village of Ridgefield Park's financial statements-regulatory basis are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

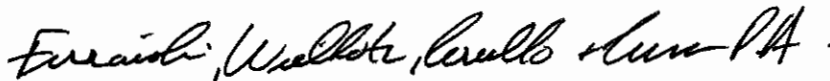
However, we noted certain immaterial instances of noncompliance that we have reported to the management of the Village of Ridgefield Park in the accompanying comments and recommendations section of this report.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village of Ridgefield Park's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village of Ridgefield Park's internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.



Paul J. Cuva, C.P.A.  
Registered Municipal Accountant  
No. 394



FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.  
Certified Public Accountants  
Pompton Lakes, New Jersey

August 21, 2019



## **GENERAL COMMENTS**

### **Contracts and Agreements**

N.J.S.A. 40A:11-4 states "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefor, except as is provided otherwise in this act or specifically by any other law."

Effective April 17, 2000 and thereafter the bid thresholds in accordance with N.J.S.A. 40A:11-3 (as amended) is \$17,500.00 and \$25,000.00 with a qualified purchasing agent. On July 1, 2010, the bid threshold was increased to \$36,000.00 with a qualified purchasing agent and on July 1, 2015, this amount was increased to \$40,000.00.

N.J.S.A. 40A:11-2 contains definitions for terms used throughout N.J.S.A. 40A:11-1 et seq. and was amended under P.L. 1999, c.440. It includes as subsection (23) the term 'competitive contracting', which is defined as "the method described in sections 1 through 5 of P.L. 1999, c.440 (C.40:11-4.1 through C.40A:11-4.5) of contracting for specialized goods and services in which formal proposals are solicited from vendors' formal proposals are evaluated by the purchasing agent or counsel; and the governing body awards a contract to a vendor or vendors from among the formal proposals received."

N.J.S.A. 40A:11-3 was amended with P.L. 1999, c.440 to raise the bid threshold and require award by governing body resolution. "When the cost or price of any contract awarded by the purchasing agent in the aggregate does not exceed in a contract year the total sum of \$17,500.00, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids and bidding therefore, except that the governing body may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations." The Village adopted a resolution increasing their bid threshold to \$36,000.00 and \$40,000.00 based on having a "qualified purchasing agent".

N.J.S.A. 40A:11-15 was amended with P.L. 1999, c.440 to extend the base contract period. "Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to paragraph (1) of subsection (a) of N.J.S.A. 40A:11-5 may be awarded for a period not exceeding 12 consecutive months."

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Village Counsel's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

Improvements to Lincoln Ave and Hackensack Ave Project

Resolutions were adopted authorizing the awarding of contracts and agreements for "Professional Services" N.J.S. 40A:11-5.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any material or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violation existed.

Our examination of expenditures did reveal individual payments, contracts or agreements in excess of the statutory threshold "for the performance of any work or the furnishing or hiring of any materials or supplies".

In some instances, bids were not received for purchases that exceeded the bid threshold and quotes were not received for purchases that exceeded the quote threshold.

### **Collection of Interest on Delinquent Taxes and Assessments**

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on December 26, 2017 adopted the following resolution authorizing interest to be charged on delinquent taxes and year end penalty:

#### **Interest on Delinquencies**

WHEREAS, the Senate and General Assembly of the State of New Jersey have amended R.S. 54:4-67 to permit municipalities to increase the interest charged on delinquent taxes; and

WHEREAS, pursuant to R.S. 54:4-66 taxes are due and payable on the first days of February, May, August and November of each year and become delinquent if not paid on or before said dates;

NOW, THEREFORE, BE IT RESOLVED that a grace period of (10) days is hereby established within which any installment of taxes or assessments may be received after the due date thereof without an additional charge for interest; and

BE IT FURTHER RESOLVED, that interest on delinquent installments of taxes or assessments shall be charged at the rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00.

#### **Year End Penalty**

WHEREAS, NJSA 54:4-67 has been amended to permit an additional penalty of 6% to be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Village of Ridgefield Park as follows:

1. The Tax Collector is hereby authorized and directed to charge an additional penalty of 6% on a tax delinquency in excess of \$10,000.00 if it remains in arrears beyond December 31<sup>st</sup>.

It appears from our test of the collector's record that interest was collected in accordance with the foregoing resolution.

#### **Delinquent Taxes and Tax Title Liens**

The last tax sale was held on December 19, 2018 and was complete.

The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

<u>Year</u>	<u>Number of Liens</u>
2018	2
2017	2
2016	2

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a taxpaying basis.

#### **Verification of Delinquent Taxes and Other Charges**

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, including the mailing of verification notices.

The result of the test, which was made for the year ending December 31, 2018, is not yet known, but a separate report will be rendered if any irregularities are developed. In addition we utilized analytical review procedures to ascertain the validity of the receivables.

#### **School Taxes Payable**

The amount due to the Local School District, as of December 31, 2018, was verified by the school Board Secretary.

#### **Revenue**

All of the outside offices are not utilizing cash receipt ledger books.

### **Expenditures**

In some instances, purchase orders did not contain backing invoices.

Political Disclosure forms were not received from vendors required to submit them.

All State contract purchases were not approved in the minutes.

Payroll deductions paid by the Village's third-party payroll provider were not verified.

Several employees required to be enrolled in DCRP were not enrolled.

In some instances, health benefit contributions were not being deducted from employees payroll.

### **Other**

The General Capital Fund contains various old receivable balances.

### **RECOMMENDATIONS**

1. That proper procedures be followed for purchases that exceed the bid and quote thresholds.
2. That all outside offices enter cash receipts into ledger books.
3. That purchase orders contain backing invoices.
4. That Political Disclosure forms be received from all vendors required to submit them.
5. That all State contracts be approved in the minutes.
6. That payroll deductions paid by the Village's third-party payroll provider be verified through the proper websites in a timely manner.
7. That all employees required to be enrolled in the DCRP be enrolled.
8. That the correct amount of health benefit contributions be deducted from employees pay.
9. That the various receivables in the General Capital Fund be reviewed and the proper actions be taken.



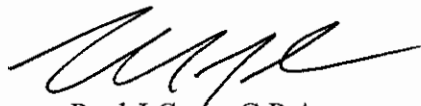
**STATUS OF PRIOR YEAR AUDIT FINDINGS/RECOMMENDATIONS**

A review was performed on all prior year recommendations and corrective action was taken on all items except those marked with an ("\*").

The problems and weaknesses noted in our audit were not of such magnitude that they would affect our ability to express an opinion on the financial statements taken as a whole.

Should any questions arise as to our comments or recommendations, or should you desire assistance in implementing our recommendations, please do not hesitate to call us.

Very truly yours,



Paul J Cuva, C.P.A.  
Registered Municipal Accountant  
No. 394



FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.  
Certified Public Accountants  
Pompton Lakes, New Jersey